

City of Sheboygan  
2021-08-19

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Minutes Mead Public Library Board of Trustees August 19, 2021

A meeting of the Mead Public Library (MPL) Board of Trustees was held on Thursday, August 19, 2021 in the Loft. The following Board of Trustees members were present: Board President Maeve Quinn, Barbara Alvarez, Chris Campe, Finance Officer Sherry Speth, and Andre Walton. Trustees attending remotely: Meg Albrinck and Marcos Guevara. Staff members present: Director Garrett Erickson, Administrative Services Manager Debbie DeAmico, and Administrative Assistant Sydney Mehn. Board members absent: Rev. William Bulson, Board Vice President Kathie Norman and Alderperson Amanda Salazar.

OPENING OF MEETING CALL TO ORDER AND DETERMINATION OF QUORUM - MAEVE QUINN, PRESIDENT Quinn called the meeting to order at 5: 02 p.m. and determined a quorum

PLEDGE OF ALLEGIANCE Quinn led the group in the pledge of allegiance

PUBLIC COMMENTS [ 5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING) There was no public comments

APPROVAL OF MINUTES Campe moved to approve the minutes from the meeting of July 29, 2021. Walton seconded. Motion passed.

CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS Quinn reported on a letter from former board member Nancy Mannchen, thanking the group for the farewell wishes and books.

Trustee Albrinck joined the meeting at 5: 07 p.m.

COMMITTEE REPORTS FINANCE COMMITTEE - SHERRY SPETH, CHAIR. REPORT OF 8 / 12 / 21 MEETING Speth discussed in detail the committee work under agenda item 3.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION REPLACING DOORS IN FRONT ENTRANCE AREA Erickson presented the request for the remaining 3 entry doors to be replaced with sliding doors. Alvarez moved to approve the replacement of the 3 remaining entry doors. Speth seconded. The motion passed.

LATE FINES FOR ADULTS Erickson discussed the history behind removing fines for minors, and the success rate. The discussion now would be to move on to removing late fines for adults. Walton moved to remove the adult late fines policy, effective September 1, 2021. Guevara seconded. The motion passed.

2022 OPERATING BUDGET Quinn provided the group with a historical overview of the budget process and status. DeAmico had worked on and presented the group with 4 different budget options. After much discussion, Campe moved to approve and submit budget option 4 to the city. Walton seconded. The motion passed.

TABLE OF ORGANIZATION Erickson presented the updated Table of Organization, reinstating the Teen Librarian position. Speth moved to approve the Table of Organization as presented. Albrinck seconded. The motion passed.

UPCOMING MEETINGS LIBRARY BOARD OF TRUSTEES (9 / 23 / 21 @ 5 PM)

ADJOURN MOTION TO ADJOURN Walton moved to adjourn the meeting, Campe seconded. The motion passed. Being no further business, the meeting adjourned at 6: 07 p.m.

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