

City of Sheboygan  
2015-08-10

9Z4NYH57183F

JOINT MEETING - CITY FINANCE COMMITTEE & MEAD PUBLIC LIBRARY BOARD OF TRUSTEES  
(Monday, August 10, 2015) MINUTES Generated by Sandy Diener on Thursday, August  
13, 2015

1. OPENING OF MEETING

1.1 ROLL CALL CITY FINANCE COMMITTEE MEMBERS PRESENT: Chairman Hammond,  
Vice-Chairperson Kath, Alderpersons Carlson and Donohue ABSENT:

Ald. Wolf OTHERS PRESENT:

Mayor Vandersteen, Jim Amodeo, Attorney Chuck Adams, Chad Pelishek, Dave  
Augustin, Wendy Schmitz, Judge Natasha Torry, Susan Richards, Lee Grosenick,  
Nancy Wasmer, Garret Erickson, Henry Nelson, Debbie DeAmico, Dirk Zylman, Dave  
Hoffman, Nancy Mannchen, Kathie Norman, and Maeve Quinn

1.2 ROLL CALL MEAD LIBRARY BOARD OF TRUSTEES: President Maeve Quinn,  
Vice-President Henry Nelson, Finance Officer Dirk Zylman, Christine Campe, Ald.  
Darryl Carlson, David Hoffman, Dolcye Johnson, Nancy Mannchen, Kathie Norman,  
and Secretary Garrett Erickson, Director (See Library Minutes for attendance)

1.3 CALL MEETING TO ORDER

1.4 PLEDGE OF ALLEGIANCE: Was recited by all those present

2. ITEMS FOR DISCUSSION & POSSIBLE ACTION (See Library Minutes)

2.1 2014 - 2015 REVIEW OF MEAD PUBLIC LIBRARY: Maeve Quinn, President

2.2 2015 - 2016 STRATEGIC INITIATIVES:

Garrett Erickson, Director

2.3 REVIEW STRATEGIC PLAN FOR 2015 - 2020: Library Services

3. 2016 LIBRARY BUDGET REVIEW - DISCUSSION ONLY (See Library Minutes)

3.1 MEAD PUBLIC LIBRARY: Fund 255

3.2 EVERHARD/FORRER LIBRARY TRUST: Fund 850

4. ADJOURN (See Library Minutes)

4.1 MOTION TO ADJOURN MEAD PUBLIC LIBRARY BOARD OF TRUSTEES

5. MINUTES

5.1 APPROVAL OF MINUTES - JULY 27, 2015:

MOTION BY ALD. DONOHUE, SECOND BY ALD. CARLSON TO APPROVE. ALL AYES, MOTION  
CARRIED.

6. CHIEF ADMINISTRATIVE OFFICER

6.1 Update: Jim Amodeo: NONE

7. ITEMS FOR DISCUSSION & POSSIBLE ACTION

7.1 RES 60 - 15 - 16 / 8 / 03 / 2015 / DOC

5.1: Resolution to authorize a transfer of appropriations in the amount of  
\$393,544 in the 2015 Budget for the purpose of establishing appropriation for a  
contract with Bruce Municipal Equipment for the purchase of one 2016  
Freightliner 114 SD Tandem Axle Combination Sewer Jetter and Vacuum. MOTION BY  
ALD. DONOHUE, SECOND BY ALD. CARLSON TO APPROVE.

ALL AYES, MOTION CARRIED.

7.2 RC 113 - 15 - 16 (RO 72 - 15 - 16) / 8 / 03 / 2015 / DOC

6.6: The Chief Administrative Officer submitting the summary of the 2016 budget requests for the General Fund, Special Revenue Funds, Debt Service Funds and the Capital Projects Funds.

MOTION BY ALD. CARLSON, SECOND BY ALD. KATH TO FILE.

ALL AYES, MOTION CARRIED.

7.3 RC 114 - 15 - 16 (RO 73 - 15 - 16) / 8 / 03 / 2015 / DOC

6.7: The Chief Administrative Officer submitting the summary of the 2016 budget requests for the Enterprise Funds, Internal Service Funds and the Trust Funds.

MOTION BY ALD. CARLSON, SECOND BY ALD. KATH TO FILE.

ALL AYES, MOTION CARRIED.

7.4 RES 59 - 15 - 16 / 8 / 03 / 2015 / DOC

9.1: Resolution to authorize a transfer of appropriations in the 2015 Budget for the purposes of establishing estimated revenue and appropriation for the 2015 Community Development Block Grant Entitlement Program.

MOTION BY ALD. CARLSON, SECOND BY ALD. DONOHUE TO APPROVE.

ALL AYES, MOTION CARRIED.

7.5 COMM 1 - 15 - 16 / 8 / 03 / 2015 / DOC

9.2: Communication from Melissa Braesch regarding information on the sale of the Field of Dreams and money the Sheboygan Area School District may owe the City of Sheboygan for the sale.

MOTION BY ALD. CARLSON, SECOND BY ALD. DONOHUE TO FILE.

ALL AYES, MOTION CARRIED.

8. 2016 DEPARTMENT BUDGET REVIEW - DISCUSSION ONLY

8.1 OFFICE OF THE MAYOR: 10112100

8.2 CITY CLERK: (1) 10110100 - Council (2) 1011310 - Board of Review (3) 10113100 - City Clerk (4) 10114100 - Elections

8.3 CITY ASSESSOR: 10116100

8.4 SENIOR ACTIVITY CENTER: 10156100

8.5 DEPARTMENT OF CITY DEVELOPMENT: 10161100

8.6 FINANCE DEPARTMENT: (1) 10111010 - Insurance (2) 10115100 - Accounting (3) 10115200 - Purchasing (4) 10115220 - Stockroom (5) 10119990 - General Gov't Employee Benefits (6) 10181600 - Intergovernmental (7) 10199020 - Uncollectible Expenses (8) 10199990 - Customer Clearing

8.7 TOURISM: Fund 260

8.9 MUNICIPAL COURT: Fund 275

8.10 SPECIAL ASSESSMENTS: Fund 285

8.11 HARBOR CENTRE MARINA: Fund 290

- 8.12 SHEBOYGAN REDEVELOPMENT AUTHORITY: Fund 295
- 8.13 GENERAL OBLIGATION DEBT SERVICE: Fund 301
- 8.14 TID VI DEBT SERVICE: Fund 304
- 8.15 TID V DEBT SERVICE: Fund 305
- 8.16 TID X DEBT SERVICE: Fund 310
- 8.17 TID XI DEBT SERVICE: Fund 311
- 8.18 TID XII DEBT SERVICE: Fund 312
- 8.19 ENVIRONMENTAL TID I DEBT SERVICE: Fund 313
- 8.20 TID XIII DEBT SERVICE - Fund 316
- 8.22 TID XV DEBT SERVICE: Fund 318
- 8.23 INDUSTRIAL PARK: Fund 407
- 8.24 PARKING UTILITY: Fund 650
- 8.25 TRANSIT SYSTEM: Fund 651
- 8.26 HEALTH INSURANCE: Fund 704
- 8.27 LIABILITY INSURANCE: Fund 705
- 8.28 WORKER'S COMPENSATION: Fund 706
- 8.29 INFORMATION TECHNOLOGY: Fund 707
- 8.30 CEMETERY PERPETUAL CARE: Fund 805
- 9. ADJOURN
- 9.1 MOTION ALD. CARLSON, SECOND BY ALD. DONOHUE TO ADJOURN THE CITY FINANCE COMMITTEE MEETING.

ALL AYES, MOTION CARRIED.