

*****ATTACHMENTS*****

Minutes
Mead Public Library
Board of Trustees
June 24, 2021

A meeting of the Mead Public Library (MPL) Board of Trustees was held on Thursday, June 24, 2021 in the City Hall Common Council Chambers. The following Board of Trustees members were present: Board President Maeve Quinn, Finance Officer Sherry Speth, and Andre Walton. Trustees attending remotely: Barbara Alvarez, Rev. William Bulson, Marcos Guevara and Board Vice President Kathie Norman. Staff members present: Administrative Services Manager Debbie DeAmico. Staff attending remotely: Public Services Manager Melissa Prentice, and Administrative Assistant Sydney Mehn. Board members absent: Meg Albrinck, and Chris Campe. Staff absent: Director Garrett Erickson, and Support Services Manager Cheryl Nessman. Public in attendance: Mary Lynne Donohue, and Nancy Mannchen.

1. OPENING OF MEETING

- 1.1 CALL TO ORDER AND DETERMINATION OF QUORUM - MAEVE QUINN, PRESIDENT Quinn called the meeting to order
- 1.2 PLEDGE OF ALLEGIANCE
- 1.3 INTRODUCTION OF NEW TRUSTEE ANDRE WALTON
- 1.4 PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING)
- 1.5 APPROVAL OF MINUTES Norman **moved** to approve the minutes from the May 27, 2021 meeting. Speth **seconded**. Motion **passed**.
- 1.6 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS Quinn reported on some training opportunities she will be sending out to trustees.
- 1.7 ADOPT RESOLUTION IN HONOR OF THE SERVICE OF MARY LYNNE DONOHUE AS MEAD PUBLIC LIBRARY TRUSTEE AND LIAISON TO THE CITY OF SHEBOYGAN'S COMMON COUNCIL Walton **moved** to approve the resolution as written. Bulson **seconded**. The motion **passed**.
- 1.1 ADOPT RESOLUTION IN HONOR OF THE SERVICE OF NANCY MANNCHEN AS MEAD PUBLIC LIBRARY TRUSTEE AND LIAISON TO THE MONARCH LIBRARY SYSTEM BOARD Speth **moved** to approve the resolution as written. Norman **seconded**. The motion **passed**.

2. COMMITTEE REPORTS

- 2.1 REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS) Speth reported on the current financials, noting them to be in good order. Guevara **moved** to approve the report, including payroll and special revenues (grants, gifts, and donations). Norman **seconded**. The motion passed.
- 2.2 RECEIVE 2021 BUDGET STATUS REPORT TO DATE The report was received and noted to be in good order. DeAmico noted that the levy has still not posted, which makes

our budget appear to be in the red. She further noted the change in bi-weekly payables for bills.

- 2.3 AD HOC ARTS AND FACILITIES COMMITTEE - CHRIS CAMPE, CHAIR.
REPORT OF 6/18/21 MEETING In Campe's absence, this item is tabled until next month's meeting. Quinn gave an overview of the charge of the committee, and the goals for the success of the committee.

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- 3.1 COVID SERVICE RESPONSES In Erickson's absence, Prentice discussed the updates to the building, including the complete opening of the 3rd floor, including the teen center. Additionally, regular summer hours have commenced. She further commented on the masking declination of patrons, however staff are still masking.
- 3.2 LIBRARY SPACES CONSULTANT Prentice reported that there have been some updates on services, including the shifting of some areas including the Warschau room and the Mead radio station. Prentice noted that due to this, they are looking into contracting a library architect to help us with feedback on spaces and future planning. Prentice noted that the thought is to go to the Foundation for funding for the architect.
- 3.3 FUTURE MEETING LOGISTICS Quinn discussed the potential for a time change for the meeting and opened the meeting for discussion and consideration. It was determined that the group would begin meeting at 5:00pm.
- 3.4 ADOPT SCHEDULE OF MEETING FOR 2021-2022 Norman **moved** to approve the schedule of Trustee meetings only, pending the noted changes. Walton **seconded**. The motion **passed**.

4. DIRECTOR'S REPORT

- 4.1 UPDATE ON SERVICES AND PROGRAMMING Prentice updated the group on Maker Faire, with 2500 participants between in-person and virtual programming. She also reported the library was represented at the Juneteenth celebration, where over 60 books were given and 200 buttons. Stuffed animal sleepover was very successful and Prentice reported on a very nice phone call she has gotten from it. Professional headshots were held, with over 30 attendees. Prentice lastly noted the draft grant statement is done for the DPI City Library Collective, which she read for the group. Norman also highlighted the library service of letting staff pick your next 5 books. Quinn also reminded the group to sign up for the summer library program.
- 4.2 UPDATE FROM SUPPORT SERVICES In Nessman's absence, Prentice reported that there were no updates of note.
- 4.3 UPDATE ON BUILDING PROJECTS Prentice reported that there has been a hold put on most building projects until after they determine an architect. She did report one small building project of a second-floor additional public conference room. DeAmico noted the purchase of chairs and sale of the previous chairs, as well as the air conditioner installation in the page workroom.
- 4.4 MONTHLY STATISTICS Monthly statistics were reviewed and found to be in good order.

5. LIAISON REPORTS

- 5.1 MONARCH LIBRARY SYSTEM - BARBARA ALVAREZ Alvarez noted that there had not been a meeting yet, however she had met with Mannchen to get the information needed on the Monarch meetings.
- 5.2 MEAD LIBRARY FOUNDATION - MAEVE QUINN / KATHIE NORMAN Norman reported that there was not much to report as the board had not met this month. She further noted that they are attempting to update the website and the lessen confusion on the differentiation between the Foundation and the Renaissance Society.
- 5.3 FRIENDS OF MEAD - SYDNY MEHN Mehn reported that there had been no meeting, so there were no updates.

6. UPCOMING MEETINGS

- 6.1 AD HOC EQUITY COMMITTEE (6/30 @ 2PM)
- 6.2 LIBRARY BOARD OF TRUSTEES (7/22/21 @ 3PM) Meeting to be updated to 5PM

7. ADJOURN

- 7.1 MOTION TO ADJOURN Norman **moved** to adjourn the meeting, Speth **seconded**. The motion **passed**. Being no further business, the meeting adjourned at 4:11 p.m.

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	AMOUNT	CHECK NO	INVOICE	FULL DESC
900201	AMAZON.COM	25551100 521100	BANKING FEES	200.23	352228	SERVICE CHG & LATE F	AMAZON LATE FEE & SERVICES CHARGE FOR LATE PAYMENT
7077	ORANGEBOY	25551100 521400	ADVERTISING & MARKETING	5,000.00	352409	3539	ORANGE BOY MARKETING SOFTWARE UPGRADE
12374	MBM/MODERN BUSINESS	25551100 521900	CONTRACTED SERVICES	300.70	352407	IN581729	PHOTO COPIER/PRINTER LEASE ACCT #MP01
12374	MBM/MODERN BUSINESS	25551100 521900	CONTRACTED SERVICES	423.75	352407	IN5800953	PHOTO COPIER/PRINTER LEASE
12374	MBM/MODERN BUSINESS	25551100 521900	CONTRACTED SERVICES	873.52	352407	IN580963	PHOTO/COPIER LEASE ACCT #MP01
4995	GT GRAPHICS OF SHEB	25551100 530100	OFFICE SUPPLIES	150.50	352558	33548	OFFICE SUPPLIES - MEAD PUBLIC LIBRARY
5296	STAPLES BUSINESS AD	25551100 530100	OFFICE SUPPLIES	139.47	352413	733304332-0-1	OFFICE SUPPLIES - 1669297DET CR ACCT #264388
5296	STAPLES BUSINESS AD	25551100 530100	OFFICE SUPPLIES	199.95	352413	7333037223-0-1	OFFICE SUPPLIES - CR ACCT #264388
5296	STAPLES BUSINESS AD	25551100 530100	OFFICE SUPPLIES	215.58	352563	7334061571-0-2	OFFICE SUPPLIES CR #264388 STAPLES #1669297DET
5296	STAPLES BUSINESS AD	25551100 530100	OFFICE SUPPLIES	27.16	352563	7334061571-0-1	OFFICE SUPPLIES CR #264388 STAPLES #1669297DET
900201	AMAZON.COM	25551100 530100	OFFICE SUPPLIES	59.99	352228	111-5202843-4196225C	OFFICE SUPPLIES - CUST #6045 7817 0004 1964
900201	AMAZON.COM	25551100 530100	OFFICE SUPPLIES	9.99	352555	112-8077093-6723410	BUILDING MAINTENANCE/SMALL TOOL/OFFICE SUPPLIES
900201	AMAZON.COM	25551100 530100	OFFICE SUPPLIES	14.38	352555	114-0133766-7744277	OFFICE SUPPLIES
900132	PITNEY BOWES CREDIT	25551100 530130	POSTAGE & DELIVERY	408.24	352410	3313802363	ACCT #0013152143
900201	AMAZON.COM	25551100 530130	POSTAGE & DELIVERY	142.87	352228	111-1875705-1969832	CUST #6045 7817 0004 1964 IESS (\$37.05 CREDIT)
900304	PITNEY BOWES PURCHAS	25551100 530130	POSTAGE & DELIVERY	589.39	352411	6/17/2021 INVOICE	ACCT #8000-9000-1102-0652
900103	WAL-MART COMMUNITY	25551100 538001	DONATION PURCHASES	63.51	352415	440041	SUMMER READING PROGRAM
2665	COMPLETE OFFICE OF	25551100 642500	OFFICE FURNITURE/FURNISHINGS	10,368.16	235	206410	CHAIR REPLACEMENT PROJECT
900201	AMAZON.COM	25551110 521800	PROGRAM SERVICES	161.00	352228	112-2466795-9082632	CUST #6045 7817 0004 1964 - PROGRAMING
2997	VIHOS, LISA B.	25551110 538001	DONATION PURCHASES	300.00	238	POET LAUREATE FEE	CITY POET LAUREATE FEE
3192	SUN GRAPHICS	25551110 538001	DONATION PURCHASES	52.33	352414	25082	SUMMER READING PROGRAM
6912	DIANTE MOSES	25551110 538001	DONATION PURCHASES	100.00	352408	6-18 POETRY ON AIR	PROGRAMMING EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	137.61	352228	112-2567325-0013833	PROGRAM EXPENSE - CUST #6045-7817-0004-1964
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	106.71	352228	112-4899599-5326656	LED LIGHTING PROJECT - CUST #6045-7817-0004-1964
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	18.99	352228	111-2963437-2178666	SUMMER READING PRIZES - CUST #6045-7817-0004-1964
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	23.39	352228	111-7048034-5647461	IT EQUIPMENT - CUST #6045-7817-0004-1964
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	12.98	352228	111-0356419-8480225	SUMMER READING PRIZES - CUST #6045 7817 0004 1964
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	282.70	352228	111-7840310-9754657	CUST #6045 7817 0004 1964 - MAKER FAIRE PROGRAM
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	123.91	352228	112-1977794-6766645	CUST #6045 7817 0004 1964 MAKER FAIRE PROGRAM
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	133.20	352228	111-5194175-2074666	CUST #6045 7817 0004 1964 - SUMMER READING PROGRAM
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	6.48	352228	111-6927741-1864244	PROGRAMMING EXPENSE - ACCT #6045 7817 0004 1964
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	9.99	352228	111-5772217-3672227	PROGRAMMING EXPENSE - CUST #6045 7817 0004 1964
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	28.99	352228	112-4824300-5274618	CUST #6045 7817 0004 1964 - PROGRAMMING EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	6.99	352228	111-7628471-290630	CUST #6045 7817 0004 1964 - PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	37.05	352228	111-4309938-4278604	CUST #6045 7817 0004 1964 - PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	25.41	352228	111-33992296-8713869	PROGRAM EXPENSE - CUST #6045 7817 0004 1964
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	15.71	352228	111-2848395-3194659	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	10.99	352228	111-8470649-4406604	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	6.91	352228	111-3937038-8491437	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	24.98	352228	111-9756103-4702632	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	33.21	352228	111-8375908-7473036	CUST #6045 7817 0004 1964 IESS cREDIT #79453377363
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	16.67	352228	111-4758784-9897021	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	33.43	352228	111-2426922-6282616	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	23.98	352228	113-2514116-3891468A	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	44.98	352228	113-4065107-1349037B	CUST #6045 7817 0004 1964 PROGRAM EXPENSE

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	AMOUNT	CHECK NO	INVOICE	FULL DESC
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	51.92	352228	113-1023634-5117042C	CUST #6045 7817 0004 1964 PROGRAM EXPENSES
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	38.13	352228	113-0524042-0765068D	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	19.56	352228	113-1211208-3885012E	CUST #6045 7817 0004 1964 PROGRAM EXPENSES
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	24.49	352228	113-8885230-9481040G	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	13.59	352228	113-3996691-0197843	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	47.56	352228	113-0557585-8190607H	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	60.98	352228	113-6177344-6266644K	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	29.85	352228	113-3816111-5571461L	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	13.93	352228	113-7152972-6810612N	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	45.11	352228	113-8789701-3887448O	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	14.53	352228	113-3724646-7085834P	CUST #6045 7817 0004 1964
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	62.81	352228	113-5239710-1534626	CUST #6045 7817 0004 1964
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	15.76	352228	113-1829323-6279463U	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	16.83	352228	113-7175043-2837014	CUST #6045 7817 0004 1964 PROGRAM EXPENSES
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	40.37	352228	113-8893317-2934654S	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	8.49	352228	113-3104479-3707439	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	37.08	352228	113-7345300-0398630	CUST #6045 7817 0004 1964
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	31.81	352228	113-9422282-4889812	CUST #6045 7817 0004 1964 - PROGRAM EXPENSES
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	9.73	352228	111-9621252-6209868	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	30.75	352228	111-2393654-7838611	CUST #6045 7817 0004 1964 PROGRAM EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	24.00	352555	1114419220-9345841	PROGRAMMING EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	99.96	352555	112-974262-7906619	PROGRAMMING EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	10.49	352555	111-5710534-1241812	PROGRAMMING EXPDNSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	25.60	352555	111-5720082-7499410	PROGRAMMING EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	36.10	352555	111-6872461-8924247	PROGRAMMING EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	33.98	352555	111-2582170-7144240	PROGRAMMING EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	34.58	352555	114-3289093-3132262	PROGRAMMING EXPENSE
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	39.98	352555	112-8332944-3699454	PROGRAM SUPPLIES
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	28.04	352555	112-0253234-2813023	PROGRAM SUPPLIES
900201	AMAZON.COM	25551110 538001	DONATION PURCHASES	12.99	352555	111-0312189-0203427	PROGRAMMING SUPPLIES
231	MIDWEST TAPE	25551110 538002	MATERIALS - ALL CATEGORIES	1,226.05	352238	500527078	MATERIAL PURCHASE - CUST #2000015656
231	MIDWEST TAPE	25551110 538002	MATERIALS - ALL CATEGORIES	1,119.65	352561	500568701	MATERIAL PURCHASE CUST #2000015656
231	MIDWEST TAPE	25551110 538002	MATERIALS - ALL CATEGORIES	11.24	352561	500575304	MATERIAL PURCHASE - CUST #2000006438
231	MIDWEST TAPE	25551110 538002	MATERIALS - ALL CATEGORIES	1,602.65	352561	500612205	MATERIAL PURCHASE CUST #2000015656
231	MIDWEST TAPE	25551110 538002	MATERIALS - ALL CATEGORIES	249.20	352561	500646793	MATERIAL PURCHASE - CUST #2000016317
391	SAGE PUBLICATIONS	25551110 538002	MATERIALS - ALL CATEGORIES	483.31	352412	5721022K1	MATERIAL PURCHASE - CUST #117896
4827	IXL LEARNING, INC.	25551110 538002	MATERIALS - ALL CATEGORIES	4,400.00	352560	64014	MATERIAL PURCHASE - ACCT #A18-1933252
5424	ENVISIONWARE. INC.	25551110 538002	MATERIALS - ALL CATEGORIES	504.00	236	INV-US-53727	MATERIAL PURCHASE MEAD PUBLIC LIBRARY
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	52.10	352235	5371405	MATERIAL PURCHASE - ACCT #20W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	113.89	352235	53271404	MATERIAL PURCHASE - ACCT #20W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	293.80	352559	53286704	MATERIAL PURCHASE - ACCT #25W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	1,969.56	352559	53310254	MATERIAL PURCHASE - ACCT #25W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	704.65	352559	53310253	MATERIAL PURCHASE - ACCT #25W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	180.82	352559	53328015	MATERIAL PURCHASE - ACCT #25W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	169.46	352559	53348872	MATERIAL PURCHASE - ACCT #25W1532

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	AMOUNT	CHECK NO	INVOICE	FULL DESC
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	198.96	352559	53328014	MATERIAL PURCHASE - ACCT #25W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	244.90	352559	53373038	MATERIAL PURCHASE - ACCT #25W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	2,838.91	352559	53409124	
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	114.28	352559	53398422	
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	281.26	352559	53409123	MATERIAL PURCHASE - ACCT #20W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	188.50	352559	53427411	MATERIAL PURCHASE - ACCT #20W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	66.54	352559	53427413	MATERIAL PURCHASE - ACCT #20W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	82.60	352559	53427414	MATERIAL PURCHASE - ACCT #20W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	340.38	352559	53427412	MATERIAL PURCHASE - ACCT #20W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	614.91	352559	53436278	MATERIAL PURCHASE - ACCT #20W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	344.25	352559	53452907	MATERIAL PURCHASE - ACCT #20W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	132.15	352559	53445458	MATERIAL PURCHASE - ACCT #20W1532
6056	INGRAM LIBRARY SERV	25551110 538002	MATERIALS - ALL CATEGORIES	85.60	352559	53469342	MATERIAL PURCHASE - ACCT #20W1532
22444	WI DEPT OF ADMINISTR	25551110 538002	MATERIALS - ALL CATEGORIES	600.00	352416	505-0000059686	TEACH SERVICES CUST #0000027903 MATERIAL PURCHASE
900081	DEMCO, INC.	25551110 538002	MATERIALS - ALL CATEGORIES	260.17	352405	6967989	IT EQUIPMENT - CUST #811712612
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	59.88	352228	113-8118713-8833861E	MATERIAL PURCHASES - CUST #6045-7817-0004-1964
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	119.98	352228	113-8118713-8833861F	MATERIAL PURCHASES - CUST #6045-7817-0004-1964
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	97.70	352228	111-5775664-4015455	MATERIAL PURCHASE - CUST #6045-7817-0004-1964
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	37.02	352228	111-7102770-5093833	MATERIAL PURCHASE - CUST #6045-7817-0004-1964
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	200.79	352228	113-8118713-8833861G	CUST #6045 7817 0004 1964 - MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	37.13	352228	112-5507817-9749867	PROGRAM EXPENSE - ACCT #6045 7817 0004 1964
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	49.88	352228	113-8118713-5533861H	CUST #6045 7817 0004 1964
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	119.98	352228	113-8118713-8833861I	CUST #6045 7817 0004 1964 MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	99.98	352228	111-4052710-9081040A	CUST #6045 7817 0004 1964
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	99.98	352228	114-5459604-7166643A	CUST #6045 7817 0004 1964
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	16.30	352228	111-7245530-6093858	CUST #6045 7817 0004 1964 - MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	68.45	352228	113-3487844-9981008F	CUST #6045 7817 0004 1964 MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	25.14	352228	113-0890952-7135454I	CUST #6045 7817 0004 1964 PROGRAM EXPENSES
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	21.98	352228	113-6811942-7342661A	CUST #6045 7817 0004 1964 MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	53.95	352228	113-4685356-4666637M	CUST #6045 7817 0004 1964 MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	33.18	352228	113-85831880911437	CUST #6045 7817 0004 1964 MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	11.45	352228	113-3876134-2204242C	CUST #6045 7817 0004 1964 MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	13.98	352228	113-3824247-2404210	CUST #6045 7817 0004 1964 MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	18.95	352228	113-6174854-3124265E	CUST #6045 7817 0004 1964 MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	53.51	352228	113-4819383-4124239X	CUST #6045 7817 0004 1964 MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	12.59	352228	113-5196322-4344205	CUST #6045 7817 0004 1964 MATERIAL EXPENSES
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	322.52	352228	113-5478945-3198629Y	CUST #6045 7817 0004 1964 MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	39.48	352228	113-3205897-5501841	CUST #6045 7817 0004 1964 MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	40.42	352555	114-5459604-7166643	MATERIAL PURCHASE LESS (4) CREDITS
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	16.99	352555	113-1849761-1215406	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	35.62	352555	111-1324692-1525023	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	13.18	352555	114-6479743-1594667	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	8.95	352555	111-1324692-1525023A	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	69.99	352555	114-5459604-7166643B	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	29.88	352555	114-5459604-7166643C	MATERIAL PURCHASE

VENDOR	VENDOR NAME	ACCOUNT	ACCOUNT DESC	AMOUNT	CHECK NO	INVOICE	FULL DESC
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	69.00	352555	111-4052710-9081040	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	12.00	352555	113-1849761-1215406A	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	31.00	352555	113-5196322-4344205A	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	16.99	352555	111-7841526-0113056	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	19.95	352555	111-8746872-7992266	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	38.05	352555	111-2940699-1647414	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	198.26	352555	111-6128998-8320252	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	79.98	352555	111-4052710-9081040B	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	59.88	352555	114-5459604-7166643D	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	91.38	352555	111-1370147-3811436	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	29.99	352555	111-2935018-3621023C	MATERIAL PURCHASE
900201	AMAZON.COM	25551110 538002	MATERIALS - ALL CATEGORIES	6.99	352555	112-9237741-2801862	MATERIAL PURCHASE
7077	ORANGEBOY	25551150 523122	SOFTWARE MAINTENANCE	1,500.00	352409	3539	ORANGE BOY MARKETING SOFTWARE UPGRADE
429	AUTOMATIC ENTRANCES	25551150 524110	BUILDING MAINTENANCE	1,030.50	352556	2002961	BUILDING MAINTENANCE - CUST #18294942
766	KONZ ELECTRIC, LLC	25551150 524110	BUILDING MAINTENANCE	180.00	352406	16682	FIRE ALARM PANEL REPAIR
7033	MM MECHANICAL	25551150 524110	BUILDING MAINTENANCE	222.59	237	2021351	BUILDING MAINTENANCE
9100	DAKOTA SUPPLY	25551150 524110	BUILDING MAINTENANCE	102.31	352557	S101076938.001	BUILDING MAINTENANCE - CUST #48063
21178	TOTAL ENERGY SYSTEMS	25551150 524110	BUILDING MAINTENANCE	995.78	352564	368926	BUILDING MAINTENANCE - CUST #001426
900201	AMAZON.COM	25551150 524110	BUILDING MAINTENANCE	71.67	352228	112-7568622-1580261	CUST #6045-7817-0004-1964 - BUILDING MAINTENANCE
900201	AMAZON.COM	25551150 524110	BUILDING MAINTENANCE	11.89	352228	112-1446049-5916209	MAINTENANCE EXPENSE - CUST #6045 7817 0004 1964
900201	AMAZON.COM	25551150 524110	BUILDING MAINTENANCE	90.83	352228	112-9751591-8733864	CUST #6045 7817 0004 1964 MAINTENANCE & SUPPLIES
900201	AMAZON.COM	25551150 524110	BUILDING MAINTENANCE	6.74	352555	112-6319909-5531442	BUILDING MAINTENANCE
900201	AMAZON.COM	25551150 524110	BUILDING MAINTENANCE	27.50	352555	112-7013249-5580214	BUILDING MAINTENANCE
900201	AMAZON.COM	25551150 524110	BUILDING MAINTENANCE	31.73	352555	112-8077093-6723410	BUILDING MAINTENANCE/SMALL TOOL/OFFICE SUPPLIES
900201	AMAZON.COM	25551150 524110	BUILDING MAINTENANCE	119.00	352555	112-2622548-2857057	BUILDING MAINTENANCE
900201	AMAZON.COM	25551150 524110	BUILDING MAINTENANCE	44.90	352555	112-6216668-3722653	BUILDING MAINTENANCE
900201	AMAZON.COM	25551150 524110	BUILDING MAINTENANCE	33.90	352555	112-3794668-4470630	BUILDING MAINTENANCE
900201	AMAZON.COM	25551150 524110	BUILDING MAINTENANCE	48.54	352555	112-6369949-8166649	BUILDING MAINTENANCE
900118	SHEBOYGAN WATER UTIL	25551150 525105	WATER	21.00	352562	3/31/21 - 6/30/21	WATER UTILITY - FIRE PROTECTION
900081	DEMCO, INC.	25551150 530200	PROGRAM SUPPLIES	891.91	352405	6962061	MATERIAL PURCHASE - CUST #811712612
900201	AMAZON.COM	25551150 530222	JANITORIAL SUPPLIES	124.98	352228	112-1519482-8767437	JANITORIAL SUPPLIES - CUST #6045-7817-0004-1964
900201	AMAZON.COM	25551150 530222	JANITORIAL SUPPLIES	19.75	352228	112-9751591-8733864	CUST #6045 7817 0004 1964 MAINTENANCE & SUPPLIES
900201	AMAZON.COM	25551150 530255	TOOLS & SMALL EQUIPMENT	21.98	352555	112-4071001-4484254	SMALL TOOL EXPENSE
900201	AMAZON.COM	25551150 530255	TOOLS & SMALL EQUIPMENT	7.19	352555	112-8299820-5313042	SMALL TOOL EXPENSE
900201	AMAZON.COM	25551150 530255	TOOLS & SMALL EQUIPMENT	37.95	352555	112-8077093-6723410	BUILDING MAINTENANCE/SMALL TOOL/OFFICE SUPPLIES
3200	CDWG	25551150 642200	IT EQUIPMENT	1,837.42	352404	D074957	IT EQUIPMENT - ORDER #1C4WLTP
3200	CDWG	25551150 642200	IT EQUIPMENT	259.28	352404	D215721	IT EQUIPMENT - ORDER #1C4X99M
900201	AMAZON.COM	25551150 642200	IT EQUIPMENT	109.98	352228	112-6285333-9353845	CUST #6045 7817 0004 1964 - IT EQUIPMENT
900201	AMAZON.COM	25551150 642200	IT EQUIPMENT	649.00	352555	114-1056956-6991462	IT EXPENSE

MEAD PUBLIC LIBRARY - 2021 FINANCIAL REPORT
 Account Balances as of: June - July 2021

July 22, 2021 11:25 AM

ACCT	DESCRIPTION	P/Y APPROP - CURRENT YEAR ENCUMBERED	APPROP 19	SPENT 19	BALANCE 19	% SPENT
<u>ADMINISTRATIVE SERVICES</u>						
510110	FULL TIME SALARIES - REG		507,366.00	242,992.82	264,373.18	47.89
	SUB TOTAL		507,366.00	242,992.82	264,373.18	47.89
510310	FICA		30,629.00	14,324.84	16,304.16	46.77
510311	MEDICARE		7,162.00	3,350.16	3,811.84	46.78
510320	WI RETIREMENT FUND		33,334.00	16,059.02	17,274.98	48.18
510340	HEALTH INSURANCE		124,050.00	66,770.51	57,279.49	53.83
510350	DENTAL INSURANCE		10,121.00	5,171.42	4,949.58	51.10
510351	UNFUNDED PENSION LIABILITY		29,650.00	29,650.00	0.00	100.00
510360	LIFE INSURANCE		649.00	349.42	299.58	53.84
510400	WORKERS COMP		140.00	140.00	0.00	100.00
510410	UNEMPLOYMENT		0.00	0.00	0.00	
	SUB TOTAL	0.00	235,735.00	135,815.37	99,919.63	57.61
521100	BANKING FEES		1,350.00	1,213.83	136.17	89.91
521110	FINANCIAL SERVICE FEES		2,800.00	0.00	2,800.00	0.00
521400	ADVERTISING & MARKETING	0.00	9,400.00	5,000.00	4,400.00	53.19
521900	CONTRACTED SERVICES		23,400.00	12,291.52	11,108.48	52.53
	SUB TOTAL	0.00	36,950.00	18,505.35	18,444.65	50.08
525155	PROFESSIONAL DEVELOPMENT		4,000.00	552.50	3,447.50	13.81
527100	STAFF PARKING - CAR ALLOWANCE		11,000.00	9,035.81	1,964.19	82.14
	SUB TOTAL	0.00	15,000.00	9,588.31	5,411.69	63.92
530100	OFFICE SUPPLIES		9,500.00	4,564.62	4,935.38	48.05
530130	POSTAGE & DELIVERY		5,000.00	2,669.26	2,330.74	53.39
	SUB TOTAL	0.00	14,500.00	7,233.88	7,266.12	49.89
538001	DONATION PURCHASES		2,000.00	11,876.85	-9,876.85	593.84
539999	MISC EXP (LATE FEES)		0.00	0.00	0.00	
	SUB TOTAL	0.00	2,000.00	11,876.85	-9,876.85	593.84
540215	GEN PUB OFFICIAL		0.00	0.00	0.00	
	SUB TOTAL	0.00	0.00	0.00	0.00	
590255	PARKING/SPECIAL ASSESSMENT		6,800.00	0.00	6,800.00	0.00
	SUB TOTAL	0.00	6,800.00	0.00	6,800.00	
ADMINISTRATIVE COST CENTER TOTAL		0.00	818,351.00	426,012.58	392,338.42	52.06

MEAD PUBLIC LIBRARY - 2021 FINANCIAL REPORT
 Account Balances as of: June - July 2021

July 22, 2021 11:25 AM

ACCT	DESCRIPTION	P/Y APPROP - CURRENT YEAR ENCUMBERED	APPROP 19	SPENT 19	BALANCE 19	% SPENT
<u>PUBLIC SERVICES</u>						
ACCT	DESCRIPTION	P/Y APPROP - CURRENT YEAR ENCUMBERED	APPROP 19	SPENT 19	BALANCE 19	% SPENT
510110	FULL TIME SALARIES - REG		984,044.00	472,453.24	511,590.76	48.01
	SUB TOTAL		984,044.00	472,453.24	511,590.76	48.01
510310	FICA		60,044.00	28,152.25	31,891.75	46.89
510311	MEDICARE		14,044.00	6,583.98	7,460.02	46.88
510320	WI RETIREMENT FUND		66,098.00	31,819.51	34,278.49	48.14
510340	HEALTH INSURANCE		198,529.00	86,963.46	111,565.54	43.80
510350	DENTAL INSURANCE		9,875.00	5,867.78	4,007.22	59.42
510360	LIFE INSURANCE		867.00	466.44	400.56	53.80
510400	WORKERS COMP		460.00	460.00	0.00	100.00
510410	UNEMPLOYMENT COMPENSATION			2,960.00		-2960.00
	SUB TOTAL	0.00	349,917.00	163,273.42	186,643.58	46.66
521800	PROGRAM SERVICES		10,000.00	661.00	9,339.00	6.61
521900	CONTRACTED SERVICES		40,200.00	39,061.72	1,138.28	97.17
525155	PROFESSIONAL DEVELOPMENT		6,000.00	0.00	6,000.00	0.00
530205	DISPLAYS		1,000.00	78.85	921.15	7.89
538001	DONATION PURCHASES		78,000.00	34,251.38	43,748.62	43.91
	SUB TOTAL	0.00	135,200.00	74,052.95	61,147.05	54.77
538002	MATERIALS - ALL CATAGORIES	0.00	365,000.00	182,350.51	182,649.49	49.96
538100	OTHER CONTENT	0.00	69,000.00	1,500.00	67,500.00	2.17
542100	PATRON REFUNDS		0.00	121.08	-121.08	1.00
649200	EQUIPMENT REPLACEMENT	0.00	6,000.00	0.00	6,000.00	0.00
	SUB TOTAL	0.00	440,000.00	183,971.59	256,028.41	41.81
538000	TOTAL MATRL'S ACCTS	0.00	440,000.00	258,024.54	317,175.46	58.64
PUBLIC SERVICE COST CENTER TOTAL		0.00	1,909,161.00	893,751.20	1,015,409.80	46.81

MEAD PUBLIC LIBRARY - 2021 FINANCIAL REPORT
 Account Balances as of: June - July 2021

July 22, 2021 11:25 AM

ACCT	DESCRIPTION	P/Y APPROP - CURRENT YEAR ENCUMBERED	APPROP 19	SPENT 19	BALANCE 19	% SPENT
<u>SUPPORT SERVICES</u>						
ACCT	DESCRIPTION	P/Y APPROP - CURRENT YEAR ENCUMBERED	APPROP 19	SPENT 19	BALANCE 19	% SPENT
510110	FULL TIME SALARIES - REG		363,334.00	174,988.73	188,345.27	48.16
	SUB TOTAL	0.00	363,334.00	174,988.73	188,345.27	48.16
510310	FICA	0.00	21,492.00	10,023.10	11,468.90	46.64
510311	MEDICARE		5,147.00	2,344.12	2,802.88	45.54
510320	WI RETIREMENT FUND	0.00	20,973.00	10,472.11	10,500.89	49.93
510340	HEALTH INSURANCE		71,922.00	49,076.05	22,845.95	68.24
510350	DENTAL INSURANCE		4,467.00	2,656.75	1,810.25	59.48
510360	LIFE INSURANCE		309.00	169.71	139.29	54.92
510400	WORKERS COMP		247.00	247.00	0.00	100.00
510410	UNEMPLOYMENT COMPENSATION		0.00	0.00	0.00	-100.00
	SUB TOTAL	0.00	124,557.00	74,988.84	49,568.16	60.20
	SUB TOTAL	0.00	487,891.00	249,977.57	237,913.43	51.24
521900	CONTRACTED SERVICES		58,000.00	38,565.26	19,434.74	70.21
523122	SOFTWARE MAINTENANCE	0.00	31,500.00	15,280.99	16,219.01	48.51
524110	BUILDING EXTERIOR MAINT	0.00	21,000.00	10,211.28	10,788.72	48.63
524124	HVAC MAINT & BOILER INS	0.00	3,000.00	0.00	3,000.00	0.00
524126	ELEVATOR MAINTENANCE	0.00	2,000.00	560.80	1,439.20	28.04
	SUB TOTAL	2,159.03	115,500.00	64,618.33	48,722.64	57.82
525100	ELECTRICITY	0.00	94,600.00	29,360.23	65,239.77	31.04
525105	WATER	0.00	1,600.00	392.64	1,207.36	24.54
525110	SEWER	0.00	1,400.00	408.13	991.87	29.15
525120	TELEPHONE	0.00	4,000.00	649.77	3,350.23	16.24
525140	GAS - UTILITY	0.00	33,567.00	14,483.57	19,083.43	43.15
525155	PROFESSIONAL DEVELOPMENT	0.00	500.00	0.00	500.00	0.00
	SUB TOTAL	0.00	135,667.00	45,294.34	90,372.66	33.39
530200	PROG SUPP (CAT & CIRC SUPPLIES)	0.00	12,000.00	8,516.17	3,483.83	70.97
530222	JANITORIAL SUPPLIES		7,798.00	5,726.44	2,071.56	73.43
	SUB TOTAL	0.00	19,798.00	14,242.61	5,555.39	71.94
530255	TOOLS & SMALL EQUIPMENT	0.00	200.00	67.12	132.88	33.56
	SUB TOTAL	0.00	200.00	67.12	132.88	33.56
538001	DONATED PURCHASES	42,897.26	95,339.20	49,847.92	2,594.02	97.28
	SUB TOTAL	42,897.26	95,339.20	49,847.92	2,594.02	97.28
540200	INSURANCE (FIRE)	0.00	10,000.00	8,884.41	1,115.59	88.84
	SUB TOTAL	0.00	10,000.00	8,884.41	1,115.59	88.84
642200	IT EQUIPMENT	0.00	19,500.00	13,946.29	5,553.71	71.52
	SUB TOTAL	0.00	19,500.00	13,946.29	5,553.71	71.52
SUPPORT SERVICES COST CENTER TOTAL		45,056.29	883,895.20	446,878.59	391,960.32	50.56
LIBRARY TOTAL		45,056.29	3,611,407.20	1,766,642.37	1,799,708.54	48.92

MEAD PUBLIC LIBRARY - 2021 FINANCIAL REPORT
 Account Balances as of: June - July 2021

July 22, 2021 11:25 AM

ACCT	DESCRIPTION	P/Y APPROP - CURRENT YEAR ENCUMBERED	APPROP 19	SPENT 19	BALANCE 19	% SPENT
APPROPRIATIONS AND EXPENDITURES BY COST CENTER						
ACCOUNT	DESCRIPTION	ENCMB 19	APPROP 19	SPENT 19	BALANCE 19	% SPENT
25551100	ADMINISTRATION	0.00	818,351.00	426,012.58	392,338.42	52.06
25551110	PUBLIC SERVICES	0.00	1,909,161.00	893,751.20	1,015,409.80	46.81
25551150	SUPPORT SERVICES	45,056.29	883,895.20	446,878.59	391,960.32	50.56
	FUND EQUITY INCREASE					
	Total All Cost Centers	45,056.29	3,611,407.20	1,766,642.37	1,799,708.54	48.92

REVENUES APPROPRIATIONS AND RECEIPTS

ACCT	DESCRIPTION	APPROP 19	RECEIVED 15	BALANCE 19	% REC	
411100	REAL ESTATE TAXES	2,499,313.00	2,499,313.00	0.00	100.00	
441116	JURY & WITNESS FEES		84.50	-84.50		
431251	COVID-19 ROAD TO RECOVERY		0.00	0.00		
431709	MONARCH SHEBOYGAN COUNTY	669,835.00	776,391.03	106,556.03	115.91	
431710	MONARCH OZAUKEE COUNTY	11,872.00	12,530.88	658.88	105.55	
431711	MONARCH RESOURCE	100,000.00	100,000.00	0.00	100.00	
431712	MONARCH - ADJACENT COUNTIES	39,961.00	42,982.11	3,021.11	107.56	
441116	JURY & WITNESS FEES		0.00	0.00		
431722	MONARCH - LSTA GRANT	0.00	0.00	0.00		
434211	STATE GRANT	0.00		0.00		
447606	PHOTOCOPIES	10,000.00	3,646.29	-6,353.71	36.46	
447636	LATE BOOK CHARGES	30,000.00	2,505.79	-27,494.21	8.35	
447641	LOST BOOKS	6,500.00	2,347.05	-4,152.95	36.11	
447699	MISCELLANEOUS	0.00	625.03	625.03		
449901	VENDING COMMISSIONS	1,301.00	0.00	-1,301.00	0.00	
467101	CONTRIBUTIONS	150,000.00	10,623.40	-139,376.60	7.08	
467101	10099 CONTRIBUTION		415.22			
461101	INTEREST ON 850 INTERFUND ACCT		0.00			
469101	SALE OF EQUIPMENT	0.00		0.00		
469501	CASH OVER/SHORT	0.00	0.10	0.10	100.00	
492850	INTERFRUND FROM 850 ACCT	0.00		0.00	100.00	
	Total Revenues		3,518,782.00	3,451,464.40	-67,317.60	98.09

MEAD PUBLIC LIBRARY - 2021 FINANCIAL REPORT
Account Balances as of: June - July 2021

July 22, 2021 11:25 AM

		P/Y APPROP - CURRENT YEAR				
ACCT	DESCRIPTION	ENCUMBERED	APPROP 19	SPENT 19	BALANCE 19	% SPENT
MEAD PUBLIC LIBRARY BALANCE OF 2019 COMBINED ACCOUNTS						
	DESCRIPTION		APPROP 19	SPENT 19	BALANCE 19	% SPENT
510110	FULL TIME SALARIES - REG		1,854,744.00	890,434.79	964,309.21	48.01
510310	FICA		112,165.00	52,500.19	59,664.81	46.81
510311	MEDICARE		26,353.00	12,278.26	14,074.74	46.59
510320	WI RETIREMENT FUND		120,405.00	58,350.64	62,054.36	48.46
510340	HEALTH INSURANCE		394,501.00	202,810.02	191,690.98	51.41
510350	DENTAL INSURANCE		24,463.00	13,695.95	10,767.05	55.99
510351	UNFUNDED PENSION LIABILITY		29,650.00	29,650.00	0.00	100.00
510360	LIFE INSURANCE		1,825.00	985.57	839.43	54.00
510400	WORKERS COMP		847.00	847.00	0.00	100.00
510410	UNEMPLOYMENT		0.00	2,960.00	-2,960.00	
521100	BANKING FEES		1,350.00	1,213.83	136.17	89.91
521110	FINANCIAL SERVICES FEES		2,800.00	0.00	2,800.00	0.00
521400	ADVERTISING & MARKETING		9,400.00	5,000.00	4,400.00	53.19
521800	PROGRAM SERVICES		10,000.00	661.00	9,339.00	6.61
521900	CONTRACTED SERVICES		121,600.00	89,918.50	31,681.50	73.95
523122	SOFTWARE MAINTENANCE		31,500.00	15,280.99	16,219.01	48.51
524110	BUILDING EXT MAINT		21,000.00	10,211.28	10,788.72	48.63
524124	HVAC MAINT + BOILER INS		3,000.00	0.00	3,000.00	0.00
524126	ELEVATOR MAINTENANCE		2,000.00	560.80	1,439.20	28.04
525100	ELECTRICITY		94,600.00	29,360.23	65,239.77	31.04
525105	WATER		1,600.00	392.64	1,207.36	24.54
525110	SEWER		1,400.00	408.13	991.87	29.15
525120	TELEPHONE		4,000.00	649.77	3,350.23	16.24
525140	GAS - UTILITY		33,567.00	14,483.57	19,083.43	43.15
525155	PROFESSIONAL DEVELOPMENT		10,500.00	552.50	9,947.50	5.26
527100	STAFF PARKING - CAR ALLOWANCE		11,000.00	9,035.81	1,964.19	82.14
530100	OFFICE SUPPLIES		9,500.00	4,564.62	4,935.38	48.05
530130	POSTAGE AND DELIVERY		5,000.00	2,669.26	2,330.74	53.39
530200	PROG SUPP (CAT & CIRC SUPPLIES)		12,000.00	8,516.17	3,483.83	70.97
530205	DISPLAYS		1,000.00	78.85	921.15	7.89
530222	JANITORIAL SUPPLIES/SERVICES		7,798.00	5,726.44	2,071.56	73.43
530255	TOOLS & SMALL EQUIPMENT		200.00	67.12	132.88	33.56
538001	DONATION PURCHASES		175,339.20	95,976.15	79,363.05	54.74
538002	ADULT PRINT		365,000.00	182,350.51	182,649.49	49.96
538100	OTHER CONTENT		69,000.00	1,500.00	67,500.00	2.17
539999	MISC EXP (LATE FEES)		0.00	0.00	0.00	
540200	INSURANCE (FIRE)		10,000.00	8,884.41	1,115.59	88.84
540215	GEN PUB OFFICIAL		0.00	0.00	0.00	
542100	REFUNDS		0.00	121.08	-121.08	
590255	PARKING (SPECIAL) ASSESSMENT		6,800.00	0.00	6,800.00	0.00
642200	IT EQUIPMENT		19,500.00	13,946.29	5,553.71	71.52
649200	EQUIPMENT REPLACEMENT		6,000.00	0.00	6,000.00	0.00
	TOTAL MEAD PUBLIC LIBRARY EXPI	45,056.29	3,611,407.20	1,766,642.37	1,799,708.54	48.92

The Inclusive Services Statement from the Division of Libraries and Technology August 1, 2019

Wisconsin public libraries are places where everyone should be safe, welcomed, and respected in experiences including, but not limited to:

- Arrival at the building (transportation, physical accessibility, signage, hours of service, greetings by library staff)
- Intersections with library policies (getting a library card, using a computer, paying a fine)
- Perusal, use, and request of library materials (Wi-Fi access, collection diversity, individual privacy)
- Participation in library-sponsored or library-located events (marketing of events, time and location, transportation, registration, room set-up, novice-friendly vs. designed for frequent users)
- Interactions with library staff (body language, tone, diversity of library staff, proactive/reactive engagement)
- Passive and virtual interactions through library signage, webpages, displays, and marketing (readability, tone, diversity, accommodations).

The Division of Libraries and Technology interprets [Wis. Stat. sec. 43.24\(2\)\(k\)](#) "*Promotion and facilitation of library service to users with special needs*" to encompass **inclusive services**. Inclusive library services are holistic, spanning library policies, collections, space, and services. Inclusive services reflect equity and accessibility for all members of the community. Diverse communities are strengthened by libraries that intentionally develop and deliver services to individuals or groups for whom accessing and using the library is difficult, limited, or minimized.

The library director and board of trustees should provide awareness and leadership concerning the concept and implementation of inclusive services to library staff and stakeholders. Regional library systems should support member libraries in matters of compliance, and communicate such efforts through annual system plans and reports. The state library agency will provide consulting and collaborate with libraries and systems regarding inclusive services. Wisconsin public libraries serve everyone, and it is the duty of everyone in the service of Wisconsin public libraries to foster inclusivity.

The practice of providing inclusive services requires continuous reflection and ongoing dialog with and between library administration, staff, and members of the community, with particular emphasis on including the voices of those who are underserved, underrepresented, and underrecognized within the community. Efforts should respond to the assets and needs of non-library users and users alike. Attention to actual, versus perceived, assets and needs is paramount; i.e., a barrier perceived by library staff may or may not be an actual barrier experienced by the user.

On a concrete level, inclusive services should be visibly incorporated into all library services. The concept that libraries are for everyone should be evident through every point of access or interaction with the library. A person's race, ethnicity, age, citizenship, literacy level, ability, family structure, income level, health status, gender identity, sexuality, style of dress, familiarity with public libraries - or any other dimension of identity - should neither negatively influence nor interfere with access to library services.

When libraries honor the full diversity of their communities, communities thrive. Fundamentally, inclusive library services should be developed locally with and for all community members. Wisconsin public library system and state library staff should facilitate coordinated regional and statewide inclusive services training and consulting. Our common goal is to improve life and learning opportunities for all Wisconsin residents.

Type	Name	June 2020	June 2021	Monthly 2020 vs 2021	Year-to-date 2020	Year-to-date 2021	YTD 2020 vs 2021
Circulation Transactions	Adult Materials	21796	26847	23%	103934	119813	15%
	Teen Materials	1338	1648	23%	4886	6094	25%
	Children's Materials	7396	9110	23%	49184	54203	10%
	Total Adult/Teen/Children's Materials	30530	37605	23%	158004	180110	14%
Materials Shared With Other Libraries	Items provided to other libraries from Mead	6781	8898	31%	21994	55881	154%
	Items received for Mead patrons from other libraries	6844	4742	-31%	25844	31854	23%
	Total Interlibrary Loans (Transits)	13625	13640	0%	47838	87735	83%
E-Content Checkouts	Books and audiobooks (Libby, Hoopla, RB Digital)	7240	6695	-8%	42662	41403	-3%
	Music (Hoopla)	51	61	20%	626	383	-39%
	Video (Hoopla, Kanopy)	678	511	-25%	4833	3716	-23%
	Magazines (RB Digital)	244	116	-52%	1336	1392	4%
	Total E-Content Checkouts	8213	7383	-10%	49457	46894	-5%
Library Visits	Gate count	12857	15116	18%	72279	65184	-10%
Research Inquiries	Research Inquiries	3985	4888	23%	16001	15704	-2%
Internet Usage Provided	Library Workstation Sessions	1537	1723	12%	10080	18126	80%
	Wireless Sessions	3545	5303	50%	23421	23809	2%
Number of Library Card Holders	Sheboygan Residents				33083	32024	-3%
	Non-Sheboygan Residents				8634	8478	-2%
	Total Number of Library Card Holders				41717	40502	-3%
Classes, Seminars, Workshops, Events	Children (0-11) Quantity	1	16	1500%	168	63	-63%
	Children (0-11) Participants	35	708	1923%	3999	2147	-46%
	Teen (12-18) Quantity	4	3	-25%	14	3	-79%
	Teen (12-18) Participants	6	71	1083%	379	71	-81%
	Adult (18+) Quantity	12	11	-8%	159	61	-62%
	Adult (18+) Participants	390	2319	495%	3499	4069	16%
	Total number of Classes, Seminars, Workshops, Events	17	30	76%	341	127	-63%
	Total number of Participants	431	3098	619%	7877	6287	-20%
Conference Room Utilization	Rocca Meeting Room	0%	24%	24%	10%	22%	12%
	Loft Meeting Room	0%	18%	18%	14%	5%	-9%
	2nd Floor Small Meeting Room	0%	12%	12%	13%	4%	-9%
Study Rooms Utilization	Study Rooms Hours Used	132.5	472	256%	1296	1494	15%
	Percent Utilization	37%	20%	-17%	22%	22%	-1%
Volunteer Hours	Volunteer Hours	62.3	75.5	21%	2017.99	622.5	-69%

Friends of the Mead Public Library Meeting Report-7-21-2021

- Friends are beginning to think about and work on some form of celebration for their 50th anniversary next year (1972)
- Preparing for fall book sale; to be held on November 11, 12, and 13
- The Friends will be discussing options for the Art-O-Mat, after receiving information about the cost to repair it. They will be discussing whether to fix it, replace it, or remove it altogether