

City of Sheboygan
2020-06-25

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MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:00 PM - CITY HALL - COUNCIL CHAMBERS

Notice of the Mead Public Library Board of Trustees at 3:00 p.m., THURSDAY, June 28, 2020, at the City Hall, 3rd floor Council Chambers, 828 Center Avenue, Sheboygan, WI. Persons with disabilities who need accommodations to attend the meeting should contact Sydney Mehn at the Mead Public Library, (920) 459-3400 extension 2039 as soon as possible.

This meeting may be viewed LIVE on Charter Spectrum Channel 990, AT&T U-Verse Channel 99, and www.wscssheboygan.com/vod

1. OPENING OF MEETING

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM - MAEVE QUINN, PRESIDENT

1.2 PLEDGE OF ALLEGIANCE

1.3 PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING)

1.4 APPROVAL OF MINUTES

ATTACHMENT: Minutes Board of Trustees 5-28-2020.docx

1.5 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS

2. COMMITTEE REPORTS

2.1 FINANCE COMMITTEE - KYLE WHELTON, CHAIR. REPORT OF 6/22/20 MEETING

ATTACHMENT: Visa - March - April 2020.pdf

ATTACHMENT: Visa - April-May 2020.pdf

ATTACHMENT: A-P May 2020 - June 2020.xlsx

ATTACHMENT: June 2020 Y-T-D Financial Report.pdf

ATTACHMENT: 6-22-20 Finance Committee Meeting Minutes.docx

2.2 FINANCE REPORT: 1). REVIEW AND APPROVE PAYMENT OF EXPENDITURES (INCLUDING PAYROLL) AND SPECIAL REVENUES (INCLUDING GRANTS). 2). RECEIVE MONTHLY 2020 BUDGET STATUS REPORT TO DATE. 3). REPORT OF GIFTS RECEIVED - KYLE WHELTON

2.3 HUMAN RESOURCES COMMITTEE - KATHIE NORMAN, CHAIR. REPORT OF 6/16/20 MEETING

ATTACHMENT: Minutes Human Resources Committee 6-16-2020.docx

ATTACHMENT: 2020 Rev 1 TO Revised as of 6-25-2020 - DRAFT.xlsx

ATTACHMENT: 2020 TO Revised #2 as of 6-25-2020 - DRAFT.xlsx

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 DISCUSSION OF LATE FINES FOR YOUTH

ATTACHMENT: 2019 Overdue Fines Charged.pdf

ATTACHMENT: 2019 Overdue Fines Paid.pdf

3.2 MEAD PUBLIC LIBRARY FUND

ATTACHMENT: Statutes regarding transfer of library funds.pdf

3.3 UPDATE OF GIFT POLICY

ATTACHMENT: Gifts Policy (13.05) - Draft 6-10-20.docx

3.4 UPDATE TO TABLE OF ORGANIZATION

ATTACHMENT: 2020 TO Revised #2 as of 6-25-2020 - DRAFT.xlsx

ATTACHMENT: 2020 Rev 1 TO Revised as of 6-25-2020 - DRAFT.xlsx

3.5 DISCUSSION OF MARKETING STRATEGIES

4. DIRECTOR'S REPORT

4.1 UPDATE ON SERVICES AND PROGRAMMING

4.2 UPDATE ON BUILDING PROJECTS

4.3 MONTHLY STATISTICS

ATTACHMENT: May Statistics MPL.pdf

5. LIAISON REPORTS

5.1 MONARCH LIBRARY SYSTEM - NANCY MANNCHEN

5.2 FRIENDS OF MEAD - SYDNY MEHN

6. UPCOMING MEETINGS

6.1 LIBRARY BOARD OF TRUSTEES (7/23/20 @ TBD)

7. ADJOURN

7.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website