

City of Sheboygan  
2016-01-28

A5EKS533F52

MEAD PUBLIC LIBRARY FINANCE COMMITTEE AGENDA - 2:45 PM - LIBRARY BOARD ROOM

Individual Library Trustees may attend the Finance Committee meeting below. It is possible that the resultant attendance may constitute a meeting of the Library Board pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W. 2d 408 (1993). To request a sign language interpreter please allow at least five weekdays' notice by calling 920-459-3400 via the Wisconsin Relay Service (800-947-3529) and ask for Lauren Richmond (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact at least three weekdays in advance Director Garrett Erickson (459-3400 ext. 3414) or Lauren Richmond (459-3400 ext. 3411). Meetings are held at the Mead Public Library, 710 N. 8th Street, Sheboygan, WI 53081

**1. OPENING OF MEETING**

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM

1.1 PLEDGE OF ALLEGIANCE

1.2 APPROVAL OF MINUTES

ATTACHMENT: 12-17-2015 Finance Committee Meeting Minutes.docx

**2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

2.1 REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS)

ATTACHMENT: Donations Tracking-Gift-Grants Received 2016.xlsx

ATTACHMENT: Accounts Payable January 2016.xlsx

ATTACHMENT: 12-5-2015 - 1-6-2016 Visa CC Charges.xlsx

2.2 DISCUSSION AND RECOMMENDATION TO THE BOARD OF TRUSTEES TO ACCEPT THE NEH GRANT FUNDS AND FRIENDS OF MPL 2016 DONATION

ATTACHMENT: NEH Grant Document.pdf

ATTACHMENT: MPL Friends 2016 Donation.pdf

2.3 REVIEW AND DISCUSS 850 FUNDS

ATTACHMENT: 850 Funds - 4th Qtr Report.pdf

ATTACHMENT: Everhard-Forrer Investment Funds Sprdsht.xlsx

2.4 REVIEW OF METRICS - PERSONNEL METRICS

2.5 RECEIVE 2015 & 2016 BUDGET STATUS REPORT TO DATE

ATTACHMENT: December 2015 YTD Income Statement.xls

ATTACHMENT: January 2016 YTD Income Statement.xls

2.6 DISCUSSION AND PRIORITIZE CAPITAL PROJECTS - PLAN THE RESERVE FUND TARGET FOR THE END OF FISCAL YEAR

ATTACHMENT: Mead Capital Request 2017 - 2021.xlsx

2.7 DISCUSS POSSIBLE FUTURE FINANCE COMMITTEE ISSUES/AGENDA ITEMS

2.8 MOTION TO CONVENE IN CLOSED SESSION FOR THE PURPOSE OF EVALUATING THE PERFORMANCE OF THE LIBRARY DIRECTOR UNDER THE EXCEPTION SET FORTH IN WISCONSIN STATE STATUES 19.85 (1)(C) FOR CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION, OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY

2.9 ROLL CALL VOTE TO GO INTO CLOSED SESSION

2.10 CLOSED SESSION

2.11 RECONVENE IN OPEN SESSION

2.12 POSSIBLE ACTION ON LIBRARY DIRECTOR PERFORMANCE APPRAISAL - RECOMMENDATION TO THE BOARD OF TRUSTEES

2.13 CONFIRM COMMITTEE REPORT TO MEAD PUBLIC LIBRARY BOARD OF TRUSTEES

### **3. UPCOMING MEETINGS**

3.1 ESTABLISH TIME AND DATE FOR NEXT MEETING

### **4. ADJOURN**

4.1 MOTION TO ADJOURN

4.2 New Agenda Item

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website