

City of Sheboygan  
2016-11-17

AFAJHR4C510D

MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:45 PM - The Loft Meeting Room, Mead Public Library, 710 N 8th Street, Sheboygan, WI 53081

Mead Public Library Board of Trustees Thursday, November 17, 2016 The Loft Meeting Room - 3rd floor - 3:45 p.m. Mead Public Library 710 N 8th Street, Sheboygan, WI 53081

**1. OPENING OF MEETING**

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM - MAEVE QUINN, PRESIDENT

1.2 PLEDGE OF ALLEGIANCE

1.3 PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING)

1.4 APPROVAL OF MINUTES

ATTACHMENT: Minutes Board of Trustees 10-27-2016.docx

1.5 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS

ATTACHMENT: dec16calendar.doc

**2. COMMITTEE REPORTS**

2.1 FINANCE COMMITTEE - DIRK ZYLMAN, CHAIR. REPORT OF 11/17/16 MEETING

2.2 FINANCE REPORT. 1. REVIEW AND APPROVE PAYMENT OF EXPENDITURES (INCLUDING PAYROLL) AND SPECIAL REVENUES (INCLUDING GRANTS) 2. RECEIVE MONTHLY 2016 BUDGET STATUS REPORT TO DATE (AVAILABLE AT MEETING) 3. REPORT OF GIFTS RECEIVED

ATTACHMENT: 2016 October - November A-P.xlsx

ATTACHMENT: November 2016 YTD Income Statement.xls

ATTACHMENT: Visa Credit Card Charges.xlsx

ATTACHMENT: Donations Received Tracking Report 2016.xlsx

2.3 HUMAN RESOURCES COMMITTEE - KATHIE NORMAN, CHAIR. REPORT OF 11/1/16 MEETING

2.4 POLICY COMMITTEE - KATHIE NORMAN, CHAIR. REPORT OF 11/14/16 MEETING

**3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

3.1 DISCUSSION AND POSSIBLE ACTION ON 2017 WAGE SCALE UPDATE

ATTACHMENT: Compensation Plan (15.15) Updating Copy.docx

ATTACHMENT: Compensation Plan (15.15).docx

**4. DIRECTOR'S REPORT**

4.1 UPDATE ON THE 2017 BUDGETARY AND CIP PROCESS

4.2 UPDATE ON OPEN POSITIONS

4.3 UPDATE ON PROGRAMMING AND SERVICES CHANGES

4.4 SEPTEMBER AND OCTOBER STATISTICS

ATTACHMENT: Statistics October 2016 MPL.xlsx

ATTACHMENT: Statistics September 2016 MPL.xlsx

**5. LIAISON REPORTS**

5.1 EASTERN SHORES/MONARCH LIBRARY SYSTEM - KATHIE NORMAN

5.2 MEAD PUBLIC LIBRARY FOUNDATION - MAEVE QUINN

5.3 FRIENDS OF THE MEAD PUBLIC LIBRARY - LAUREN RICHMOND

**6. UPCOMING MEETINGS**

6.1 LIBRARY BOARD FINANCE COMMITTEE (12/15/16 @ TBD)

6.2 LIBRARY BOARD OF TRUSTEES (12/15/16 @ 3:45pm)

**7. ADJOURN**

7.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website