

City of Sheboygan
2017-12-14

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MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:45 PM - The Loft Meeting Room, Mead Public Library, 710 N 8th Street, Sheboygan, WI 53081

Mead Public Library Board of Trustees Thursday, December 14, 2017 The Loft Meeting Room - 3rd floor - 3:45 p.m. Mead Public Library 710 N 8th Street, Sheboygan, WI 53081

1. OPENING OF MEETING

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM - MAEVE QUINN, PRESIDENT

1.2 PLEDGE OF ALLEGIANCE

1.3 PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING)

1.4 APPROVAL OF MINUTES

ATTACHMENT: Minutes Board of Trustees 11-16-2017.docx

1.5 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS

2. COMMITTEE REPORTS

2.1 FINANCE COMMITTEE - DOLCYE JOHNSON, CHAIR. REPORT OF 12/14/17 MEETING

2.2 FINANCE REPORT. 1. REVIEW AND APPROVE PAYMENT OF EXPENDITURES (INCLUDING PAYROLL) AND SPECIAL REVENUES (INCLUDING GRANTS) 2. RECEIVE MONTHLY 2017 BUDGET STATUS REPORT TO DATE (AVAILABLE AT MEETING) 3. REPORT OF GIFTS RECEIVED - DOLCYE JOHNSON

ATTACHMENT: December 2017 Accounts Payable.xlsx

ATTACHMENT: 9-25-17 - 10-25-17 Visa Credit Card.xlsx

ATTACHMENT: December 2017 YTD Income Statement.xls

ATTACHMENT: MPL Board Donations Received Reports.xlsx

2.3 HUMAN RESOURCE COMMITTEE - KATHIE NORMAN, CHAIR. REPORT OF 12/7/17 MEETING

ATTACHMENT: HR Reward form.pdf

2.4 MARKETING AND SERVICES COMMITTEE - KEVIN ANDERSON, CHAIR. REPORT OF 12/13/17 MEETING

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 REVIEW LOGO PROPOSALS

ATTACHMENT: City Logo.pdf

ATTACHMENT: Dynamic Final Logos.pdf

3.2 UPDATE ON FUNDING OF 2018 PROJECTS USING MEAD FUND

ATTACHMENT: 2018 Wish list.docx

4. CLOSED SESSION

4.1 MOTION TO CONVENE IN CLOSED SESSION FOR THE PURPOSE OF EVALUATING THE PERFORMANCE OF THE LIBRARY DIRECTOR UNDER THE EXCEPTION SET FORTH IN WISCONSIN STATE STATUTES 19.85(1)(c) FOR CONSIDERING EMPLOYMENT, PROMOTION COMPENSATION, OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY

5. RECONVENE IN OPEN SESSION

5.1 MOTION TO RECONVENE IN OPEN SESSSION

5.2 POSSIBLE ACTION ON ITEM DISCUSSED IN CLOSED SESSION

6. DIRECTOR'S REPORT

6.1 UPDATE ON CAPITAL IMPROVEMENTS PROJECTS (CIP)

6.2 UPDATE ON RFID PROJECT

6.3 UPDATE ON SERVICES AND PROGRAMMING

6.4 NOVEMBER STATISTICS

ATTACHMENT: Statistics MPL - Monthly Report.pdf

7. LIAISON REPORTS

7.1 MONARCH LIBRARY SYSTEM - KATHIE NORMAN

7.2 MEAD PUBLIC LIBRARY FOUNDATION - MAEVE QUINN/KATHIE NORMAN

7.3 FRIENDS OF THE MEAD PUBLIC LIBRARY - SYDNY MEHN

ATTACHMENT: Friends of the Mead Public Library Meeting Report 12-2017.docx

8. UPCOMING MEETINGS

8.1 LIBRARY BOARD FINANCE COMMITTEE (1/25/18 @ TBD)

8.2 LIBRARY BOARD OF TRUSTEES (1/25/18 @ 3:45pm)

9. ADJOURN

9.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website