

City of Sheboygan  
2016-04-28

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MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:45 PM - The Loft Meeting Room, Mead Public Library, 710 N 8th Street, Sheboygan, WI 53081

Mead Public Library Board of Trustees Thursday, April 28, 2016 The Loft Meeting Room - 3rd floor - 3:45 p.m. Mead Public Library 710 N 8th Street, Sheboygan, WI 53081

**1. OPENING OF MEETING**

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM - MAEVE QUINN, PRESIDENT

1.2 PLEDGE OF ALLEGIANCE

1.3 PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING)

1.4 APPROVAL OF MINUTES

ATTACHMENT: Minutes Board of Trustees 3-17-2016.docx

1.5 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS

ATTACHMENT: may16calendarmead.pdf

**2. COMMITTEE REPORTS**

2.1 FINANCE COMMITTEE - DIRK ZYLMAN, CHAIR. REPORT OF 4/28/16 MEETING

ATTACHMENT: April 2016 YTD Income Statement.xls

2.2 FINANCE REPORT. 1. REVIEW AND APPROVE PAYMENT OF EXPENDITURES (INCLUDING PAYROLL) AND SPECIAL REVENUES (INCLUDING GRANTS) 2. RECEIVE MONTHLY 2016 BUDGET STATUS REPORT TO DATE (AVAILABLE AT MEETING) 3. REPORT OF GIFTS RECEIVED

ATTACHMENT: Accounts Payable Through 3-31-2016.xlsx

ATTACHMENT: Accounts Payables Through 4-13-2016.xlsx

ATTACHMENT: March 2016 Donations.xlsx

ATTACHMENT: April 2016 Donations.xlsx

ATTACHMENT: Finance Committee Meeting Minutes 3-17-2016.docx

ATTACHMENT: Mead Capital Request 2017 - 2021.xlsx

ATTACHMENT: The Big Read Grant - Awarded 4-21-16.pdf

ATTACHMENT: Accounts Payables - Visa Credit Card March - April 2016.pdf

**3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

3.1 DISCUSSION AND POSSIBLE RECOMMENDATION TO APPROVE 2015 ANNUAL REPORT

ATTACHMENT: 15annreportbdredospacing.pdf

3.2 DISCUSSION ON THE FORMULATION OF THE 2017 BUDGET

3.3 DISCUSSION ON ENHANCING LIBRARY SERVICES AND UTILIZING MARKETING STRATEGIES TO EFFECTIVELY COMMUNICATE WITH OUR CITIZENS

**4. DIRECTOR'S REPORT**

4.1 UPDATE ON WEBSITE

4.2 UPDATE ON FIRST AND SECOND FLOOR REDESIGNS

4.3 UPDATE ON PROGRAMMING

4.4 MARCH STATISTICS

ATTACHMENT: Statistics March 2016 MPL.xlsx

4.5 UPDATE ON STATEWIDE PUBLIC LIBRARY SYSTEM REDESIGN COMMITTEE

ATTACHMENT: Public Library System Redesign Project.pdf

4.6 UPDATE ON THE CURRENT MERGER NEGOTIATIONS BETWEEN EASTERN SHORES LIBRARY SYSTEM AND MID-WISCONSIN LIBRARY SYSTEM

ATTACHMENT: Draft - Fees - Governance.pdf

ATTACHMENT: Draft - Local holds - In Demand Collection.pdf

**5. LIAISON REPORTS**

5.1 EASTERN SHORES LIBRARY SYSTEM - HENRY NELSON

5.2 MEAD PUBLIC LIBRARY FOUNDATION - MAEVE QUINN\KATHIE NORMAN

5.3 FRIENDS OF THE MEAD PUBLIC LIBRARY - LAUREN RICHMOND

**6. UPCOMING MEETINGS**

6.1 LIBRARY BOARD FINANCE COMMITTEE (5/26/16 @ TBD)

6.2 FULL LIBRARY BOARD MEETING (5/26/16 @ 3:45)

**7. ADJOURN**

7.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website