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MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:00 PM - CITY HALL - ROOM 30

Notice of the Mead Public Library Board of Trustees at 3:00 p.m., THURSDAY, January 28, 2021, at the City Hall, 3rd floor Room 305, 828 Center Avenue, Sheboygan, WI. Persons with disabilities who need accommodations to attend the meeting should contact Sydney Mehn at the Mead Public Library, (920) 459-3400 extension 2039 as soon as possible.

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This meeting may be viewed LIVE on Charter Spectrum Channel 990, AT&T U-Verse Channel 99, and [www.wscssheboygan.com/vod](http://www.wscssheboygan.com/vod)

**1. OPENING OF MEETING**

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM - MAEVE QUINN, PRESIDENT

1.2 PLEDGE OF ALLEGIANCE

1.3 PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING)

1.4 APPROVAL OF MINUTES

ATTACHMENT: Minutes Board of Trustees 12-9-2020.pdf

1.5 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS

ATTACHMENT: Nomination - Bulson.pdf

1.6 ADOPT RESOLUTION IN HONOR OF THE SERVICE OF BERNIE MARKEVITCH AS THE PRESIDENT OF THE MEAD PUBLIC LIBRARY TRUSTEES AND PRESIDENT OF THE MEAD PUBLIC LIBRARY FOUNDATION

ATTACHMENT: Resolution - Markevitch.pdf

**2. COMMITTEE REPORTS**

2.1 REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS)

2.2 RECEIVE 2020 BUDGET STATUS REPORT TO DATE

ATTACHMENT: DECEMBER 2020 Y-T-D BUDGET.pdf

**3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

3.1 MEAD LIBRARY ANNUAL REPORT TO THE CITY OF SHEBOYGAN

ATTACHMENT: 2020 Annual report to City of Sheboygan.pdf

3.2 2021 - MEAD LIBRARY CITY CIP PROJECT

ATTACHMENT: 2021 HVAC Controls-R.pdf

3.3 COVID SERVICE RESPONSES

ATTACHMENT: Code of Conduct (14.01).docx

ATTACHMENT: CountyLeadershipMaskMandat.pdf

### 3.4 TRUSTEE READING ASSIGNMENT - ALTERNATIVE CLASSIFICATION SYSTEMS TO THE DEWEY DECIMAL SYSTEM

ATTACHMENT: KnowlOrgTaxonomies\_2016.pdf

ATTACHMENT: LibJournal\_dewey2009.pdf

## 4. DIRECTOR'S REPORT

### 4.1 2021 MATERIALS BUDGET BREAKDOWN

ATTACHMENT: CollectionsBudgetBoardFY21.pdf

### 4.2 UPDATE ON SERVICES AND PROGRAMMING

### 4.3 UPDATE FROM SUPPORT SERVICES

### 4.4 UPDATE ON BUILDING PROJECTS

ATTACHMENT: Maintenance report - January 2021.pdf

### 4.5 MONTHLY STATISTICS

ATTACHMENT: December 2020 Statistics MPL - Monthly Report.pdf

## 5. LIAISON REPORTS

### 5.1 MONARCH LIBRARY SYSTEM - NANCY MANNCHEN

### 5.2 MEAD LIBRARY FOUNDATION - MAEVE QUINN / KATHIE NORMAN

### 5.3 FRIENDS OF MEAD - SYDNY MEHN

ATTACHMENT: Friends of the Mead Public Library Meeting Report 1-20-2021.pdf

## 6. FUTURE AGENDA ITEMS

### 6.1 DISCUSSION OF STAFF COMMITTEE STRUCTURE FOR INTERNAL DECISION-MAKING

### 6.2 DPI INCLUSIVE SERVICES ASSESSMENT

### 6.3 PROCESS FOR LIBRARY BOARD APPROVAL OF FUTURE PROJECTS

## 7. UPCOMING MEETINGS

### 7.1 LIBRARY BOARD OF TRUSTEES (2/25/21 @ 3PM)

## 8. ADJOURN

### 8.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website