

City of Sheboygan
2017-05-25

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research group was hired to come up with data based on a focus group hired. The focus group participants were paid \$50 gift cards to participate in a one hour session. Data reported back is to be announced as it becomes available.

PUBLIC LIBRARY SYSTEM REDESIGN (PLSR) PROJECT UPDATE. Erickson reported on the ongoing PLSR project. The goal of the group is to redesign and consolidate services for the numerous Wisconsin library systems in the hopes of creating one system of shared workgroups. Erickson predicted the group is approximately a year away from a proposal. More information to be announced as it becomes available.

UPDATE ON CITY HALL RELOCATION PROCESS

Erickson reported that the City of Sheboygan Aldermen have decided to refurbish City Hall. The question of where to put staff during the construction process has been brought to Mead's attention. The hope of the City is that they will be able to utilize City buildings downtown to put displaced staff until the project can be completed. The board determined that they are happy to try to help, but that it should not impact patrons at all. Future discussions to be had as more information becomes available.

UPDATE ON RFID PROJECT. Technical Support Services Manager Diane Kallas reported that approximately 64,000 high priority items of the library 1 st floor collection had been tagged so far, with approximately 10,000 more items to go before they can move on to 2 nd floor. New self-check units, as well as security gates are to come with the ability to work with the RFID system. We will continue to barcode also so that our inter-library loan system will still function smoothly. More information to come as it becomes available.

UPDATE ON SERVICES AND PROGRAMMING. Librarian Matt Beinemann reported in the absence of Public Services Manager Melissa Prentice on the ongoing May programs.

Beinemann reported that the middle school outreach has gone well so far. He has visited Farnsworth, Urban, and Horace Mann middle schools, with excellent library card and Summer Reading Program sign-ups. He also reported that the Summer Reading Program had an early start date this year of May 15 th, and has produced approximately 780 people signed up so far in all 3 programs. Beinemann informed the board of upcoming events which include the June 7 th Civic Lab, and the June 14 th Acuity Cool Picks Summer Reading Program kick off.

APRIL STATISTICS.

Erickson and DeAmico reported on the April statistics, which raised some questions. Consensus was that the spreadsheet will be re-evaluated and re-sent if incorrect. In general, book check-outs were down, inter-library sharing was down, e-books were up, and programming is up.

ELECTION OF OFFICERS

NOMINATIONS FROM THE FLOOR AND ELECTION OF OFFICERS FOR 2017 - 2018 (CLOSED BALLOT PERMITTED)- PRESIDENT- VICE PRESIDENT Zylman nominated Maeve Quinn for President. Whelton seconded. No further nominations. Zylman moved to close nominations. Nelson seconded. The motion passed. Nelson nominated Kathie Norman for Vice-President. Whelton seconded. No further nominations. Nelson moved to close nominations. Campe seconded. The motion passed.

REMARKS FROM OUTGOING AND INCOMING OFFICERS Quinn expressed gratitude to the Board of Directors for allowing her to continue to serve as President.

ADOPT SCHEDULE OF MEETINGS FOR 2017 - 2018 Schedule to be modified and corrections to be sent out to change November and December meeting dates. Johnson moved to accept the modified schedule. Zylman seconded. The motion passed.

APPOINT FINANCE OFFICER FOR 2017 - 2018 PRESIDENT Quinn appoints Dirk Zylman as Finance Officer for 2016 - 2017.

CONFIRM/PROPOSE ONE BUT NO MORE THAN TWO TRUSTEES FOR CONTINUED SERVICE/ELECTION AS DIRECTORS OF THE MEAD PUBLIC LIBRARY FOUNDATION PRESIDENT Quinn appoints herself and Kathie Norman to continue their terms on the Foundation Board.

CONFIRM/PROPOSE TRUSTEE TO SERVE ON/FOR APPOINTMENT TO THE MONARCH BOARD PRESIDENT Quinn re-appoints Kathie Norman to continue to serve on the Monarch Board.

APPOINT STANDING COMMITTEE CHAIRS AND MEMBERS AS SET FORTH IN THE BYLAWS PRESIDENT Quinn appoints the following members to the committees: Finance Committee: Dirk Zylman (Chair), Dolcye Johnson, Henry Nelson, Maeve Quinn Information Technology Committee: Chris Campe (Chair), Kevin Charman-Anderson, Kathie Norman, Kyle Whelton Human Resources Committee: Kathie Norman (Chair), Meg Albrinck, Nancy Mannchen, Maeve Quinn

APPOINT AD HOC COMMITTEE CHAIRS AND MEMBERS AS SET FORTH IN THE BYLAWS
PRESIDENTQuinn appoints the following members to the ad-hoc committees: Bylaws
Committee: Kathie Norman (Chair), Dolcye Johnson, Maeve QuinnArt Committee:
Nancy Mannchen (Chair), Chris Campe, Dolcye Johnson,Building Committee: Not
currently activeMarketing Committee: Kevin Charman-Anderson (Chair), Chris
Campe, Kathie Norman, Dirk Zylman

LIAISON REPORTSMONARCH LIBRARY SYSTEM KATHIE NORMANTabled, update to come.

MEAD PUBLIC LIBRARY FOUNDATION MAEVE QUINNQuinn reports that we will be
moving ahead with brochures for estate planning. In addition, the Spring
Fundraiser invitation will be mailed out soon. Updates to the website coming
soon.

FRIENDS OF THE MEAD PUBLIC LIBRARY GARRETT ERICKSONErickson reported that the
Friends have appointed a new set of officers: Joan King will now serve as
president.

UPCOMING MEETINGS

LIBRARY BOARD FINANCE COMMITTEE:

June 22, 2017 @ 2: 45 pm.

FULL LIBRARY BOARD MEETING:

June 22, 2017 @ 3: 45 pm.

ADJOURN

Whelton moved to adjourn the meeting, Albrinck seconded. The motion passed.
The meeting adjourned at 5: 39 pm.