

City of Sheboygan  
2015-03-19

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MEAD PUBLIC LIBRARY FINANCE COMMITTEE AGENDA - 2:30 PM - Library Board Room

Individual Library Trustees may attend the Finance Committee meeting below. It is possible that the resultant attendance may constitute a meeting of the Library Board pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W. 2d 408 (1993). To request a sign language interpreter please allow at least five weekdays' notice by calling 920-459-3400 via the Wisconsin Relay Service (800-947-3529) and ask for Pat Mueller (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact at least three weekdays in advance Director Garrett Erickson (459-3400 ext. 3414) or Pat Mueller (459-3400 ext. 3411).

**1. OPENING OF MEETING**

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM

1.2 APPROVAL OF MINUTES

ATTACHMENT: Minutes Finance Committee 2-26-2015.docx

**2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

2.1 REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS)

ATTACHMENT: A-P as of March 17 2015.xlsx

ATTACHMENT: Grant 15-59-7403-15-128 LSTA - Digital Creation Lab.pdf

ATTACHMENT: Donations Tracking-Gift-Grants Received 2015.xlsx

ATTACHMENT: MPL\_Recurring Expenses 2015.xlsx

2.2 REVIEW OF METRICS

ATTACHMENT: MPL Metric of Personnel Cost 2015.xlsx

2.3 RECEIVE 2015 BUDGET STATUS REPORT TO DATE

ATTACHMENT: March 2015 YTD Income Statement.xls

2.4 DISCUSSION AND POSSIBLE ACTION TO CHANGE JOB DESCRIPTION OF BUSINESS SPECIALIST

ATTACHMENT: Business Specialist-October 2013-Adm Services.doc

ATTACHMENT: MPL\_JD\_10\_Business Spec1\_2015.doc

2.5 2016 BUDGET - DISCUSSION

2.6 CITY OF SHEBOYGAN/MPL AGREEMENT ON SICK/VACATION PAYOUTS DISCUSSION

2.7 FUTURE FINANCE COMMITTEE AGENDA ITEM

2.8 CONFIRM COMMITTEE REPORT TO MEAD PUBLIC LIBRARY BOARD OF TRUSTEES

**3. UPCOMING MEETINGS**

3.1 APRIL 23, 2015 @ 2:30 PM

**4. ADJOURN**

4.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website