City of Sheboygan AA4JY54F67D0
2016-05-26

MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:45 PM - The Loft Meeting Room, Mead Public Library, 710 N 8th Street, Sheboygan, WI 53081

Mead Public Library Board of TrusteesThursday, May 26, 2016The Loft Meeting Room - 3rd floor - 3:45 p.m.Mead Public Library710 N 8th Street, Sheboygan, WI 53081

1. OPENING OF MEETING

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM - MAEVE QUINN, PRESIDENT

1.2 PLEDGE OF ALLEGIANCE

1.3 PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING)

1.4 APPROVAL OF MINUTES

ATTACHMENT: Minutes Board of Trustees 4-28-2016.docx

1.5 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS

ATTACHMENT: june16calendarmead.pdf

2. COMMITTEE REPORTS

2.1 FINANCE COMMITTEE - DIRK ZYLMAN, CHAIR. REPORT OF 5/26/16 MEETING

2.2 FINANCE REPORT. 1. REVIEW AND APPROVE PAYMENT OF EXPENDITURES (INCLUDING PAYROLL) AND SPECIAL REVENUES (INCLUDING GRANTS) 2. RECEIVE MONTHLY 2016 BUDGET STATUS REPORT TO DATE (AVAILABLE AT MEETING) 3. REPORT OF GIFTS RECEIVED

ATTACHMENT: Accts Payable 5-1-2016 thru 5-12-2016.xlsx

ATTACHMENT: Donations - May 2016.xlsx

ATTACHMENT: May 2016 YTD Income Statement.xls

ATTACHMENT: Visa Credit Card Charges for 4-6-16 - 5-4-16.xlsx

2.3 HUMAN RESOURCES - HENRY NELSON, CHAIR. REPORT OF 5/19/16 MEETING

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 DISCUSSION AND POSSIBLE RECOMMENDATION TO APPROVE MAKERSPACE POLICY

ATTACHMENT: Makerspace Policy - Draft - 5-2016.pdf

3.2 DISCUSSION AND POSSIBLE ACTION TO ACCEPT CAPITAL IMPROVEMENT PROJECTS PRIORITY LIST

ATTACHMENT: Mead Capital Request 2017 - 2021.xlsx

3.3 DISCUSSION AND POSSIBLE ACTION TO AMEND FORMAT/DELIVERY OF LIBRARY ANNUAL REPORTS

ATTACHMENT: Annual Rpt Analysis - Board Docs.xlsx

3.4 DISCUSSION ON THE FORMULATION OF THE 2017 BUDGET

4. ELECTION OF OFFICERS

4.1 NOMINATIONS FROM THE FLOOR AND ELECTION OF OFFICERS FOR 2016-2017 (CLOSED BALLOT PERMITTED) - PRESIDENT - VICE PRESIDENT

4.2 REMARKS FROM OUTGOING AND INCOMING OFFICERS

4.3 ADOPT SCHEDULE OF MEETINGS FOR 2016-2017

ATTACHMENT: Board of Trustees Meeting Schedule 2017.docx

ATTACHMENT: Board of Trustees Meeting Schedule 2016.docx

4.4 APPOINT FINANCE OFFICER FOR 2016-2017 - PRESIDENT

4.5 CONFIRM/PROPOSE ONE BUT NO MORE THAN TWO TRUSTEES FOR CONTINUED SERVICE/ELECTION AS DIRECTORS OF THE MEAD PUBLIC LIBRARY FOUNDATION - PRESIDENT

4.6 CONFIRM/PROPOSE TRUSTEE TO SERVE ON/FOR APPOINTMENT TO THE ESLS BOARD - PRESIDENT

4.7 APPOINT STANDING COMMITTEE CHAIRS AND MEMBERS AS SET FORTH IN THE BYLAWS - PRESIDENT

4.8 APPOINT AD HOC COMMITTEE CHAIRS AND MEMBERS AS SET FORTH IN THE BYLAWS - PRESIDENT

5. DIRECTOR'S REPORT

5.1 UPDATE ON THE CURRENT MERGER NEGOTIATIONS BETWEEN EASTERN SHORES LIBRARY SYSTEM AND MID-WISCONSIN LIBRARY SYSTEM

ATTACHMENT: Resource Library Contract proposal for 2017.pdf

ATTACHMENT: Eastern shores Fees - 2017 Proposed.xlsx

ATTACHMENT: Eastern Shores Director Meeting 05.17.16 DRAFT.pdf

5.2 APRIL STATISTICS

ATTACHMENT: Statistics April 2016 MPL.xlsx

6. LIAISON REPORTS

6.1 EASTERN SHORES LIBRARY SYSTEM - HENRY NELSON

6.2 MEAD PUBLIC LIBRARY FOUNDATION - MAEVE QUINN\KATHIE NORMAN

6.3 FRIENDS OF THE MEAD PUBLIC LIBRARY - LAUREN RICHMOND

7. UPCOMING MEETINGS

7.1 LIBRARY BOARD FINANCE COMMITTEE (6/23/16 @ TBD)

7.2 FULL LIBRARY BOARD MEETING (6/23/16 @ 3:45)

8. ADJOURN

8.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library
Sheboygan County Administration Buildigg
City's website