

City of Sheboygan
2016-12-15

AFQN875620CF

MinutesMead Public LibraryFinance Committee MeetingThursday, December 15,
20163: 15 p.m.

The meeting of the Mead Public Library (MPL) Finance Committee was held on
Thursday,November 17, 2016 in the Library Board Room.

Present Committee Members: MPL Board Treasurer Dirk Zylman, presiding, Board
President Maeve Quinn, Henry Nelson and Dolcye Johnson. Staff members present:
Director Garrett Erickson, Business Manager Debbie DeAmico and Administrative
Assistant Lauren Richmond.

1. OPENING OF MEETING

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM: Zylman called the meeting to
order at 3: 17 pm. Zylman determined there was a quorum present.

1.2 APPROVAL OF MINUTES.

Approval of the Finance Committee minutes for Thursday, November 17, 2016
meeting. Johnson moved to approve the Finance Committee minutes for the November
17, 2016 meeting, Nelson seconded.The motion passed.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

2.1 REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING
PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS).Nelson moved to
recommend to the full Board of Trustees to accept payment of current
expenditures, including payroll, recurring expenditures, and special revenues
including grants, gifts and donations. Quinn seconded the motion.

The motion carried.

2.2 RECEIVE 2016 BUDGET STATUS TO DATE

-Spending has been ceased until 2017.

2.3 REPORT ON 850 FUNDS SALES TRANSACTIONS AND RE-BALANCING

-Transaction complete.

2.4 DISCUSS POSSIBLE FUTURE FINANCE COMMITTEE ISSUES/AGENDA ITEMS-TBD

2.5 CONFIRM COMMITTEE REPORT TO MEAD PUBLIC LIBRARY BOARD OF TRUSTEES

3. UPCOMING MEETINGS

3.1 Mead Public Library Finance Committee next meeting January 26, 2017 @ 3: 15 p.m.

4. ADJOURN

4.1 MOTION TO ADJOURN: Nelson moved to adjourn the December 15, 2016 Finance Committee meeting; Quinn seconded the motion.

The motion passed. Zylman concluded the Finance Committee at 3: 30 p.m.