

City of Sheboygan  
2021-12-02

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MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 7:00 PM - MEAD PUBLIC LIBRARY - ROCCA ROOM

Notice of the Mead Public Library Board of Trustees Meeting at 7:00 p.m., THURSDAY, DECEMBER 2, 2021, at the Mead Library, The Rocca Conference Room, 710 N 8th Street, Sheboygan, WI. Persons with disabilities who need accommodations to attend the meeting should contact Sydney Mehn at the Mead Public Library, (920) 459-3400 extension 2039 as soon as possible. Members of the public who wish to participate remotely shall provide notice to Sydney Mehn at the Mead Public Library, (920) 459-3400 extension 2039 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

**1. OPENING OF MEETING**

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM - MAEVE QUINN, PRESIDENT - All trustees may attend the meeting remotely

1.2 PLEDGE OF ALLEGIANCE

1.3 PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH. COMMENTORS MUST BE CITY RESIDENTS OR RESIDENTS OF NON-LIBRARIED AREAS IN SHEBOYGAN COUNTY] (PLEASE SIGN IN PRIOR TO MEETING)

1.4 APPROVAL OF MINUTES

ATTACHMENT: Minutes Board of Trustees 11-4-2021.pdf

1.5 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS

**2. COMMITTEE REPORTS**

**3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

3.1 GUIDELINES FOR PUBLIC COMMENT

3.2 MEETING ROOM POLICY

ATTACHMENT: 2021-10-27 Meeting Room Policy 10.07 Proposal.pdf

3.3 MATERIALS CHALLENGE POLICY

ATTACHMENT: Challenged materials policy (12.04).docx.pdf

3.4 2022 HOLIDAY SCHEDULE

ATTACHMENT: MPL 2022 Holiday Schedule.pdf

**4. DIRECTOR'S REPORT**

4.1 COVID SERVICE RESPONSE UPDATE

4.2 UPDATE ON JOB DESCRIPTION QUESTIONNAIRE STUDY

4.3 BOOK CHALLENGE

4.4 UPDATE ON DEIB INITIATIVE

4.5 UPDATE ON SERVICES AND PROGRAMMING

4.6 UPDATE FROM SUPPORT SERVICES

4.7 UPDATE ON BUILDING PROJECTS

ATTACHMENT: Maintenance Project List - DECEMBER 2021.pdf

4.8 MONTHLY STATISTICS

ATTACHMENT: Statistics MPL November 2021.pdf

**5. LIAISON REPORTS**

5.1 MONARCH LIBRARY SYSTEM - MAEVE QUINN

5.2 MEAD LIBRARY FOUNDATION - MAEVE QUINN / KATHIE NORMAN

5.3 FRIENDS OF MEAD - SYDNY MEHN

ATTACHMENT: FMPL Board Minutes November 2021.pdf

**6. CLOSED SESSION**

6.1 2.1 MOTION TO CONVENE IN CLOSED SESSION FOR THE PURPOSE OF EVALUATING THE PERFORMANCE OF THE LIBRARY DIRECTOR UNDER THE EXCEPTION SET FORTH IN WISCONSIN STATE STATUTES 19.85(1)(c) FOR CONSIDERING EMPLOYMENT, PROMOTION COMPENSATION, OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY.

**7. RECONVENE IN OPEN SESSION**

7.1 MOTION TO RECONVENE IN OPEN SESSSION

7.2 POSSIBLE ACTION ON ITEM DISCUSSED IN CLOSED SESSION

**8. UPCOMING MEETINGS**

8.1 LIBRARY BOARD OF TRUSTEES (1/27/22 @ 7PM)

**9. ADJOURN**

9.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Buildigg

City's website