

City of Sheboygan
2018-06-19

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Minutes Mead Public Library Finance Committee Meeting Tuesday, June 19, 2018 3:30 p.m.

The meeting of the Mead Public Library (MPL) Finance Committee was held on Tuesday, June 19, 2018 in The Board room.

Present Committee Members: MPL Finance Officer Chair Dolcye Johnson presiding, MPL Board President Maeve Quinn, and Alderperson Mary Lynne Donohue. Staff members present: Director Garrett Erickson, Business Manager Debbie DeAmico, and Administrative Assistant Sydney Mehn.

OPENING OF MEETING CALL TO ORDER AND DETERMINATION OF QUORUM: Johnson called the meeting to order at 3:31 p.m. and determined there was a quorum present.

APPROVAL OF MINUTES. Quinn moved to approve the Finance Committee minutes for Thursday, April 19, 2018 meeting. Donohue seconded, the motion passed.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS). Quinn moved to recommend to the full Board of Trustees to accept payment of current expenditures, including payroll, recurring expenditures, and special revenues including grants, gifts and donations. Johnson seconded the motion. The motion passed.

REVIEW DISCUSSION AND POSSIBLE ACTION MEAD PUBLIC LIBRARY CARPET BIDS Two options were presented to the committee. Option one being to use both Dulmes and Precision. Option two was to use Dulmes only. Option one came in at a lesser cost by approximately \$2,000. Quinn moved to accept option one, with funding option A to cover under the 2018 budget if spending is under budget. Donohue seconded. The motion passed.

REVIEW DISCUSSION AND POSSIBLE ACTION FOR 2019 MEAD PUBLIC LIBRARY BUDGET DUE TO CITY ADMINISTRATION ON JULY 9, 2018 Quinn moved to recommend to the full board the adoption of the 2019 budget as presented. Donohue seconded. The motion passed.

RECEIVE 2018 BUDGET STATUS REPORT TO DATE. DeAmico reported that the 2018 budget status has been reviewed and found to be in good order.

ITEMS FOR FUTURE DISCUSSION

UPCOMING MEETINGS ESTABLISH TIME AND DATE FOR NEXT MEETING. July 26, 2018 at 2: 45 p.m.

ADJOURN MOTION TO ADJOURN Quinn moved to adjourn the meeting, Johnson seconded. The motion passed.

Being no further business the meeting adjourned at 4: 10 p.m.

Generated by Sydney Mehn on Thursday June 21, 2018