

**\*\*\*ATTACHMENTS\*\*\***

**Minutes  
Mead Public Library  
Board of Trustees  
September 24, 2015**

A meeting of the Mead Public Library (MPL) Board of Trustees was held on Thursday, September 24 in The Loft. Present Board of Trustee members were Maeve Quinn, presiding; Henry Nelson, Dave Hoffman, Dolcye Johnson, and Dirk Zylman. Unable to attend were Chris Campe, Ald. Darryl Carlson, Nancy Mannchen, and Kathie Norman. Staff members present: Debbie DeAmico, Garrett Erickson, Diane Kallas, Pat Mueller, and Melissa Prentice.

**1. Opening of Meeting**

- 1.1 Quinn called the meeting to order at 3:45 p.m. She determined there was a quorum present.
- 1.2 Quinn led the Pledge of Allegiance
- 1.3 There were no public comments at this meeting.

**1.4 Approval of Minutes**

Nelson **moved** to approve the minutes of 8-27-15; Johnson **seconded** the motion. The motion **passed**.

**1.5 Correspondence, Announcement, and Common Council Reports**

Quinn noted, from the Finance Committee meeting, that Jim Amodeo, City chief financial officer said he did not know the next meeting date for the City Building Use Committee.

**2. Committee Reports**

**2.1 Finance Committee – Zylman, Chair**

- Reviewed revised MPL Personnel Cost Metric report. Zylman said we are \$92,876 under budget for personnel costs.
- Budget status “real good shape” to date
- The October Finance Committee meeting will begin at 2:45 p.m.

**2.2 Review and approve payment of expenditures, including payroll, and donations received**

Zylman **moved** to approve payment of expenditures including payroll, reoccurring expenses, and acknowledge noted donations. Nelson **seconded** the motion. The motion **carried**.

Zylman summarized the donations received at MPL as approximately \$500 mostly from memorial contributions.

### 3. Items for Discussion and Possible Action

#### 3.1 Update “Compensation – Entrance Pay Rates” policy

As chair of the Human Resources Committee Nelson noted that the committee fully discussed and recommended approval of changes to the Policy Statements manual.

Nelson moved to accept the director’s discretion to set a new employee’s rate of pay, provided that any pay raise fits within the board approved personnel budget. Hoffman seconded. The motion passed.

#### 3.2 Update “Compensation – Merit Increase Plan” policy

Previously Board of Trustees voted to accomplish all staff evaluation at the beginning of the year. Erickson recommended deleting (Number V) reference to anniversary dates for possible merit increases in pay. The policy states that pay increases are given after all staff evaluations are turned into the Human Resources Department at City Hall.

Nelson moved and Hoffman seconded to accept the policy changes as presented. The motion passed.

#### 3.3 Update “Progressive Employee Discipline, Discharge and Grievance Process” policy

Erickson noted two minor changes to the policy 1.c. Change five-day unpaid suspension to simply unpaid suspension. 3.a. Delete title deputy director substituting Administration.

Nelson moved to accept the changes to the policy. Johnson seconded the motion. The motion carried.

#### 3.4 Update “Special Compensation Provisions” policy

Erickson recommended in #2 deleting “occupying classified positions” because that terminology no longer applies at MPL. 3. As it relates to mileage reimbursement to staff delete the word current and adding: The rates shall be updated on the first working day of each year.

Zylman moved to accept the changes to the policy; Nelson seconded the motion. The motion passed.

#### 3.5 Discussion to move staff “Expense Reimbursement” from Library Employee Handbook to Policy Statements Document

Johnson moved to switch this policy from the Employee Handbook to MPL’s Policy Statements manual. Hoffman seconded the motion. The motion passed.

After discussion the policy was amended as it relates to mileage reimbursement rate to delete the word current.

Hoffman moved to accept the change to delete “current” from the policy. Nelson seconded the motion. The motion passed.

### 3.6 Update on 2016 City Health Care Plan

Erickson reviewed a memo from Sandy Rohrick, City HR director, regarding health insurance. Erickson noted the major change for 2016 is that the high deductible plan is the only option.

### 3.7 Update “Paid Vacation” policy

Recommended changing the title of this policy from Paid Vacation to Vacation B. Added as new to this policy: New full-time employees are eligible for the following pro-rated vacation time as of January 1<sup>st</sup> (of the following year):

<u>Hired the previous</u>	<u>Eligible on the following January 1<sup>st</sup></u>
January 1 – March 31	40 Vacation Hours
April 1 – June 30	28
July 1 – September 30	16
October 1 – December 31	0

F. Add the following to the Vacation policy: In the rare chance an employee is not able to use all of his/her vacation, the employee’s supervisor may request a carryover of a maximum of forty (40) hours. The library director must approve the carryover hours no later than December 15<sup>th</sup>. Payment in lieu of vacation is not permissible.

K. Add to policy to mirror City policy: Vacation must be used in half or full day increments i.e. 4 or 8 hour blocks for a full-time employee. In the event the vacation balance is less than 4 hours, the remaining amount should be taken in one lump sum to deplete the account balance to zero hours.

L. Add to Vacation policy:

#### **Vacation payout upon separation of employment:**

- **Voluntary Separation, Retirement of Layoff** – An employee who leaves employment in good faith (provided proper notice) shall receive payment for all unused accrued vacation.
- **Termination for Cause** – Employees who are terminated for cause are not entitled to payment of their unused accrued vacation.
- **Death** – In the event of death of a current employee, survivors shall receive payment for all unused accrued vacation.
- **Employee’s With Less Than One Year of Experience** – If a new employee was offered additional (unearned) vacation upon hire and that employee ceases to be employed during their first calendar year (for any reason other than

death), any unused or unapproved vacation will not be paid out upon employment termination.

Nelson moved and Hoffman seconded approval of the revisions to MPL's Vacation policy. The motion passed.

### **3.8 Update Information Technology (IT) Specialist Job Description**

Erickson noted the major change as adding website development and knowledge of social media to the Information Technology Specialist job description.

Zylman moved to accept the changes to the IT job description as presented. Nelson seconded the motion. The motion passed.

## **4. Director's Report – Erickson**

### **4.1 First and Second Floors Redesign**

Erickson stated the majority of planned work on the first floor is completed.

- Self-service fax machine for the public is added on first floor (near BookStore).
- New credit/debit card processors that the customer swipes is added
- Dr. Michael paintings will be rehung on east wall of first floor
- Paperback books are again interspersed with fiction books
- An open cabinet is being purchased to make music storage and selection easier
- The large bulletin board will be relocated to the café seating area
- Researching dispensers for coffee for the café seating area

Erickson said proposed changes to the second floor is in the conceptual phase. However, approximately several book shelves will be removed from MPL's reference books section to make room for Maker Space at the library.

### **4.2 Update on programming**

Prentice summarized:

- Children's Book Festival is scheduled October 9-11
- Make It @ Mead is scheduled the first Thursday of the month
- Arduino for teens is scheduled this fall
- Storytelling with our fire chief

### **4.3 Monthly Statistics**

Erickson review the monthly statistics noting our number of library card holders is down.

Zylman recommended adding discussion of possibilities to increase customer usage at the library to future Board of Trustees agendas.

## **5. Liaison Reports**

### **5.1 Eastern Shores Library System (ESLS) – Nelson**

- ESLS Board of Directors meeting is schedule at MPL on Monday, September 28. A tour is scheduled at 3:30 p.m. with the meeting at 4:30 p.m.
- ESLS 2016 budget and Public Library System Plan will be reviewed with possible approval.
- Plan to borrow money from the Commission of Public Lands to purchase a new delivery truck.
- Mid-Wisconsin Federated Library System is dissolving. Jefferson County has joined Waukesha County Federated Library System. Two counties remain: Washington and Dodge Counties. Wisconsin Library Services (WILS) is working with the remaining counties. It is possible ESLS Board will investigate a possible merger with Washington and Dodge Counties.
- ESLS director and staff are working on purchasing a new Bookmobile. The new Bookmobile would be paid with revenue from Sheboygan and Ozaukee Counties.

### **5.2 Mead Public Library Foundation – Quinn**

- Renaissance Society Yuletide reception is scheduled for Friday, December 11. This year members will be allowed to bring guests to the event.
- Foundation recognition display on first floor will be rearranged by giving categories.
- Erickson and Foundation Board members are working on asking for a significant donation to fund the Radio Frequency Identification (RFID) equipment.
- A Foundation subcommittee is working on website updates.

### **5.3 Friends of Mead Public Library – Mueller**

- Friends Board agreed to staff community programs/festivals. County Fair, etc. to gain citizens' input through a brief survey and accomplish signups for library cards. The goal is to increase usage of non-library users in our community. Mueller will ask for permission at Festival Foods as our first location.
- Friends Board will provide manpower for advocacy for the library i.e. use of database for causes, communicate with WI Legislature when necessary
- President Judy Biederwolf is working with Prentice and Kallas to inquire through Nemschoff Furniture lounge-like furniture for the first floor.

## **6. Upcoming Meetings**

Finance Committee, 10-22-15, 2:45 p.m.

Board of Trustees, 10-22-15, 3:45 p.m.

## **7. Information Items**

### **7.1 August statistics**

Hoffman representing Sheboygan Squared explained that for the holidays the water feature will be enhanced with 18 trees and the large existing pine tree will be decorated with lights and synchronized music. Funding for this project comes from City funding through room-tax dollars.

## **8. Adjourn**

8.1 Nelson **moved** to adjourn the meeting; Johnson **seconded** the motion. The motion **passed**. Quinn concluded the meeting at 4:45 p.m.

MPL Visa Credit Card Purchases

9/4/2015 - 10/5/2015

Account #	Amount	Description
25551150-642200	\$ 9.95	Drop Cam Monthly Charge
25551150-524110	\$ 1,095.59	Building Maintenance
25551150-524135	\$ 93.50	Janitorial Supplies
25551100-527110	\$ 290.88	Employment Ads
25551110-538001	\$ 106.67	Materials Purchase
25551100-538001	\$ 1,563.84	Donated Purchases
25551150-642200	\$ 16.99	IT supplies
25551100-538001-10096	\$ 31.81	Donated Purchase project #
25551100-521400	\$ 60.00	ALA - Employment Ad
25551110-538001		
25551100-538001		
25551100-538001		
25551100-538001		
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25551100-538001		
25551100-538001		
Total Charges for 9/4/2015 - 10/5/2015	\$ 3,269.23	



October 2015 Statement

Page 1 of 4



Open Date: 09/04/2015 Closing Date: 10/05/2015

Account: 4798 5100 5054 4762

Visa® Platinum Business Rewards Card  
CITY OF SHEBOYGAN  
GARRETT L ERICKSON (CPN 001048524)

Cardmember Service 1-866-552-8855  
BUS 30 ELN 8 3

**New Balance** \$3,269.23  
**Minimum Payment Due** \$33.00  
**Payment Due Date** 11/01/2015

Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay up to a \$39.00 Late Fee and your APRs may be increased up to the Penalty APR of 28.99%.

**Reward Points**

Earned This Statement 3,269  
For details, see your rewards summary.

**Activity Summary**

Previous Balance	+	\$2,111.77
Payments	-	\$2,111.77CR
Other Credits		\$0.00
Purchases	+	\$3,269.23
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
<b>New Balance</b>	=	<b>\$3,269.23</b>
Past Due		\$0.00
Minimum Payment Due		\$33.00
Credit Line		\$7,500.00
Available Credit		\$4,230.77
Days in Billing Period		32



**Payment Options:**



Mail payment coupon with a check



Pay online at myaccountaccess.com



Pay by phone 1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service

CPN 001048524

0047985100505447620000033000003269232



24-Hour Cardmember Service: 1-866-552-8855

- to pay by phone
- to change your address

Account Number	4798 5100 5054 4762
Payment Due Date	11/01/2015
New Balance	\$3,269.23
Minimum Payment Due	\$33.00

Amount Enclosed \$ \_\_\_\_\_

000017531 1 SP 000638373522580 P

CITY OF SHEBOYGAN  
GARRETT L ERICKSON  
828 CENTER AVE  
SHEBOYGAN WI 53081-4442



**Cardmember Service**

P.O. Box 790408  
St. Louis, MO 63179-0408





CITY OF SHEBOYGAN  
GARRETT L ERICKSON (CPN 001048524)

Cardmember Service ☎ 1-866-552-8855

## Visa Business Rewards

<b>Rewards Center Activity as of 10/04/2015</b>	
Rewards Center Activity*	0
Rewards Center Balance	36,374

\*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on Net Purchases	3,269	19,629
Gas, Restaurants & Telecom Double Points	0	724
<b>Total Earned</b>	<b>3,269</b>	<b>20,353</b>

For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 11:00 pm (CST) Monday through Friday, 8:00 am to 9:00 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

## Important Messages

**Paying Interest:** You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Pay online the easier way with Visa Checkout and your Visa card. With Visa Checkout you can pay with a single login from any device, guard your data behind multiple layers of security and keep earning the card rewards you love! Enter the online express lane with Visa Checkout.

## Transactions

### Payments and Other Credits

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
09/28	09/25	0063	PAYMENT THANK YOU	\$2,111.77cr	_____
<b>TOTAL THIS PERIOD</b>				<b>\$2,111.77cr</b>	

### Purchases and Other Debits

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
09/08	09/04	6224	THE HOME DEPOT 4924 KOHLER WI	\$416.12	_____
09/08	09/04	6216	THE HOME DEPOT 4924 KOHLER WI	\$402.12	_____
09/08	09/04	2202	PAYPAL *OFFICESUPPLY 866-302-5397 WI	\$93.50	_____
09/08	09/04	4131	SHEBOYGAN COUNTY CHAMB 920-4579491 WI	\$50.00	_____
09/09	09/08	5680	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$12.22	_____
09/09	09/09	8813	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$60.00	_____
09/09	09/09	4111	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$18.98	_____
09/10	09/09	1529	NEST LABS 855-469-6378 CA	\$9.95	_____

Continued on Next Page



CITY OF SHEBOYGAN  
GARRETT L ERICKSON (CPN 001048524)

Cardmember Service ☎ 1-866-552-8855

Transactions

Purchases and Other Debits

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
09/10	09/09	6194	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$26.69	_____
09/10	09/09	0730	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$107.45	_____
09/10	09/09	1023	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$32.58	_____
09/10	09/09	9324	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$16.82	_____
09/10	09/09	9272	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$19.63	_____
09/10	09/09	9961	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$103.97	_____
09/10	09/09	9214	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$18.94	_____
09/10	09/09	7330	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$22.97	_____
09/10	09/09	1027	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$9.52	_____
09/10	09/10	5653	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$3.53	_____
09/10	09/10	6121	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$69.16	_____
09/10	09/10	0904	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$16.49	_____
09/10	09/10	3931	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$136.19	_____
09/10	09/10	4390	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$1.38	_____
09/10	09/10	8138	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$5.72	_____
09/10	09/10	7363	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$72.62	_____
09/10	09/10	0554	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$125.31	_____
09/11	09/10	6963	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$52.04	_____
09/11	09/10	9549	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$12.49	_____
09/14	09/13	7839	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$67.95	_____
09/14	09/12	1348	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$81.94	_____
09/15	09/14	4897	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$89.80	_____
09/16	09/15	6628	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$258.94	_____
09/16	09/15	8486	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$15.51	_____
09/16	09/15	0604	SCHOLASTIC INC. KEY 6 573-632-1834 MO	\$18.24	✓ _____
09/17	09/16	3903	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$88.00	_____
09/21	09/18	5806	PAYPAL *SPLASHTOP 402-935-7733 CA	\$16.99	✓ _____
09/29	09/28	4280	LINKEDIN-318*4635393 LINKEDIN.COM CA	\$199.00	✓ _____
09/30	09/29	4411	BESTORQ INC 402-4233077 NE	\$277.35	✓ _____
10/01	09/30	3013	JO-ANN STORE #2280 SHEBOYGAN FLS WI	\$31.81	✓ _____
10/01	09/30	6700	INDEED 203-564-2400 CT	\$26.29	_____
10/01	09/30	0081	FACEBOOK ZPF2N8J5G2 650-6187714 CA	\$17.00	✓ _____
10/05	10/02	0425	AMER LIB ASSOC-IMIS 312-280-4237 IL	\$60.00	_____
10/05	10/02	2020	LAKESHORE LEARNING MAT 310-537-8600 CA	\$88.43	_____
10/05	10/02	5737	INDEED 203-564-2400 CT <i>Employment Ad</i>	\$15.59	✓ _____
<b>TOTAL THIS PERIOD</b>				<b>\$3,269.23</b>	

2015 Totals Year-to-Date	
Total Fees Charged in 2015	\$39.00CR
Total Interest Charged in 2015	\$23.53CR

Company Approval (This area for use by your company)

Signature/Approval: \_\_\_\_\_ Accounting Code: \_\_\_\_\_

Monthly Storage Cost \$9.95  
Dropcam.com

Amico, Debbie

From: Gort, Dale  
Sent: Monday, January 26, 2015 3:19 PM  
To: DeAmico, Debbie  
Subject: FW: Order Charged

Debbie,

I ordered this camera today using the libraries credit card. Please charge it to my account 25551150 642200.

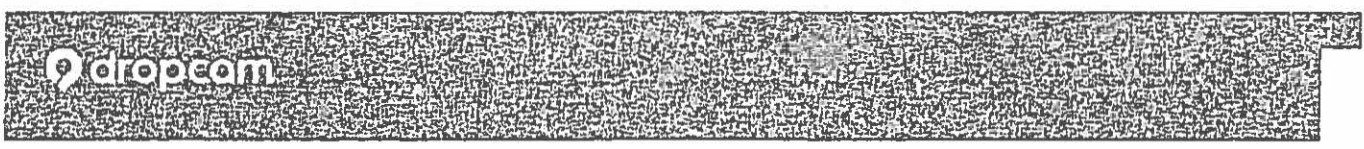
Thanks.

Yeah, the credit card worked!

Dale Gort  
Mead Public Library  
710 N. 8 St.  
Sheboygan, WI 53081  
920-459-3400 ext 3415  
www.meadpl.org  
Note my new email address: Dale.Gort@meadpl.org

"Vivi felice." Live happily.

From: Dropcam [mailto:noreply@dropcam.com]  
Sent: Monday, January 26, 2015 3:02 PM  
To: Gort, Dale  
Subject: Order Charged



An update on your Dropcam order.

Hi Dale,

Your order is now being processed and we have charged your credit card on file.  
We'll be sending a shipping confirmation email very soon.

To check on the status of your order, visit:

25551180 524110 MPL VISA



More saving. More doing.™

4025 HIGHWAY 28 KOHLER, WI 53044 (920) 451-0624

4924 00002 58581 09/04/15 01:36 PM CASHIER COLIN - CCJ2735

ORDER ID: 4924-209740 RECALL AMOUNT 416.12

SUBTOTAL 416.12 SALES TAX 0.00 TOTAL \$416.12

XXXXXXXXXXXX4762 VISA AUTH CODE 314073/7020611

P.O.#/JOB NAME: ADMIN 1



THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE AVAILABLE NOW ON HOMEDEPOT.COM. CONVENIENT, EASY AND MOST ORDERS READY IN LESS THAN 2 HOURS!

ENTER FOR A CHANCE TO WIN A \$5,000 HOME DEPOT GIFT CARD!

Share Your Opinion With Us! Complete the brief survey about your store visit and enter for a chance to win at:

www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID: BRGX 122575 117653

Password: 15454 117651

S CUSTOMER INVOICE

Phone: (920) 451-0624 Salesperson: CXM5959 Reviewer:

VALIDATION AREA

disc and services printed below. This becomes an agreement by a Home Depot register validation.

Form with fields: Home Phone (920) 459-3400, Work Phone, Company Name, Job Description OFFICE SOLAR SHADES 2, County SHEBOYGAN

QUOTE is valid for this date:09/04/2015

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

TO: CUSTOMER

S/O SPRNG WNDW FASH REF # S01 ESTIMATED ARRIVAL DATE: 09/25/2015 BALI

Table with columns: DESCRIPTION, P, TAX, PRICE EACH, EXTENSION. Rows include A / INTERIOR SOLAR SHADE ROLLER SHADE 16.5 X / ROLLER SHADE 16.5 X 82.5 MOUNT TYPE = INSIDE MOUNT and A / INTERIOR SOLAR SHADE ROLLER SHADE 57 X 8 / ROLLER SHADE 57 82.5 MOUNT TYPE = INSIDE MOUNT.

BIE DEAMICO

CITY: SHEBOYGAN

ITY: SHEBOYGAN

SALES TAX RATE: 5.000

MERCHANDISE TOTAL:

\$416.12

INATE PHONE: (920) 459-3400

PAGER:

END OF VENDOR DIRECT SHIP

DIAGONAL WATERMARK: ORDER FOR MERCHANDISE CHECK-OUT



(9801) 0100261850

2555150-524110 MPL VISA



More saving. More doing.™

4025 HIGHWAY 28 KOHLER, WI 53044 (920)451-0624

4924 00002 58673 09/04/15 01:35 PM CASHIER COLIN - CCJ2735

ORDER ID: 4924-209701  
RECALL AMOUNT 402.12

SUBTOTAL 402.12  
SALES TAX 0.00  
TOTAL \$402.12  
AUTH CODE 314063/7020610 TA

P.O.#/JOB NAME: ADMIN



4924 02 58673 09/04/2015 9737

THE HOME DEPOT RESERVES THE RIGHT TO LIMIT / DENY RETURNS. PLEASE SEE THE RETURN POLICY SIGN IN STORES FOR DETAILS.

BUY ONLINE PICK-UP IN STORE AVAILABLE NOW ON HOMEDEPOT.COM. CONVENIENT, EASY AND MOST ORDERS READY IN LESS THAN 2 HOURS!

\*\*\*\*\*

ENTER FOR A CHANCE TO WIN A \$5,000 HOME DEPOT GIFT CARD!

Share Your Opinion With Us! Complete the brief survey about your store visit and enter for a chance to win at:

www.homedepot.com/opinion

COMPARTA SU OPINION EN UNA BREVE ENCUESTA PARA LA OPORTUNIDAD DE GANAR.

User ID: BRGX 122559 117637

Password: 15454 117635

IS CUSTOMER INVOICE

Phone: (920) 451-0624  
Salesperson: HAG0094  
Reviewer:

and services printed below. This becomes an endorsement by a Home Depot register validation.

Home Phone (920) 459-3400  
Work Phone  
Company Name  
Job Description OFFICE SOLAR SHADES  
53081 County SHEBOYGAN

VALIDATION AREA

SALES  
GROSS TOTAL 4924-209701  
RECALL AMOUNT  
REGISTRATION SUBTOTAL  
SUBTOTAL  
SALES TAX  
TOTAL  
VISA  
AUTH CODE 314063/7020610  
P.O.#/JOB NAME: ADMIN

QUOTE is valid for this date:09/04/2015

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

TO: CUSTOMER  
S/O SPRNG WNDW FASH REF # S02 ESTIMATED ARRIVAL DATE: 09/25/2015  
BALI  
DESCRIPTION PRICE EACH EXTENSION  
A NA / INTERIOR SOLAR SHADE ROLLER SHADE 50.75 / ROLLER SHADE50.75 X 82.5MOUNT TYPE = INSIDE MOUNT \$252.15 \$252.15  
A NA / INTERIOR SOLAR SHADE ROLLER SHADE 16.5 X / ROLLER SHADE16.5 X 82.5MOUNT TYPE = INSIDE MOUNT \$149.97 \$149.97  
JEBBIE DEAMICO  
CITY: SHEBOYGAN  
COUNTY: SHEBOYGAN SALES TAX RATE: 5.000 MERCHANDISE TOTAL: \$402.12  
TERNATE PHONE: (920) 459-3400 PAGER:  
END OF VENDOR DIRECT SHIP

VOID FOR MERCHANDISE CANCELLED



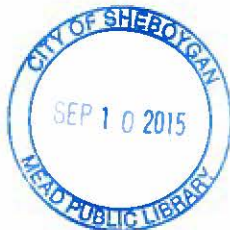
(9801) 0100261849

**Receipt for Your Payment to OfficeSupply.com**

service@paypal.com

Sent: Friday, September 04, 2015 5:41 PM

To: Eisch, Pete

Sep 4, 2015 15:40:36 PDT  
Transaction ID: 1MA09384W62472039

Hello Mead Public Library,

**You sent a payment of \$93.50 USD to OfficeSupply.com  
(paypal@officesupply.com)**

It may take a few moments for this transaction to appear in your account.

**Merchant**OfficeSupply.com  
paypal@officesupply.com  
866-302-5397**Instructions to merchant**

You haven't entered any instructions.

**Shipping address - confirmed**Mead Public Library attn:Pete  
710 N 8th St  
Sheboygan, WI 53081-4505  
United States**Shipping details**

The seller hasn't provided any shipping details yet.

Description	Unit price	Qty	Amount
Genuine Joe 46oz Liquid Soap Dispenser Item# GJO85133;529359;1 EA;Base;0	\$18.70 USD	5	\$93.50 USD
<b>Subtotal</b>			\$93.50 USD
<b>Total</b>			\$93.50 USD
<b>Payment</b>			\$93.50 USD

Charge will appear on your credit card statement as "PAYPAL \*OFFICESUPPLY"  
Payment sent to paypal@officesupply.com

Invoice ID: 1767990

524135

**Issues with this transaction?**

You have 180 days from the date of the transaction to open a dispute in the Resolution Center.

? Questions? Go to the Help Center at [www.paypal.com/help](http://www.paypal.com/help).**Get verified** - Pay from your bank account and you're 100% protected against unauthorized payments sent from your PayPal account. Log in and click the **Get verified** link below your name.Please do not reply to this email. This mailbox is not monitored and you will not receive a response. For assistance, log in to your PayPal account and click **Help** in the top right corner of any PayPal page.

25557100-527110

Kallas, Diane

**From:** chamber@sheboygan.org  
**Sent:** Friday, September 04, 2015 12:19 PM  
**To:** Kallas, Diane  
**Subject:** Sheboygan County Chamber of Commerce: WORKFORCE DEVELOPMENT EXECUTIVE SUMMIT - SHEBOYGAN COUNTY

**Event Registration Submission Confirmation**  
**WORKFORCE DEVELOPMENT EXECUTIVE SUMMIT - SHEBOYGAN COUNTY**

Your Event Registration request has been received.

[Add to Calendar](#)

**Order Confirmation:**

Order Number: e.853.11920.17378

Order Amount: \$50.00

Event Name: WORKFORCE DEVELOPMENT EXECUTIVE SUMMIT - SHEBOYGAN COUNTY

Registrant: Diane Kallas (Mead Public Library)

Payment Type: Credit Card

Purchase Summary			
Fee Name	Description	Quantity	Total Amt
Chamber & SHRM Members	Registrant: [Diane Kallas]	1	25.00
Chamber & SHRM Members	Additional Attendee: [Penny Schwartz]	1	25.00
<b>Total:</b>			<b>50.00</b> PAID

**WORKFORCE DEVELOPMENT EXECUTIVE SUMMIT - SHEBOYGAN COUNTY**

## 2015 Workforce Development Executive Summit

September 22, 2015 / 8:00 a.m. to 12:30 p.m. / Blue Harbor Resort

Facilitator: Kristin Abell of Lakeshore Technical College

### **Presented by:**

**The Sheboygan County Chamber of Commerce**  
**with co-hosts Sheboygan Area SHRM and the**  
**Sheboygan County Economic Development Corporation**

*in collaboration with:*

INSPIRE Sheboygan County  
 Plymouth School District  
 Sheboygan Area School District  
 and Lakeshore Technical College

**Sheboygan County's Workforce -**  
**The Future is NOW!**

**SCHOLASTIC**

P.O. BOX 3720  
JEFFERSON CITY, MO 65102-3720

Regular Order

ORIGINAL

T.C.	DATE	INVOICE NO.	PAGE
7	09/14/15	11741659	1

2190396

**BILL TO** MEAD PUBLIC LIBRARY  
710 N 8TH ST  
SHEBOYGAN WI 53081-4563

**SHIP TO** MEAD PUBLIC LIBRARY  
AIMEE STEINBRUECKER  
710 N 8TH ST  
SHEBOYGAN WI 53081-4563

ACCOUNT NO.	ORDER REF. NO.	PURCHASE ORDER NUMBER					
2190396	45110721	LP5507					
ITEM	QUANTITY	DESCRIPTION	OFFICE USE	UNIT PRICE	EXTENSION	DISC. %	NET AMOUNT
00564762	8	PLEASE FORWARD THE INVOICE TO ABOUT A BEAR ISBN: 978-0-545-64762-5	PBK 2179	2.28	18.24		18.24
<p><b>PLEASE RETURN THIS COPY WITH YOUR PAYMENT</b></p>							
ITEM TOTAL							18.24
SUBTOTAL							18.24
CREDIT CARD							18.24
QUANTITY		WEIGHT					0.00
8		1.6					

SHIPPED ITEMS 8  
BACKORDERED ITEMS WILL BE SHIPPED AND BILLED SEPARATELY.

FEIN # 13-1824190

PLEASE MAKE CHECKS OR MONEY ORDERS  
PAYABLE TO:  
**SCHOLASTIC INC.**

0914  
0850

If there are any questions regarding payment, purchases or returns, please return this invoice for prompt adjustment.

9/21/2015

Receipt for Your Payment to Splashtop Inc.

25551150-642200

IT Remote Access

# Receipt for Your Payment to Splashtop Inc.

service@paypal.com

Sent: Friday, September 18, 2015 8:21 PM

To: Eisch, Pete



Sep 18, 2015 18:20:29 PDT  
Transaction ID: 8G805725LT2024157

Hello Mead Public Library,

You sent a payment of \$16.99 USD to Splashtop Inc.  
(splashtopbe.paypal@splashtop.com)



It may take a few moments for this transaction to appear in your account.

**Merchant**  
Splashtop Inc.  
splashtopbe.paypal@splashtop.com  
408-861-1088

**Instructions to merchant**  
You haven't entered any instructions.

Description	Unit price	Qty	Amount
	\$16.99 USD	1	\$16.99 USD
		<b>Subtotal</b>	\$16.99 USD
		<b>Total</b>	\$16.99 USD
		<b>Payment</b>	\$16.99 USD

Charge will appear on your credit card statement as "PAYPAL \*SPLASHTOP\*"  
Payment sent to splashtopbe.paypal@splashtop.com

Invoice ID: P00326175

### Issues with this transaction?

You have 180 days from the date of the transaction to open a dispute in the Resolution Center.

? Questions? Go to the Help Center at [www.paypal.com/help](http://www.paypal.com/help).

**Get verified** - Pay from your bank account and you're 100% protected against unauthorized payments sent from your PayPal account. Log in and click the **Get verified** link below your name.

Please do not reply to this email. This mailbox is not monitored and you will not receive a response. For assistance, log in to your PayPal account and click **Help** in the top right corner of any PayPal page.

You can receive plain text emails instead of HTML emails. To change your Notifications preferences, log in to your account, go to your Profile, and click **My settings**.

2555/100 - 521400

Visa  
Employment Ad



LinkedIn Corporation  
2029 Stierlin Ct, Mountain View, CA  
94043 USA

Federal Tax ID: 47-0912023

**Billed to:**  
Garrett Erickson  
53081  
United States

**Date:** 9/28/2015  
**Method:** Visa \*\*\*\*4762  
**Receipt #:** 675366323  
**Invoice #:** 3184635393

Item	Description	Rate	Quantity	Price
1	30-day Job Posting IT Support Technician Mead Public Library - Sheboygan, Wisconsin Area Expires October 28, 2015	\$199.00	1	\$199.00
2	Profile Matches For IT Support Technician 24 profile matches + 5 free InMails	-		\$0.00

**Subtotal:** \$199.00  
**Sales tax:** 0.00% \$0.00  
**Invoice:** \$199.00  
**Payment:** \$199.00  
**Balance:** \$0.00



**PURCHASE CONFIRMATION**

A confirmation has been sent to your E-Mail address.  
 Thank you for your order and trust in **BESTORQ®** Power Transmission Products  
**Print this Page as your Receipt**  
 \*\*\* NOTICE \*\*\*  
 If for any reason you (or whoever handles the credit card statement) mistakenly dispute this charge with your credit card company a \$35.00 Processing Fee will be assessed in addition to the original invoice amount.

Order Number: 5S271180703 Order Date: 9/28/2015  
 Buyer: GARRETT ERICKSON  
 Company: CITY OF SHEBOYGAN  
 Bill to address: 828 CENTER AVE. SUITE 205  
 Bill to city: SHEBOYGAN  
 Bill to state: WI 53081  
 Ship to address: 710 N. 8TH ST.  
 Ship to city: SHEBOYGAN  
 Ship to state: WI 53081  
 E-Mail: pete.eisch@meadpl.org  
 Shipping Method is Ground  
 Day Phone: 9204593400  
 Evening Phone:  
 Fax:

You have Purchased:				
Qty.	Part Number	WT(#)	\$/Belt	Totals
3	A42or4L440	0.800	\$ 3.2400	\$ 9.72
2	A48or4L500	0.610	\$ 3.6600	\$ 7.32
1	AX62	0.397	\$ 6.9800	\$ 6.98
2	3L340	0.238	\$ 2.4300	\$ 4.86
2	3L370	0.259	\$ 2.6200	\$ 5.24
4	3L180	0.252	\$ 1.4400	\$ 5.76
2	B95or5L980	1.967	\$ 9.2300	\$ 18.46
9	B120	11.178	\$ 11.5400	\$ 103.86
2	B140	2.898	\$ 13.3800	\$ 26.76
3	C132	7.172	\$ 23.5900	\$ 70.77
<b>Weight Total</b>		<b>25.770</b>	<b>Subtotal</b>	<b>\$ 259.73</b>
				<b>Shipping &amp; Handling</b> \$ 17.62
				<b>Tax</b> \$ 0.00
				<b>Order Total</b> \$ 277.35
<a href="#">Return to Homepage</a>				

524110  
 VISA CARD

Make it a Meal

2055100-538001-10096

**JOANN**

fabric and craft stores

4079 HIGHWAY 28

SHEBOYGAN FALLS, WI 53085

920-459-0689

**TAX EXEMPT SALE**

MCAD PUBLIC LIBRARY,  
711 North 8th Street  
Sheboygan, WI 53081

(920)459-3400

EMAIL ADDRESS

TAX EXEMPT ID

004000046937604

EXPIRATION DATE

12-30-11

ORIGINATING STORE

2250

DMC PRISM JUMBO CRAFT TH

077540149513

11.99

DMC PRISM JUMBO 6-STRAND

077540127306

11.99

NOTI FLOSS THREAD PACK 1270S -

726465050304

16.99

DMC NEEDLES TAPESTRY SIZ

077540382651

1.49

DMC NEEDLES TAPESTRY SIZ

077540382651

1.49

DMC NEEDLES TAPESTRY SIZ

077540382705

1.49

30% OFF TXN REG ONLY

16152731960332201030

13.81

**TOTAL**

31.81

VISA

31.81

PURCHASE \$31.81

\*\*\*\*\*4762 Visa

REF#: 610322 Approved

Tell us about your visit! Get 50% off  
Take our survey at [www.telljoann.com](http://www.telljoann.com)

GUEST COPY



992280015993167084

**TOTAL SAVINGS**

13.63

ITEMS 6

09 30-15 04:16:56PM

002280 01 681596

Decorate for autumn with our  
Floral, foilage & other seasonal items

NOW HIRING Seasonal Team Members  
Apply now at [Joann.com](http://Joann.com)

2551100-538001

Sept Facebook/Friends  
of NFL  
Account: 4147602900361  
OK via CC



Facebook, Inc  
1601 Willow Road  
Menlo Park, CA 94025-1452  
United States

Transaction #841140349332903-1559249

Description: Facebook Ads Payment  
Account: 4147602900361  
Transaction Date: 09/30/2015 5:02am  
Total Payment: \$17.00 USD  
Method: VISA xxxx xxxx xxxx 4762  
Status: Payment Completed

Billing Activity

For advertising services provided from 09/29/2015 to 10/01/2015 11:59am

Ad ID	Ad Name	Details	Amount
6036125225288	Post /meadpl/posts/10153615_74819 to your ad's audience	42 impressions	\$0.24 USD
Total			\$0.24 USD

Billing Activity

For advertising services provided from 09/24/2015 to 10/01/2015 11:59am

Ad ID	Ad Name	Details	Amount
6035953276488	Post /meadpl/posts/10153619_44819 to your ad's audience	77 impressions	\$0.37 USD
6036125225288	Post /meadpl/posts/10153615_74819 to your ad's audience	173 impressions	\$1.08 USD
Total			\$1.45 USD

Billing Activity

For advertising services provided from 09/23/2015 to 10/01/2015 11:59am

Ad ID	Ad Name	Details	Amount
6035953276488	Post /meadpl/posts/10153619_44819 to your ad's audience	257 impressions	\$1.09 USD
6036125225288	Post /meadpl/posts/10153615_74819 to your ad's audience	156 impressions	\$0.97 USD
Total			\$2.06 USD

Billing Activity

For advertising services provided from 09/22/2015 to 09/23/2015 11:59am

Ad ID	Ad Name	Details	Amount
6035953276488	Post /meadpl/posts/10153619_44819 to your ad's audience	245 impressions	\$1.06 USD

DeAmico, Debbie

25551100-521400

**From:** Erickson, Garrett  
**Sent:** Wednesday, September 30, 2015 1:57 PM  
**To:** DeAmico, Debbie  
**Subject:** FW: LITA Job Site ad

Debbie,

Apparently, this is my "receipt" from ALA. I did go ahead and process the \$60 for advertising the IT position on the credit card.

Garrett

-----Original Message-----

**From:** Mark Beatty [mailto:mbeatty@ala.org]  
**Sent:** Wednesday, September 30, 2015 1:48 PM  
**To:** Erickson, Garrett  
**Subject:** LITA Job Site ad

Garrett,

We have received your submitted form for a URL link LITA Job Site ad.  
Your charge for the URL listing will be \$60.00

You have chosen to pay via credit card. You may reply to me and with the information below via email. Or if you prefer we can exchange the information via a phone call. Just let me know your preference. The credit card information needed is:

Name on Credit Card  
Credit Card Type  
Credit Card Number  
Expiration Date  
CVV Number

Your ad will appear on the LITA Job site and our related postings to the LITA Blog, lita-l and later the LITA twitter feed and Facebook page starting Wednesday early afternoon.

I hope everything is going well in Sheboygan.

Best Regards,

Mark

On Sep 28, 2015, at 11:27 AM, Library Information Technology Association (LITA) <webforms@ala.org> wrote:

> Submitted on Monday, September 28, 2015 - 11:27 Submitted by anonymous  
> user: [205.213.113.47] Submitted values are:  
>

25357100-538001-10096 900201

**FW: Your Amazon.com order of American Easel Oak Yazhi... and 43 more items.**

Dalhaimer, Kim  
Sent: Tuesday, September 08, 2015 12:39 PM  
To: Rohde, Kelly  
Cc: Gartman, Jeannie

**From:** auto-confirm@amazon.com [auto-confirm@amazon.com]  
**Sent:** Tuesday, September 08, 2015 12:16 PM  
**To:** Dalhaimer, Kim  
**Subject:** Your Amazon.com order of American Easel Oak Yazhi... and 43 more items.

Total = 448,38  
2014 Kohler Foundation Grant  
Project ~~XXXXXX~~

**Order Confirmation**

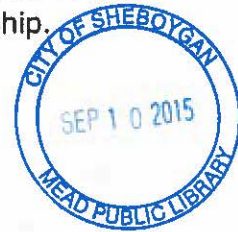
Hello Kim Dalhaimer,

Thank you for shopping with us. You ordered "American Easel Oak Yazhi..." and 43 other items. We'll send a confirmation when your items ship.

Your purchase has been divided into 3 orders.

Order 1 of 3

Order #104-3411610-5336212



Estimated delivery date:  
Wednesday, September 16,  
2015 -  
Monday, September 21, 2015

Ship to:  
Kelly Rohde  
Mead Public Library...

Total Before Tax: \$32.58  
Estimated Tax: \$0.00  
Order Total: \$32.58

Order 2 of 3

Order #104-6148651-9636221

Estimated delivery date:  
Tuesday, September 15, 2015 -  
Friday, September 18, 2015

Ship to:  
Kelly Rohde  
Mead Public Library...

Total Before Tax: \$12.22  
Estimated Tax: \$0.00

25551100-538001-10096 900201



**Dritz 222 5/8-Inch by 20-Yard Stitch Witchery, Regular**  
**\$3.99**

Quantity: 1 Change  
Sold by: Amazon.com LLC

[Add a gift receipt](#)  
and see other gift options  
Tax Exemption Applied. Remove

**Choose a shipping preference:**

- Group my items into as few shipments as possible
- I want my items faster. Ship items as they become available. (at additional cost)

[Place your order](#)

**Order Summary**

Items (38):	\$665.93
Shipping & handling:	\$48.41
Free Shipping:	-\$48.41
<b>Total before tax:</b>	<b>\$665.93</b>
Estimated tax to be collected:*	\$0.00

**Order total: \$665.93**

Qualifying offers:

- Free Shipping

How are shipping costs calculated?



2014 Kohler Foundation Grant  
~~Project 10096~~



**Sunbeam GCSBBV-395-000 Classic Iron**  
**\$14.79**

Quantity: 2 Change  
Sold by: Amazon.com LLC

[Add a gift receipt](#)  
and see other gift options  
Tax Exemption Applied. Remove



**VELCRO Brand - Sticky Back - 15' x 3/4\" Tape - Black**  
**\$12.45**

Quantity: 1 Change  
Sold by: Amazon.com LLC

[Add a gift receipt](#)  
and see other gift options  
Tax Exemption Applied. Remove



**Self Healing Cutting Mat, Best with Rotary & Exacto Cutter, 24x36, Inches & cm, Odorless (Not From China), Free Extended Warranty Backed By Amazon Guarantee**  
**\$67.95**

Quantity: 1 Change  
Sold by: Calibre Art Cutting Mat

[Add a gift receipt](#)  
and see other gift options

*Mead Public Library*  
 Everhard-Forrer Investment Accounts  
 H.C. Denison Company

Funds Transferred as of June 2014 Beginning Balance	Initial Investment \$987,646.26	Balance Transfer from December 30, 2014	March 2015	June 2015	September 2015
<b>Type of Fund</b>	<b>Description of Fund</b>	<b>Dec 31, 2014 Balance</b>	<b>1st Qtr Balance</b>	<b>2 nd Qtr Balance</b>	<b>3 rd Qtr Balance</b>
Mutual Funds	American FDS AMCAP-A (AMCPX)	\$192,144.79	\$196,742.54	\$261,284.49	\$239,287.42
	American FDS BALANCED-A (ABALX)	\$191,370.89	\$192,852.54	\$252,790.48	\$243,818.20
	American Funds Global Balanced-A (GBLAX)	\$181,955.60	\$183,039.27	\$242,574.24	\$230,142.55
	American FDS Short Term Bond-A (ASBAX)	\$184,757.20	\$185,832.77	\$247,769.21	\$247,702.71
Cash Equivalents	500 Bank Insured Deposit	\$246,926.61	\$246,932.70	\$0.20	\$0.20
<b>Total Funds</b>		<b>\$997,155.09</b>	<b>\$1,005,399.82</b>	<b>\$1,004,418.62</b>	<b>\$960,951.08</b>

December 2015	Gains & Losses per Current Quarter
<b>4th Qtr Balance</b>	<b>Unrealized Gain (Loss)</b>
	\$47,142.63
	\$52,447.31
	\$48,186.95
	\$62,945.51
	(\$246,926.41)
<b>\$0.00</b>	<b>(\$36,204.01)</b>

**MEAD PUBLIC LIBRARY - 2015 FINANCIAL REPORT - Administrative Services 25551100**

October 2015

Account Balances as of:

February 22, 2022

3:42 PM

ACCT	DESCRIPTION	Y APPROP	APPROP 15	SPENT 15	BALANCE 15	% SPENT
510110	FULL TIME SALARIES - REG		267,394.00	184,431.90	82,962.10	68.97
	<b>SUB TOTAL</b>		<b>267,394.00</b>	<b>184,431.90</b>	<b>82,962.10</b>	<b>68.97</b>
510310	FICA		17,509.00	10,925.14	6,583.86	62.40
510311	MEDICARE		4,095.00	2,554.97	1,540.03	62.39
510320	WI RETIREMENT FUND		19,768.00	12,459.67	7,308.33	63.03
510340	HEALTH INSURANCE	0.00	53,333.00	33,540.32	19,792.68	62.89
510341	RETIREE HEALTH INS		10,673.00	3,619.67	7,053.33	33.91
510350	DENTAL INSURANCE		3,424.00	1,477.60	1,946.40	43.15
510351	UNFUNDED PENSION LIABILITY		29,650.00	22,237.47	7,412.53	75.00
510360	LIFE INSURANCE		1,200.00	456.57	743.43	38.05
510400	WORKERS COMP		132.00	99.00	33.00	75.00
510410	UNEMPLOYMENT		5,000.00	4,126.70	873.30	82.53
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>144,784.00</b>	<b>91,497.11</b>	<b>53,286.89</b>	<b>63.20</b>
		<b>2015 Enc.</b>				
521100	BANKING FEES		1,000.00	1,048.51	-48.51	104.85
521110	FINANCIAL SERVICE FEES	0.00	1,800.00	1,800.00	0.00	100.00
521400	ADVERTISING & MARKETING	3,000.00	10,000.00	2,033.54	4,966.46	50.34
521420	DUPLICATION SERVICES	1,185.64	6,100.00	4,619.41	294.95	95.16
521510	BILLING FEES	0.00	5,200.00	2,432.00	2,768.00	46.77
521800-10094	PROGRAM SERVICES		990.16	646.57	343.59	65.30
521900	CONTRACT SERVICES	0.00	8,650.00	6,931.29	1,718.71	80.13
523110	OFFICE EQUIPMENT MAINT.	0.00	4,900.00	2,395.78	2,504.22	48.89
	<b>SUB TOTAL</b>	<b>4,185.64</b>	<b>38,640.16</b>	<b>21,907.10</b>	<b>12,547.42</b>	<b>67.53</b>
527100	STAFF PARKING - CAR ALLOWANCE		15,000.00	9,952.43	5,047.57	
527110	TRAVEL	0.00	1,800.00	1,330.79	469.21	73.93
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>16,800.00</b>	<b>11,283.22</b>	<b>5,516.78</b>	<b>67.16</b>
530100	OFF SUPPLIES	0.00	8,600.00	6,775.63	1,824.37	78.79
530115	COMPUTER PAPER	0.00	6,650.00		6,650.00	0.00
530130	POSTAGE & DELIVERY	0.00	7,800.00	6,690.26	1,109.74	85.77
530135	SHIPPING	0.00	170.00	491.35	-321.35	289.03
530205	DISPLAYS	0.00	140.00		140.00	0.00
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>23,360.00</b>	<b>13,957.24</b>	<b>9,402.76</b>	<b>59.75</b>
		<b>2015 Enc.</b>				
538001	DONATION PURCHASES	8,138.61	36,000.00	54,159.32	-26,297.93	173.05
538001-10096	DONATION PURCHASES	0.00	14,207.24	11,916.83	2,290.41	83.88
538001-10097	DONATION PURCHASES	410.00	2,500.00	1,110.00	1,390.00	595.00
538007	PROFESSIONAL		160.00		160.00	0.00
538009	BOOK RENTALS	0.00	0.00		0.00	
538099	SHIPPING		0.00		0.00	
539999	MISC EXP (LATE FEES)		100.00	126.84	-26.84	126.84
	<b>SUB TOTAL</b>	<b>8,548.61</b>	<b>52,967.24</b>	<b>67,312.99</b>	<b>-22,894.36</b>	<b>143.22</b>
540215	GEN PUB OFFICIAL		8,800.00		8,800.00	0.00
	<b>SUB TOTAL</b>		<b>8,800.00</b>	<b>0.00</b>	<b>8,800.00</b>	<b>0.00</b>
590255	PARKING ASSESSMENT		3,000.00	1,353.89	1,646.11	45.13
642100-10094	OFFICE EQUIPMENT				0.00	
642200-10094	IT EQUIPMENTPROGRAMMING	0.00	1,205.39	1,205.39	0.00	100.00
642400-10094	AUDIO VISUAL EQUIPMENT		286.93	286.93	0.00	100.00
642500-10094	OFFICE FURNITURE/FURNISHINGS	0.00	8,120.11	7,490.11	630.00	92.24
649100-10094	OTHER EQUIPMENT	0.00	12,500.00	4,600.00	7,900.00	36.80
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>25,112.43</b>	<b>14,936.32</b>	<b>10,176.11</b>	
		<b>2015 Enc</b>	<b>12,734.25</b>			
<b>810101</b>	<b>FUND EQUITY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>810111</b>	<b>SALARY &amp; FRINGE TRUST RESERV</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>ADMINISTRATIVE COST CENTER TOTAL</b>			<b>577,857.83</b>	<b>405,325.88</b>	<b>159,797.70</b>	<b>72.35</b>

MEAD PUBLIC LIBRARY - 2015 FINANCIAL REPORT - Public Services 25551110

Account Balances as of:

February 22, 2022

ACCT	DESCRIPTION	Y APPROP	APPROP 15	SPENT 15	BALANCE 15	% SPENT
510110	FULL TIME SALARIES - REG		742,573.00	587,145.88	155,427.12	79.07
	<b>SUB TOTAL</b>		<b>742,573.00</b>	<b>587,145.88</b>	<b>155,427.12</b>	<b>79.07</b>
510310	FICA	0.00	46,040.00	35,199.58	10,840.42	76.45
510311	MEDICARE		10,767.00	8,232.03	2,534.97	76.46
510320	WI RETIREMENT FUND	0.00	51,980.00	36,702.94	15,277.06	70.61
510340	HEALTH INSURANCE		149,540.00	86,746.45	62,793.55	58.01
510350	DENTAL INSURANCE		12,828.00	6,794.75	6,033.25	52.97
510360	LIFE INSURANCE		1,731.00	919.75	811.25	53.13
510400	WORKERS COMP		350.00	262.53	87.47	75.01
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>273,236.00</b>	<b>174,858.03</b>	<b>98,377.97</b>	<b>64.00</b>
523110	OFFICE EQUIPMENT MAINT.	0.00	4,400.00	0.00	4,400.00	0.00
530135	SHIPPING	0.00	874.00	305.00	569.00	34.90
530205	DISPLAYS	0.00	1,100.00	63.63	1,036.37	5.78
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>6,374.00</b>	<b>368.63</b>	<b>6,005.37</b>	<b>5.78</b>
		2015 Enc.				
538001	ADULT PRINT	47,728.07	273,980.00	161,085.63	65,166.30	58.79
538001-10087	SHEBOYGAN READS	0.00	0.00		0.00	
538003-10095	YOUNG PEOPLE'S BOOKS	3,662.69	70,750.00	40,602.71	26,484.60	57.39
538004	JUVENILE PRINT	0.00	463.61		463.61	0.00
	<b>SUB TOTAL</b>	<b>51,390.76</b>	<b>345,193.61</b>	<b>201,688.34</b>	<b>92,114.51</b>	<b>58.43</b>
538301	PERD'LS & MICROFILM	0.00	18,100.00	16,812.38	1,287.62	92.89
	<b>SUB TOTAL</b>		<b>18,100.00</b>	<b>16,812.38</b>	<b>1,287.62</b>	<b>92.89</b>
		2015 Enc	51,390.76			
538000	TOTAL MATRL'S ACCTS		<b>363,293.61</b>	<b>218,500.72</b>	<b>93,402.13</b>	<b>60.14</b>
<b>PUBLIC SERVICE COST CENTER TOTAL</b>		<b>51,390.76</b>	<b>1,385,476.61</b>	<b>980,873.26</b>	<b>353,212.59</b>	<b>74.51</b>

**MEAD PUBLIC LIBRARY - 2015 FINANCIAL REPORT - Support Services 25551150**

*Account Balances as of:*

*February 22, 2022*

ACCT	DESCRIPTION	Y APPROP	APPROP 15	SPENT 15	BALANCE 15	% SPENT
510110	FULL TIME SALARIES - REG		438,565.00	307,412.70	131,152.30	70.10
510130	TEMP SALARIES - REG		159,424.00	111,161.84	48,262.16	69.73
510140	INTERDEPARTMENT LABOR - REG				0.00	
	<b>SUB TOTAL</b>		<b>597,989.00</b>	<b>418,574.54</b>	<b>179,414.46</b>	<b>70.00</b>
510310	FICA	0.00	37,076.00	24,823.70	12,252.30	66.95
510311	MEDICARE		8,671.00	5,806.43	2,864.57	66.96
510320	WI RETIREMENT FUND	0.00	35,138.00	23,793.97	11,344.03	67.72
510340	HEALTH INSURANCE		93,765.00	57,510.01	36,254.99	61.33
510350	DENTAL INSURANCE		5,160.00	4,108.70	1,051.30	79.63
510360	LIFE INSURANCE		2,001.00	883.74	1,117.26	44.16
510400	WORKERS COMP		278.00	208.53	69.47	75.01
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>182,089.00</b>	<b>117,135.08</b>	<b>64,953.92</b>	<b>64.33</b>
	SECURITY SERVICES (FIRE ALARM-					
521700	SECURITY GUARDS)	1,827.00	16,400.00	8,255.11	6,317.89	50.34
521800	PROGRAM SERVICES		33,000.00	14,861.67	9,182.33	45.04
	<b>SUB TOTAL</b>	<b>10,783.00</b>	<b>49,400.00</b>	<b>23,116.78</b>	<b>15,500.22</b>	<b>46.80</b>
		2015 Enc.				
521900	CONTRACTED SVCS	4,972.00	65,715.00	60,462.90	280.10	92.01
	<b>SUB TOTAL</b>	<b>4,972.00</b>	<b>65,715.00</b>	<b>60,462.90</b>	<b>280.10</b>	<b>92.01</b>
522130	HEAVY EQUIPT MAINT (JOHNSON CN	0.00	6,000.00	2,180.74	3,819.26	36.35
523110	OFFICE EQUIPMENT MAINTENANCE	0.00	3,400.00	687.32	2,712.68	20.22
524110	BUILDING EXTERIOR MAINT	0.00	19,600.00	6,426.33	13,173.67	32.79
524124	HVAC MAINT & BOILER INS	0.00	2,500.00	319.49	2,180.51	12.78
524126	ELEVATOR MAINTENANCE	0.00	9,200.00	9,031.12	168.88	98.16
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>40,700.00</b>	<b>18,645.00</b>	<b>22,055.00</b>	<b>45.81</b>
524130	CUSTODIAL SUPPLIES (LIGHT BULBS)	0.00	3,100.00	653.99	2,446.01	21.10
524135	JANITORIAL SUPPLIES	0.00	7,100.00	4,003.83	3,096.17	56.39
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>10,200.00</b>	<b>4,657.82</b>	<b>5,542.18</b>	<b>45.66</b>
525100	ELECTRICITY	0.00	94,000.00	71,711.97	22,288.03	76.29
525105	WATER	0.00	1,400.00	788.38	611.62	56.31
525110	SEWER	0.00	1,450.00	777.49	672.51	53.62
525120	TELEPHONE	0.00	9,000.00	3,945.93	5,054.07	43.84
525140	GAS - UTILITY	0.00	26,000.00	13,269.19	12,730.81	51.04
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>131,850.00</b>	<b>90,492.96</b>	<b>41,357.04</b>	<b>68.63</b>
530100	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	
530135	SHIPPING	0.00	1,100.00	319.62	780.38	29.06
530200	PROG SUPP (CAT & CIRC SUPPLIES)	0.00	28,500.00	18,122.58	10,377.42	63.59
530210	OPPERATING SUPPLIES (MENDING)	575.77	1,500.00	880.45	43.78	97.08
	<b>SUB TOTAL</b>	<b>575.77</b>	<b>31,100.00</b>	<b>19,322.65</b>	<b>11,201.58</b>	<b>63.98</b>
530255	TOOLS & SMALL EQUIPMENT	0.00	150.00	98.24	51.76	65.49
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>150.00</b>	<b>98.24</b>	<b>51.76</b>	<b>65.49</b>
530500	FIRE FIGHTING SUPPLIES	0.00	300.00	135.05	164.95	45.02
540200	INSURANCE (FIRE)	0.00	7,500.00	7,231.30	268.70	96.42
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>7,800.00</b>	<b>7,366.35</b>	<b>433.65</b>	<b>94.44</b>
641600	MECHANICAL EQUIPMENT	0.00	73,640.00	73,640.00	0.00	100.00
642200	IT EQUIPMENT	6,748.00	25,700.00	16,712.91	2,239.09	91.29
	<b>SUB TOTAL</b>	<b>6,748.00</b>	<b>99,340.00</b>		<b>2,239.09</b>	
	<b>SUPPORT SERVICES COST CENTER TOTAL</b>	<b>23,078.77</b>	<b>1,216,333.00</b>	<b>850,225.23</b>	<b>343,029.00</b>	<b>71.80</b>
	<b>LIBRARY TOTAL</b>	<b>87,203.78</b>	<b>3,179,667.44</b>	<b>2,236,424.37</b>	<b>856,039.29</b>	<b>70.34</b>

**MEAD PUBLIC LIBRARY - 2015 FINANCIAL REPORT Version7**

**GENERAL OPERATIONS 255 FUND**

**Summary of Expenditures and Revenues**

*Account Balances as of:*

*February 22, 2022*

**APPROPRIATIONS AND EXPENDITURES BY COST CENTER**

CC	DESCRIPTION	ENCMB 15	APPROP 15	SPENT 15	BALANCE 15	% SPENT
25551100	ADMINISTRATION	12,734.25	577,857.83	405,325.88	159,797.70	72.35
25551110	PUBLIC SERVICES	51,390.76	1,385,476.61	980,873.26	353,212.59	74.51
25551150	SUPPORT SERVICES	23,078.77	1,216,333.00	850,225.23	343,029.00	71.80
	FUND EQUITY INCREASE					
	<b>Total All Cost Centers</b>	<b>87,203.78</b>	<b>3,179,667.44</b>	<b>2,236,424.37</b>	<b>856,039.29</b>	<b>70.34</b>

**REVENUES APPROPRIATIONS AND RECEIPTS**

ACCT	DESCRIPTION	APPROP 15	RECEIVED 15	BALANCE 15	% REC
411100	REAL ESTATE TAXES	2,305,741.00	2,305,741.00	0.00	100.00
431709	ESLS SHEBOYGAN COUNTY	533,093.00	538,888.00	5,795.00	101.09
431710	ESLS OZAUKEE COUNTY	9,230.00	9,230.00	0.00	100.00
431711	ESLS BACK UP REF	52,854.00	53,114.00	260.00	100.49
431712	ADJ COUNTY RMBRSMNT	42,285.00	42,288.30	3.30	100.01
431722	ESLS LSTA GRANT	4,000.00	0.00	-4,000.00	0.00
447606	PHOTOCOPIES	9,000.00	10,238.10	1,238.10	113.76
447626	DISCARDED BOOK SALES	900.00	4,207.39	3,307.39	467.49
	LATE BOOK CHARGES	58,000.00	39,723.26	-18,276.74	68.49
447641	LOST BOOKS	5,500.00	2,647.68	-2,852.32	48.14
447699	MISCELLANEOUS	500.00	46.40	-453.60	9.28
449901	VENDING COMMISSIONS	650.00	502.82	-147.18	77.36
461101	INTEREST	0.00	0.00	0.00	
462105	BOOK RENTALS	8,000.00	411.20	-7,588.80	5.14
467101	CONTRIBUTIONS	36,001.00	71,277.48	35,276.48	197.99
469501	CASH OVER/SHORT	0.00	-341.04	-341.04	100.00
469101	SALE OF EQUIPMENT	0.00		0.00	
468116	E-RATE DISCOUNT	0.00		0.00	
469950	PRIOR YEAR ADJUST	0.00		0.00	
46999	OTHER MISCELLANEOUS REVENUE	0.00	5,986.75	5,986.75	100.00
492101	INTER TRANSFER-GENERAL FUND	0.00		0.00	
810101	FUND EQUITY	0.00		0.00	
	<b>Total Revenues</b>	<b>3,065,754.00</b>	<b>3,083,961.34</b>	<b>18,207.34</b>	<b>100.59</b>

**MEAD PUBLIC LIBRARY BALANCE OF 2015 COMBINED ACCOUNTS**

Account Balances as of:

February 22, 2022

	<b>DESCRIPTION</b>	<b>APPROP 15</b>	<b>SPENT 15</b>	<b>BALANCE 15</b>	<b>% SPENT</b>	
510110	FULL TIME SALARIES - REG	1,448,532.00	1,078,990.48	369,541.52	74.49	
510130	TEMP SALARIES - REG	159,424.00	111,161.84	48,262.16	69.73	
510140	INTERDEPARTMENT LABOR - REG	0.00	0.00	0.00		
510170	SEVERANCE PAY	0.00	0.00	0.00		
510310	FICA	100,625.00	70,948.42	29,676.58	70.51	
510311	MEDICARE	23,533.00	16,593.43	6,939.57	70.51	
510320	WI RETIREMENT FUND	106,886.00	72,956.58	33,929.42	68.26	
510340	HEALTH INSURANCE	296,638.00	177,796.78	118,841.22	59.94	
510341	RETIREE HEALTH INS	10,673.00	3,619.67	7,053.33	33.91	
510350	DENTAL INSURANCE	21,412.00	12,381.05	9,030.95	57.82	
510351	UNFUNDED PENSION LIABILITY	29,650.00	22,237.47	7,412.53	75.00	
510360	LIFE INSURANCE	4,932.00	2,260.06	2,671.94	45.82	
510400	WORKERS COMP	760.00	570.06	189.94	75.01	
510410	UNEMPLOYMENT	5,000.00	4,126.70	873.30		
521100	BANKING FEES	1,000.00	1,048.51	-48.51	104.85	
521110	FINANCIAL SERVICES FEES	1,800.00	1,800.00	0.00	100.00	
521400	ADVERTISING & MARKETING	10,000.00	2,033.54	7,966.46	20.34	
521420	DUPLICATING SERVICES	6,100.00	4,619.41	1,480.59	75.73	
521510	BILLING SERVICES	5,200.00	2,432.00	2,768.00	46.77	
521700	SECURITY SERVICES	16,400.00	8,255.11	4,882.89	50.34	
521800	PROGRAM SERVICES	33,000.00	14,861.67	18,138.33	45.04	
521800-10094	PROGRAM SERVICES	990.16	646.57	343.59	65.30	
521900	CONTRACT SVCS	74,365.00	67,394.19	6,970.81	90.63	
522130	HEAVY EQUIPT MAINT (JOHNSON CNTRLS)	6,000.00	2,180.74	3,819.26	36.35	
523110	OFFICE EQUIPMENT MAINTENANCE	12,700.00	3,083.10	9,616.90	24.28	
524110	BUILDING EXT MAINT	19,600.00	6,426.33	13,173.67	32.79	
524124	HVAC MAINT + BOILER INS	2,500.00	319.49	2,180.51	12.78	
524126	ELEVATOR MAINTENANCE	9,200.00	9,031.12	168.88	98.16	
524130	CUSTODIAL SUPPLIES (LIGHT BULBS)	3,100.00	653.99	2,446.01	21.10	
524135	JANITORIAL SUPPLIES	7,100.00	4,003.83	3,096.17	56.39	
525100	ELECTRICITY	94,000.00	71,711.97	22,288.03	76.29	
525105	WATER	1,400.00	788.38	611.62	56.31	
525110	SEWER	1,450.00	777.49	672.51	53.62	
525120	TELEPHONE	9,000.00	3,945.93	5,054.07	43.84	
525140	GAS - UTILITY	26,000.00	13,269.19	12,730.81	51.04	
527100	STAFF PARKING - CAR ALLOWANCE	15,000.00	9,952.43	5,047.57	66.35	
527110	TRAVEL	1,800.00	1,330.79	469.21	73.93	
530100	OFFICE SUPPLIES	0.00	8,600.00	6,775.63	1,824.37	78.79
530115	COMPUTER PAPER	0.00	6,650.00	6,650.00	0.00	
530130	POSTAGE & DELIVERY		7,800.00	6,690.26	1,109.74	85.77
530135	SHIPPING		2,144.00	1,115.97	1,028.03	52.05
530200	PROG SUPP (CAT & CIRC SUPPLIES)		28,500.00	18,122.58	10,377.42	63.59
530205	DISPLAYS		1,240.00	63.63	1,176.37	5.13
530210	OPPERATING SUPPLIES (MENDING)		1,500.00	880.45	619.55	58.70
530255	TOOLS & SMALL EQUIPMENT		150.00	98.24	51.76	65.49
530500	FIRE FIGHTING SUPPLIES		300.00	135.05	164.95	45.02
538001	ADULT PRINT		273,980.00	161,085.63	65,166.30	58.79
538001	DONATION PURCHASES		36,000.00	54,159.32	-26,297.93	150.44
538003-10095	YOUNG PEOPLE'S BOOKS		70,750.00	40,602.71	26,484.60	57.39
538001-10096	DONATION PURCHASES		14,207.24	11,916.83	2,290.41	83.88
538001-10097	DONATION PURCHASES		2,500.00	1,110.00	1,390.00	44.40
538004	JUVENILE PRINT		463.61	0.00	463.61	0.00
538007	PROFESSIONAL		160.00	0.00	160.00	0.00
538009	BOOK RENTALS		0.00	0.00	0.00	
538099	SHIPPING		0.00	0.00	0.00	
538100	ADULT DIGITAL (E-CONTENT)		0.00	0.00	0.00	
538106	JUVENILE DIGITAL		0.00	0.00	0.00	
538301	PERD'LS & MICROFILM		18,100.00	16,812.38	1,287.62	92.89
539999	MISC EXP (LATE FEES)		100.00	126.84	-26.84	126.84
540200	INSURANCE (FIRE)		7,500.00	7,231.30	268.70	96.42
540215	GEN Pub Official		8,800.00	0.00	8,800.00	0.00
590255	PARKING ASSESSMENT		3,000.00	1,353.89	1,646.11	45.13
621200	10089 BUILDING IMPROVEMENTS		0.00	0.00	0.00	
641600	MECHANICAL EQUIPMENT	0.00	73640.00	73640.00	0.00	1.00
642100-10094	OFFICE EQUIPMENT		0.00	0.00	0.00	

642200	IT EQUIPMENT		25,700.00	16,712.91	8,987.09	65.03
642200-10094	PROGRAMMING		1,205.39	1,205.39	0.00	100.00
642400-10094	AUDIO VISUAL EQUIPMENT		286.93	286.93	0.00	100.00
642500-10094	OFFICE FURNITURE/FURNISHINGS		8,120.11	7,490.11	630.00	92.24
649100-10094	OTHER EQUIPMENT		12,500.00	4,600.00	7,900.00	36.80
949999	FUND EQUITY INCREASE		0.00	0.00	0.00	
810101	FUND EQUITY	0.00	0.00	0.00	0.00	
810111	SALARY & FRINGE TRUST RESERVE	0.00	0.00	0.00	0.00	
	<b>2015 Enc.</b>				0.00	
	<b>87,203.78</b>		<b>3,179,667.44</b>	<b>2,236,424.37</b>	<b>856,039.29</b>	<b>70.34</b>

**MEAD PUBLIC LIBRARY - 2015 FINANCIAL REPORT**

**EVERHARD/FORRER 85051100 FUND**

**Summary of Expenditures and Revenues**

*Account Balances as of:*

*February 22, 2022*

**85051100 APPROPRIATIONS AND EXPENDITURES**

ACCT	DESCRIPTION		APPROP 15	SPENT 15	BALANCE 15	% SPENT
521800	PROGRAM Services	0.00	20,000.00	255.14	19,744.86	1.28
521900	Contracted Services	0.00	0.00		0.00	
526130	Training & Education	0.00	5,000.00	1,744.16	3,255.84	34.88
538100	E-Content		17,500.00		17,500.00	0.00
590100	Contributions		0.00		0.00	
811255	Interfund Exp - Mead Library		20,000.00		20,000.00	0.00
	Carry overs		0.00	0.00	0.00	
		<b>14 Enc.</b>	<b>0.00</b>			
	<b>Total Expenditures</b>		<b>62,500.00</b>	<b>1,999.30</b>	<b>60,500.70</b>	<b>0.03</b>

**REVENUES APPROPRIATIONS AND RECEIPTS**

ACCT	DESCRIPTION		APPROP 15	RECEIVED 15	BALANCE 15	% REC
		2015 Enc.				
104000	INVESTMENTS	0.00	0.00		0.00	
447622	BOOK BAG SALES	0.00	0.00		0.00	
461101	LOCAL FUNDS INTEREST	0.00	0.00		0.00	
461141	INTEREST ON NOTES		0.00		0.00	
467101	DONATIONS	0.00	62,500.00	1,810.14	60,689.86	2.90
<b>Memo Entry</b>	City Transfer of MPL Invested Funds				0.00	
	<b>Total Revenues</b>	<b>0.00</b>	<b>62,500.00</b>	<b>1,810.14</b>	<b>60,689.86</b>	<b>2.90</b>
	<b>Total Everhard/Forrer 85051100 Funds</b>		<b>62,500.00</b>	<b>189.16</b>	<b>-189.16</b>	<b>0.30</b>



# CUSTOMER STATEMENT

## H. C. DENISON CO.

*Investment Securities Since 1928*

618 N. 7th Street, Sheboygan, WI 53081  
Phone: (920) 457-9451 www.hcdenison.com

Member SIPC/FINRA

Statement Period  
August 31, 2015 to September 30, 2015



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Mead Public Library  
Fdn Inc 850 Account  
c/o Pat Mueller  
710 N 8th St  
Sheboygan, WI 53081



**Your Account Executive**

James Testwuide  
Phone: (920) 457-9451  
Email: jtestwuide@hcdenison.com  
Office: 08H/2711 AE#: 765064

**This Package includes Statements for the Following Accounts:**

Account Number	Account Name	Cash & Money Markets	Securities	Account Totals
492342895	Mead Public Library	0.20	960,950.87	960,951.07
<b>Total Assets Held in Account</b>		0.20	960,950.87	960,951.07

Congratulations to Account Executive Joy M. Heinen for earning the Certified Financial Planner designation by successfully completing the rigorous professional standards and requirements of the CFP Board and passing the CFP® Certification Examination on July 31. The CFP exam requires in-depth knowledge of the financial planning process, investments, taxation, retirement planning, estate planning, employee benefits and insurance. Joy holds a Bachelor's Degree in Business Administration from UW-Milwaukee and joined H.C. Denison in 2003.

\*\*\*Please see the last page of this statement to review Southwest Securities' Privacy Policy\*\*\*

We are proud to announce that Southwest Securities, Inc. will change its name to Hilltop Securities Inc. in early October of 2015. Our new name represents a new beginning, a broader range of services, and new financial strength after becoming part of the Hilltop Holdings family of companies in January 2015. Hilltop Holdings Inc. is a publicly traded company (NYSE: HTH). Along with our new name, comes a new logo as seen here, which includes the distinctive buffalo icon shared by our parent firm and new affiliates. The buffalo, in combination with the Hilltop name, epitomizes the strength, stability and momentum of the new firm. We look forward to continuing to serve you under our new name.



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Southwest Securities, Inc. Member NYSE/SIPC (214) 859-1770

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006306 SWF1D121 025922



# CUSTOMER STATEMENT

Account Number: 492342895  
 Mead Public Library  
 Fdn Inc 850 Account  
 Attn Konrad C Testwuide

Statement Period  
 August 31, 2015 to September 30, 2015

Page  
 1 of 3



## Account Summary

	08/31/15 Value	09/30/15 Value
PC2 Bank Insured Funds*	0.20	0.20
Mutual Funds	978,422.22	960,950.87
<b>Total Account Value</b>	<b>978,422.42</b>	<b>960,951.07</b>
<b>Net Account Value</b>	<b>978,422.42</b>	<b>960,951.07</b>

## Change in Account Value

	Cash/MMkt Margin/Short	Investments	Total Account
Beginning Balance	0.20	978,422.22	978,422.42
Funds Deposited			
Income Activity	1,995.41		1,995.41
Securities Sold/Matured			
Securities Received			
Funds Withdrawn			
Margin Interest			
Securities Purchased	(1,995.41)	1,995.41	
Securities Delivered			
Change in Value of Securities		(19,466.76)	(19,466.76)
<b>Ending Balance</b>	<b>0.20</b>	<b>960,950.87</b>	<b>960,951.07</b>

## Messages

Average 7 Day Yield for Dreyfus Money Market Funds Class B on September 30, 2015  
 Interest Rates Listed as 0.00 have an actual rate less than .01%

Money Market Fund	0.01%
U.S. Government Fund	0.00%
Municipal Money Market Fund	0.00%
Credit Interest ***	0.02%

Annual Percentage Yield for Bank Insured Funds on September 30, 2015

Bank Insured Deposit	0.01%
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For questions concerning the Bank Insured Deposit (Southwest Securities' new FDIC cash management account), contact your Financial Advisor today. (Not available for all accounts)

\*\* Please note that SIPC coverage Does not protect cash balances created and maintained solely for the purpose of earning interest. Any cash credit balances held by Southwest Securities in your name are being maintained solely for the purpose of future reinvestment.

Mutual Funds 100.0%
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\* - FDIC-insured sweep deposits are not protected by Securities Investor Protection Corporation ("SIPC"; for more information, visit [www.sipc.org](http://www.sipc.org)). See web site [www.swst.com](http://www.swst.com) for "Sweep Account Disclosure" details, additional Bank Insured Deposit Terms and Conditions and a list of Bank Insured Deposit participant banks.



# CUSTOMER STATEMENT

Account Number: 492342895  
 Lead Public Library  
 dn Inc 850 Account  
 ttn Konrad C Testwuide

Statement Period  
 August 31, 2015 to September 30, 2015

Page  
 2 of 3

### Account Positions

Account Type	Symbol/Cusip	Quantity Long/Short	Current Price	Current Value	% of Entire Portfolio	Est Annual Income
<b>Bank Insured Deposit *</b>						
Peapack-Gladstone Bank	Cash Equivalent			0.20		
<b>Total Bank Insured Deposit *</b>						
<b>0.20</b>						
<b>Mutual Funds</b>						
AMERICAN FDS AMCAP FD CL A	Cash	AMCPX	9,242.465	25.890	239,287.42	24.90% 55.46
AMERICAN FDS BALANCED FD CL A (MF)	Cash	ABALX	10,335.659	23.590	243,818.20	25.37% 4,134.26
AMERICAN FDS GLOBAL BALANCED FD A	Cash	GBLAX	8,097.908	28.420	230,142.55	23.95% 2,915.25
AMERICAN FDS SHT TERM BD FD OF AMER FD A	Cash	ASBAX	24,819.911	9.980	247,702.71	25.78% 1,638.87
<b>Total Mutual Funds</b>					<b>960,950.87</b>	<b>100.00% 8,743.84</b>

End of Account Positions

### Account Activity

Date	Transaction	Description	Account Type	Symbol/CUSIP	Amount		
08/31	Taxable Dividend	AMERICAN FDS SHT TERM BD FD OF AMER FD A ASBAX on 24819.911000 PD:2015-08-31	Cash	ASBAX	239.62		
09/16	Taxable Dividend	AMERICAN FDS BALANCED FD CL A (MF) ABALX on 10335.659000 PD:2015-09-16	Cash	ABALX	1,029.28		
09/24	Taxable Dividend	AMERICAN FDS GLOBAL BALANCED FD A GBLAX on 8097.908000 PD:2015-09-24	Cash	GBLAX	726.51		
<b>Total Income Activity</b>					<b>1,995.41</b>		
<b>Securities Purchased</b>							
Date	Transaction	Description	Account Type	Symbol/CUSIP	Quantity	Price	Amount
09/01	Reinvest Distribution	AMERICAN FDS SHT TERM BD FD OF AMER FD A ASBAX on 24819.911000 PD:2015-08-31	Cash	ASBAX	24.034	9.970	(239.62)



# CUSTOMER STATEMENT

Account Number: 492342895  
 Mead Public Library  
 Fdn Inc 850 Account  
 Attn Konrad C Testwulde

Statement Period  
 August 31, 2015 to September 30, 2015

Page  
 3 of 3



### Account Activity

#### Securities Purchased (continued)

Date	Transaction	Description	Account Type	Symbol/CUSIP	Quantity	Price	Amount
09/17	Reinvest Distribution	AMERICAN FDS BALANCED FD CL A (MF) ABALX on 10335.659000 PD:2015-09-16	Cash	ABALX	42.887	24.000	(1,029.28)
09/25	Reinvest Distribution	AMERICAN FDS GLOBAL BALANCED FD A GBLAX on 8097.908000 PD:2015-09-24	Cash	GBLAX	25.554	28.430	(726.51)
<b>Total Securities Purchased</b>							<b>(1,995.41)</b>

End of Account Activity

### Other Important Information

#### Income Summary

Type of Income	Current Period		Year to Date	
	Taxable	Nontaxable	Taxable	Nontaxable
Dividends-Ordinary	1,995.41		6,091.92	
Dividends-Capital Gains			9,421.20	
Money Market			10.28	
<b>Total Income</b>	<b>1,995.41</b>		<b>15,523.40</b>	

#### Money Market Account Summary

Date	Description	Amount	Balance
August 31, 2015	Beginning Balance		0.20

Southwest Securities, Inc. (the "Company") is subject to the U.S. Securities and Exchange Commission's Uniform Net Capital Rule (the "Rule"), which requires the maintenance of minimum net capital. The Company has elected to use the alternative method, permitted by the Rule, which requires that it maintain minimum net capital, as defined in Rule 15c3-1 of the Exchange Act, equal to the greater of \$1,000,000 or 2% of aggregate debit balances, as defined in Exchange Act Rule 15c3-3 of the Securities Exchange Act of 1934. At June 30, 2015, the Company had net capital of \$155,300,000, or approximately 47.9% of aggregate debit balances, which was \$148,816,000 in excess of its minimum net capital requirement of \$6,484,000 at that date. The unaudited statement of financial condition as of June 30, 2015 is available on the Company's web site at [www.swst.com](http://www.swst.com), or by dialing our toll-free request line, 800-326-2174, and is provided pursuant to the Financial Industry Regulatory Authority ("FINRA") Conduct Rule 2261 (Disclosure of Financial Condition). The following information is being provided to you as required by FINRA 2267 (Investor Education and Protection). The toll-free FINRA Regulation and Disclosure Program Hotline is 800-289-9999, and the FINRA web site is [www.finra.org](http://www.finra.org). An investor brochure that includes information describing the Public Disclosure Program can be obtained by calling the toll-free number or visiting the web site. Rule references are still identified as NASD Rules until further notice by FINRA. FINRA is the acronym for the Financial Industry Regulatory Authority formerly known as the NASD. In compliance with NASD Rule 2340 which requires us to provide valuations and disclosures relating to direct participation program (DPP) and real estate investment trust (REIT) securities on customer statements, we have chosen to provide an estimated value for each security as well as Business Development Companies (BDC's) from one of the following sources: 1) annual report 2) outside service or 3) other source. These estimated values have been developed from data that is as of a date no more than 18 months prior to the date of this statement. Further, please note that DPP, REIT and BDC securities are generally illiquid, and the estimated value may not be realized when the investor seeks to liquidate the security. Non exchange traded REITs, BDCs and DPPs, not maintained in qualified accounts, are held away from Southwest Securities and may not be covered by SIPC.

END OF STATEMENT

## Mead Public Library

October 2015 - Accounts Payables

Vendor	Name	Invoice	PO	Invoice Amt
635	ALLDATA LLC	AD100115	250999	\$1,500.00
900104	ALLIANT ENERGY	470255U09302015	251023	\$10,091.52
900009	AT&T	920Z83020009-9/2015		\$136.71
3213	CDW-G	WW40172		\$61.80
3213	CDW-G	XZ34955		\$39.13
3213	CDW-G	WZ64145		\$61.80
3213	CDW-G	ZD48385		\$28.92
3213	CDW-G	ZD48940		\$224.67
3213	CDW-G	ZF03835		\$28.33
3213	CDW-G	WV64840		\$64.56
3213	CDW-G	WL89260		\$54.51
358	DOW THEORY FORECASTS	DTF092315		\$489.00
239	ELDER, KARL	9/24/15 & 10/21/15		\$300.00
239	ELDER, KARL	11/18/2015		\$150.00
1597	ENVIRO-CLEAN, INC.	2598	251000	\$4,972.00
21770	KOHLER, VILLAGE OF	34277500040716		\$30.00
13711	MODERN BUSINESS MACH	IN41001	250985	\$516.00
662	MPS	72443340		\$304.09
2768	SHEBOYGAN VISUAL ART	CHALK IT UP		\$100.00
900118	SHEBOYGAN WATER UTIL	7/1/2015-9/30/2015		\$16.20
1710	WELLS FARGO FINANCIA	5002509658	251018	\$592.82
900202	3M COMPANY	US39385	251035	8,956.00
1418	ART IN A SUITCASE	11/18/2015	250219	185.00
900039	AURORA EMPLOYEE	13299		78.75
2716	BAKER & TAYLOR, LLC	5013809452		329.49
2716	BAKER & TAYLOR, LLC	3020523622		27.41
2716	BAKER & TAYLOR, LLC	3020538937		76.41
2716	BAKER & TAYLOR, LLC	2031105956		272.50
2716	BAKER & TAYLOR, LLC	2031022581	251001	1,986.22
2716	BAKER & TAYLOR, LLC	2031004096	251002	1,848.96
2716	BAKER & TAYLOR, LLC	2031074446	251003	2,303.48
2716	BAKER & TAYLOR, LLC	2031074423	251004	1,353.27
2716	BAKER & TAYLOR, LLC	2031105944	251005	523.61
2716	BAKER & TAYLOR, LLC	3020554374		119.92
2716	BAKER & TAYLOR, LLC	2031137436	251027	588.86
2716	BAKER & TAYLOR, LLC	2031137328	251026	1,871.86
2716	BAKER & TAYLOR, LLC	M527543DM	251037	9,644.40
2716	BAKER & TAYLOR, LLC	5013828971	251043	520.45
2716	BAKER & TAYLOR, LLC	M83009480		124.03
2146	CAVENDISH SQUARE	3016986		177.90
900189	COUNCIL OF STATE GOV	81271		89.10
900081	DEMCO, INC.	5708456	251034	577.00
900081	DEMCO, INC.	5710929		263.20
900081	DEMCO, INC.	5711495	251046	575.77
900081	DEMCO, INC.	5714048		463.14
900235	EASTERN SHORES LIBRA	10/2015/821	251036	1,011.47

*Mead Public Library*

October 2015 - Accounts Payables

Vendor	Name	Invoice	PO	Invoice Amt
794	FAMILY SERVICE ASSOC	JAMIE MORTENSEN 1505		44.87
2215	FIELDS, MARIA	9001070899		33.95
873	GALE GROUP	2010052099		426.29
900201	GE MONEY BANK/AMAZON	111-7870210-9281844		41.91
900201	GE MONEY BANK/AMAZON	111-7400092-1951457		19.88
2513	HEARTLAND BUSINESS	HB500517221	250977	668.00
2513	HEARTLAND BUSINESS	HB500517220		288.64
16226	INFOGROUP	1434046	251045	936.00
11899	LANGUAGE LINE SERVIC	3666954		14.99
2771	LEISTEKOW, MEGAN	231981		13.59
2727	LIBRARY MARKET	WEBSITE		3,000.00
2670	MARSDEN, CHRISTINE V	SAVE YOUR SEEDS		170.00
900181	MENARDS	ACCT #32470280		18.24
900181	MENARDS	84166		30.13
231	MIDWEST TAPE	93249489	250984	1,375.92
231	MIDWEST TAPE	93274716	251017	799.77
231	MIDWEST TAPE	93285910		154.96
231	MIDWEST TAPE	93299684		133.97
231	MIDWEST TAPE	93303228		2,408.09
231	MIDWEST TAPE	93314303		334.90
231	MIDWEST TAPE	93322371		254.93
2770	MUKAVITZ, HILARIE L.	233756		17.99
900035	O & W COMMUNICATIONS	34685		102.98
900035	O & W COMMUNICATIONS	34679		152.90
900132	PITNEY BOWES CREDIT	4817657-OT15		368.82
900291	PROFESSIONAL SUPPLY	872046`		454.80
900180	PROQUEST LC	61008444	251016	3,360.00
983	ROTARY CLUB OF SHEB	OCT-DEC 2015-2016		180.00
20721	SHEBOYGAN SUN, THE	76025		76.25
2364	SHRED-IT	9407791218		64.02
20008	SPECIAL OPERATIONS D	10004	251041	1,827.00
491	STAPLES ADVANTAGE	8036076047		138.50
491	STAPLES ADVANTAGE	8036166904		145.74
491	STAPLES ADVANTAGE	8036282523		279.60
900103	WAL-MART COMMUNITY	REF#528200203978		93.70
20008	SPECIAL OPERATIONS DETECTIVE AGENCY	10015		1,827.00
2777	NEWER BEGINNINGS	9008613504		27.98
900201	Amazon.com/GE Money	107-4317578-6441834		322.87
2758	Quality Books	189250		22.69
2758	Quality Books	189249		54.51
2716	BAKER & TAYLOR, LLC	3020584210		319.30
2716	BAKER & TAYLOR, LLC	3020584170		33.36
2758	Qaulity Books	189125		1,781.96
2716	BAKER & TAYLOR, LLC	2031202152		3,566.49
2716	BAKER & TAYLOR, LLC	2031202144		540.69
231	MIDWEST TAPE	93326852		2,114.81

*Mead Public Library*

October 2015 - Accounts Payables

<b>Vendor</b>	<b>Name</b>	<b>Invoice</b>	<b>PO</b>	<b>Invoice Amt</b>
900035	O&W COMMUNICATIONS	34792		303.11
900035	O&W COMMUNICATIONS	34791		80.00





<b>Description of Expense</b>
Move fax machine lines for new copier/printers
Reprogram auto attendant

*Mead Public Library Personnel Cost Metric*

Payroll Period Ending September, 2015

Description	Amount		# of Payroll Periods	Per Payroll Period
2015 Budget appropriation for wages (less page wages)	\$ 1,448,532.00	÷	26	\$ 55,712.77
Total Budget appropriation per payroll period	\$ 55,712.77	x	21.3	\$ 1,186,681.98
Budget appropriation per payroll period through payroll #21.3	\$ 1,186,681.98			
Actual payroll expense through payroll #21.3	\$ 1,078,990.48			
<b>Difference in budget to date vs. payroll to date + under budget / (-) over budget</b>	<b>\$ 107,691.50</b>			

Month to Month Comparison

August 2015

\$92,876.69

Sep-15

\$107,691.50

**(5) TERMS OF OFFICE, COMPENSATION, OFFICERS, DUTIES.**

- (a)** Upon the initial establishment of a board under sub. (4) (a) or (b), the members shall be divided as nearly as practicable in 3 equal groups to serve for 2-, 3- and 4-year terms, respectively, following their appointment. Thereafter, terms shall be for 3 years. Vacancies shall be filled for unexpired terms in the same manner as regular appointments are made.
- (b)** No compensation shall be paid to the members of a board under sub. (4) (a) or (b) for their services, except as follows:

  - 1. Members may be reimbursed for their actual and necessary expenses incurred in performing their duties if so authorized by the board.
  - 2. Members may receive per diem, mileage and other necessary expenses incurred in performing their duties if so authorized by the board and the county board.
- (c)** A majority of the membership of a board under sub. (4) (a) or (b) constitutes a quorum, but any such board may, by resolution, provide that 3 or more members constitute a quorum.
- (d)** As soon as practicable after the first appointments, at a date and place fixed by the appointing officer, and annually thereafter within 30 days after the beginning of terms, the members of the board shall organize by the election, from among their number, of a president and such other officers as they deem necessary.
- (e)** Section 43.52 (2) applies to consolidated county libraries and county library services.
- (f)** A library organized under this section may participate in a public library system subject to s. 43.15.

- (6) GIFTS AND GRANTS.** Any county may receive, by bequest or gift, property for the purpose of establishing a public library for the county and may enter into an agreement to maintain a public library in consideration thereof, and shall be bound to faithfully perform such agreement. In such case the library board appointed under s. 43.57 (4) or, in the absence of a library board, the county board may properly administer the same.

**History:** 1971 c. 152 s. 25; Stats. 1971 s. 43.57; 1981 c. 282 s. 47; 1985 a. 177 ss. 35 to 41, 51; 1989 a. 286; 1993 a. 241; 1995 a. 354.

**43.58 Powers and duties.**

- (1)** The library board shall have exclusive control of the expenditure of all moneys collected, donated or appropriated for the library fund, and of the purchase of a site and the erection of the library building whenever authorized. The library board also shall have exclusive charge, control and custody of all lands, buildings, money or other property devised, bequeathed, given or granted to, or otherwise acquired or leased by, the municipality for library purposes.
- (2)**

  - (a)** The library board shall audit and approve all expenditures of the public library and forward the bills or vouchers covering the expenditures, setting forth the name of each claimant or payee, the amount of each expenditure, and the purpose for which it was expended, to the appropriate municipal or county financial officer or, in the case of a school district, the school district clerk. The library board shall include a statement, signed by the library board secretary or other designee of the library board, that the expenditure has been incurred and that the library board has audited and approved the expenditure. The appropriate municipal, county, or school district official shall then pay the bill as others are paid.
  - (b)** Notwithstanding par. (a), regular wages or salary or other recurring payments, authorized by the library board and verified by the appropriate library official, may be paid by the appropriate municipal, county, or school district official by the date due or, in the case of salaries, by the regular pay day. The library board shall audit and approve any such payment at its next regular meeting.
- (3)** Any person having a claim or demand against the municipality or county growing out of any act or omission of the library board shall file with the library board a written statement thereof. If the claim or demand or any part thereof is disallowed, the claimant may bring an action against the municipality or county.

**DeAmico, Debbie**

---

**From:** Erickson, Garrett  
**Sent:** Tuesday, October 20, 2015 11:50 AM  
**To:** DeAmico, Debbie  
**Cc:** Dirk Zylman  
**Subject:** FW: Library board powers

FYI

---

**From:** Adams, Charles  
**Sent:** Tuesday, October 20, 2015 11:49 AM  
**To:** Erickson, Garrett  
**Cc:** Buss, Nancy  
**Subject:** RE: Library board powers

Yes. I would suggest an initial vote from the library board authorizing regular payments of each set of reoccurring bills with as much detail as possible (i.e.: to XYZ Book Vendor in the amount of \$X per month for [description of what is being paid for] for the next year [or whatever the length of the contract happens to be].) And note that each re-occurring payment still must be approved by the library board at the next meeting.

Chuck

---

**From:** Erickson, Garrett  
**Sent:** Tuesday, October 20, 2015 11:43 AM  
**To:** Adams, Charles; Buss, Nancy  
**Subject:** RE: Library board powers

Chuck,

In (2)(b), it mentions reoccurring bills can be paid without prior library board approval. We have recently set up some of our main book vendors with reoccurring POs . Would using reoccurring POs with our primary vendors qualify many of our bills to be covered under (2)(b) (and not need prior approval of library board) in your opinion?

Garrett

---

**From:** Adams, Charles  
**Sent:** Tuesday, October 20, 2015 11:31 AM  
**To:** Erickson, Garrett; Buss, Nancy  
**Subject:** RE: Library board powers

I agree. The key language is "audited." Without that word, I would argue that any expenditures within the budget are approved. But audited adds another layer.

Nancy, in case your statute cite was cut off, as mine was, the exact statutory cite is sec. 43.58(2)(a)

Thanks.

Chuck Adams

---

**From:** Erickson, Garrett  
**Sent:** Tuesday, October 20, 2015 11:26 AM  
**To:** Buss, Nancy; Adams, Charles  
**Subject:** Library board powers

Nancy and Chuck,

Here is the passage from the statute:

**43.58 Powers and duties.**

- (1) The library board shall have exclusive control of the expenditure of all moneys collected, donated or appropriated for the library fund, and of the purchase of a site and the erection of the library building whenever authorized. The library board also shall have exclusive charge, control and custody of all lands, buildings, money or other property devised, bequeathed, given or granted to, or otherwise acquired or leased by, the municipality for library purposes.
- (2)
  - (a) The library board shall audit and approve all expenditures of the public library and forward the bills or vouchers covering the expenditures, setting forth the name of each claimant or payee, the amount of each expenditure. and the purpose for which it was expended, to the appropriate municipal or county financial officer or, in the case of a school district, the school district clerk. The library board shall include a statement, signed by the library board secretary or other designee of the library board, that the expenditure has been incurred and that the library board has audited and approved the expenditure. The appropriate municipal, county, or school district official shall then pay the bill as others are paid.

After looking at this language, it doesn't look like we can change our policy to mirror the city ordinance. Your thoughts Chuck? I am also checking with Amy Birtell, Eastern Shores Library System Director, who will likely contact DPI for an opinion.

Garrett Erickson  
Library Director  
Mead Public Library  
710 North 8<sup>th</sup> Street  
Sheboygan, WI 53081-4563  
(920) 459-3400 ext. 3414  
[www.meadpl.org](http://www.meadpl.org)

# Program Policy

The Library supports its mission of providing quality services, resources and lifelong learning opportunities to meet the needs and interests of its diverse community. Programming is an integral component of library service that:

- Expands the Library's role as a community resource
- Introduces patrons and non-users to Library resources
- Provides opportunities for lifelong learning
- Provides entertainment
- Expands the visibility of the Library

Ultimate responsibility for programming at the Library rests with the Library Director, who administers under the authority of the Board of Trustees. The Library Director, in turn, delegates the authority for program management to the Public Services Manager, who oversees this responsibility through designated staff.

The Public Services Manager utilizes Library staff expertise, collections, services and facilities in developing and delivering programming. The following criteria are used in making decisions about program topics, speakers, and accompanying resources:

- Community needs and interests
- Availability of program space
- Treatment of content for intended audience
- Presentation quality
- Presenter background/qualifications in content area
- Budget
- Historical or educational significance
- Connection to other community programs, exhibitions or events
- Relation to Library collections, resources, exhibits and programs

In addition, the Library draws upon other community resources in developing programs and actively partners with other community agencies, organizations, educational and cultural institutions, or individuals to develop and present co-sponsored public programs. External organizations or individuals partnering with the Library on programs are expected to coordinate marketing efforts and share program expenses with the Library.

Professional performers and presenters that reflect specialized or unique expertise may be hired for Library programs; performers and presenters will not be excluded from consideration because of their origin, background, or views, or because of possible controversy. Library staff who present programs do so as part of their regular job and are not hired as outside contractors for programming. Animals that are part of Library sponsored programs must be accompanied at all times by their handler and/or trainer.

All Library programs are open to the public. The Library's philosophy of open access to information and ideas extends to Library programming, and the Library does not knowingly discriminate through its

programming. Library sponsorship of a program does not constitute an endorsement of the content of the program or the views expressed by participants, and program topics, speakers and resources are not excluded from programs because of possible controversy.

Registration may be required for planning purposes or when space is limited. Even in the event of pre-registration, the Library does not guarantee seating once a program has begun. The Library reserves the right to deny attendance to anyone becoming disruptive to audience members or the program facilitator, and to anyone in violation of the Library's Code of Conduct. Adult Supervision is required at all programs involving youth unless otherwise stated by the program facilitator.

Program participants should expect that photographs/video will be taken at events and used on the Library's social internet sites and/or website. Participants may request in writing that their image not be used by the library.

Programs may be held on site at the Library, or off site. Any sales of products at Library programs must be approved by the Library in advance of the program. Programs are not used for commercial, religious, or partisan purposes or the solicitation of business.

The Library welcomes expressions of opinion from patrons concerning programming. If a patron questions a library program, he/she should address the concern with a Library staff member.

# Mead Public Library

## Solicitation & Canvassing Policy

Solicitation and canvassing of the public or the staff is not permitted on Mead Public Library property.

- Soliciting is defined as the sale or distribution of informational materials, merchandise, sales materials, tickets, insurance, coupons, magazine subscriptions, political campaign material, or anything not connected with the work of the Library.
- Canvassing is defined as petitioning or distributing written materials or soliciting for political, charitable or religious purposes on Mead Public Library property.
- The Library provides a space for the display of public notices, subject to the guidelines set forth in its Bulletin Board Policy.
- Surveying of groups or individuals may only be done in conjunction with output measures or other similar surveys designed to quantify library use or satisfaction with library services.

The only exceptions to this policy are those expressly authorized by the Library Director. Typically, exceptions will only be made for Library Foundation, Friends of the Library, governmental agencies, and the library's programming partners.

Any person who does not abide by the conditions stated below or creates a nuisance such that the regular business of the library is disrupted shall be required to immediately cease all activities and may be asked to leave the library premises.



# Program Development and Evaluation

University of Wisconsin - Extension

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## Program Development

- [PD Model](#)
- [Logic Model](#)

## PD&E Specialty Areas

- [Evaluation](#)
- [Evaluation Reports](#)
- [Program Planning](#)
- [Situational Analysis](#)
- [Priority Setting](#)
- [Teaching & Learning](#)
- [Self Leadership](#)
- [Diversity in Educational Programs](#)

## Curriculum/Courses

## UWEX Planning and Results System

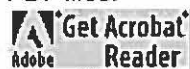
## Resources

- [Quick Tips](#)
- [Evaluation Publications](#)
- [Program Development Materials](#)

## Contact Faculty & Staff

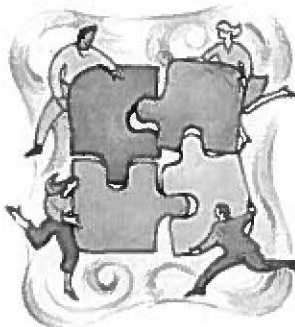
## Copyright & Citation

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## Real Colors® Seminars

### Description



Have you ever wondered why another person doesn't view a situation the same as you do? Or why they approach things differently than you do?

Real Colors® is a personality instrument used to help understand personality styles. This system is simple and easily administered. There are four temperaments that are divided into color categories (Blue, Gold, Green or Orange).

Through participation in the Real Colors® session, participants complete a simple tool that will help them understand their own personality styles and the styles of others. Solving this mystery is essential to effectively communicating and building positive relationships.

In a basic session, participants learn about the strengths, joys, needs and values of people in each of the color groups. After the basic session, groups can also participate in additional exercises that help them understand how various people prefer to be communicated with, handle conflict, work, etc. As a result of this understanding, participants discover ways to more effectively involve, teach and interact with other people.

For more information on Real Colors®, see their website, [Real Colors®](#).

Below is a list of Real Colors® facilitators around the state with the names, county and contact information.

### Facilitators

Name	Location	Email
Connie Abert	Waupaca County UW-Extension	<a href="mailto:connie.abert@ces.uwex.edu">connie.abert@ces.uwex.edu</a>
Camie Andrews	Dane County UW-Extension	<a href="mailto:camie.andrews@ces.uwex.edu">camie.andrews@ces.uwex.edu</a>
Nan Baumgartner	Fond du Lac County UW-Extension	<a href="mailto:nan.baumgartner@ces.uwex.edu">nan.baumgartner@ces.uwex.edu</a>
Sue Curtis	Platteville UW-Extension / UW Platteville	<a href="mailto:sue.curtis@ces.uwex.edu">sue.curtis@ces.uwex.edu</a>
Meg Dallapiazza	Florence County UW-Extension	<a href="mailto:meg.dallapiazza@ces.uwex.edu">meg.dallapiazza@ces.uwex.edu</a>
John de Montmollin	Kenosha County UW-Extension	<a href="mailto:john.demontmollin@ces.uwex.edu">john.demontmollin@ces.uwex.edu</a>
Bev Doll	Grant County UW-Extension	<a href="mailto:bev.doll@ces.uwex.edu">bev.doll@ces.uwex.edu</a>

# Mead Public Library Statistics - September 2015

<b>Circulation Transactions</b>	<b>September 2014</b>	<b>September 2015</b>	<b>Monthly % Change 2014 vs. 2015</b>	<b>Year-to-date 2014</b>
Adult Materials	36,378	30,696	-16%	341,815
Children's Materials	14,890	15,967	7%	153,173
<b>Total Circulation Transactions</b>	<b>51268</b>	<b>46,663</b>	<b>-9%</b>	<b>494,988</b>
<b>In House Use</b>	<b>7,348</b>	<b>5,317</b>	<b>-28%</b>	<b>75,182</b>
<b>Interlibrary Loans (Transits)</b>				
Items provided to libraries	8,681	7,571	-13%	74,525
Items received from Libraries	4,530	4,441	-2%	38,968
<b>Total Interlibrary Loans (Transits)</b>	<b>13,211</b>	<b>12012</b>	<b>-9%</b>	<b>113493</b>
<b>Uses of E-Content</b>				
E-Books (Overdrive)	2,424	2,751	13%	22,826
E-Audio (Overdrive) - Freegal	543	676	24%	4,535
E-Video (Overdrive) - Hoopla	21	9	-57%	83
E-Magazines (Zinio)	150	77	-49%	1,873
<b>Total Uses of E-Content</b>	<b>3138</b>	<b>3513</b>	<b>12%</b>	<b>29317</b>
<b>Library Visits</b>				
Gate count	25,563	24,978	-2%	232,638
<b>Reference Inquiries</b>				
Reference Inquiries	2,240	2,101	-6%	20,006
<b>Users of Public Internet PCs</b>				
Library workstations	5,543	5,578	1%	51,500
<b>Number of Registered Users</b>				
Resident				30,777
Non-Resident				10,304
<b>Total Number of Registered Users</b>				<b>41081</b>
<b>Programs (Number of Programs, Attendance)</b>				
Children (0-11) Number of Programs	9	11	22%	331
Children (0-11) Attendance	334	301	-10%	8,929
Teen (12-18) Number of Programs	1	1	0%	49
Teen (12-18) Attendance	38	25	-34%	1,881
Adult (18+) Number of Programs	32	15	-53%	144
Adult (18+) Attendance	323	474	47%	1,783
<b>Total number of Programs</b>	<b>42</b>	<b>27</b>	<b>-36%</b>	<b>524</b>
<b>Total number of Attendance</b>	<b>695</b>	<b>800</b>	<b>15%</b>	<b>12,593</b>
<b>Conference Room Utilization</b>				
Rocca Meeting Room	68%	25%	-43%	45%
Loft Meeting Room	58%	24%	-34%	13%
2nd Floor Small Meeting Room	32%	22%	-10%	12%

<b>Year-to-date 2015</b>	<b>YTD % Change 2014 vs. 2015</b>
306,797	-10%
151,055	-1%
<b>457,852</b>	<b>-8%</b>
<b>57,531</b>	<b>-23%</b>
67,040	-10%
36,082	-7%
<b>103122</b>	<b>-9%</b>
25,050	10%
5,578	23%
95	14%
1,048	-44%
<b>31771</b>	<b>8%</b>
242,739	4%
20,437	2%
50,343	-2%
29,482	-4%
10,129	-2%
<b>39611</b>	<b>-4%</b>
320	-3%
8,868	-1%
55	12%
1,633	-13%
190	32%
3,848	116%
<b>565</b>	<b>8%</b>
<b>14,349</b>	<b>14%</b>
38%	-7%
29%	16%
33%	20%