

City of Sheboygan
2016-02-25

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MEAD PUBLIC LIBRARY FINANCE COMMITTEE AGENDA - 2:45 PM - LIBRARY BOARD ROOM

Individual Library Trustees may attend the Finance Committee meeting below. It is possible that the resultant attendance may constitute a meeting of the Library Board pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W. 2d 408 (1993). To request a sign language interpreter please allow at least five weekdays' notice by calling 920-459-3400 via the Wisconsin Relay Service (800-947-3529) and ask for Lauren Richmond (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact at least three weekdays in advance Director Garrett Erickson (459-3400 ext. 3414) or Lauren Richmond (459-3400 ext. 3411). Meetings are held at the Mead Public Library, 710 N. 8th Street, Sheboygan, WI 53081

1. OPENING OF MEETING

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM

1.2 APPROVAL OF MINUTES

ATTACHMENT: Finance Committee Meeting Minutes 1-28-16.docx

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

2.1 REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS)

ATTACHMENT: Donations Tracking-Gift-Grants Received 2015.xlsx

ATTACHMENT: Visa Credit Card Charges.xlsx

ATTACHMENT: Accounts Payables February 2016.xlsx

2.2 REVIEW & DISCUSSION OF 2015 DPI (WI DEPT OF PUBLIC INSTRUCTION) PUBLIC LIBRARY ANNUAL REPORT - POSSIBLE RECOMMENDATION TO BOARD OF TRUSTEES

ATTACHMENT: 2015 DPI - Public Library Annual Rpt.pdf

2.3 REVIEW OF METRICS - PERSONNEL METRICS

ATTACHMENT: MPL Metric of Personnel Cost 2016.xlsx

2.4 RECEIVE 2015 & 2016 BUDGET STATUS REPORT TO DATE

ATTACHMENT: February 2016 YTD Income Statement.xls

ATTACHMENT: December 2015 YTD Income Statement - 2-25-2016.xls

2.5 DISCUSSION AND PRIORITIZE CAPITAL PROJECTS - PLAN THE RESERVE FUND TARGET FOR THE END OF FISCAL YEAR

ATTACHMENT: CIP Request for 2017 - 2021.pdf

2.6 2017 BUDGET DISCUSSION - STRATEGY - TIME LINE

ATTACHMENT: 2017 City of Sheboygan Preliminary Budget Schedule.pdf

ATTACHMENT: Employee Raise Percentage for 2017 Budget.docx

2.7 DISCUSS POSSIBLE FUTURE FINANCE COMMITTEE ISSUES/AGENDA ITEMS

2.8 CONFIRM COMMITTEE REPORT TO MEAD PUBLIC LIBRARY BOARD OF TRUSTEES

3. UPCOMING MEETINGS

3.1 ESTABLISH TIME AND DATE FOR NEXT MEETING

4. ADJOURN

4.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website