

City of Sheboygan
2015-02-26

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MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:45 PM

Mead Public Library Board of Trustees Thursday, January 26, 2014 The Loft Meeting
Room - 3rd floor - 3:45 p.m.

1. OPENING OF MEETING

1.1 Call to Order and determination of quorum - Maeve Quinn, President

1.2 Pledge of Allegiance

1.3 Public Comments [5 People at 5 minutes each] (Please sign in prior to meeting)

1.4 Approval of Minutes

1.5 Correspondence, Announcements, and Common Council Reports

2. Committee Reports

2.1 Finance Committee Dirk Zylman, Chair. Report of 2/26/15 meeting

2.2 Finance Report. 1. Review and approve payment of expenditures (including payroll) and special revenues (including grants) 2. Receive monthly 2015 budget status report to date (available at meeting) 3. Report of gifts received

2.3 Bylaws - Kathie Norman, Chair, Report of 2/5/15

2.4 Human Resources Henry Nelson, Chair. Report of 2/10/15 meeting

3. Items for Discussion and Possible Action

3.1 Motion to convene in closed session for the purpose of evaluating the performance of the library director under the exception set forth in Wisconsin State Statutes 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

3.2 Roll call vote on the above motion

3.3 Closed session

3.4 Reconvene in open session

3.5 Possible action based on results of library director evaluation process

3.6 Discussion and possible action to adopt current city policy to payout staff who did not accept healthcare benefit

ATTACHMENT: City Health Care changes 2013.pdf

3.7 Discussion and possible action to change specific employees to exempt or non-exempt status

ATTACHMENT: MPL_JD_08_MaintChief_2014.doc

ATTACHMENT: Exempt status test.docx

3.8 Discussion and possible action of approving update to Table of Organization

ATTACHMENT: Table of Organization 2015-Rev 2-6-15-GE.xlsx

3.9 Discussion and possible action to approve updated code of conduct policy

ATTACHMENT: Policy - Code of Conduct - Updated 2-10-15.docx

3.10 Discussion and possible action on approving bylaws document

ATTACHMENT: Draft - Bylaws of Mead Public Library.docx

3.11 Discussion and possible action on accepting Mead Public Library Foundation's list of 2015 granted projects

ATTACHMENT: 2015 Foundation Wish list.docx

4. Director's Report

4.1 Self-service fines and fees payment now implemented on the first floor

4.2 Library Facebook Page "Likes" now over 1,000

4.3 New youth services librarian hired

4.4 Big Read Grant - Melissa

4.5 Monthly statistics

5. LIAISON REPORTS

5.1 Eastern Shores Library System Henry Nelson

5.2 Mead Public Library Foundation Kathie Norman

5.3 Friends of Mead Public Library Pat Mueller

6. UPCOMING MEETINGS

6.1 Library Finance Committee (3/19/15 @ 2:30)

6.2 Full Library Board Meeting (3/19/15 @ 3:45)

7. Information Items

7.1 January Statistics

8. ADJOURN

8.1 Motion to adjourn

8.2 New Agenda Item

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website