

City of Sheboygan  
2017-01-26

AGPLDD55D13F

MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:45 PM - The Loft Meeting Room, Mead Public Library, 710 N 8th Street, Sheboygan, WI 53081

Mead Public Library Board of Trustees Thursday, January 26, 2016 The Loft Meeting Room - 3rd floor - 3:45 p.m. Mead Public Library 710 N 8th Street, Sheboygan, WI 53081

**1. OPENING OF MEETING**

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM - MAEVE QUINN, PRESIDENT

1.2 PLEDGE OF ALLEGIANCE

1.3 PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING)

1.4 APPROVAL OF MINUTES

ATTACHMENT: Minutes Board of Trustees 12-15-2016.docx

1.5 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS

**2. COMMITTEE REPORTS**

2.1 FINANCE COMMITTEE - DIRK ZYLMAN, CHAIR. REPORT OF 1/26/17 MEETING

2.2 FINANCE REPORT. 1. REVIEW AND APPROVE PAYMENT OF EXPENDITURES (INCLUDING PAYROLL) AND SPECIAL REVENUES (INCLUDING GRANTS) 2. RECEIVE MONTHLY 2016 BUDGET STATUS REPORT TO DATE (AVAILABLE AT MEETING) 3. REPORT OF GIFTS RECEIVED

ATTACHMENT: December 2016 YTD Income Statement.xls

ATTACHMENT: Visa Payment 11-4-16 - 12-5-16.pdf

ATTACHMENT: January 2017 Accounts Payables.xlsx

ATTACHMENT: December 2016 Accounts Payables.xlsx

ATTACHMENT: December-January Visa Chgs - Detail attached.pdf

ATTACHMENT: Visa Payment 12-6-16 - 1-5-17.xlsx

2.3 LIBRARY SERVICES AND MARKETING COMMITTEE - KEVIN ANDERSON, CHAIR. REPORT OF 1/25/17 MEETING

**3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

3.1 DISCUSSION AND POSSIBLE ACTION TO APPROVE STAFF IN-SERVICE DATE ON MARCH 10TH

3.2 UPDATE ON PROGRAMMING AND SERVICES CHANGES - INFORMATIONAL ONLY

3.3 PRESENTATION ON COLLECTION HQ SOFTWARE BY MELISSA PRENTICE - FOR INFORMATION ONLY

3.4 MOTION TO CONVENE IN CLOSED SESSION FOR THE PURPOSE OF EVALUATING THE PERFORMANCE OF THE LIBRARY DIRECTOR UNDER THE EXCEPTION SET FORTH IN WISCONSIN STATE STATUTES 19.85(1)(c) FOR CONSIDERING EMPLOYMENT, PROMOTION COMPENSATION,

OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY

3.5 ROLL CALL VOTE TO GO INTO CLOSED SESSION

3.6 CLOSED SESSION

3.7 RECONVENE IN OPEN SESSION

3.8 POSSIBLE ACTION ON LIBRARY DIRECTOR PERFORMANCE EVALUATION

**4. DIRECTOR'S REPORT**

4.1 UPDATE ON RENOVATIONS TAKING PLACE ON SECOND AND THIRD FLOOR OF LIBRARY

4.2 UPDATE ON NEW ONLINE LIBRARY CARD APPLICATION

4.3 DISCUSSION ON POSSIBLE COLLABORATION WITH SHEBOYGAN ROTARY CLUB

4.4 DECEMBER STATISTICS

ATTACHMENT: Statistics December 2016 MPL.xlsx

**5. LIAISON REPORTS**

5.1 MONARCH LIBRARY SYSTEM - KATHIE NORMAN

5.2 MEAD PUBLIC LIBRARY FOUNDATION - MAEVE QUINN

5.3 FRIENDS OF THE MEAD PUBLIC LIBRARY - LAUREN RICHMOND

ATTACHMENT: Friends Report 1-26-17.docx

**6. UPCOMING MEETINGS**

6.1 LIBRARY BOARD FINANCE COMMITTEE (02/23/17 @ TBD)

6.2 LIBRARY BOARD OF TRUSTEES (02/23/17 @ 3:45pm)

**7. ADJOURN**

7.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website