

City of Sheboygan  
2016-03-17

A7HNZH601FED

MEAD PUBLIC LIBRARY FINANCE COMMITTEE AGENDA - 2:45 PM - LIBRARY BOARD ROOM

Individual Library Trustees may attend the Finance Committee meeting below. It is possible that the resultant attendance may constitute a meeting of the Library Board pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W. 2d 408 (1993). To request a sign language interpreter please allow at least five weekdays' notice by calling 920-459-3400 via the Wisconsin Relay Service (800-947-3529) and ask for Lauren Richmond (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact at least three weekdays in advance Director Garrett Erickson (459-3400 ext. 3414) or Lauren Richmond (459-3400 ext. 3411). Meetings are held at the Mead Public Library, 710 N. 8th Street, Sheboygan, WI 53081

**1. OPENING OF MEETING**

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM

1.2 APPROVAL OF MINUTES

ATTACHMENT: Finance Committee Meeting Minutes 2-25-2016.docx

**2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

2.1 REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS)

ATTACHMENT: March 2016 Visa Credit Card - AP.xlsx

ATTACHMENT: Accounts Payables March 2016.xlsx

ATTACHMENT: March 2016 Donations Received.xlsx

2.2 REVIEW AND POSSIBLE ACTION ON TRANSFER OF 850 EVERHARD/FORRER LIBRARY TRUST RESERVE FUNDS TRANSFER

2.3 REVIEW AND POSSIBLE RECOMMENDATION TO BOARD OF TRUSTEES - 2015 MPL ANNUAL FINANCIAL & 850 FUNDS REPORT

ATTACHMENT: MPL 2015 Annual Financial Stmt Long Form.xls

ATTACHMENT: MPL 2015 Annual 850 Investment Report.xls

2.4 RECEIVE 2016 BUDGET STATUS REPORT TO DATE

ATTACHMENT: March 2016 YTD Income Statement.xls

2.5 REVIEW OF METRICS - PERSONNEL METRICS

ATTACHMENT: March 2016 Personnel Cost Metric.xlsx

2.6 DISCUSSION AND PRIORITIZE CAPITAL PROJECTS - PLAN THE RESERVE FUND TARGET FOR THE END OF FISCAL YEAR

ATTACHMENT: Mead Capital Request 2017 - 2021.xlsx

2.7 DISCUSS POSSIBLE FUTURE FINANCE COMMITTEE ISSUES/AGENDA ITEMS

2.8 CONFIRM COMMITTEE REPORT TO MEAD PUBLIC LIBRARY BOARD OF TRUSTEES

**3. UPCOMING MEETINGS**

3.1 ESTABLISH TIME AND DATE FOR NEXT MEETING

**4. ADJOURN**

4.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website