

City of Sheboygan
2020-10-15

BUBQ3U676512

MinutesMead Public LibraryBoard of TrusteesOctober 15, 2020

A meeting of the Mead Public Library (MPL) Board of Trustees was held on Thursday, October 15, 2020 in the City Hall Common Council Chambers.

The following Board of Trustee members were present:

Board President Maeve Quinn, Vice-President Kathie Norman, Trustees attending remotely:

Meg Albrinck, Chris Campe, Alderperson Mary Lynne Donohue, Marcos Guevara, Sherry Speth, and Nancy Mannchen. Staff members present:

Library Director Garrett Erickson.

Staff attending remotely:

Business Manager Debbie DeAmico.

Board members absent:

Kyle Whelton.

OPENING OF MEETING
1.1

CALL TO ORDER AND DETERMINATION OF QUORUM MAEVE QUINN,

PRESIDENT.

Quinn called the meeting to order at 11: 34 a.m. She determined there

was a quorum present.

PLEDGE OF ALLEGIANCE.

Quinn led the Pledge of Allegiance.

PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN

PRIOR TO MEETING).

There was no public comment.

APPROVAL OF MINUTES. Alderperson Donohue moved to approve the minutes

from the September 24, 2020 meeting, Albrinck seconded the motion. The motion passed.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

2021 OPERATING BUDGET.

Quinn presented the revised 2021 fiscal year

budget Option #, and gave the background information of considerations and

circumstances that lead to the creation of the revised 2021 fiscal year budget.

Quinn explained to the Board of Trustees that between herself, Library Director

Garrett Erickson, and Business Manager Debbie DeAmico came to a decision that

the budget presented at today s meeting is the best option, and best interest in the

operation of the Library for the 2021 fiscal year. Quinn express that the Library

would be operating under a small deficit budget for the 2021 fiscal year.

Norman

and Campe questioned where the funds would come from to pay for the deficit.

Erickson explained the funds would come from the Library reserve account if in fact the Library has a deficit at the end of 2021.

Quinn moved to approve the 3 rd

Budget Proposal from the city in the amount of \$2,499,313.00 which includes

\$75,999.00 increase over the 2020 fiscal year budget, which will leave the library

with a small deficit cost due to the additional healthcare cost, Campe seconded the

motion.

The motion passed.

COVID- 19 SERVICE RESPONSES. Erickson gave an update on the library s

COVID- 19 procedures and upgrades.

Erickson mentioned there is still difficulty

with patrons wearing masks that staff have to deal with.

Erickson also

announced that under the Federal Roads to Recovery grant the library has

gotten a Halosil Halofogger which sprays a mist to disinfect a large area of
the

library at a time with a cost of around \$28,000 also a purchase of sneeze
guards

which will be part of the staff office furniture upgrade project of \$13, 846.

Both

items will help to protect the staff and public against viruses and other medical

conditions.

UPCOMING MEETINGS:

3.1 LIBRARY BOARD OF TRUSTEES - (10 / 22 / 2020 @ 3 PM)

ADJOURN:

MOTION TO ADJOURN QUINN moved to adjourn the meeting.

Campe seconded.

The motion passed.

Being no further business, the meeting adjourned at 12: 17 a.m.

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