

City of Sheboygan
2019-02-28

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Minutes Mead Public Library Finance Committee Meeting Thursday, February 28, 2019 3:00 p.m.

The meeting of the Mead Public Library (MPL) Finance Committee was held on Thursday, February 28, 2019 in the Loft.

Present Committee Members: MPL Finance Officer Chair Dolcye Johnson presiding, Alderperson Mary Lynne Donohue and MPL Board President Maeve Quinn. Staff members present: Director Garrett Erickson, Business Manager Debbie DeAmico, and Administrative Assistant Sydney Mehn.

OPENING OF MEETING CALL TO ORDER AND DETERMINATION OF QUORUM: Johnson called the meeting to order at 3:04 p.m. and determined there was a quorum present.

APPROVAL OF MINUTES. Quinn moved to approve the minutes from October 2018 and January 2019. Johnson seconded. The motion passed.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS). Quinn moved to recommend to the full Board of Trustees to accept payment of current expenditures, including payroll, recurring expenditures, and special revenues including grants, gifts and donations. Johnson seconded the motion. The motion passed.

RECEIVE 2018 BUDGET STATUS REPORT TO DATE. DeAmico reported that she is still waiting for all of 2018 to be entered in order to provide an end of year report. This item was tabled until DeAmico has all of the information she needs from the city.

RECEIVE 2019 BUDGET STATUS REPORT TO DATE. DeAmico reported that she is still waiting for items to be entered from city finance. This item was tabled until DeAmico has all of the information she needs from the city.

At this point in the meeting, Alderperson Donohue arrived.

MPL 4 TH QUARTER INVESTMENT ACCOUNT REPORT. The 4 th quarter investments were discussed and found to be in good order.

2020 - 2024 CAPITOL IMPROVEMENT PLAN REVIEW AND POSSIBLE ACTION. Erickson reported on the proposed 2020 - 2024 CIP projects. Quinn moved to accept the CIP

projects plan; Johnson seconded. Donohue abstained. The motion passed.

2019 CIP (Capitol Improvement Plan) REVIEW AND POSSIBLE ACTION. Erickson discussed the CIP projects that are projected for 2019. Donohue moved to recommend to the full board the approval of requested sump pump and water coolers. Quinn seconded. The motion passed.

ITEMS FOR DISCUSSION

ITEMS FOR FUTURE DISCUSSION Both Johnson and DeAmico will be out for the April meeting, therefore the meeting will be cancelled.

UPCOMING MEETINGS ESTABLISH TIME AND DATE FOR NEXT MEETING. March 21, 2019 @ 3: 00 p.m.

ADJOURN MOTION TO ADJOURN Quinn moved to adjourn the meeting, Donohue seconded. The motion passed.

Being no further business the meeting adjourned at 3: 37 p.m.

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