

City of Sheboygan
2018-10-25

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Minutes Mead Public Library Finance Committee Meeting Thursday, October 25, 2018 3:00 p.m.

The meeting of the Mead Public Library (MPL) Finance Committee was held on Thursday, October 25, 2018 in the Loft.

Present Committee Members: MPL Finance Officer Chair Dolcye Johnson presiding, Alderperson Mary Lynne Donohue and MPL Board President Maeve Quinn. Staff members present: Director Garrett Erickson, Business Manager Debbie DeAmico, and Administrative Assistant Sydney Mehn.

OPENING OF MEETING CALL TO ORDER AND DETERMINATION OF QUORUM: Johnson called the meeting to order at 3:01 p.m. and determined there was a quorum present.

APPROVAL OF MINUTES. Donohue moved to approve the Finance Committee minutes for the amended September 27, 2018 meeting. Quinn seconded, the motion passed.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS). Donohue moved to recommend to the full Board of Trustees to accept payment of current expenditures, including payroll, recurring expenditures, and special revenues including grants, gifts and donations. Quinn seconded the motion. The motion passed.

RECEIVE 2018 BUDGET STATUS REPORT TO DATE DeAmico reported that the 2018 budget status has been reviewed and found to be in good order. There were a few accounts noted as being over the target for this time of year, but were explained by DeAmico in her e-mail prior to the meeting.

2019 2 ND FLOOR CIP CARPET PROJECT SHELF MOVERS Erickson presented the idea to the committee to use the same shelf moving company again when the time comes for the 2 nd floor carpet replacement. The quote was about \$35,000 to \$40,000. The committee discussed the increased cost. Several ideas were brought up, including purchasing the equipment since it was not much more than the quote. Another idea was to suggest Monarch fund the equipment and then allow other libraries access to it. More information to come. In the meantime, we will be finding out how many shelves are on each floor for a cost comparison.

ITEMS FOR DISCUSSION ITEMS FOR FUTURE DISCUSSION UPCOMING MEETINGS MEAD PUBLIC LIBRARY FINANCE COMMITTEE MEETING ON NOVEMBER 15, 2018 @ 3:00 PM

ADJOURN MOTION TO ADJOURN Quinn moved to adjourn the meeting, Donohue seconded. The motion passed. Being no further business the meeting adjourned at 3: 17 p.m. Generated by Sydney Mehn on Friday, November 2, 2018