

*****ATTACHMENTS*****

Minutes
Mead Public Library
Finance Committee Meeting
Thursday, April 19, 2018
2:45 p.m.

The meeting of the Mead Public Library (MPL) Finance Committee was held on Thursday, April 19, 2018 in The Loft meeting room. Present Committee Members: MPL Finance Officer Chair Dolcye Johnson presiding, MPL Board President Maeve Quinn, and Dirk Zylman. Staff members present: Director Garrett Erickson, Business Manager Debbie DeAmico, and Administrative Assistant Sydney Mehn.

1. OPENING OF MEETING

- 1.1. CALL TO ORDER AND DETERMINATION OF QUORUM: Johnson called the meeting to order at 2:47 p.m. and determined there was a quorum present.
- 1.2. APPROVAL OF MINUTES. Approval of the Finance Committee minutes for Thursday, February 22, 2018 meeting and Joint Finance Committee meeting minutes for Monday, March 12, 2018. Quinn moved to approve both the Finance Committee minutes and the Joint Finance Committee meeting minutes. Johnson **seconded**, the motion **passed**.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- 2.1. REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS). Quinn **moved** to recommend to the full Board of Trustees to accept payment of current expenditures, including payroll, recurring expenditures, and special revenues including grants, gifts and donations. Johnson **seconded** the motion. The motion **passed**.
- 2.2. RECEIVE 2018 BUDGET STATUS REPORT TO DATE. DeAmico reported that the 2018 budget status has been reviewed and found to be in good order.
- 2.3. CITY ANNUAL REPORT – REVIEW AND POSSIBLE ACTION. It was determined that this item had already been completed at the February meeting.
- 2.4. DISCUSSION AND POSSIBLE ACTION ON MEAD PUBLIC LIBRARY CITY OF SHEBOYGAN 2019 – 2023 CIP PROJECT REQUESTS. After review, Zylman **moved** to accept the request for the HVAC and re-carpeting budget. Quinn **seconded**. The motion **passed**.
- 2.5. CIP CARPET PROJECT – MATERIAL MOVING COMPANY. After some discussion, it was determined that the Finance committee will recommend this request to the full board for approval.
- 2.6. DISCUSSION AND POSSIBLE ACTION TO ACCEPT QUOTE FROM ARCHITECT DESIGN FOR THE POTENTIAL LIBRARY REMODEL PROJECT. Erickson presented the two quotes for the architect design for the potential library remodel project. Quinn **moved** to accept the design from the company that already had the CAD drawings. Zylman **seconded**. The motion **passed**.

2.7. POSSIBLE CHANGE IN TABLE OF ORGANIZATION (TO). The TO was discussed and approved to recommend to the full board.

2.8. DISCUSSION AND POSSIBLE ACTION ON FORMAL PROCESS FOR WITHDRAWING FUNDS FROM THE MEAD LIBRARY INVESTMENT FUND. DeAmico did some research and determined that we already have a process in place.

3. ITEMS FOR FUTURE DISCUSSION

3.1. 2019 LIBRARY BUDGET REVIEW. This item will be saved for the June 28, 2018 meeting.

4. ITEMS FOR FUTURE DISCUSSION

4.1. ESTABLISH TIME AND DATE FOR NEXT MEETING. May 24, 2018 at TBD

5. ADJOURN

5.1. MOTION TO ADJOURN Zylman **moved** to adjourn the meeting, Johnson **seconded**. The motion **passed**.

Being no further business the meeting adjourned at 3:25 p.m.

Generated by Sydney Mehn on Wednesday April 25, 2018

Mead Public Library May - June 2018 Accounts payables

| Vendor | Name | Invoice | Check # | Invoice Amt |
|--------|----------------------|----------------------|---------|-------------|
| 900201 | AMAZON.COM | 2018 MAY CHARGE | 334283 | 35.00 |
| 900201 | AMAZON.COM | 114-4297938-7689845 | 334283 | 39.93 |
| 900201 | AMAZON.COM | 112-4757182-7961843 | 334283 | 90.00 |
| 900201 | AMAZON.COM | 111-3592773-2935465 | 334283 | 23.99 |
| 900201 | AMAZON.COM | 111-3261602-6123450 | 334283 | 29.97 |
| 900201 | AMAZON.COM | 112-1318894-3860263 | 334283 | 17.35 |
| 900201 | AMAZON.COM | 112-6961861-3879440 | 334283 | 68.98 |
| 900201 | AMAZON.COM | 111-0929448-2758531 | 334283 | 81.18 |
| 900201 | AMAZON.COM | 114-0688854-3982658 | 334283 | 94.94 |
| 900201 | AMAZON.COM | 114-9926525-3474605 | 334283 | 26.14 |
| 900201 | AMAZON.COM | 114-8902094-4197067 | 334283 | 49.96 |
| 900201 | AMAZON.COM | 114-6898735-4709064 | 334283 | 56.58 |
| 900201 | AMAZON.COM | 113-4692735-1488231A | 334283 | 98.97 |
| 900201 | AMAZON.COM | 113-2514465-9593849 | 334283 | 20.52 |
| 900201 | AMAZON.COM | 113-55560332-6362601 | 334283 | 21.00 |
| 900201 | AMAZON.COM | 113-3892550-6581837 | 334283 | 43.88 |
| 900201 | AMAZON.COM | 113-6842078-0037841 | 334283 | 91.79 |
| 900201 | AMAZON.COM | 458386559338 | 334283 | 578.98 |
| 900201 | AMAZON.COM | 111-3780539-4277008 | 334283 | 237.93 |
| 900201 | AMAZON.COM | 111-9917422-3457857 | 334283 | 31.61 |
| 900201 | AMAZON.COM | HAPPY SALMON GAME | 334283 | 33.74 |
| 900201 | AMAZON.COM | 111-55467-9304203 | 334283 | 194.74 |
| 900201 | AMAZON.COM | 111-5510913-8849054 | 334283 | 105.17 |
| 900201 | AMAZON.COM | 111-7620578-1094653 | 334283 | 221.47 |
| 900201 | AMAZON.COM | 114-0581986-2134643 | 334283 | 175.00 |
| 900201 | AMAZON.COM | 114-5555754-3069806 | 334283 | 27.75 |
| 900201 | AMAZON.COM | 114-8035462-5484243 | 334283 | 413.64 |
| 2716 | BAKER & TAYLOR, LLC | 2033729405 | 334287 | 1,020.18 |
| 2716 | BAKER & TAYLOR, LLC | 2033729409 | 334287 | 1,220.65 |
| 2716 | BAKER & TAYLOR, LLC | 3022210606 | 334287 | 102.69 |
| 2716 | BAKER & TAYLOR, LLC | 2033745279 | 334287 | 360.30 |
| 2716 | BAKER & TAYLOR, LLC | 5015025166 | 334287 | 40.09 |
| 4404 | CHARTER COMMUNICATIO | 0206811052318 | 334313 | 282.99 |
| 4572 | DOLL, JON W. | JULY 10, 2018 | 334288 | 50.00 |
| 318 | KRISS PREMIUM PROD | 156282 | 324291 | 173.42 |
| 11899 | LANGUAGE LINE SERVIC | 4308386 | 334292 | 36.75 |
| 5099 | MARTON, TRICIA B. | 9001039214 | 334293 | 23.70 |
| 12374 | MBM | IN293480 | 334295 | 814.29 |
| 900181 | MENARDS | 59430 | 334297 | 13.97 |
| 231 | MIDWEST TAPE | 96120258 | 334298 | 303.87 |
| 231 | MIDWEST TAPE | 96129346 | 334298 | 409.10 |
| 231 | MIDWEST TAPE | 96125968 | 334298 | 144.98 |
| 231 | MIDWEST TAPE | 96127490 | 334298 | 400.34 |
| 1451 | SHEBOYGAN MAIL HOUSE | MEAD PUBLIC LIBRARY | 334305 | 124.58 |
| 5094 | SHISLER, ABIGAIL N. | JULY 6 2018 | 334306 | 100.00 |
| 5094 | SHISLER, ABIGAIL N. | JULY 20, 2018 | 334307 | 100.00 |
| 900103 | WAL-MART COMMUNITY | 815000681717 | 334309 | 51.86 |
| 900009 | AT&T | 920Z83020005-5/2018 | 334311 | 124.11 |
| 2716 | BAKER & TAYLOR, LLC | 2033745327 | 334312 | 1,182.52 |

| | | | |
|-----------------------------|-------------------|--------|----------|
| 2716 BAKER & TAYLOR, LLC | 2033759859 | 334312 | 30.39 |
| 2716 BAKER & TAYLOR, LLC | 3022220191 | 334312 | 229.43 |
| 5103 GORDON, ASHTON E. | 6/22/18 PROGRAM | 334314 | 100.00 |
| 3315 GRABHORN, CRAIG | 6/29/2018 PROGRAM | 334315 | 75.00 |
| 3516 LYNDA.COM FROM LINKE | C53569973-17 | 334316 | 7,000.00 |
| 900376 MARTENS TRILLING TRU | C900989 | 334317 | 23.64 |
| 5101 MAYVILLE PUBLIC LIB | 34202001024191 | 334318 | 5.00 |
| 231 MIDWEST TAPE | 96145291 | 334319 | 315.22 |
| 231 MIDWEST TAPE | 96137088 | 334319 | 50.68 |
| 231 MIDWEST TAPE | 96152018 | 334319 | 374.21 |
| 15450 OTIS ELEVATOR CO | CM 65334P | 334320 | 875.00 |
| 444 SCHOLASTIC, INC. | 17130175 | 334322 | 828.52 |
| 491 STAPLES ADVANTAGE | 7198384390-0-1 | 334324 | 144.02 |
| 491 STAPLES ADVANTAGE | 7198567819-0-1 | 334323 | 144.68 |
| 491 STAPLES ADVANTAGE | 7197587191-0-2 | 334324 | 15.49 |
| 491 STAPLES ADVANTAGE | 7198214504-0-1 | 334324 | 63.02 |
| 20551 SUPERIOR CHEMICAL CO | 195846 | 334325 | 104.33 |
| 20551 SUPERIOR CHEMICAL CO | 195845 | 334325 | 56.07 |
| 1710 WELLS FARGO FINANCIA | 5004843038 | 334326 | 726.19 |
| 900210 WI LIBRARY SERVICES, | 488655 | 334327 | 523.95 |
| 900044 WISCONSIN PUBLIC SER | 4/19/18 - 5/11/18 | 334328 | 802.25 |
| 900104 ALLIANT ENERGY | 4/26/18 - 5/25/18 | | 7,478.58 |
| 2716 BAKER & TAYLOR, LLC | 2033759014 | | 718.57 |
| 2716 BAKER & TAYLOR, LLC | 5015044520 | | 175.77 |
| 2716 BAKER & TAYLOR, LLC | 3022231329 | | 78.30 |
| 2716 BAKER & TAYLOR, LLC | 2033776448 | | 93.24 |
| 2716 BAKER & TAYLOR, LLC | 2033775538 | | 450.97 |
| 2716 BAKER & TAYLOR, LLC | 3022231312 | | 38.85 |
| 2716 BAKER & TAYLOR, LLC | 2033759857 | | 2,682.03 |
| 4514 BAUER, DEBORAH | 9007546813 | | 49.99 |
| 3200 CDWG | MBF2249 | | 1,054.97 |
| 3200 CDWG | MWC2171 | | 1,465.54 |
| 5103 GORDON, ASHTON E. | 7/6/18 PROGRAM | | 100.00 |
| 5103 GORDON, ASHTON E. | 7/20/2018 PROGRAM | | 100.00 |
| 2788 LUZ DE LUNA | 6/12/2018 PROGRAM | | 510.00 |
| 900376 MARTENS TRILLING TRU | B892817 | | 3.59 |
| 900376 MARTENS TRILLING TRU | B894035 | | 21.38 |
| 900181 MENARDS | 61119 | | 114.16 |
| 1707 METRO SOUND & VIDEO | 210384 | | 1,180.00 |
| 231 MIDWEST TAPE | 96159972 | | 580.34 |
| 231 MIDWEST TAPE | 96165829 | | 183.29 |
| 231 MIDWEST TAPE | 96169858 | | 295.85 |
| 3640 TIETZ'S PIGGLY WIGGL | #3082 | | 361.16 |
| 3640 TIETZ'S PIGGLY WIGGL | #9878 | | 125.00 |
| 21178 TOTAL ENERGY SYSTEMS | 302735 | | 805.04 |
| 22444 WI DEPT OF ADMINISTR | 505-0000028432 | | 600.00 |

Material Purchases
Material Purchases
Program expense
Program expense
Material Purchases
Building maintenance expense
Library refund
Material Purchases
Material Purchases
Material Purchases
Elevator expense
Material Purchases
Office supplies
Office supplies
Office supplies
Office supplies
Janitorial supplies
Janitorial supplies
Copy/printing expense
Material Purchases
Gas utility expense
Electric utility expense
Material Purchases
Material Purchases
Material Purchases
Material Purchases
Material Purchases
Material Purchases
Material Purchases
Patron refund
IT expense
IT expense
Program expense
Program expense
Program expense
Building maintenance expense
Building maintenance expense
Building maintenance expense
New Microphone for Rocca Room
Material Purchases
Material Purchases
Material Purchases
Teen Summer Reading Program - paid for by Acuity
donation
Teen Summer Reading Program - paid for by Acuity
donation
Kohler generator maintenance agreement
Teach program - will receive reimbursement from Monard
Library System

MEAD PUBLIC LIBRARY - 2018 FINANCIAL REPORT - Administrative Services 25551100

| ACCT | DESCRIPTION | 3/18 APPROP | APPROP 18 | SPENT 18 | BALANCE 18 | % SPENT |
|---|-------------------------------|-----------------|-------------------|-------------------|-------------------|--------------|
| 510110 | FULL TIME SALARIES - REG | | 281,875.00 | 98,868.32 | 183,006.68 | 35.08 |
| | SUB TOTAL | | 281,875.00 | 98,868.32 | 183,006.68 | 35.08 |
| 510310 | FICA | | 17,476.00 | 5,901.31 | 11,574.69 | 33.77 |
| 510311 | MEDICARE | | 4,087.00 | 1,380.18 | 2,706.82 | 33.77 |
| 510320 | WI RETIREMENT FUND | | 18,886.00 | 6,624.18 | 12,261.82 | 35.07 |
| 510340 | HEALTH INSURANCE | | 42,968.00 | 17,094.88 | 25,873.12 | 39.79 |
| 510341 | RETIREE HEALTH INS | | 4,000.00 | 7,854.84 | -3,854.84 | 196.37 |
| 510350 | DENTAL INSURANCE | | 4,587.00 | 2,437.28 | 2,149.72 | 53.13 |
| 510351 | UNFUNDED PENSION LIABILITY | | 29,650.00 | 12,354.15 | 17,295.85 | 41.67 |
| 510360 | LIFE INSURANCE | | 399.00 | 110.84 | 288.16 | 27.78 |
| 510400 | WORKERS COMP | | 131.00 | 54.60 | 76.40 | 41.68 |
| 510410 | UNEMPLOYMENT | | 0.00 | 473.01 | -473.01 | |
| | SUB TOTAL | 0.00 | 122,184.00 | 54,285.27 | 67,898.73 | 44.43 |
| 521100 | BANKING FEES | | 1,200.00 | 1,950.00 | -750.00 | 162.50 |
| 521110 | FINANCIAL SERVICE FEES | | 3,700.00 | 0.00 | 3,700.00 | 0.00 |
| 521400 | ADVERTISING & MARKETING | 1,200.00 | 10,600.00 | 3,386.40 | 6,013.60 | 43.27 |
| 521900 | CONTRACTED SERVICES | | 20,200.00 | 7,266.78 | 12,933.22 | 35.97 |
| | SUB TOTAL | 1,200.00 | 35,700.00 | 12,603.18 | 21,896.82 | 38.66 |
| 525155 | PROFESSIONAL DEVELOPMENT | | 3,820.00 | 795.32 | 3,024.68 | 20.82 |
| 527100 | STAFF PARKING - CAR ALLOWANCE | | 11,000.00 | 10,635.18 | 364.82 | 96.68 |
| 527110 | TRAVEL | | 2,000.00 | 83.47 | 1,916.53 | 4.17 |
| | SUB TOTAL | 0.00 | 16,820.00 | 11,513.97 | 5,306.03 | 68.45 |
| 530100 | OFFICE SUPPLIES | | 9,500.00 | 4,467.07 | 5,032.93 | 47.02 |
| 530130 | POSTAGE & DELIVERY | | 4,500.00 | 2,018.41 | 2,481.59 | 44.85 |
| | SUB TOTAL | 0.00 | 14,000.00 | 6,485.48 | 7,514.52 | 46.32 |
| 538001 | DONATION PURCHASES | | 1,000.00 | 5,507.88 | -4,507.88 | 550.79 |
| 538001-10099 | DONATION PURCHASES | | 10,121.39 | 0.00 | 10,121.39 | 0.00 |
| 539999 | MISC EXP (LATE FEES) | | 100.00 | 0.00 | 100.00 | 0.00 |
| | SUB TOTAL | 0.00 | 11,221.39 | 5,507.88 | 5,713.51 | 49.08 |
| 540215 | GEN PUB OFFICIAL | | 3,000.00 | 0.00 | 3,000.00 | 0.00 |
| | SUB TOTAL | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 0.00 |
| 590255 | PARKING ASSESSMENT | | 3,000.00 | 4,020.00 | -1,020.00 | 134.00 |
| | SUB TOTAL | 0.00 | 3,000.00 | 4,020.00 | -1,020.00 | |
| ADMINISTRATIVE COST CENTER TOTAL | | 1,200.00 | 487,800.39 | 193,284.10 | 293,316.29 | 39.62 |

MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT - Public Services 25551110

Account Balances as of:

March 11, 2022

0.00

| ACCT | DESCRIPTION | P/Y APPROP | APPROP 18 | SPENT 18 | BALANCE 18 | % SPENT |
|--------|---|-----------------|---------------------|-------------------|-------------------|--------------|
| 510110 | FULL TIME SALARIES - REG | | 788,573.00 | 307,276.91 | 481,296.09 | 38.97 |
| | SUB TOTAL | | 788,573.00 | 307,276.91 | 481,296.09 | 38.97 |
| 510310 | FICA | | 48,892.00 | 18,395.90 | 30,496.10 | 37.63 |
| 510311 | MEDICARE | | 11,434.00 | 4,302.29 | 7,131.71 | 37.63 |
| 510320 | WI RETIREMENT FUND | | 50,894.00 | 17,392.09 | 33,501.91 | 34.17 |
| 510340 | HEALTH INSURANCE | | 154,988.00 | 45,816.43 | 109,171.57 | 29.56 |
| 510350 | DENTAL INSURANCE | | 10,731.00 | 3,024.52 | 7,706.48 | 28.18 |
| 510360 | LIFE INSURANCE | | 700.00 | 297.92 | 402.08 | 42.56 |
| 510400 | WORKERS COMP | | 367.00 | 152.90 | 214.10 | 41.66 |
| | SUB TOTAL | 0.00 | 278,006.00 | 89,382.05 | 188,623.95 | 32.15 |
| 521800 | PROGRAM SERVICES | | 10,000.00 | 10,641.64 | -641.64 | 106.42 |
| 521900 | CONTRACTED SERVICES | | 30,000.00 | 34,504.52 | -4,504.52 | 115.02 |
| 525155 | PROFESSIONAL DEVELOPMENT | | 5,000.00 | 3,385.22 | 1,614.78 | 67.70 |
| 530205 | DISPLAYS | | 1,100.00 | 0.00 | 1,100.00 | 0.00 |
| 538001 | DONATION PURCHASES | | 55,000.00 | 32,026.97 | 22,973.03 | 58.23 |
| | SUB TOTAL | 5,576.39 | 101,100.00 | 80,558.35 | 20,541.65 | 79.68 |
| 538002 | MATERIALS - ALL CATAGORIES | 2,105.64 | 364,234.00 | 169,570.13 | 192,558.23 | 47.13 |
| 538100 | OTHER CONTENT | 0.00 | 53,600.00 | 39,689.50 | 13,910.50 | 74.05 |
| 649200 | EQUIPMENT REPLACEMENT | 0.00 | 0.00 | 0.00 | 0.00 | |
| | SUB TOTAL | 2,105.64 | 417,834.00 | 209,259.63 | 206,468.73 | 50.08 |
| 538000 | TOTAL MATRL'S ACCTS | 7,682.03 | 518,934.00 | 289,817.98 | 227,010.38 | 55.85 |
| | PUBLIC SERVICE COST CENTER TOTAL | 7,682.03 | 1,585,513.00 | 686,476.94 | 896,930.42 | 43.78 |

MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT - Support Services 25551150

Account Balances as of:

March 11, 2022

| ACCT | DESCRIPTION | Y APPROP | APPROP 18 | SPENT 18 | BALANCE 18 | % SPENT |
|--------|---|------------------|---------------------|---------------------|---------------------|--------------|
| 510110 | FULL TIME SALARIES - REG | | 610,729.00 | 193,936.45 | 416,792.55 | 31.75 |
| | SUB TOTAL | | 610,729.00 | 193,936.45 | 416,792.55 | 31.75 |
| 510310 | FICA | 0.00 | 37,865.00 | 11,530.08 | 26,334.92 | 30.45 |
| 510311 | MEDICARE | | 8,856.00 | 2,696.58 | 6,159.42 | 30.45 |
| 510320 | WI RETIREMENT FUND | 0.00 | 26,134.00 | 10,646.67 | 15,487.33 | 40.74 |
| 510340 | HEALTH INSURANCE | | 105,685.00 | 37,672.34 | 68,012.66 | 35.65 |
| 510350 | DENTAL INSURANCE | | 12,405.00 | 2,545.28 | 9,859.72 | 20.52 |
| 510360 | LIFE INSURANCE | | 1,875.00 | 188.24 | 1,686.76 | 10.04 |
| 510400 | WORKERS COMP | | 284.00 | 118.35 | 165.65 | 41.67 |
| | SUB TOTAL | 0.00 | 193,104.00 | 65,397.54 | 127,706.46 | 33.87 |
| | SECURITY SERVICES (FIRE ALARM- | | | | | |
| 521700 | SECURITY GUARDS) | 0.00 | 33,000.00 | 12,468.00 | 20,532.00 | 37.78 |
| | SUB TOTAL | 0.00 | 33,000.00 | 12,468.00 | 20,532.00 | 37.78 |
| 521900 | CONTRACTED SERVICES | 12,300.00 | 17,203.00 | 5,464.83 | 12,300.00 | 103.27 |
| 523122 | SOFTWARE MAINTENANCE | 0.00 | 30,000.00 | 16,988.21 | 13,011.79 | 56.63 |
| 524110 | BUILDING EXTERIOR MAINT | 0.00 | 20,000.00 | 10,031.79 | 9,968.21 | 50.16 |
| 524124 | HVAC MAINT & BOILER INS | 805.04 | 3,000.00 | 0.00 | 2,194.96 | 26.83 |
| 524126 | ELEVATOR MAINTENANCE | 0.00 | 1,000.00 | 690.00 | 310.00 | 69.00 |
| | SUB TOTAL | 13,105.04 | 71,203.00 | 33,174.83 | 24,923.13 | 65.00 |
| 525100 | ELECTRICITY | 7,478.58 | 93,800.00 | 25,661.35 | 60,660.07 | 35.33 |
| 525105 | WATER | 0.00 | 1,400.00 | 537.40 | 862.60 | 38.39 |
| 525110 | SEWER | 0.00 | 1,400.00 | 596.13 | 803.87 | 42.58 |
| 525120 | TELEPHONE | 0.00 | 4,000.00 | 751.99 | 3,248.01 | 18.80 |
| 525140 | GAS - UTILITY | 0.00 | 32,550.00 | 10,984.31 | 21,565.69 | 33.75 |
| | SUB TOTAL | 7,478.58 | 133,150.00 | 38,531.18 | 87,140.24 | 34.55 |
| 530200 | PROG SUPP (CAT & CIRC SUPPLIES) | 0.00 | 20,000.00 | 9,393.47 | 10,606.53 | 46.97 |
| 530210 | OPERATING SUPPLIES | 0.00 | 1,100.00 | 710.04 | 389.96 | 64.55 |
| 530222 | JANITORIAL SUPPLIES | | 5,000.00 | 3,179.68 | 1,820.32 | 63.59 |
| | SUB TOTAL | 0.00 | 26,100.00 | 13,283.19 | 12,816.81 | 50.89 |
| 530255 | TOOLS & SMALL EQUIPMENT | 0.00 | 150.00 | 46.98 | 103.02 | 31.32 |
| | SUB TOTAL | 0.00 | 150.00 | 46.98 | 103.02 | 31.32 |
| 540200 | INSURANCE (FIRE) | 0.00 | 5,000.00 | 4,951.88 | 48.12 | 99.04 |
| | SUB TOTAL | 0.00 | 5,000.00 | 4,951.88 | 48.12 | 99.04 |
| 642200 | IT EQUIPMENT | 3,700.51 | 19,500.00 | 11,912.39 | 3,887.10 | 80.07 |
| | SUB TOTAL | 3,700.51 | 19,500.00 | 11,912.39 | 3,887.10 | 80.07 |
| | SUPPORT SERVICES COST CENTER TOTAL | 24,284.13 | 1,091,936.00 | 373,702.44 | 693,949.43 | 34.22 |
| | LIBRARY TOTAL | 33,166.16 | 3,165,249.39 | 1,253,463.48 | 1,878,619.75 | 39.60 |

MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT Version7

GENERAL OPERATIONS 255 FUND

Summary of Expenditures and Revenues

Account Balances as of: March 11, 2022

APPROPRIATIONS AND EXPENDITURES BY COST CENTER

| CC | DESCRIPTION | ENCMB 15 | APPROP 18 | SPENT 18 | BALANCE 18 | % SPENT |
|----------|-------------------------------|------------------|---------------------|---------------------|---------------------|--------------|
| 25551100 | ADMINISTRATION | 1,200.00 | 487,800.39 | 193,284.10 | 293,316.29 | 39.62 |
| 25551110 | PUBLIC SERVICES | 7,682.03 | 1,585,513.00 | 686,476.94 | 896,930.42 | 43.78 |
| 25551150 | SUPPORT SERVICES | 24,284.13 | 1,091,936.00 | 373,702.44 | 693,949.43 | 34.22 |
| | FUND EQUITY INCREASE | | | | | |
| | Total All Cost Centers | 33,166.16 | 3,165,249.39 | 1,253,463.48 | 1,878,619.75 | 39.60 |

REVENUES APPROPRIATIONS AND RECEIPTS

| ACCT | DESCRIPTION | APPROP 18 | RECEIVED 15 | BALANCE 18 | % REC |
|--------------|-----------------------------|---------------------|---------------------|-------------------|--------------|
| 411100 | REAL ESTATE TAXES | 2,335,829.00 | 2,335,829.00 | 0.00 | 100.00 |
| 431216-10083 | FEDERAL GRANT | 0.00 | 0.00 | 0.00 | |
| 431709 | MONARCH SHEBOYGAN COUNTY | 540,666.00 | 545,157.57 | 4,491.57 | 100.83 |
| 431710 | MONARCH OZAUKEE COUNTY | 11,181.00 | 10,458.97 | -722.03 | 93.54 |
| 431711 | MONARCH RESOURCE | 100,000.00 | 100,000.00 | 0.00 | 100.00 |
| 431712 | MONARCH - ADJACENT COUNTIES | 37,452.00 | 36,405.51 | -1,046.49 | 97.21 |
| 431722 | MONARCH - LSTA GRANT | 0.00 | | 0.00 | |
| 434211 | STATE GRANT | 0.00 | | 0.00 | |
| 447606 | PHOTOCOPIES | 10,000.00 | 4,431.93 | -5,568.07 | 44.32 |
| 447636 | LATE BOOK CHARGES | 45,000.00 | 12,452.04 | -32,547.96 | 27.67 |
| 447641 | LOST BOOKS | 6,500.00 | 2,218.82 | -4,281.18 | 34.14 |
| 447699 | MISCELLANEOUS | 0.00 | | 0.00 | |
| 449901 | VENDING COMMISSIONS | 1,300.00 | 811.46 | -488.54 | 62.42 |
| 467101 | CONTRIBUTIONS | 66,000.00 | 33,980.48 | -32,019.52 | 51.49 |
| 469101 | SALE OF EQUIPMENT | 0.00 | | 0.00 | |
| 469501 | CASH OVER/SHORT | 0.00 | | 0.00 | 100.00 |
| | Total Revenues | 3,153,928.00 | 3,081,745.78 | -72,182.22 | 97.71 |

MEAD PUBLIC LIBRARY BALANCE OF 2017 COMBINED ACCOUNTS

Account Balances as of:

March 11, 2022

| | DESCRIPTION | APPROP 18 | SPENT 18 | BALANCE 18 | % SPENT |
|--------|-------------------------------------|------------------|---------------------|---------------------|----------------|
| 510110 | FULL TIME SALARIES - REG | 1,681,177.00 | 600,081.68 | 1,081,095.32 | 35.69 |
| 510310 | FICA | 104,233.00 | 35,827.29 | 68,405.71 | 34.37 |
| 510311 | MEDICARE | 24,377.00 | 8,379.05 | 15,997.95 | 34.37 |
| 510320 | WI RETIREMENT FUND | 95,914.00 | 34,662.94 | 61,251.06 | 36.14 |
| 510340 | HEALTH INSURANCE | 303,641.00 | 100,583.65 | 203,057.35 | 33.13 |
| 510341 | RETIREE HEALTH INS | 4,000.00 | 7,854.84 | -3,854.84 | 196.37 |
| 510350 | DENTAL INSURANCE | 27,723.00 | 8,007.08 | 19,715.92 | 28.88 |
| 510351 | UNFUNDED PENSION LIABILITY | 29,650.00 | 12,354.15 | 17,295.85 | 41.67 |
| 510360 | LIFE INSURANCE | 2,974.00 | 597.00 | 2,377.00 | 20.07 |
| 510400 | WORKERS COMP | 782.00 | 325.85 | 456.15 | 41.67 |
| 510410 | UNEMPLOYMENT | 0.00 | 473.01 | -473.01 | |
| 521100 | BANKING FEES | 1,200.00 | 1,950.00 | -750.00 | 162.50 |
| 521110 | FINANCIAL SERVICES FEES | 3,700.00 | 0.00 | 3,700.00 | 0.00 |
| 521400 | ADVERTISING & MARKETING | 10,600.00 | 3,386.40 | 7,213.60 | 31.95 |
| 521700 | SECURITY SERVICES | 33,000.00 | 12,468.00 | 20,532.00 | 37.78 |
| 521800 | PROGRAM SERVICES | 10,000.00 | 10,641.64 | -641.64 | 106.42 |
| 521900 | CONTRACTED SERVICES | 67,403.00 | 47,236.13 | 20,166.87 | 70.08 |
| 523122 | SOFTWARE MAINTENANCE | 30,000.00 | 16,988.21 | 13,011.79 | 56.63 |
| 524110 | BUILDING EXT MAINT | 20,000.00 | 10,031.79 | 9,968.21 | 50.16 |
| 524124 | HVAC MAINT + BOILER INS | 3,000.00 | 0.00 | 3,000.00 | 0.00 |
| 524126 | ELEVATOR MAINTENANCE | 1,000.00 | 690.00 | 310.00 | 69.00 |
| 525100 | ELECTRICITY | 93,800.00 | 25,661.35 | 68,138.65 | 27.36 |
| 525105 | WATER | 1,400.00 | 537.40 | 862.60 | 38.39 |
| 525110 | SEWER | 1,400.00 | 596.13 | 803.87 | 42.58 |
| 525120 | TELEPHONE | 4,000.00 | 751.99 | 3,248.01 | 18.80 |
| 525140 | GAS - UTILITY | 32,550.00 | 10,984.31 | 21,565.69 | 33.75 |
| 525155 | PROFESSIONAL DEVELOPMENT | 8,820.00 | 4,180.54 | 4,639.46 | 47.40 |
| 527100 | STAFF PARKING - CAR ALLOWANCE | 11,000.00 | 10,635.18 | 364.82 | 96.68 |
| 527110 | TRAVEL | 2,000.00 | 83.47 | 1,916.53 | 4.17 |
| 530100 | OFFICE SUPPLIES | 0.00 | 9,500.00 | 4,467.07 | 47.02 |
| 530130 | POSTAGE AND DELIVERY | | 4,500.00 | 2,018.41 | 44.85 |
| 530200 | PROG SUPP (CAT & CIRC SUPPLIES) | | 20,000.00 | 9,393.47 | 46.97 |
| 530205 | DISPLAYS | | 1,100.00 | 0.00 | 0.00 |
| 530210 | OPPERATING SUPPLIES | | 1,100.00 | 710.04 | 64.55 |
| 530222 | JANITORIAL SUPPLIES/SERVICES | | 5,000.00 | 3,179.68 | 63.59 |
| 530255 | TOOLS & SMALL EQUIPMENT | | 150.00 | 46.98 | 31.32 |
| 538001 | DONATION PURCHASES | | 66,121.39 | 37,534.85 | 56.77 |
| 538002 | ADULT PRINT | | 364,234.00 | 169,570.13 | 46.56 |
| 538100 | OTHER CONTENT | | 53,600.00 | 39,689.50 | 74.05 |
| 539999 | MISC EXP (LATE FEES) | | 100.00 | 0.00 | 0.00 |
| 540200 | INSURANCE (FIRE) | | 5,000.00 | 4,951.88 | 99.04 |
| 540215 | GEN PUB OFFICIAL | | 3,000.00 | 0.00 | 0.00 |
| 590255 | PARKING (SPECIAL) ASSESSMENT | | 3,000.00 | 4,020.00 | 134.00 |
| 642200 | IT EQUIPMENT | | 19,500.00 | 11,912.39 | 61.09 |
| 649200 | EQUIPMENT REPLACEMENT | | - | 0.00 | |
| | TOTAL MEAD PUBLIC LIBRARY EX | 33,166.16 | 3,165,249.39 | 1,253,463.48 | 39.60 |