

MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:45 PM

Mead Public Library Board of Trustees Thursday, August 27, 2015 The Loft Meeting Room - 3rd floor - 3:45 p.m.

1. OPENING OF MEETING

1.1 Call to Order and determination of quorum - Maeve Quinn, President

1.2 Pledge of Allegiance

1.3 Public Comments [5 People at 5 minutes each] (Please sign in prior to meeting)

1.4 Approval of Minutes

ATTACHMENT: Minutes Joint City - MPL Board 8-10-15.docx

ATTACHMENT: Minutes Board of Trustees 7-23-15.docx

1.5 Correspondence, Announcements, and Common Council Reports

ATTACHMENT: Building Use Committee Agenda 8-10-15.pdf

2. COMMITTEE REPORTS

2.1 Finance Committee Dirk Zylman, Chair. Report of 8/27/15 meeting

2.2 Finance Report. 1. Review and approve payment of expenditures (including payroll) and special revenues (including grants) 2. Receive monthly 2015 budget status report to date (available at meeting) 3. Report of gifts received

ATTACHMENT: Accounts Payables - Monthly Visa Credit Card Charges.pdf

ATTACHMENT: August 2015 Re-Occuring Accounts Payables.xlsx

ATTACHMENT: August 2015 YTD Income Statement.xls

ATTACHMENT: Donations Tracking-Gift-Grants Received 2015.xlsx

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 Discussion of the 850 Fund

4. DIRECTOR'S REPORT

4.1 Update on first floor redesign

4.2 Update on website redesign project

4.3 Update on printer/copier consolidation project

4.4 Update on weeding reference collection on the second floor

4.5 Update on programming

4.6 Discussion of creating a resolution to lobby the Department of Public

Instruction to include E-content into (physical) circulation statistics

4.7 Monthly Statistics

ATTACHMENT: Statistics 2015 MPL.xlsx

5. LIAISON REPORTS

5.1 Eastern Shores Library System Henry Nelson

5.2 Mead Public Library Foundation Maeve Quinn/Kathie Norman

5.3 Friends of Mead Public Library Pat Mueller

6. UPCOMING MEETINGS

6.1 Library Board - Human Resources Committee (9/3/15 @ 9AM)

6.2 Library Board - Finance Committee (9/24/15 @ TBD)

6.3 Full Library Board Meeting (9/24/15 @ 3:45)

7. INFORMATION ITEMS

7.1 July Statistics

ATTACHMENT: Statistics 2015 MPL.xlsx

8. ADJOURN

8.1 Motion to adjourn

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website