

MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:45 PM

Mead Public Library Board of Trustees Thursday, November 20, 2014 The Loft
Meeting Room - 3rd floor - 3:45 p.m.

1. OPENING OF MEETING

1.1 Call to Order and determination of quorum - Maeve Quinn, President

1.2 Pledge of Allegiance

1.3 Public Comments [5 People at 5 minutes each] (Please sign in prior to meeting)

1.4 Approval of Minutes

ATTACHMENT: Minutes Board of Trustees 10-23-14.docx

1.5 Correspondence, Announcements, and Common Council Reports

2. Committee Reports

2.1 Finance Committee Dirk Zylman, Chair

2.2 Finance Report

2.3 Bylaws Kathie Norman, Chair

2.4 Human Resources Henry Nelson, Chair

3. Items for Discussion and Possible Action

3.1 Appoint Henry Nelson to Bylaws Committee President

3.2 Discussion and possible action on approving administrative orientation document concept

ATTACHMENT: New Employee Orientation Book.docx

3.3 Discussion and possible action on updating gift policy

ATTACHMENT: MPL Gift Policy Draft 11-6-14.docx

3.4 Discussion and possible action to approve changes to health care benefits

ATTACHMENT: 2015 Medical Insurance Changes.pdf

3.5 Discussion and possible action to schedule annual performance appraisals during the first quarter of each year rather than by anniversary date

ATTACHMENT: BYLAWS AND POLICY STATEMENTS p24.docx

3.6 Discussion and possible action on library staff parking options

4. Director's Report

4.1 Kohler Foundation Grants (Art4Fun, Make it @ Mead)

4.2 Packers Foundation Grant (Digital Media Lab)

4.3 Wisconsin Library Association (WLA) Conference Report

4.4 Monthly statistics

ATTACHMENT: Statistics October 2014.pdf

5. LIAISON REPORTS

5.1 Eastern Shores Library System Henry Nelson

5.2 Mead Public Library Foundation Kathie Norman

5.3 Friends of Mead Public Library Pat Mueller

6. UPCOMING MEETINGS

6.1 Library Finance Committee (12/18/14 @ 2:45)

6.2 Full Library Board Meeting (12/18/14 @ 3:45)

7. Information Items

7.1 October Statistics

ATTACHMENT: Statistics October 2014.pdf

8. ADJOURN

8.1 Motion to adjourn

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:
City Hall
Mead Public Library
Sheboygan County Administration Building
City's website