

*****ATTACHMENTS*****

**Minutes
Mead Public Library
Finance Committee Meeting
Thursday, October 25, 2018
3:00 p.m.**

The meeting of the Mead Public Library (MPL) Finance Committee was held on Thursday, October 25, 2018 in the Loft. Present Committee Members: MPL Finance Officer Chair Dolcye Johnson presiding, Alderperson Mary Lynne Donohue and MPL Board President Maeve Quinn. Staff members present: Director Garrett Erickson, Business Manager Debbie DeAmico, and Administrative Assistant Sydney Mehn.

1. OPENING OF MEETING

- 1.1. CALL TO ORDER AND DETERMINATION OF QUORUM: Johnson called the meeting to order at 3:01 p.m. and determined there was a quorum present.
- 1.2. APPROVAL OF MINUTES. Donohue moved to approve the Finance Committee minutes for the amended September 27, 2018 meeting. Quinn **seconded**, the motion **passed**.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- 2.1. REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS). Donohue **moved** to recommend to the full Board of Trustees to accept payment of current expenditures, including payroll, recurring expenditures, and special revenues including grants, gifts and donations. Quinn **seconded** the motion. The motion **passed**.
- 2.2. RECEIVE 2018 BUDGET STATUS REPORT TO DATE DeAmico reported that the 2018 budget status has been reviewed and found to be in good order. There were a few accounts noted as being over the target for this time of year, but were explained by DeAmico in her e-mail prior to the meeting.
- 2.3. 2019 2ND FLOOR CIP CARPET PROJECT – SHELF MOVERS Erickson presented the idea to the committee to use the same shelf moving company again when the time comes for the 2nd floor carpet replacement. The quote was about \$35,000 to \$40,000. The committee discussed the increased cost. Several ideas were brought up, including purchasing the equipment since it was not much more than the quote. Another idea was to suggest Monarch fund the equipment and then allow other libraries access to it. More information to come. In the meantime, we will be finding out how many shelves are on each floor for a cost comparison.

3. ITEMS FOR DISCUSSION

4. ITEMS FOR FUTURE DISCUSSION

5. UPCOMING MEETINGS

- 5.1. MEAD PUBLIC LIBRARY FINANCE COMMITTEE MEETING ON NOVEMBER 15, 2018
@ 3:00 PM

6. ADJOURN

- 6.1. MOTION TO ADJOURN Quinn **moved** to adjourn the meeting, Donohue **seconded**. The motion **passed**.

Being no further business the meeting adjourned at 3:17 p.m.
Generated by Sydney Mehn on Friday, November 2, 2018

MPL Visa Credit Card Purchases		
10/27/2018 - 11/21/2018		
Account #	Amount	Description
25551110-538001	\$ 1,241.04	Purchases made with donated funds
25551100-521400	\$ 55.10	Facebook advertising expense
25551110-525155	\$ 20.00	Chamber - Friday Forum
25551100-525155	\$10.00	Chamber - Friday Forum
25551110-521800	\$ 58.88	Programming supplies expense
25551110-538002	\$ 1,148.15	Materials purchase (New Readers Press)
25551150-530210	\$ 53.28	Technical service supplies expense
25551150-523122	\$ 120.00	Software expense
25551150-524110	\$ 350.00	Batzner Pest Control - Bed bug removal service
25551150-525105	\$ 703.53	Sheboygan Water Utility - water expense
25551150-525110	\$ 937.95	Sheboygan Water Utility - sewer expense
25551150-530200	\$ 285.12	Technical service supplies expense
Total Charges for billing period	\$ 4,983.05	

Mead Public Library - January 2019 Accounts Payables

Vendor	Name	Invoice	Check #	Invoice Amt
	1418 ART IN A SUITCASE	1/16/19 ART FOR FUN		235.00
	1418 ART IN A SUITCASE	2/20/19 ART FOR FUN		185.00
	2716 BAKER & TAYLOR, LLC	2034255120		99.01
	2716 BAKER & TAYLOR, LLC	2034255151		10.07
	2716 BAKER & TAYLOR, LLC	5015308748		218.80
	2716 BAKER & TAYLOR, LLC	3022580798		212.10
	2716 BAKER & TAYLOR, LLC	3022580805		155.57
	2146 CAVENDISH SQUARE	CAO3080041		193.94
	3200 CDWG	QPW5743		759.66
	5246 CINEALIS, ALEXNIS A.	1/23 - 2/6/13/20/27		300.00
900081	DEMCO, INC.	6523902		670.12
	4572 DOLL, JON W.	1/19 - 2/23		600.00
900141	SALEM PRESS PRODUCT	950837		462.05
	1251 HENKE, ANGELIKA	STEM LAB		500.00
900226	KAPCO	1368621		758.39
	5482 KRUEGER, HEIDE E.	9001018418		18.99
11899	LANGUAGE LINE SERVIC	4471536		28.04
	4897 LIESEGANG, MARIA	SATURDAY MOVEMENT SE		150.00
	4897 LIESEGANG, MARIA	SUNDOWN STORYTIME		50.00
900376	MARTENS TRILLING TRU	B946660		39.41
900376	MARTENS TRILLING TRU	B944469		82.79
900181	MENARDS	INV #75981		46.41
900181	MENARDS	INV #75695		125.57
	231 MIDWEST TAPE	96808188		12.59
	231 MIDWEST TAPE	96829988		545.43
	231 MIDWEST TAPE	96837145		31.93
	4139 MONARCH LIBRARY SYS	414536		288.00
900132	PITNEY BOWES CREDIT	3307922018		408.24
16722	PROFESSIONAL SUPPLY	956534		181.14
	5244 SALAZAR, AMANDA Y.	STARUDAY MOVEMENT		100.00
	4190 SEWING MACHINE SHOP	1/19/19		50.00
	5296 STAPLES BUSINESS AD	7210667868-0-1		282.01
	5296 STAPLES BUSINESS AD	7210979497-0-1		286.88
	5296 STAPLES BUSINESS AD	7211519669-0-1		85.28
900301	STATE BAR OF WISCONS	5054496		208.65
900237	STEEN MACEK PAPER CO	828929		298.28
	20551 SUPERIOR CHEMICAL CO	215478		661.30
	2762 TELEVEND SERVICES	10590		233.89
900103	WAL-MART COMMUNITY	900700211915		15.97
	5481 ZOERNER, RYAN	9008800704		22.88

Description

Programming expense
Programming expense
Material purchases
Material purchases
Material purchases
Material purchases
Material purchases
Material purchases
IT Dept expense
Programming expense
Technical services expense
Programming expense
Material purchases
Programming expense
Technical services expense
Patron Refund
Material purchases
Programming expense
Programming expense
Building maintenace expense
Building maintenace expense
Building maintenace expense
Building maintenace expense
Material purchases
Material purchases
Material purchases
Material purchases
Postage expense
Janitorial supplies
Programming expense
Programming expense
Office supplies
Office supplies
Office supplies
Material purchases
Office supplies
Janitorial supplies
Office supplies
Technical services expense
Patron Refund

Mead Public Library - Accounts Payables				
November - December 2018				
Vendor	Name	Invoice	Check #	Invoice Amt
900104	ALLIANT ENERGY	9/25/18 - 10/26/18	337127	\$8,613.00
900104	ALLIANT ENERGY	10/26 - 11/27	337268	6,608.31
900201	AMAZON.COM	111-7008961-5580219	337288	12.97
900201	AMAZON.COM	111-3089729-0918629	337288	391.81
900201	AMAZON.COM	111-1643872-4079422	337288	68.98
900201	AMAZON.COM	111-5794471-7863464	337288	53.15
900201	AMAZON.COM	113-69388691872265-A	337288	55.76
900201	AMAZON.COM	113-77242542995461-a	337288	222.59
900201	AMAZON.COM	11377242542995461-B	337288	478.74
900201	AMAZON.COM	11377242542995461-c	337288	79.79
900201	AMAZON.COM	4478386687443457-a	337288	184.08
900201	AMAZON.COM	1138834978445008	337288	91.36
900201	AMAZON.COM	11155183311733805	337288	28.65
900201	AMAZON.COM	11179519895925057	337288	214.87
900201	AMAZON.COM	11119426780617036	337288	7.27
900201	AMAZON.COM	11198421223634639	337288	5.49
900201	AMAZON.COM	11177799113130610	337288	16.30
900201	AMAZON.COM	11153498269776236	337288	20.98
900201	AMAZON.COM	11123532773631414	337288	7.90
900201	AMAZON.COM	11369388691872265	337288	119.92
900201	AMAZON.COM	11115044105116239	337288	4.99
900201	AMAZON.COM	11149836495416259A	337288	14.00
900201	AMAZON.COM	11190624515833831	337288	23.60
900201	AMAZON.COM	11190624515833831-B	337288	23.12
900201	AMAZON.COM	11359346739882605	337288	29.98
900201	AMAZON.COM	11171119284613016B	337288	199.74
900201	AMAZON.COM	1131226831433013-C	337288	25.46
900201	AMAZON.COM	11312226831433013-A	337288	29.99
900201	AMAZON.COM	11312226831433013-B	337288	23.99
1418	ART IN A SUITCASE	12/19/2018 PROGRAM	336927	\$185.00
900009	AT&T	920 Z83 0200 109 8	336917	\$130.71
900009	AT&T	10/26 - 11/25	337269	130.71
2716	BAKER & TAYLOR, LLC	3022451453	337270	\$180.30
2716	BAKER & TAYLOR, LLC	2034094888	337270	\$2,535.75
2716	BAKER & TAYLOR, LLC	2034112536	337270	\$6,082.45
2716	BAKER & TAYLOR, LLC	2034146732	337270	4,965.08
2716	BAKER & TAYLOR, LLC	2034146718	337270	3,418.45
2716	BAKER & TAYLOR, LLC	2034129988	337270	1,044.08
2716	BAKER & TAYLOR, LLC	2034077352	337270	783.02
2716	BAKER & TAYLOR, LLC	2034094821	337270	1,385.08
2716	BAKER & TAYLOR, LLC	2034130009	337270	1,557.09
2716	BAKER & TAYLOR, LLC	2034170886	337270	3,337.68
2930	CAMERA CORNER	27132	337882	\$38,788.26
3200	CDWG	PZJ3779	337271	93.81

Mead Public Library - Accounts Payables				
November - December 2018				
3200	CDWG	1BX14BP	337271	394.72
3200	CDWG	PZF2162	337271	1,161.11
4404	CHARTER COMMUNICATIO	0206811112318	336713	\$282.99
900189	COUNCIL OF STATE GOV	94934	337130	\$89.10
5417	CROW, ELLEN	12/6/18 STORYTIME	337272	50.00
5243	DANCE ACADEMY OF MEX	11/3/2018 PROGRAM	337131	\$50.00
900081	DEMCO, INC.	6490321	337132	\$259.59
900081	DEMCO, INC.	8715	337273	1,909.95
5064	DISTINCTIVE DESIGN	1136	336920	\$3,557.50
239	ELDER, KARL	12/5/2018 POETRY	336921	\$150.00
1341	EMBURY, LTD.	125904	337274	1,984.38
5228	FARRELL, MARTIN	10-18-18 GREAT DICIS	337133	\$315.40
6573	FRANZEN GRAPHICS, IN	72738	337275	3,154.00
1251	HENKE, ANGELIKA	12/12/2018 SCIENCE 4	336921	\$250.00
5403	HUBER, BLAINE	12-13-18 PROGRAM	337134	\$50.00
4934	IDEAWORKS, THE	1083	337276	62.75
4934	IDEAWORKS, THE	1079	337276	800.00
2657	JSM BEAD COOP	11/11/2018	337135	\$79.13
2657	JSM BEAD COOP	NOVEMBER 7 2018	337135	\$101.28
5383	KIEFFER, HEATHER	9001060973	337136	\$14.95
900376	MARTENS TRILLING TRU	B933629	337135	\$15.95
900376	MARTENS TRILLING TRU	B932247	337135	\$19.98
900376	MARTENS TRILLING TRU	B935027	337135	\$21.19
900376	MARTENS TRILLING TRU	C926988	337135	\$29.94
900376	MARTENS TRILLING TRU	B936481	337135	\$19.96
900376	MARTENS TRILLING TRU	B936983	337277	17.26
12374	MBM	CN1443-01	337278	920.62
900181	MENARDS	70449	337279	\$191.86
900181	MENARDS	72346	337279	\$79.27
900181	MENARDS	72914	337279	\$39.96
900181	MENARDS	73556	337279	8.06
231	MIDWEST TAPE	96575207	336925	\$773.98
900304	PITNEY BOWES PURCHAS	30097430 11-28-18	336070	\$520.99
2248	PLATINUM TECHNOLOGIE	2563	337280	144.00
5382	RAMAKER, FRANCIS	9007539737	337140	\$19.98
619	RICHMOND ADVANTAGE	091756	337141	\$660.00
900007	SHEBOYGAN COUNTY CHA	23432	337281	460.48
900107	SHOWCASES	308812	336926	\$366.12
900107	SHOWCASES	309026	336926	\$128.52
5296	STAPLES BUSINESS AD	7207167658-0-1	337143	\$84.56
5296	STAPLES BUSINESS AD	7207423334-0-1	337143	\$70.52
5296	STAPLES BUSINESS AD	7207499430-0-2	337143	\$76.77
5296	STAPLES BUSINESS AD	7207423334-0-2	337143	\$32.38
5296	STAPLES BUSINESS AD	7207851542-0-1	337143	\$245.78
5296	STAPLES BUSINESS AD	7208022732-0-1	337143	\$269.60

Mead Public Library - Accounts Payables				
November - December 2018				
5296	STAPLES BUSINESS AD	7207499430-0-1	337143	\$13.69
5296	STAPLES BUSINESS AD	7209050633-0-1	337282	38.96
5296	STAPLES BUSINESS AD	7209050633-0-2	337282	185.01
900301	STATE BAR OF WISCONS	5051977	337144	\$73.40
20551	SUPERIOR CHEMICAL CO	212454	337145	\$72.00
900158	VOSS, DEBBRA L.	SICK LEAVE PAYOUT	337083	5,330.72
900103	WAL-MART COMMUNITY	830900714098	337146	\$21.96
900103	WAL-MART COMMUNITY	831600869593	337146	\$21.96
900103	WAL-MART COMMUNITY	832800234730	337146	73.52
900103	WAL-MART COMMUNITY	832300060091	337146	23.66
1710	WELLS FARGO FINANCIA	5005438258	336928	\$726.19
1710	WELLS FARGO FINANCIA	5005569338	337285	726.19
1005	WILDFLOWER/WEAVER	10-30-18 PROGRAM	337147	\$75.00
900044	WISCONSIN PUBLIC SER	0403257315-0001612	337286	2,838.36
900187	WORLD BOOK INC	000534601	337287	999.00
900104	ALLIANT ENERGY	11-27-18 - 12-27-18	337679	6,710.63
900201	AMAZON.COM	P934200NNEHM7W1MX	337680	1,458.53
900009	AT&T	11-26-18 - 12-25-18	337681	130.71
1293	AURORA EMPLOYEE ASST	19282	337682	67.50
2716	BAKER & TAYLOR, LLC	2034178930	337683	4,616.26
2716	BAKER & TAYLOR, LLC	2034112687	337683	128.72
2716	BAKER & TAYLOR, LLC	2034178942	337683	2,451.80
2716	BAKER & TAYLOR, LLC	5015267496	337683	241.83
2716	BAKER & TAYLOR, LLC	2034112544	337683	228.06
2716	BAKER & TAYLOR, LLC	3022476027	337683	149.09
2716	BAKER & TAYLOR, LLC	3022499865	337683	224.68
2716	BAKER & TAYLOR, LLC	3022476011	337683	69.33
2716	BAKER & TAYLOR, LLC	5015229071	337683	307.59
2716	BAKER & TAYLOR, LLC	3022463769	337683	6.29
2716	BAKER & TAYLOR, LLC	3022463766	337683	602.69
2716	BAKER & TAYLOR, LLC	5015248820	337683	561.93
2716	BAKER & TAYLOR, LLC	3022488484	337683	247.85
2716	BAKER & TAYLOR, LLC	2034162629	337683	187.07
2716	BAKER & TAYLOR, LLC	3022511657	337683	169.51
2716	BAKER & TAYLOR, LLC	3022511656	337683	397.81
2716	BAKER & TAYLOR, LLC	2034194427	337683	6,557.08
2716	BAKER & TAYLOR, LLC	3022523275	337683	680.16
2716	BAKER & TAYLOR, LLC	2034195189	337683	448.36
2716	BAKER & TAYLOR, LLC	5015287739	337683	421.45
2716	BAKER & TAYLOR, LLC	3022488483	337683	675.73
2716	BAKER & TAYLOR, LLC	2034227715	337683	421.72
2716	BAKER & TAYLOR, LLC	2034227731	337683	67.63
2716	BAKER & TAYLOR, LLC	2034211411	337683	415.10
2716	BAKER & TAYLOR, LLC	2034211410	337683	191.00
2716	BAKER & TAYLOR, LLC	2034211537	337683	80.45

Mead Public Library - Accounts Payables				
November - December 2018				
2716	BAKER & TAYLOR, LLC	H615357DM	337683	3,214.80
5429	BATZNER PEST CONTROL	2606638	337684	350.00
5426	BROOKFIELD PUBLIC	WISCAT #2352978	337685	22.00
4404	CHARTER COMMUNICATIO	0206811122318	337686	282.99
4081	DAUN'S PROFESSIONAL	87691	337687	180.00
900081	DEMCO, INC.	6520792	337688	198.80
5424	ENVISIONWARE. INC.	INV-US-39702	337689	1,013.13
5425	GUSTAVESON MARY	9000851360	337690	19.95
4602	LOEWEN, ALISON	DEWEY DISCO WINTER	337691	159.41
5427	MARKSMAN, DENNIS	9008635969	337692	13.40
12374	MBM	IN351322	337693	845.40
231	MIDWEST TAPE	96652862	337694	66.86
231	MIDWEST TAPE	96653653	337694	72.11
231	MIDWEST TAPE	96669251	337694	129.90
231	MIDWEST TAPE	96633427	337694	152.03
231	MIDWEST TAPE	96634034	337694	128.16
231	MIDWEST TAPE	96644277	337694	66.56
231	MIDWEST TAPE	96632502	337694	116.47
231	MIDWEST TAPE	96627866	337694	227.00
231	MIDWEST TAPE	96623584	337694	333.40
231	MIDWEST TAPE	96586666	337694	126.70
231	MIDWEST TAPE	96587466	337694	117.97
231	MIDWEST TAPE	96586677	337694	211.56
231	MIDWEST TAPE	96581306	337694	262.94
231	MIDWEST TAPE	96602461	337694	107.33
231	MIDWEST TAPE	96602560	337694	695.19
231	MIDWEST TAPE	96607839	337694	171.62
231	MIDWEST TAPE	96608627	337694	95.79
231	MIDWEST TAPE	96681361	337694	98.06
231	MIDWEST TAPE	96693135	337694	58.93
231	MIDWEST TAPE	96695241	337694	76.17
231	MIDWEST TAPE	96741872	337694	140.56
231	MIDWEST TAPE	96717720	337694	25.93
4139	MONARCH LIBRARY SYS	414428	337695	10.00
900284	NAVIANT, INC.	AB.033622 RENEWAL	337696	3,700.00
900035	O & W COMMUNICATIONS	41557	337697	1,085.00
900304	PITNEY BOWES PURCHAS	3009743012-14-18	337698	520.99
2248	PLATINUM TECHNOLOGIE	2694	337699	144.00
2248	PLATINUM TECHNOLOGIE	2708	337699	200.80
1451	SHEBOYGAN MAIL HOUSE	2189	337700	132.33
900118	SHEBOYGAN WATER UTIL	2-20-2019	337701	18.75
5434	SHULL, RONALD L.	9001089168	337702	13.95
17980	ST. NICHOLAS HOSPITA	17445	337703	33.60
5296	STAPLES BUSINESS AD	7209050633-0-6	337704	24.00
5296	STAPLES BUSINESS AD	7209050633-0-3	337704	6.00

Mead Public Library - Accounts Payables				
November - December 2018				
5296	STAPLES BUSINESS AD	2010081013	337704	6.00
5296	STAPLES BUSINESS AD	7209249091-0-1	337704	80.97
5296	STAPLES BUSINESS AD	7209050633-0-5	337704	31.58
900301	STATE BAR OF WISCONS	5053140	337705	65.53
1690	TREMCO, INC.	95465264	337706	985.00
900103	WAL-MART COMMUNITY	002264	337707	12.00
22444	WI DEPT OF ADMINISTR	505-0000033579	337708	600.00
900044	WISCONSIN PUBLIC SER	11/20/18 - 12/17/18	337709	3,882.51
2716	BAKER & TAYLOR, LLC	2034241011		193.83
2716	BAKER & TAYLOR, LLC	2034241056		96.72
4081	DAUN'S PROFESSIONAL	87800		320.00
231	MIDWEST TAPE	96748931		48.49
231	MIDWEST TAPE	96782939		53.49
4139	MONARCH LIBRARY SYS	414472		87.54
17980	ST. NICHOLAS HOSPITA	17661		33.60
1710	WELLS FARGO FINANCIA	5005701383		726.19

Office supplies
Office supplies
Office supplies
Material purchase
Building maintenance - Library roof inspection
Program expense
Material purchase
Gas utility expense
Material purchase
Material purchase
Snow removal and salting
Material purchase
Material purchase
Telephone expense
New employee drug test
Copier/Printing expense

MEAD PUBLIC LIBRARY - 2018 FINANCIAL REPORT - Administrative Services 25551100

December 2018

Account Balances as of:

March 11, 2022

10:13 AM

ACCT	DESCRIPTION	P/Y APPROP	APPROP 18	SPENT 18	BALANCE 18	% SPENT
510110	FULL TIME SALARIES - REG		281,875.00	278,920.00	2,955.00	98.95
	SUB TOTAL		281,875.00	278,920.00	2,955.00	98.95
510310	FICA		17,476.00	16,852.56	623.44	96.43
510311	MEDICARE		4,087.00	3,941.33	145.67	96.44
510320	WI RETIREMENT FUND		18,886.00	23,937.96	-5,051.96	126.75
510340	HEALTH INSURANCE		42,968.00	38,715.92	4,252.08	90.10
510341	RETIREE HEALTH INS		4,000.00	23,273.80	-19,273.80	581.85
510350	DENTAL INSURANCE		4,587.00	7,311.84	-2,724.84	159.40
510351	UNFUNDED PENSION LIABILITY		29,650.00	27,179.13	2,470.87	91.67
510360	LIFE INSURANCE		399.00	396.29	2.71	99.32
510400	WORKERS COMP		131.00	120.12	10.88	91.69
510410	UNEMPLOYMENT		0.00	0.00	0.00	
	SUB TOTAL	0.00	122,184.00	141,728.95	-19,544.95	116.00
521100	BANKING FEES		1,200.00	1,202.49	-2.49	100.21
521110	FINANCIAL SERVICE FEES		3,700.00	1,950.00	1,750.00	52.70
521400	ADVERTISING & MARKETING	0.00	10,600.00	9,482.74	1,117.26	89.46
521900	CONTRACTED SERVICES		20,200.00	17,885.05	2,314.95	88.54
	SUB TOTAL	0.00	35,700.00	30,520.28	5,179.72	85.49
525155	PROFESSIONAL DEVELOPMENT		3,820.00	2,388.29	1,431.71	62.52
527100	STAFF PARKING - CAR ALLOWANCE		11,000.00	10,718.59	281.41	97.44
527110	TRAVEL		2,000.00	147.67	1,852.33	7.38
	SUB TOTAL	0.00	16,820.00	13,254.55	3,565.45	78.80
530100	OFFICE SUPPLIES		9,500.00	9,998.72	-498.72	105.25
530130	POSTAGE & DELIVERY		4,500.00	4,922.61	-422.61	109.39
	SUB TOTAL	0.00	14,000.00	14,921.33	-921.33	106.58
538001	DONATION PURCHASES		1,000.00	8,357.39	-7,357.39	835.74
538001-10099	DONATION PURCHASES		10,121.39	10,121.39	0.00	100.00
539999	MISC EXP (LATE FEES)		100.00	0.00	100.00	0.00
	SUB TOTAL	0.00	11,221.39	18,478.78	-7,257.39	164.67
540215	GEN PUB OFFICIAL		3,000.00	0.00	3,000.00	0.00
	SUB TOTAL	0.00	3,000.00	0.00	3,000.00	0.00
590255	PARKING/SPECIAL ASSESSMENT		3,000.00	4,020.00	-1,020.00	134.00
	SUB TOTAL	0.00	3,000.00	4,020.00	-1,020.00	
ADMINISTRATIVE COST CENTER TOTAL		0.00	487,800.39	501,843.89	-14,043.50	102.88

MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT - Public Services 25551110

Account Balances as of:

March 11, 2022

0.00

ACCT	DESCRIPTION	P/Y APPROP	APPROP 18	SPENT 18	BALANCE 18	% SPENT
510110	FULL TIME SALARIES - REG		788,573.00	809,719.57	-21,146.57	102.68
	SUB TOTAL		788,573.00	809,719.57	-21,146.57	102.68
510310	FICA		48,892.00	48,083.97	808.03	98.35
510311	MEDICARE		11,434.00	11,245.41	188.59	98.35
510320	WI RETIREMENT FUND		50,894.00	49,624.91	1,269.09	97.51
510340	HEALTH INSURANCE		154,988.00	126,867.16	28,120.84	81.86
510350	DENTAL INSURANCE		10,731.00	7,972.25	2,758.75	74.29
510360	LIFE INSURANCE		700.00	710.57	-10.57	101.51
510400	WORKERS COMP		367.00	336.38	30.62	91.66
	SUB TOTAL	0.00	278,006.00	244,840.65	33,165.35	88.07
521800	PROGRAM SERVICES		10,000.00	11,078.87	-1,078.87	110.79
521900	CONTRACTED SERVICES		30,000.00	36,705.43	-6,705.43	122.35
525155	PROFESSIONAL DEVELOPMENT		5,000.00	7,451.96	-2,451.96	149.04
530205	DISPLAYS		1,100.00	412.88	687.12	37.53
538001	DONATION PURCHASES		55,000.00	61,861.29	-11,861.29	112.48
	SUB TOTAL	5,000.00	101,100.00	117,510.43	-21,410.43	116.23
538002	MATERIALS - ALL CATAGORIES	0.00	364,234.00	347,851.92	16,382.08	95.50
538100	OTHER CONTENT	0.00	53,600.00	67,859.50	-14,259.50	126.60
649200	EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00	
	SUB TOTAL	0.00	417,834.00	415,711.42	2,122.58	99.49
538000	TOTAL MATRL'S ACCTS	5,000.00	518,934.00	533,221.85	-19,287.85	102.75
	PUBLIC SERVICE COST CENTER TOTAL	5,000.00	1,585,513.00	1,587,782.07	-7,269.07	100.46

MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT - Support Services 25551150

Account Balances as of:

March 11, 2022

ACCT	DESCRIPTION	P/Y APPROP	APPROP 18	SPENT 18	BALANCE 18	% SPENT
510110	FULL TIME SALARIES - REG		610,729.00	547,365.37	63,363.63	89.62
	SUB TOTAL		610,729.00	547,365.37	63,363.63	89.62
510310	FICA	0.00	37,865.00	31,966.90	5,898.10	84.42
510311	MEDICARE		8,856.00	7,476.16	1,379.84	84.42
510320	WI RETIREMENT FUND	0.00	26,134.00	29,450.54	-3,316.54	112.69
510340	HEALTH INSURANCE		105,685.00	116,741.41	-11,056.41	110.46
510350	DENTAL INSURANCE		12,405.00	7,953.31	4,451.69	64.11
510360	LIFE INSURANCE		1,875.00	574.48	1,300.52	30.64
510400	WORKERS COMP		284.00	260.37	23.63	91.68
	SUB TOTAL	0.00	193,104.00	194,423.17	-1,319.17	100.68
	SECURITY SERVICES (FIRE ALARM- SECURITY GUARDS)	0.00	33,000.00	12,468.00	20,532.00	37.78
521700	SUB TOTAL	0.00	33,000.00	12,468.00	20,532.00	37.78
521900	CONTRACTED SERVICES	8,033.25	17,203.00	23,465.48	12,300.00	183.10
523122	SOFTWARE MAINTENANCE	0.00	30,000.00	31,708.58	-1,708.58	105.70
524110	BUILDING EXTERIOR MAINT	0.00	20,000.00	69,497.43	-49,497.43	347.49
524124	HVAC MAINT & BOILER INS	0.00	3,000.00	805.04	2,194.96	26.83
524126	ELEVATOR MAINTENANCE	0.00	1,000.00	834.00	166.00	83.40
	SUB TOTAL	8,033.25	71,203.00	126,310.53	-63,140.78	188.68
525100	ELECTRICITY	0.00	93,800.00	95,111.20	-1,311.20	101.40
525105	WATER	0.00	1,400.00	948.20	451.80	67.73
525110	SEWER	0.00	1,400.00	1,033.32	366.68	73.81
525120	TELEPHONE	0.00	4,000.00	1,879.61	2,120.39	46.99
525140	GAS - UTILITY	0.00	32,550.00	21,307.48	11,242.52	65.46
	SUB TOTAL	0.00	133,150.00	120,279.81	12,870.19	90.33
530200	PROG SUPP (CAT & CIRC SUPPLIES)	0.00	20,000.00	17,469.12	2,530.88	87.35
530210	OPERATING SUPPLIES	0.00	1,100.00	1,165.38	-65.38	105.94
530222	JANITORIAL SUPPLIES		5,000.00	5,844.35	-844.35	116.89
	SUB TOTAL	0.00	26,100.00	24,478.85	1,621.15	93.79
530255	TOOLS & SMALL EQUIPMENT	0.00	150.00	46.98	103.02	31.32
	SUB TOTAL	0.00	150.00	46.98	103.02	31.32
540200	INSURANCE (FIRE)	0.00	5,000.00	6,712.44	-1,712.44	134.25
	SUB TOTAL	0.00	5,000.00	6,712.44	-1,712.44	134.25
642200	IT EQUIPMENT	0.00	19,500.00	19,471.10	28.90	99.85
	SUB TOTAL	0.00	19,500.00	19,471.10	28.90	99.85
	SUPPORT SERVICES COST CENTER TOTAL	8,033.25	1,091,936.00	1,051,556.25	32,346.50	96.30
	LIBRARY TOTAL	13,033.25	3,165,249.39	3,141,182.21	11,033.93	99.24

MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT Version7

GENERAL OPERATIONS 255 FUND

Summary of Expenditures and Revenues

Account Balances as of: March 11, 2022

APPROPRIATIONS AND EXPENDITURES BY COST CENTER

CC	DESCRIPTION	ENCMB 15	APPROP 18	SPENT 18	BALANCE 18	% SPENT
25551100	ADMINISTRATION	0.00	487,800.39	501,843.89	-14,043.50	102.88
25551110	PUBLIC SERVICES	5,000.00	1,585,513.00	1,587,782.07	-7,269.07	100.46
25551150	SUPPORT SERVICES	8,033.25	1,091,936.00	1,051,556.25	32,346.50	96.30
	FUND EQUITY INCREASE					
	Total All Cost Centers	13,033.25	3,165,249.39	3,141,182.21	11,033.93	99.24

REVENUES APPROPRIATIONS AND RECEIPTS

ACCT	DESCRIPTION	APPROP 18	RECEIVED 15	BALANCE 18	% REC
411100	REAL ESTATE TAXES	2,335,829.00	2,335,829.00	0.00	100.00
431216-10083	FEDERAL GRANT	0.00	0.00	0.00	
431709	MONARCH SHEBOYGAN COUNTY	540,666.00	545,157.57	4,491.57	100.83
431710	MONARCH OZAUKEE COUNTY	11,181.00	10,458.97	-722.03	93.54
431711	MONARCH RESOURCE	100,000.00	100,000.00	0.00	100.00
431712	MONARCH - ADJACENT COUNTIES	37,452.00	36,405.51	-1,046.49	97.21
431722	MONARCH - LSTA GRANT	0.00		0.00	
434211	STATE GRANT	0.00		0.00	
447606	PHOTOCOPIES	10,000.00	8,545.83	-1,454.17	85.46
447636	LATE BOOK CHARGES	45,000.00	26,013.91	-18,986.09	57.81
447641	LOST BOOKS	6,500.00	5,355.22	-1,144.78	82.39
447699	MISCELLANEOUS	0.00		0.00	
449901	VENDING COMMISSIONS	1,300.00	1,483.32	183.32	114.10
467101	CONTRIBUTIONS	66,000.00	69,499.95	3,499.95	105.30
469101	SALE OF EQUIPMENT	0.00		0.00	
469501	CASH OVER/SHORT	0.00	-1.78	-1.78	100.00
	Total Revenues	3,153,928.00	3,138,747.50	-15,180.50	99.52

MEAD PUBLIC LIBRARY BALANCE OF 2017 COMBINED ACCOUNTS

Account Balances as of:

March 11, 2022

	DESCRIPTION		APPROP 18	SPENT 18	BALANCE 18	% SPENT
510110	FULL TIME SALARIES - REG		1,681,177.00	1,636,004.94	45,172.06	97.31
510310	FICA		104,233.00	96,903.43	7,329.57	92.97
510311	MEDICARE		24,377.00	22,662.90	1,714.10	92.97
510320	WI RETIREMENT FUND		95,914.00	103,013.41	-7,099.41	107.40
510340	HEALTH INSURANCE		303,641.00	282,324.49	21,316.51	92.98
510341	RETIREE HEALTH INS		4,000.00	23,273.80	-19,273.80	581.85
510350	DENTAL INSURANCE		27,723.00	23,237.40	4,485.60	83.82
510351	UNFUNDED PENSION LIABILITY		29,650.00	27,179.13	2,470.87	91.67
510360	LIFE INSURANCE		2,974.00	1,681.34	1,292.66	56.53
510400	WORKERS COMP		782.00	716.87	65.13	91.67
510410	UNEMPLOYMENT		0.00	0.00	0.00	
521100	BANKING FEES		1,200.00	1,202.49	-2.49	100.21
521110	FINANCIAL SERVICES FEES		3,700.00	1,950.00	1,750.00	52.70
521400	ADVERTISING & MARKETING		10,600.00	9,482.74	1,117.26	89.46
521700	SECURITY SERVICES		33,000.00	12,468.00	20,532.00	37.78
521800	PROGRAM SERVICES		10,000.00	11,078.87	-1,078.87	110.79
521900	CONTRACTED SERVICES		67,403.00	78,055.96	-10,652.96	115.80
523122	SOFTWARE MAINTENANCE		30,000.00	31,708.58	-1,708.58	105.70
524110	BUILDING EXT MAINT		20,000.00	69,497.43	-49,497.43	347.49
524124	HVAC MAINT + BOILER INS		3,000.00	805.04	2,194.96	26.83
524126	ELEVATOR MAINTENANCE		1,000.00	834.00	166.00	83.40
525100	ELECTRICITY		93,800.00	95,111.20	-1,311.20	101.40
525105	WATER		1,400.00	948.20	451.80	67.73
525110	SEWER		1,400.00	1,033.32	366.68	73.81
525120	TELEPHONE		4,000.00	1,879.61	2,120.39	46.99
525140	GAS - UTILITY		32,550.00	21,307.48	11,242.52	65.46
525155	PROFESSIONAL DEVELOPMENT		8,820.00	9,840.25	-1,020.25	111.57
527100	STAFF PARKING - CAR ALLOWANCE		11,000.00	10,718.59	281.41	97.44
527110	TRAVEL		2,000.00	147.67	1,852.33	7.38
530100	OFFICE SUPPLIES	0.00	9,500.00	9,998.72	-498.72	105.25
530130	POSTAGE AND DELIVERY		4,500.00	4,922.61	-422.61	109.39
530200	PROG SUPP (CAT & CIRC SUPPLIES)		20,000.00	17,469.12	2,530.88	87.35
530205	DISPLAYS		1,100.00	412.88	687.12	37.53
530210	OPPERATING SUPPLIES		1,100.00	1,165.38	-65.38	105.94
530222	JANITORIAL SUPPLIES/SERVICES		5,000.00	5,844.35	-844.35	116.89
530255	TOOLS & SMALL EQUIPMENT		150.00	46.98	103.02	31.32
538001	DONATION PURCHASES		66,121.39	80,340.07	-7,357.39	121.50
538002	ADULT PRINT		364,234.00	347,851.92	16,382.08	95.50
538100	OTHER CONTENT		53,600.00	67,859.50	-14,259.50	126.60
539999	MISC EXP (LATE FEES)		100.00	0.00	100.00	0.00
540200	INSURANCE (FIRE)		5,000.00	6,712.44	-1,712.44	134.25
540215	GEN PUB OFFICIAL		3,000.00	0.00	3,000.00	0.00
590255	PARKING (SPECIAL) ASSESSMENT		3,000.00	4,020.00	-1,020.00	134.00
642200	IT EQUIPMENT		19,500.00	19,471.10	28.90	99.85
649200	EQUIPMENT REPLACEMENT		-	0.00	0.00	
	TOTAL MEAD PUBLIC LIBRARY EX	13,033.25	3,165,249.39	3,141,182.21	11,033.93	99.24

MEAD PUBLIC LIBRARY - 2019 FINANCIAL REPORT - Administrative Services 25551100

Account Balances as of: *March 11, 2022 10:13 AM*

ACCT	DESCRIPTION	P/Y APPROP	APPROP 18	SPENT 18	BALANCE 18	% SPENT
510110	FULL TIME SALARIES - REG		299,126.00		299,126.00	0.00
	SUB TOTAL		299,126.00	0.00	299,126.00	0.00
510310	FICA		18,546.00		18,546.00	0.00
510311	MEDICARE		4,337.00		4,337.00	0.00
510320	WI RETIREMENT FUND		19,593.00		19,593.00	0.00
510340	HEALTH INSURANCE		35,087.00		35,087.00	0.00
510350	DENTAL INSURANCE		3,589.00		3,589.00	0.00
510351	UNFUNDED PENSION LIABILITY		29,650.00		29,650.00	0.00
510360	LIFE INSURANCE		720.00		720.00	0.00
510400	WORKERS COMP		139.00		139.00	0.00
510410	UNEMPLOYMENT		0.00		0.00	0.00
	SUB TOTAL	0.00	111,661.00	0.00	111,661.00	0.00
521100	BANKING FEES		1,200.00		1,200.00	0.00
521110	FINANCIAL SERVICE FEES		3,900.00		3,900.00	0.00
521400	ADVERTISING & MARKETING	0.00	9,400.00		9,400.00	0.00
521900	CONTRACTED SERVICES		22,720.00		22,720.00	0.00
	SUB TOTAL	0.00	37,220.00	0.00	37,220.00	0.00
525155	PROFESSIONAL DEVELOPMENT		6,000.00		6,000.00	0.00
527100	STAFF PARKING - CAR ALLOWANCE		11,000.00		11,000.00	0.00
	SUB TOTAL	0.00	17,000.00	0.00	17,000.00	0.00
530100	OFFICE SUPPLIES		9,500.00	1,133.40	8,366.60	11.93
530130	POSTAGE & DELIVERY		4,500.00	408.24	4,091.76	9.07
	SUB TOTAL	0.00	14,000.00	1,541.64	12,458.36	11.01
538001	DONATION PURCHASES		2,000.00		2,000.00	0.00
539999	MISC EXP (LATE FEES)		100.00		100.00	0.00
	SUB TOTAL	0.00	2,100.00	0.00	2,100.00	0.00
540215	GEN PUB OFFICIAL		3,000.00	0.00	3,000.00	0.00
	SUB TOTAL	0.00	3,000.00	0.00	3,000.00	0.00
590255	PARKING/SPECIAL ASSESSMENT		4,050.00		4,050.00	0.00
	SUB TOTAL	0.00	4,050.00	0.00	4,050.00	0.00
ADMINISTRATIVE COST CENTER TOTAL		0.00	488,157.00	1,541.64	486,615.36	0.32

MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT - Public Services 25551110

Account Balances as of:

March 11, 2022

0.00

ACCT	DESCRIPTION	P/Y APPROP	APPROP 18	SPENT 18	BALANCE 18	% SPENT
510110	FULL TIME SALARIES - REG		895,235.00		895,235.00	0.00
	SUB TOTAL		895,235.00	0.00	895,235.00	0.00
510310	FICA		55,505.00		55,505.00	0.00
510311	MEDICARE		12,980.00		12,980.00	0.00
510320	WI RETIREMENT FUND		56,395.00		56,395.00	0.00
510340	HEALTH INSURANCE		160,095.00		160,095.00	0.00
510350	DENTAL INSURANCE		9,597.00		9,597.00	0.00
510360	LIFE INSURANCE		1,330.00		1,330.00	0.00
510400	WORKERS COMP		416.00		416.00	0.00
	SUB TOTAL	0.00	296,318.00	0.00	296,318.00	0.00
521800	PROGRAM SERVICES		10,000.00	15.97	9,984.03	0.16
521900	CONTRACTED SERVICES		30,375.00		30,375.00	0.00
525155	PROFESSIONAL DEVELOPMENT		7,000.00		7,000.00	0.00
530205	DISPLAYS		1,100.00		1,100.00	0.00
538001	DONATION PURCHASES		64,000.00	2,170.00	61,830.00	3.39
	SUB TOTAL	0.00	112,475.00	2,185.97	110,289.03	1.94
538002	MATERIALS - ALL CATAGORIES	0.00	364,234.00	2,466.18	361,767.82	0.68
538100	OTHER CONTENT	0.00	68,450.00		68,450.00	0.00
649200	EQUIPMENT REPLACEMENT	0.00	6,000.00		6,000.00	0.00
	SUB TOTAL	0.00	438,684.00	2,466.18	436,217.82	0.56
538000	TOTAL MATRL'S ACCTS	0.00	551,159.00	4,652.15	546,506.85	0.84
	PUBLIC SERVICE COST CENTER TOTAL	0.00	1,742,712.00	4,652.15	1,738,059.85	0.27

MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT - Support Services 25551150

Account Balances as of:

March 11, 2022

ACCT	DESCRIPTION	P/Y APPROP	APPROP 18	SPENT 18	BALANCE 18	% SPENT
510110	FULL TIME SALARIES - REG		578,809.00		578,809.00	0.00
	SUB TOTAL	0.00	578,809.00	0.00	578,809.00	0.00
510310	FICA	0.00	35,886.00		35,886.00	0.00
510311	MEDICARE		8,392.00		8,392.00	0.00
510320	WI RETIREMENT FUND	0.00	27,836.00		27,836.00	0.00
510340	HEALTH INSURANCE		138,810.00		138,810.00	0.00
510350	DENTAL INSURANCE		7,874.00		7,874.00	0.00
510360	LIFE INSURANCE		1,230.00		1,230.00	0.00
510400	WORKERS COMP		269.00		269.00	0.00
	SUB TOTAL	0.00	220,297.00	0.00	220,297.00	0.00
	SUB TOTAL	0.00	799,106.00	0.00	799,106.00	0.00
521900	CONTRACTED SERVICES		48,813.00		12,300.00	0.00
523122	SOFTWARE MAINTENANCE	0.00	30,000.00		30,000.00	0.00
524110	BUILDING EXTERIOR MAINT	0.00	20,000.00	247.77	19,752.23	1.24
524124	HVAC MAINT & BOILER INS	0.00	3,000.00		3,000.00	0.00
524126	ELEVATOR MAINTENANCE	0.00	1,000.00		1,000.00	0.00
	SUB TOTAL	0.00	102,813.00	247.77	102,565.23	0.24
525100	ELECTRICITY	0.00	94,000.00		94,000.00	0.00
525105	WATER	0.00	1,400.00		1,400.00	0.00
525110	SEWER	0.00	1,400.00		1,400.00	0.00
525120	TELEPHONE	0.00	4,000.00		4,000.00	0.00
525140	GAS - UTILITY	0.00	33,000.00		33,000.00	0.00
525155	PROFESSIONAL DEVELOPMENT	0.00	400.00			0.00
	SUB TOTAL	0.00	134,200.00	0.00	134,200.00	0.00
530200	PROG SUPP (CAT & CIRC SUPPLIES)	0.00	12,076.00	1,481.45	10,594.55	12.27
530222	JANITORIAL SUPPLIES		5,000.00	888.85	4,111.15	17.78
	SUB TOTAL	0.00	17,076.00	2,370.30	14,705.70	13.88
530255	TOOLS & SMALL EQUIPMENT	0.00	150.00		150.00	0.00
	SUB TOTAL	0.00	150.00	0.00	150.00	0.00
540200	INSURANCE (FIRE)	0.00	10,000.00		10,000.00	0.00
	SUB TOTAL	0.00	10,000.00	0.00	10,000.00	0.00
642200	IT EQUIPMENT	0.00	19,500.00		19,500.00	0.00
	SUB TOTAL	0.00	19,500.00	0.00	19,500.00	0.00
	SUPPORT SERVICES COST CENTER TOTAL	0.00	1,082,845.00	2,618.07	1,879,332.93	0.24
	LIBRARY TOTAL	0.00	3,313,714.00	8,811.86	3,304,902.14	0.27

MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT Version7

GENERAL OPERATIONS 255 FUND

Summary of Expenditures and Revenues

Account Balances as of: March 11, 2022

APPROPRIATIONS AND EXPENDITURES BY COST CENTER

CC	DESCRIPTION	ENCMB 15	APPROP 18	SPENT 18	BALANCE 18	% SPENT
25551100	ADMINISTRATION	0.00	488,157.00	1,541.64	486,615.36	0.32
25551110	PUBLIC SERVICES	0.00	1,742,712.00	4,652.15	1,738,059.85	0.27
25551150	SUPPORT SERVICES	0.00	1,082,845.00	2,618.07	1,879,332.93	0.24
	FUND EQUITY INCREASE					
	Total All Cost Centers	0.00	3,313,714.00	8,811.86	3,304,902.14	0.27

REVENUES APPROPRIATIONS AND RECEIPTS

ACCT	DESCRIPTION	APPROP 18	RECEIVED 15	BALANCE 18	% REC
411100	REAL ESTATE TAXES	2,399,321.00		-2,399,321.00	0.00
431709	MONARCH SHEBOYGAN COUNTY	639,728.00		-639,728.00	0.00
431710	MONARCH OZAUKEE COUNTY	10,459.00		-10,459.00	0.00
431711	MONARCH RESOURCE	100,000.00		-100,000.00	0.00
431712	MONARCH - ADJACENT COUNTIES	36,406.00		-36,406.00	0.00
431722	MONARCH - LSTA GRANT	0.00		0.00	
434211	STATE GRANT	0.00		0.00	
447606	PHOTOCOPIES	10,000.00		-10,000.00	0.00
447636	LATE BOOK CHARGES	30,000.00		-30,000.00	0.00
447641	LOST BOOKS	6,500.00	-41.87	-6,541.87	-0.64
447699	MISCELLANEOUS	0.00		0.00	
449901	VENDING COMMISSIONS	1,300.00		-1,300.00	0.00
467101	CONTRIBUTIONS	80,000.00		-80,000.00	0.00
469101	SALE OF EQUIPMENT	0.00		0.00	
469501	CASH OVER/SHORT	0.00		0.00	100.00
	Total Revenues	3,313,714.00	-41.87	-3,313,755.87	0.00

MEAD PUBLIC LIBRARY BALANCE OF 2017 COMBINED ACCOUNTS

Account Balances as of:

March 11, 2022

	DESCRIPTION	APPROX 18	SPENT 18	BALANCE 18	% SPENT	
510110	FULL TIME SALARIES - REG	1,773,170.00	0.00	1,773,170.00	0.00	
510310	FICA	109,937.00	0.00	109,937.00	0.00	
510311	MEDICARE	25,709.00	0.00	25,709.00	0.00	
510320	WI RETIREMENT FUND	103,824.00	0.00	103,824.00	0.00	
510340	HEALTH INSURANCE	333,992.00	0.00	333,992.00	0.00	
510350	DENTAL INSURANCE	21,060.00	0.00	21,060.00	0.00	
510351	UNFUNDED PENSION LIABILITY	29,650.00	0.00	29,650.00	0.00	
510360	LIFE INSURANCE	3,280.00	0.00	3,280.00	0.00	
510400	WORKERS COMP	824.00	0.00	824.00	0.00	
510410	UNEMPLOYMENT	0.00	0.00	0.00		
521100	BANKING FEES	1,200.00	0.00	1,200.00	0.00	
521110	FINANCIAL SERVICES FEES	3,900.00	0.00	3,900.00	0.00	
521400	ADVERTISING & MARKETING	9,400.00	0.00	9,400.00	0.00	
521800	PROGRAM SERVICES	10,000.00	15.97	9,984.03	0.16	
521900	CONTRACTED SERVICES	101,908.00	0.00	101,908.00	0.00	
523122	SOFTWARE MAINTENANCE	30,000.00	0.00	30,000.00	0.00	
524110	BUILDING EXT MAINT	20,000.00	247.77	19,752.23	1.24	
524124	HVAC MAINT + BOILER INS	3,000.00	0.00	3,000.00	0.00	
524126	ELEVATOR MAINTENANCE	1,000.00	0.00	1,000.00	0.00	
525100	ELECTRICITY	94,000.00	0.00	94,000.00	0.00	
525105	WATER	1,400.00	0.00	1,400.00	0.00	
525110	SEWER	1,400.00	0.00	1,400.00	0.00	
525120	TELEPHONE	4,000.00	0.00	4,000.00	0.00	
525140	GAS - UTILITY	33,000.00	0.00	33,000.00	0.00	
525155	PROFESSIONAL DEVELOPMENT	13,400.00	0.00	13,400.00	0.00	
527100	STAFF PARKING - CAR ALLOWANCE	11,000.00	0.00	11,000.00	0.00	
530100	OFFICE SUPPLIES	0.00	9,500.00	8,366.60	11.93	
530130	POSTAGE AND DELIVERY	4,500.00	408.24	4,091.76	9.07	
530200	PROG SUPP (CAT & CIRC SUPPLIES)	12,076.00	1,481.45	10,594.55	12.27	
530205	DISPLAYS	1,100.00	0.00	1,100.00	0.00	
530222	JANITORIAL SUPPLIES/SERVICES	5,000.00	888.85	4,111.15	17.78	
530255	TOOLS & SMALL EQUIPMENT	150.00	0.00	150.00	0.00	
538001	DONATION PURCHASES	66,000.00	2,170.00	63,830.00	3.29	
538002	ADULT PRINT	364,234.00	2,466.18	361,767.82	0.68	
538100	OTHER CONTENT	68,450.00	0.00	68,450.00	0.00	
539999	MISC EXP (LATE FEES)	100.00	0.00	100.00	0.00	
540200	INSURANCE (FIRE)	10,000.00	0.00	10,000.00	0.00	
540215	GEN PUB OFFICIAL	3,000.00	0.00	3,000.00	0.00	
590255	PARKING (SPECIAL) ASSESSMENT	4,050.00	0.00	4,050.00	0.00	
642200	IT EQUIPMENT	19,500.00	0.00	19,500.00	0.00	
649200	EQUIPMENT REPLACEMENT	6,000.00	0.00	6,000.00	0.00	
	TOTAL MEAD PUBLIC LIBRARY EX	0.00	3,313,714.00	8,811.86	3,304,902.14	0.27

FACILITY NAME: Mead Public Library
 ROOF ACCESS: Interior Walkouts

Mead Public Library					
710 N. 8th St.					
Roof Section #1	11,844		EPDM Ballast	15 Years +	Maintain Roof, Perimeter Flashing Repairs 2-4 Years
Roof Section #2	300		EPDM Ballast	15 Years +	Maintain Roof, Perimeter Flashing Repairs 2-4 Years
Roof Section #3	441		EPDM Ballast	15 Years +	Maintain Roof, Perimeter Flashing Repairs 2-4 Years
Roof Section #4	1,581		EPDM Adhered	15 Years +	Repairs Required Immediately / Polyurethane coating appl.
Roof Section #5	224		EPDM Ballast	15 Years +	Replace Roofing System
Roof Section #6	1,764		Metal	10 Years +	Continue Coating Rust Spots, Maintain Roof
Roof Section #7	3,531		Metal	10 Years +	Continue Coating Rust Spots, Maintain Roof
Facility Total - 7 SECTIONS	19,685				

OBSERVATIONS / RECOMMENDATIONS:

- Re-flashing the EPDM base flashings for Roof Sections #1, #2, and #3 at an estimated cost of \$18,300. Re-flashing these areas will extend the life expectancy of the roof sections for an additional 5 -7 years postponing replacement. It is our belief that most of the leaks are the result of perimeter flashings leaking at laps and corners.
- Section #4 will require repairs near one of the access points. It was observed there was compressed and likely wet insulation in this area that will need removal and repair. Further analysis is needed to outline exactly what areas need repair and how much material will need to be removed. Estimated cost is approximately \$4,500.00 - \$6,000.00 depending upon the amount of repair. It is recommended to consider a fluid applied application of polyurethane coatings with polyester reinforced, fluid applied Polyurethane Roofing System. This will add UV resistance from deterioration and added thickness to the existing membrane. The coating should have granules embedded in the coating for added tread resistance for a safer walking surface. The cost for 2-part, polyester reinforced fluid applied roofing installation will be \$18,900.00. The fluid applied system can be installed in 2019 immediately following the wet insulation repairs.
- Section #5 will require major repair, but more likely replacement. There have been numerous leaks and the difficult access (man lift only) makes it a better value to simply replace the roof system if a lift must be rented for repairs anyway. Estimated cost is \$9,000.00.
- The factory coating on the metal panels (#6 and #7) is rusting and pitting. Some touch up paint has been applied which has a poor match. I suggest selecting a coating and color that matches much better and work to resist further deterioration.

RECOMMENDED ROOFING REPAIR / REPLACEMENT BUDGET FOR 2019: \$43,900.00

MASONRY REPAIRS REQUIRED: No required masonry repairs were observed.







REVISIONS	No.	DATE	BY


NOTES:

ROOF SECTION SQUARE FOOTAGES:

1 - 11,844
 2 - 300
 3 - 441
 4 - 1,581 EPDM
 5 - 224
 6 - 1,764 STANDING SEAM
 7 - 3,531 STANDING SEAM

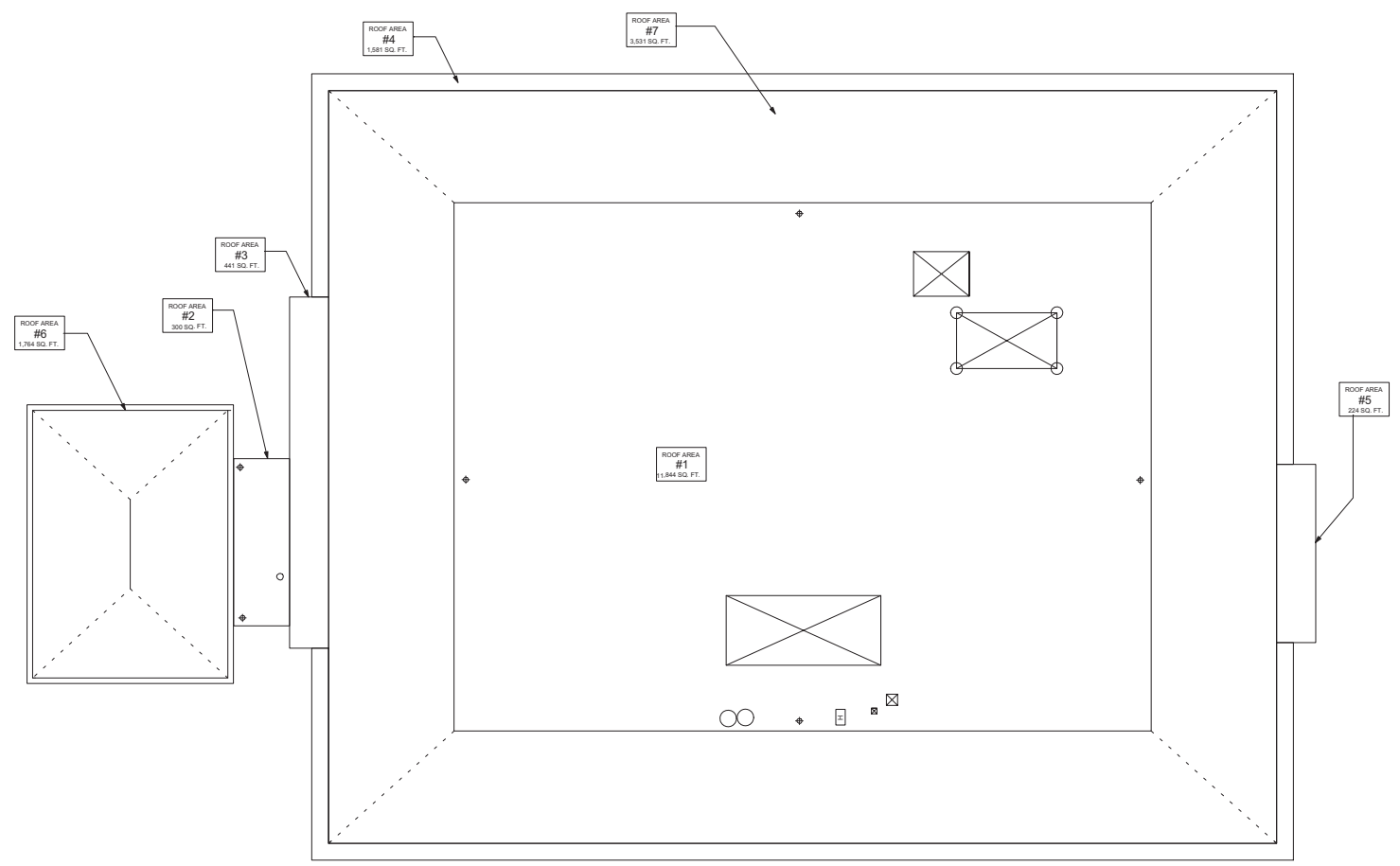
LEGEND:

-  DRAIN ASSEMBLY
-  SCUPPER ASSEMBLY
-  CURBED RTU
-  SURFACE REST EQUIP
-  PIPE PENETRATION
-  ACCESS HATCH

TREMCO
 An  company

CUSTOMER: WIXON INC.
 BUILDING: MAIN BUILDING
 LOCATION: ST. FRANCIS, WI

DRAWN BY: RA DATE DRAWN: 03/11/2016
 APPROVED: EK **R1.1**



KEY PLAN

 **ROOF PLAN**
 ALL DIMENSIONS TO BE VERIFIED BY THE CONTRACTOR

City of Sheboygan
Mead Public Library

Fall Inspection / Maintenance - November 2018

<u>Roof Section</u>	<u>Work Performed</u>
#1	Mechanical debris cleared from field of roof area.
	Applied uncured EPDM flashing to corner of elevation.
	Sealant maintenance to EPDM patches (2).
	All drain areas cleared of ballast and organic build-up.
	Condition Note: Tenting visible around majority of perimeter. Monitor closely for tears.
#2	Mechanical debris cleared from field of roof area.
	No maintenance required,
#3	No maintenance required.
#4	Sealant applied to delaminated perimeters of previous repairs (6).
	Organic debris removed from all drain areas.
#5	No access to roof section.
#6	Sealant applied to delaminated seams in flashing (3).
#7	No maintenance required



The Service Subsidiary of Tremco, Inc.



November, 2018

City of Sheboygan
Mead Public Library
Fall 2018 Maintenance



Mead Public Library – Overview Photo



Roof #1 – Overview Photo



Roof #1 – Overview Photo



The Service Subsidiary of Tremco, Inc.



November, 2018

City of Sheboygan
Mead Public Library
Fall 2018 Maintenance



Roof #1 – Delaminated area of patch.



Roof #1 – Area repaired with polyurethane sealant and set back in place.



Roof #1 – Crack in sealant in tented flashing.



Roofs #1 – Void was filled and sealed with polyurethane sealant.



The Service Subsidiary of Tremco, Inc.



November, 2018

City of Sheboygan
Mead Public Library
Fall 2018 Maintenance



Roof #1 – Hole found in corner of raised roof area.



Roof #1 – Area was repaired with a small patch of uncured EPDM flashing material and covered with polyurethane sealant.



Roof #1 – Significant tenting visible around perimeter of Roof #1.



Roof #1 – All drain areas were cleared of ballast and debris.



The Service Subsidiary of Tremco, Inc.



November, 2018

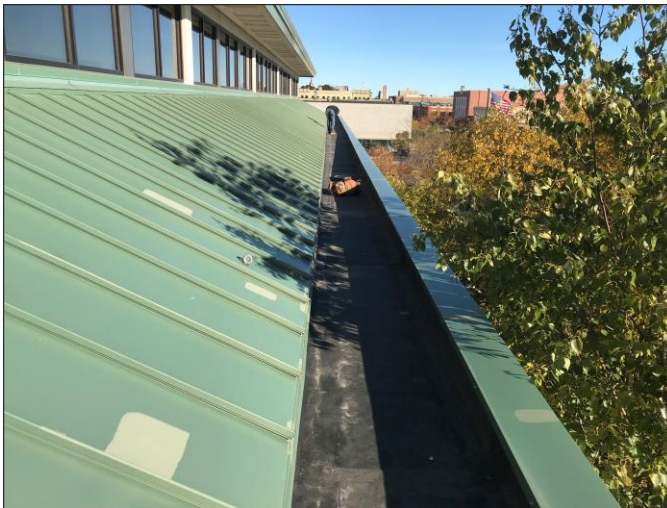
City of Sheboygan
Mead Public Library
Fall 2018 Maintenance



Roof #2 – Overview Photo



Roof #3 – Overview Photo



Roof #4 – Overview Photo



Roof #4 – Overview Photo



The Service Subsidiary of Tremco, Inc.



November, 2018

City of Sheboygan
Mead Public Library
Fall 2018 Maintenance



Roof #4 – Delaminated perimeter of previous patch.



Roof #4 – Area was sealed with polyurethane sealant.



Roof #6 – Sealant applied to delaminated areas of corner flashing.



Roof #4 – Sealant applied to delaminated perimeter of target patch.



The Service Subsidiary of Tremco, Inc.



November, 2018

City of Sheboygan
Mead Public Library
Fall 2018 Maintenance



Roof #6 – Delaminated areas visible in corner details.



Roof #4 – Sealant was applied to perimeter areas and flashing material was set back into place.



Roof #6 – Previous patch, no sealant.



Roof #6 – Sealant applied to perimeter.



The Service Subsidiary of Tremco, Inc.



November, 2018

City of Sheboygan
Mead Public Library
Fall 2018 Maintenance



Roof #5 – Overview Photo



Roof #6 – Overview Photo



Roof #6 – Sealant applied to cracked and delaminated areas.



Roof #6 – Cracked lap sealant replaced with new polyurethane.



The Service Subsidiary of Tremco, Inc.



November, 2018

City of Sheboygan
Mead Public Library
Fall 2018 Maintenance



Roof #7 – Overview Photo



Roof #7 – Overview Photo



Replacement Server

Mead Public Library-City of Sheboygan

710 North 8th Street
Sheboygan, WI 53081
920-459-3400



Our Mission:





To provide world-class technology solutions with an unwavering commitment to our Customers, Vendor Partners and Employees while providing an environment that encourages profitable growth, learning and fun!

Camera Corner, Inc.

529 N. Monroe Ave.
PO Box 248
Green Bay, WI 54305-0248 USA
920.435.5353
<http://www.cccp.com>

Number: CCCP --3957
Modified: 1/15/2019
Revision: 0







Quantity	Manufacturer	Model	Unit Price	Extended
Unassigned				
 26	Exacqvision	PROFESSIONAL software updates per IP camera, per year.	\$22.00	\$572.00
Server				
 1	Exacqvision	Rackmount Sliding Rail Kit for exacqVision A series 2U and 4U chassis, 20" mounting rail spacing	\$70.00	\$70.00
 1	Exacqvision	RAID 5 option for 4U A-Series Servers. Available at time of initial order only.	\$1,125.00	\$1,125.00
 1	Exacqvision	36 TB IP 4U recorder with 4 IP cameras licenses (64 max). exacqVision Professional client, server, web/mobile software pre-installed with 3 years software upgrades and hardware warranty. Win7 or Linux 12.04 on SSD. HDMI, DVI-I, DisplayPort (2 max simultaneous), Dual GB NICs, DVD-RW.	\$9,225.00	\$9,225.00



Quantity	Manufacturer	Model	Unit Price	Extended
----------	--------------	-------	------------	----------

Optional Cameras

Additional Options

	1	Axis Fixed Wireless Network Camera, 2MP 1080P Resolution, Wide Dynamic Range - Dynamic Capture, White Light LED Illumination to 32', DC Power or PoE (includes power supply), 2-way audio with built-in speaker and mic.	\$260.00	\$265.46
	1	Axis 2mp/1080P Fixed Ultra Compact Dome Wireless Network Camera, Fixed Wide Angle Lens, HDMI/1080P Output, WDR, Zipstream	\$260.00	\$265.46
	1	Netgear FlexPower Wireless Network Base Station for you use with FlexPower wireless cameras. ONVIF compatible	\$120.00	\$122.52
	1	Netgear Flex Power Wireless Network Camera with Battery, ONVIF compliant, 25 ft Night Vision, 1280x720 Resolution. Optional power supply. Requires FlexPower Base Station	\$265.00	\$270.57

Cameras

	14	Axis 2MP Discrete Indoor Turret Style Camera, 1080P HD, Built-in IR Illuminator, Zipstream	\$285.00	\$3,990.00
---	----	--	----------	------------

Equipment Subtotal: \$15,296.65
Labor Subtotal: \$630.00
Project Subtotal: \$15,926.65



Project Summary

Equipment:	\$14,982.00
Shipping:	\$314.65
Labor:	\$630.00
Grand Total:	\$15,926.65

Payment Schedule

	Amount	Due Date
Initial Deposit	\$8,425.33	
Equipment Delivery	\$5,055.20	
Final Acceptance	\$3,370.13	

Client: Chase DeVrou **Date**

Contractor: Camera Corner, Inc. **Date**

Pricing valid 30 days from date of quote, unless otherwise noted