

*****ATTACHMENTS*****

Minutes
Mead Public Library
Board of Trustees
February 22, 2018

A meeting of the Mead Public Library (MPL) Board of Trustees was held on Thursday, February 22, 2018 in The Loft. Present Board of Trustee members were presiding: Board President Maeve Quinn, Board Vice-President Kathie Norman, Financial Officer Dolcye Johnson, Alderman Henry Nelson, Meg Albrinck, Kevin Anderson, Chris Campe, Kyle Whelton, and Dirk Zylman. Staff members present: Business Manager Debbie DeAmico, Director Garrett Erickson, Public Services Manager Melissa Prentice, Support Services Manager Diane Kallas, and Administrative Assistant Sydney Mehn. Board of Trustee members absent: Nancy Mannchen

1. OPENING OF MEETING:

- 1.1 CALL TO ORDER AND DETERMINATION OF QUORUM. Quinn called the meeting to order at 3:46 p.m. She determined there was a quorum present.
- 1.2 PLEDGE OF ALLEGIANCE. Quinn led the Pledge of Allegiance.
- 1.3 PUBLIC COMMENT [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING). There was no public comment.
- 1.4 APPROVAL OF MINUTES. Zylman **moved** to approve the minutes from the December 14, 2017 meeting; Norman **seconded** the motion. Johnson **abstained**. The motion **passed**.
- 1.5 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS. It was reported that the Administration office is looking at the Trustees roster as some errors were found. This will be checked and redistributed once it is complete. Quinn also noted the importance of a liaison for the library to the City Council, especially as it was recently defended by Nelson at a city meeting. Lastly, Quinn commented on the new design of the MPL library cards, noting the unisex color and sleek look.

2. COMMITTEE REPORTS:

- 2.1 FINANCE COMMITTEE – DOLCYE JOHNSON, CHAIR. REPORT OF 2/22/18 MEETING. Johnson reported to the Board of Trustees that the Y-T-D budget and accounts payables were reviewed and determined to be in good order.
- 2.2 FINANCE REPORT. 1. REVIEW AND APPROVE PAYMENT OF EXPENDITURES (including payroll) and special revenues (including grants) 2. RECEIVE MONTHLY 2017 BUDGET STATUS REPORT TO DATE (AVAILABLE AT MEETING) 3. REPORT OF GIFTS RECEIVED. Johnson reported that there was a surplus in the MPL reserves, and DeAmico suggested that it get used. Several suggestions on how to best utilize these funds. It was decided that Erickson will talk to staff about what projects might need to be done. Nelson **moved** to approve payment of expenditures including payroll and recurring expenses and special revenues. Zylman **seconded** the motion. The motion **passed**.
- 2.3 MARKETING AND SERVICES COMMITTEE – KEVIN ANDERSON, CHAIR. REPORT OF 2/12/18 MEETING. Anderson reported that the meeting had been a brainstorming session of sorts. Several exercises were done to help IdeaWorks determine

our target market and formulate an idea for our branding. More to come.

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 3.1 APPROVE 2017 ANNUAL REPORT TO THE WI DEPARTMENT OF PUBLIC INSTRUCTION. Norman **moved** to approve the annual report, Whelton **seconded**. The motion **passed**.
- 3.2 APPROVE 2017 ANNUAL REPORT TO THE CITY OF SHEBOYGAN. The only suggested change was to include a combined graph of the physical and digital content, which DeAmico will complete prior to turning it in. Zylman **moved** to approve the report, Johnson **seconded**. The motion **passed**.
- 3.3 LIBRARY UPDATES TO THE CITY STRATEGIC PLAN DOCUMENT. Erickson reported that there had been several highlighted “Mead Library” areas that were added to the City’s strategic plan.

4. DIRECTORS REPORT

- 4.1 UPDATE ON POTENTIAL COLLABORATION WITH SCHOOL DISTRICT. Erickson reported on the virtual library card program that SASD and MPL will likely be implementing in the fall.
- 4.2 UPDATE ON CAPITAL IMPROVEMENTS PROJECT (CIP) Support Services Manager Diane Kallas reported that the 3rd floor carpet and industrial vinyl installation is complete. There is some painting to be done yet, and some artwork to be relocated. 1st floor carpeting will be the next area to be updated.
- 4.3 UPDATE ON STAFF IN-SERVICE DAY ON MARCH 9TH. Prentice reported that the March 9th Staff in-service agenda is coming along nicely. There will be ALICE (Alert, Lockdown, Inform, Counter, Evacuate) training in the morning with Officer Rupnick and Officer Friedl of the Sheboygan Police Department. Nathan Thomas of Fox Valley Technical College will then present on Active Listening and Assertive Speaking. In the afternoon, there will be a presentation from Pamela Krueger of Aurora Healthcare on the Employee Assistance Program (EAP). Finally, there will be staff lightning talks, a variety of short presentations and updates from staff across the library.
- 4.4 UPDATE ON SERVICES AND PROGRAMMING. Public Services Manager Melissa Prentice reported on January and February programs. The Late at the Library event on February 9th was successful, with about 50 attendees. The “Hunting your Heritage” program’s first installment was also a success, with 40 attendees. Upcoming programs include “Family Night” with Sheridan School-a fully bilingual sundown story time and activities. Teen coding will be starting again soon, and Wintergreen is set to take place on March 17th.
- 4.5 JANUARY STATISTICS. Erickson reported on the January statistics. He pointed out that the gate count had been down, and after some investigation, it was determined that there was a bug in the camera that had been blocking the view and skewing the numbers. The bug has been removed, and we should see those numbers go back up. Physical checkouts are up 5%, volunteer statistics were up, and library card numbers were down. It was suggested that we look at tiered internet access for cardholders.

5. LIAISON REPORTS

- 5.1 MONARCH LIBRARY SYSTEM – KATHIE NORMAN. Norman reported that there will be a party for the library system with Tony Evers as a speaker. Norman also noted that there is still not a program for e-content reimbursement, and there is quite a bit of turmoil about this.
- 5.2 MEAD PUBLIC LIBRARY FOUNDATION – MAEVE QUINN
Quinn reported that the Foundation only meets bi-monthly, and has therefore not met yet. They will meet in March again.
- 5.3 FRIENDS OF THE MEAD PUBLIC LIBRARY – SYDNY MEHN
Mehn reported that the Friends annual meeting will be April 18th. They currently have four artists that repurpose books and will be presenting as part of the meeting. The Friends will host a book signing for Amy Heyman, a former employee and current Friend/Volunteer who was recently published. The book signing is this Saturday, February 24th, in the bookstore.

6. FUTURE AGENDA ITEMS

- 6.1 APPROVE FORMAL PROCESS FOR WITHDRAWING FROM THE MEAD FUND
DeAmico will lay out a process, and it will be discussed at the April meeting.

7. UPCOMING MEETINGS

- 7.1 LIBRARY BOARD FINANCE COMMITTEE: March 12, 2018 @ 4:00 p.m. in the Rocca Room as part of the joint finance meeting with the city.
- 7.2 FULL LIBRARY BOARD MEETING: March 22, 2018 @ 3:45 p.m.

8. ADJOURN

- 8.1 MOTION TO ADJOURN Whelton **moved** to adjourn the meeting, Anderson **seconded**.
The motion **passed**.

Being no further business the meeting adjourned at 4:53 p.m.
Generated by Sydney Mehn on Tuesday, February 27, 2018

Minutes
Mead Public Library
Joint Meeting Finance and Personnel Committee
& Mead Public Library Board of Trustees Meeting
Monday, March 12, 2018
4:00 p.m.

The meeting of the Joint Finance and Personnel Committee and Mead Public Library (MPL) Board of Trustees was held on Monday, March 12, 2018 in the Lower level training room of City Hall. Present Board members: MPL Board President Maeve Quinn, MPL Board Vice President Kathie Norman, MPL Finance Officer Chair Dolcye Johnson, Alderman Henry Nelson, Kevin Anderson, Kyle Whelton, and Dirk Zylman. Staff members present: Director Garrett Erickson, Business Manager Debbie DeAmico, and Administrative Assistant Sydney Mehn. City Finance Committee members present: Chair Mary Lynne Donohue, Vice Chair Jim Bohren, Alderperson Ron Rindfleisch, Andy Ross and Todd Wolf. City staff / officials present: Mayor Michael Vandersteen, Alderpersons Henry Nelson and Ryan Sorenson, City Administrator Darrell Hofland, Director of Public Works David Biebel, Finance Director Nancy Buss, Director of Planning and Development Chad Pelishek, Director of Human Resources and Labor Relations Sandy Rohrick, Director of Information Technology Greg Vertelka, Assistant City Attorney Thomas Cameron, Budget Analyst Carrie Arenz, Management Intern David DeTroye.

1. OPENING OF MEETING

- 1.1. ROLL CALL – FINANCE AND PERSONNEL COMMITTEE: Chair Mary Lynne Donohue and determined there was a quorum present.
- 1.2. ROLL CALL – MEAD PUBLIC LIBRARY BOARD OF TRUSTEES: Board president Quinn called the meeting to order at 4:00 p.m. and determined there was a quorum present.
- 1.3. CALL TO ORDER
- 1.4. PLEDGE OF ALLEGIANCE

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- 2.1. REVIEW MEAD PUBLIC LIBRARY 2017 ANNUAL REPORT. Quinn reported on the 2017 annual report, noting the merging of the Eastern Shores Library System with the Mid-Wisconsin Library System to create the Monarch Library System. In addition, she highlighted the accomplishments of MPL in 2017, including the completion of a RFID project, re-carpeting of the Children's Room re-carpet, and installation of a new boiler system.
- 2.2. REVIEW 2019 FUNDING. Quinn spoke about future projects at MPL. 2018 projects will include a 1st floor re-carpet, replacement of the HVAC cooling towers and a collaboration with the City for a new phone system.
- 2.3. REVIEW 2015-2020 STRATEGIC PLAN. Quinn spoke highly of the BID plan for downtown, praising their efforts to increase traffic and revamp the area. The Library has been changing programming and hours to accommodate the plan's implementation. The future for MPL will include more community collaborations, and a possible increase of business hours to comply with state regulations. MPL will also be working on a new strategic plan for the upcoming years.

3. ADJOURN – JOINT MEETING

- 3.1. MOTION TO ADJOURN Whelton **moved** to adjourn the meeting, Anderson **seconded**.
The motion **passed**.

Being no further business the meeting of the Joint Finance and Personnel Committee and the Mead Public Library Board of Trustees adjourned at 4:23 p.m.

Generated by Sydney Mehn on Thursday, March 15, 2018



Virtual Library Cards



What Is It?

Manitowoc Public Library, in partnership with Manitowoc Public School District is proud to announce Virtual Library Cards! What does this mean you ask? Well, any student and staff within MPSD will automatically have a Virtual Library Card that gives them access to a wide range of digital resources offered by the Library.

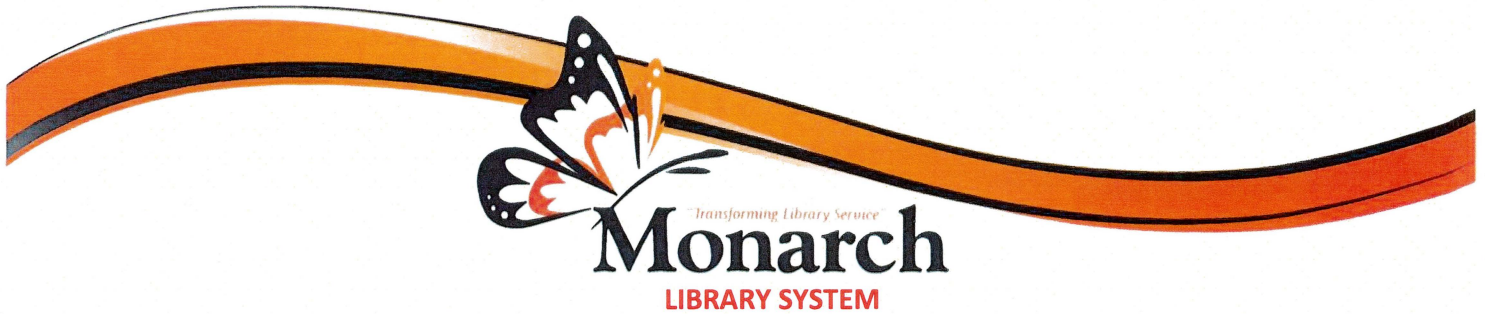
What Can It Do?

Regardless of whether or not you have a personal library card, or if that card is blocked for any reason, these Virtual Library Cards will allow students to access online databases, check out ebooks and digital magazines (not physical ones, though), and use the public computers at the library.

How Will It Work?

What is my Virtual Library Card number then? The Virtual Library Card is based on the student's school ID with a predefined set of numbers in front of it. Say your student ID is 999999, your Virtual Library Card number would be *12345000999999*. For staff, if your staff ID is 88888, your Virtual Library Card would be *12345000088888*. *Your PIN number is the first 4 digits of your PersonID from InfiniteCampus.* Below is a list of websites where the students and staff can use these Virtual Library Cards to access online resources.

Type	Name	February 2017	February 2018	Monthly 2017 vs 2018	Year-to-date 2017	Year-to-date 2018	YTD 2017 vs 2018
Circulation Transactions	Adult Materials	30516	30175	-1%	62672	63374	1%
	Teen Materials	1030	1163	13%	2075	2363	14%
	Children's Materials	14197	13150	-7%	28374	28582	1%
	Total Adult/Teen/Children's Materials	45743	44488	-3%	93121	94319	1%
Materials Shared With Other Libraries	Items provided to other libraries from Mead	5288	5160	-2%	12044	11341	-6%
	Items received for Mead patrons from other libraries	4231	4972	18%	8914	10383	16%
	Total Interlibrary Loans (Transits)	9519	10132	6%	20958	21724	4%
E-Content Checkouts	E-Books (Overdrive) (Hoopla)	3610	4345	20%	7574	9359	24%
	E-Audio (Freegal)	2144	1421	-34%	3424	2819	-18%
	E-Video (Hoopla)	237	264	11%	453	552	22%
	E-Magazines (Zinio) (Overdrive)	173	93	-46%	283	220	-22%
	Total E-Content Checkouts	6164	6123	-1%	11734	12950	10%
Library Visits	Gate count	30202	25207	-17%	58985	46241	-22%
Research Inquiries	Research Inquiries	2173	2233	3%	4094	4936	21%
Internet Usage Provided	Library Workstation Sessions	3622	3886	7%	7235	8043	11%
	Wireless Sessions	13209	13109	-1%	25718	26871	4%
Number of Library Card Holders	Sheboygan Residents				25909	23899	-8%
	Non-Sheboygan Residents				10190	9355	-8%
	Total Number of Library Card Holders				36099	33254	-8%
Classes, Seminars, Workshops, Events	Children (0-11) Quantity	58	67	16%	97	117	21%
	Children (0-11) Participants	1334	1620	21%	2020	2851	41%
	Teen (12-18) Quantity	4	5	25%	8	9	13%
	Teen (12-18) Participants	102	140	37%	191	227	19%
	Adult (18+) Quantity	27	41	52%	53	78	47%
	Adult (18+) Participants	232	535	131%	531	990	86%
	Total number of Classes, Seminars, Workshops, Events	89	113	27%	158	204	29%
	Total number of Participants	1668	2295	38%	2742	4068	48%
Conference Room Utilization	Rocca Meeting Room	38%	44%	6%	27%	36%	10%
	Loft Meeting Room	17%	28%	11%	16%	26%	10%
	2nd Floor Small Meeting Room	23%	31%	8%	26%	29%	2%
Study Rooms Utilization	Study Rooms Hours Used	269	492	83%	553	859	55%
	Percent Utilization	21%	38%	17%	21%	32%	11%
Volunteer Hours	Volunteer Hours	241	385.14	60%	425	736.69	73%



Serving public libraries in Dodge, Ozaukee, Sheboygan, and Washington Counties

March 13, 2018

Dear Ms. Pahl and members of the Horicon Public Library Board,

Your letter from January 26 was discussed at the Monarch Library System (MLS) Board meeting held on March 8. The MLS Board shares the same concerns raised in your correspondence regarding equity of service and treatment of all of MLS member libraries. Currently, there are procedures in place which attempt distribution equality through intra-system borrowing. However, since every participating library brings its own diverse set of resources and demand for them, there is no guarantee to ensure that each library will have precisely the same usage or results in a joint venture such as a shared catalog. In addition, just as a historical reminder, these same types of ratio issues were a part of both ESLS and MFWLS prior to the merger.

Within MLS, member libraries collaborate through the Director's Council to craft agreements as to how they, as members, want to interact with the system. To that end, the libraries had agreed to allow the initial circulation policies to carry through the first year. The Director's Council also met March 8 to discuss these same issues and after reviewing the data from the first year, collectively voted to adopt the following measures:

- A new routing sequence based on Net Minus/Plus Holds will be used.
- In-Demand collection funding will be allocated for only DVD content and with a 5:1 ratio.
- Guidelines regarding holds so that the first copy ratio is 5:1, second copy ratio is 10:1 and third copy ratio is 20:1.

These changes adopted by the member libraries are an attempt to address the issues raised in your letter. Only time will tell whether these actions have a significant influence on the actual flow of materials. The Director's Council will conduct a review in six months and will reevaluate at that time. We on the MLS Board will also be looking at those results as we monitor the progress of the system as a whole and continue striving to provide the best service possible to all member libraries.

If you have any further questions, please feel free to contact me directly.

Cordially,

A handwritten signature in black ink, appearing to read "Mark Hanson", with a long horizontal line extending to the right.

Mark Hanson
Monarch Library System Board President

Cc: Monarch Library System Member Libraries and their Board of Trustees
Monarch Library System Board of Trustees
Wisconsin Department of Public Instruction



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www.horicon.lib.wi.us

Horicon Public Library Mission Statement:

To enrich the lives of all of our community members with free access to programs, materials, and services that empower, educate, and inspire.

January 26, 2018

To whom it may concern:

It has become blatantly obvious the current system for sharing materials within the Monarch Library System Consortia has major inequities.

Net-lending libraries, regardless of size, collecting popular materials are contributing more than they are receiving, and, if all remains status quo will continue to do so into the foreseeable future. Our circulation of new materials is being suppressed due to its prolonged local unavailability while supporting the lack of appropriate collection development at other locations. The financial burden of supplying these materials and the suppression of our circulation has created an untenable situation.

There has been numerous reports and correspondence detailing these inequities (see attachments). As board members, we are responsible to our community and our patrons. It is our feeling at this time it is imperative the Monarch Board of Trustees and the Monarch Director's Council take these issues seriously and move to immolate them.

One first step in rectifying the situation would be to allow member libraries to hold new items in local circulation for 90 days.

Please communicate with us the steps you are pursuing to rectify this problem.

Sincerely,

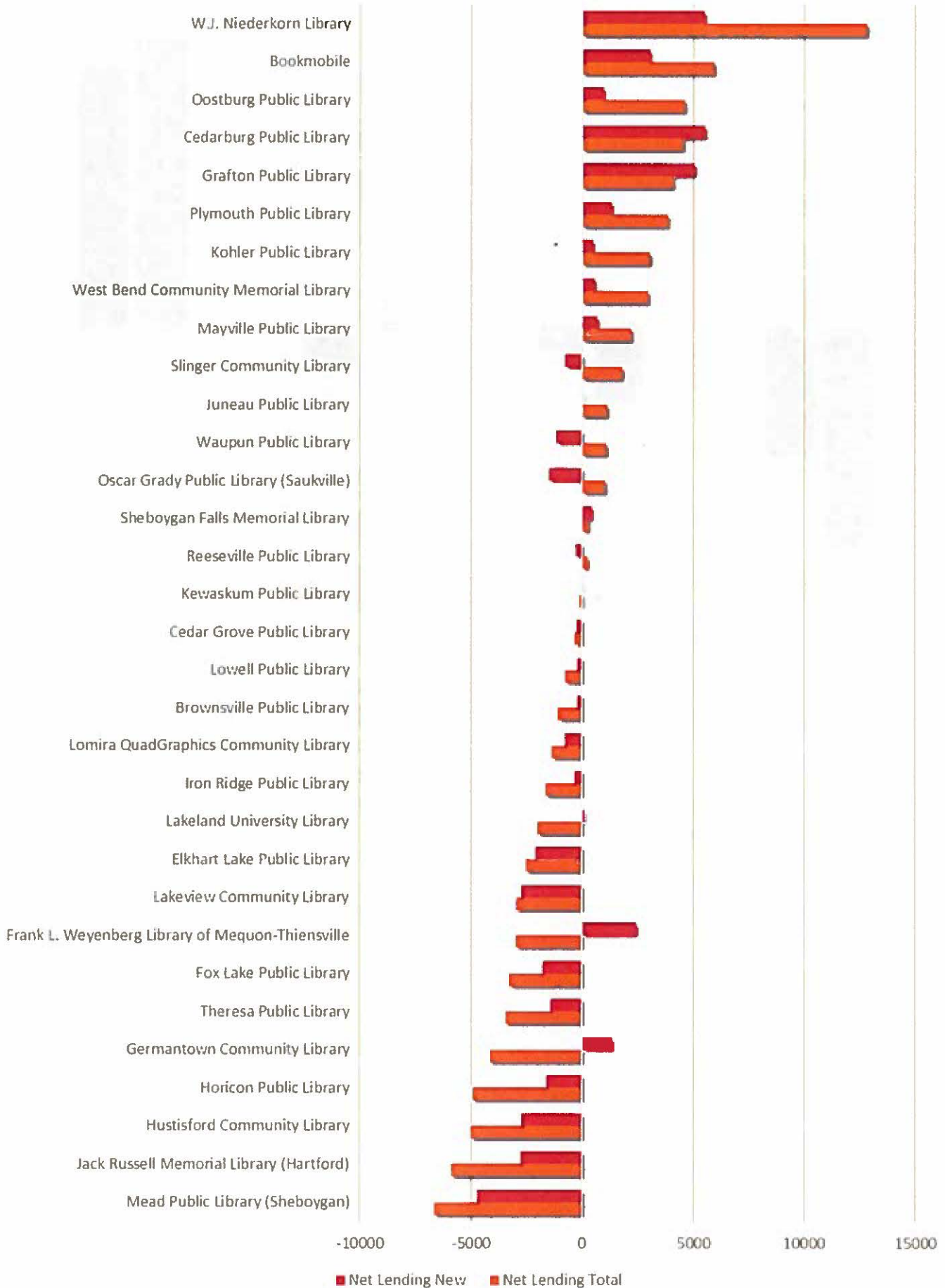
Janice Pahl
Horicon Library Board President

Cc: Monarch Library System Board of Trustees
Consortia Member Libraries Boards of Trustees
Monarch Library System Directors Council
WI DPI

**Monarcy Library System
Net-lending Overview 2017**

Library	Total Lent	Total Borrowed	Net Lending Total	Percent Change	Total New Lent	Total New Borrowed	Net Lending New	Percent Change	In-Demand Collection	Number of Votes	Library Grade	Number of Libraries/grade
Mead Public Library (Sheboygan)	58691	52004	-6687	-11.39%	13731	8992	-4739	-34.51%	503	3	Grade 1	5
Jack Russell Memorial Library (Hartford)	27228	21312	-5916	-21.73%	6260	3484	-2776	-44.35%	146	3	Grade 2	3
Hustisford Community Library	10289	5255	-5034	-48.93%	3553	799	-2754	-77.51%	38	1	Grade 3	9
Horicon Public Library	10751	5782	-4969	-46.23%	2559	926	-1633	-63.81%	38	2		
Germantown Community Library	36424	32256	-4168	-11.44%	4344	5706	1362	31.35%	394	3		
Theresa Public Library	5839	2372	-3467	-59.38%	1874	444	-1430	-76.31%	25	1		
Fox Lake Public Library	4796	1475	-3321	-69.25%	2028	236	-1792	-88.36%	13	1	37% In-Demand	
Frank L. Weyenberg Library of Mequon-Thiensville	48783	45803	-2980	-6.11%	7148	9573	2425	33.93%	504	3		
Lakeview Community Library	13512	10550	-2962	-21.92%	4274	1518	-2756	-64.48%	67	2		
Elkhart Lake Public Library	8013	5489	-2524	-31.50%	2911	810	-2101	-72.17%	28	1		
Lakeland University Library	2964	938	-2026	-68.35%	50	162	112	224.00%	12	3		
Iron Ridge Public Library	3308	1636	-1672	-59.61%	599	280	-319	-53.26%	20	1		
Lomira QuadGraphics Community Library	5305	3925	-1380	-26.01%	1311	523	-788	-60.11%	30	1		
Brownsville Public Library	5040	3933	-1107	-21.96%	884	657	-227	-25.68%	81	1		
Lowell Public Library	1516	731	-785	-51.69%	297	79	-218	-73.40%	2	1		
Cedar Grove Public Library	9300	8975	-325	-3.49%	1709	1444	-265	-15.51%	43	1		
Kewaskum Public Library	10503	10371	-132	-1.26%	1864	1807	-57	-3.06%	80	2	30 Total	
Reeseville Public Library	2271	2503	232	10.22%	632	335	-297	-46.99%	14	1	Grade 1	7
Sheboygan Falls Memorial Library	23151	23440	289	1.08%	4945	5360	415	8.39%	372	3	Grade 2	4
Oscar Grady Public Library (Saukville)	12754	13779	1025	8.04%	4099	2598	-1501	-36.62%	121	2	Grade 3	4
Waupun Public Library	19775	20867	1092	5.52%	4293	3123	-1170	-27.25%	137	3		
Juneau Public Library	6572	7685	1113	16.94%	1090	1141	51	4.68%	78	1		
Slinger Community Library	11655	13443	1788	13.34%	2699	1940	-759	-28.12%	85	2	63 % In-demand	
Mayville Public Library	7512	9722	2210	29.42%	1610	2269	659	40.93%	135	2		
West Bend Community Memorial Library	48486	51439	2953	6.09%	7295	7843	548	7.51%	440	3		
Kohler Public Library	9765	12815	3050	31.23%	1485	1960	475	31.99%	92	1		
Plymouth Public Library	20373	24223	3850	18.90%	3058	4383	1325	43.33%	257	3		
Grafton Public Library	32266	36365	4099	12.70%	3633	8691	5058	139.22%	381	3		
Cedarburg Public Library	39145	43685	4540	11.60%	3624	9154	5530	152.59%	574	3		
Oostburg Public Library	10454	15075	4621	44.20%	1242	2209	967	77.86%	170	1		
Bookmobile	19219	25162	5943	30.92%	874	3908	3034	347.14%	148	2		
W.J. Niederkorn Library	30310	43124	12814	42.28%	2968	8454	5486	184.84%	464	3	33 Total	
County									5492			
Dodge County	82974	65886	-17088	-20.59%	20730	10812	-9918	-47.84%	611	16		
Washington County	134296	128821	-5475	-4.08%	22462	20780	-1682	-7.49%	1145	13		
Sheboygan County*	175442	178671	258	1.84%	33842	28792	-3533	-14.92%	1692	20		
Ozaukee County*	182477	207918	22469	13.94%	21909	40424	20032	84.51%	2129	16		

2017 MLS Cross-Borrowing



MLS Cross-Borrowing Inequity

- During a merger negotiating committee meeting, concerns were brought to the table that the many small libraries of trio would place a further burden on ESLS libraries to provide them with popular, high demand items. After collecting a year's worth of statistics, it is evident that is not the case. Instead, the opposite is taking place. Many libraries with larger patron bases and libraries not collecting enough new materials to meet local need are the net-borrowers.
- While in trio, Horicon PL formally adopted a 90-day moratorium on new materials as part of our circulation policy, citing the Interlibrary Loan Code for the United States and the Wisconsin Interlibrary Loan Guidelines as the basis of our sharing practices. "Interlibrary loan is to expand the range of materials and is an adjunct to, not a substitute for, adequate collection development in local libraries." Horicon PL immediately had positive responses from our patrons when new materials were readily available, and we saw a significant circulation increase of new DVDs and high demand fiction and non-fiction.
- Even with the moratorium in place through December and January as part of Monarch, HPL was a net lender sending out at least twice as much as we received.
- Libraries normally only needing a single copy to meet local need see them leave immediately after satisfying the local cue and not be available at the owning library for months at a time, only returning long after it is no longer new. Frequently, and almost always on DVDs and high demand Fiction/Non-fiction, if there are no local holds, items immediately leave the owning library before their 1st circulation.
- Many libraries are not buying enough copies to meet local need. Or, if they have multiple copies, are sheltering copies on browse, lucky day, and rental shelves while relying on other member libraries to fill holds at their locations.
- Monarch ILS hold ratio guidelines are unreasonable and unenforceable. Many member libraries rarely rise to the level of current guidelines. These libraries are then required to expend additional funds to have protected copies to serve local need.
- High demand and new items have high shelf value compared to the rest of the collection. Every hold that takes place at another library is a circulation taken away from the owning library. At HPL, DVD circulation is nearly 50% of our total annual circulation, and we have made it a point to right-size and fund our collections based on local usage. 30% of our materials budget is earmarked for media that will support the lack of collection development at other libraries. Comparative expenditures on media are readily available via the state annual report, and many members are not expending nearly that much on this popular collection.
- Current solutions (i.e., Locals holds first, In-Demand Collection, and hold routing sequencing) do not address the lack of collection development system-wide or ensure equitable sharing of the burden providing new materials.
- A moratorium would allow all member libraries to collect as their individual library sees fit eliminating the need to monitor and enforce ILS Guideline hold ratios, and allows owning libraries full local circulation value of new materials serving the funding municipality and county.

Possible Solutions

- Employ drastically lower and enforceable collection development holdable hold ratios, especially on DVDs, with consequences for those libraries not purchasing enough copies to meet local need.
- Permit libraries to maintain total control over the holdable settings on items they own.
- Have a 90-day moratorium employing software solutions
 - Polaris is capable of setting items to local holds only – which does constitute "same service" by permitting patrons of other branches to place holds on any material as long as they select the owning branch for pickup. Participating libraries would be responsible for maintaining the proper settings on moratorium items.
 - Possibly further limit the moratorium by changing local holds only items to holdable system-wide if the item is idle on a shelf two weeks after its last check-in date.
 - All these settings can be maintained manually by the owning library. Changing item settings in Polaris can be completed quickly and efficiently via recordsets.

Friends of the Mead Public Library Meeting Report-3/21/18

- Annual meeting to be held Wednesday, April 18, 2018 @ 1:30pm in the Rocca Room. There are now 6 “repurposed book” artists that will be displaying their art. A presentation will be made on the art of repurposing books. The friends will also have these items on display in April.
- The gift of reading campaign is well under way with over \$1000 raised so far.
- The friends voted to donate \$3000 to the library for LPB, with an emphasis on non-fiction if possible.
- The friends will be having an art fundraising raffle in fall entitled “Art 4 Books”