

City of Sheboygan  
2017-06-22

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MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:45 PM - The Loft Meeting Room, Mead Public Library, 710 N 8th Street, Sheboygan, WI 53081

Mead Public Library Board of Trustees Thursday, June 22, 2017 The Loft Meeting Room - 3rd floor - 3:45 p.m. Mead Public Library 710 N 8th Street, Sheboygan, WI 53081

**1. OPENING OF MEETING**

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM - KATHIE NORMAN, VICE-PRESIDENT

1.2 PLEDGE OF ALLEGIANCE

1.3 PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING)

1.4 APPROVAL OF MINUTES

ATTACHMENT: Minutes Board of Trustees 5-25-2017.docx

1.5 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS

**2. COMMITTEE REPORTS**

2.1 FINANCE REPORT. 1. REVIEW AND APPROVE PAYMENT OF EXPENDITURES (INCLUDING PAYROLL) AND SPECIAL REVENUES (INCLUDING GRANTS) 2. RECEIVE MONTHLY 2017 BUDGET STATUS REPORT TO DATE (AVAILABLE AT MEETING) 3. REPORT OF GIFTS RECEIVED - DEBBIE DEAMICO

ATTACHMENT: 5-5-17 - 6-5-17 Visa Credit Card Charges.xlsx

ATTACHMENT: May 2017 - June 2017 Accounts Payables.xlsx

ATTACHMENT: MPL Board Donations Received Reports.xlsx

ATTACHMENT: 4-6-17 - 5-4-17 Visa Credit Card Chgs.xlsx

ATTACHMENT: June 2017 YTD Income Statement.xls

**3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

3.1 DISCUSSION AND POSSIBLE ACTION ON APPROVING PROPOSED 2018 OPERATING BUDGET

**4. DIRECTOR'S REPORT**

4.1 UPDATE ON PERSONNEL CHANGES

4.2 UPDATE ON MARKET RESEARCH/FOCUS GROUP PROJECT

ATTACHMENT: Mead Focus Group report.docx

4.3 UPDATE ON CITY CAPITAL IMPROVEMENTS PROCESS (CIP)

ATTACHMENT: CIP 2018.PDF

4.4 UPDATE ON RFID PROJECT

4.5 UPDATE ON SERVICES AND PROGRAMMING

#### 4.6 MAY STATISTICS

ATTACHMENT: May Statistics.xlsx

#### 5. LIAISON REPORTS

##### 5.1 MONARCH LIBRARY SYSTEM - KATHIE NORMAN

ATTACHMENT: TrusteeTrainingFlier2017.pdf

##### 5.2 MEAD PUBLIC LIBRARY FOUNDATION - KATHIE NORMAN

##### 5.3 FRIENDS OF THE MEAD PUBLIC LIBRARY - SYDNY MEHN

ATTACHMENT: Friends of the Mead Public Library Meeting Report.docx

#### 6. UPCOMING MEETINGS

##### 6.1 LIBRARY BOARD FINANCE COMMITTEE (07/27/17 @ TBD)

##### 6.2 LIBRARY BOARD OF TRUSTEES (07/27/17 @ 3:45pm)

#### 7. ADJOURN

##### 7.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website