

City of Sheboygan  
2016-12-15

AFYKUQ539998

MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:45 PM - The Loft Meeting Room, Mead Public Library, 710 N 8th Street, Sheboygan, WI 53081

Mead Public Library Board of Trustees Thursday, December 15, 2016 The Loft Meeting Room - 3rd floor - 3:45 p.m. Mead Public Library 710 N 8th Street, Sheboygan, WI 53081

**1. OPENING OF MEETING**

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM - MAEVE QUINN, PRESIDENT

1.2 PLEDGE OF ALLEGIANCE

1.3 PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING)

1.4 APPROVAL OF MINUTES

ATTACHMENT: Minutes Board of Trustees 11-17-2016.docx

1.5 WELCOME TO JOSH LINTEREUR, NEW COMMUNICATION SPECIALIST AT THE LIBRARY

1.6 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS - INCLUDING UPDATE ON COUNCIL ACTION TOWARD UPDATING/MOVING CITY HALL

**2. COMMITTEE REPORTS**

2.1 FINANCE COMMITTEE - DIRK ZYLMAN, CHAIR. REPORT OF 12/15/16 MEETING

2.2 FINANCE REPORT. 1. REVIEW AND APPROVE PAYMENT OF EXPENDITURES (INCLUDING PAYROLL) AND SPECIAL REVENUES (INCLUDING GRANTS) 2. RECEIVE MONTHLY 2016 BUDGET STATUS REPORT TO DATE (AVAILABLE AT MEETING) 3. REPORT OF GIFTS RECEIVED

ATTACHMENT: December 2016 YTD Income Statement.xls

ATTACHMENT: 850 Investment Funds Spreadsheet.xlsx

ATTACHMENT: November-December 2016 Accounts Payables.xlsx

2.3 MARKETING AND SERVICES COMMITTEE - KEVIN ANDERSON, CHAIR, REPORT OF 12/7/16 MEETING

2.4 ART COMMITTEE - HENRY NELSON, CHAIR, REPORT OF 12/5/16 MEETING

**3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

3.1 DISCUSSION AND POSSIBLE ACTION TO ACCEPT GIFT AS RECOMMENDED BY THE ART COMMITTEE

3.2 DISCUSSION AND POSSIBLE ACTION TO ADOPT 2017 LIBRARY CLOSINGS

ATTACHMENT: 2017 Holidays Schedule-City.pdf

ATTACHMENT: 2017 Holiday Closings.docx

3.3 DISCUSSION AND POSSIBLE ACTION TO APPOINT A REPRESENTATIVE TO THE NEW MONARCH LIBRARY SYSTEM

**4. DIRECTOR'S REPORT**

- 4.1 UPDATE ON RENOVATIONS TAKING PLACE ON SECOND AND THIRD FLOOR OF LIBRARY
- 4.2 UPDATE ON SYSTEM MERGER IMPLEMENTATION
- 4.3 UPDATE ON PROGRAMMING AND SERVICES CHANGES
- 4.4 NOVEMBER STATISTICS

ATTACHMENT: Copy of Statistics November 2016 MPL.xlsx

**5. LIAISON REPORTS**

- 5.1 EASTERN SHORES/MONARCH LIBRARY SYSTEM - KATHIE NORMAN
- 5.2 MEAD PUBLIC LIBRARY FOUNDATION - MAEVE QUINN
- 5.3 FRIENDS OF THE MEAD PUBLIC LIBRARY - LAUREN RICHMOND

**6. UPCOMING MEETINGS**

- 6.1 LIBRARY BOARD FINANCE COMMITTEE (01/26/17 @ TBD)
- 6.2 LIBRARY BOARD OF TRUSTEES (01/26/17 @ 3:45pm)

**7. ADJOURN**

- 7.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall  
Mead Public Library  
Sheboygan County Administration Building  
City's website