

**\*\*\*ATTACHMENTS\*\*\***

**Minutes**  
**Mead Public Library**  
**Finance Committee Meeting**  
**Thursday, August 24, 2017**  
**2:45 p.m.**

The meeting of the Mead Public Library (MPL) Finance Committee was held on Thursday, August 24, 2017 in The Loft meeting room. Present Committee Members: MPL Board Treasurer Dirk Zylman, presiding, Board President Maeve Quinn, Dolcye Johnson, and Henry Nelson. Staff members present: Director Garrett Erickson, Business Manager Debbie DeAmico, and Administrative Assistant Sydney Mehn. Absent: None

**1. OPENING OF MEETING**

- 1.1 CALL TO ORDER AND DETERMINATION OF QUORUM: Johnson called the meeting to order at 2:44 pm. Johnson determined there was a quorum present.
- 1.2 APPROVAL OF MINUTES. Approval of the Finance Committee minutes for Thursday, May 25, 2017 meeting. Nelson moved to approve the Finance Committee minutes for the May 25, 2017 meeting, Quinn **seconded**, the motion **passed**.

**2. CLOSED SESSION**

- 2.1 MOTION TO CONVENE IN CLOSED SESSION UNDER THE EXCEPTION SET FORTH IN WISCONSIN STATE STATUTES 19.85(1)(c) FOR CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY FOR. Quinn **moved** to enter closed session. Zylman **seconded**. The motion **passed** with the roll call vote being unanimous.
- 2.2 DISCUSSION REGARDING CURRENT AND PLANNED VACANCIES AT MEAD PUBLIC LIBRARY

**3. RECONVENE IN OPEN SESSION**

- 3.1 Zylman **moved** to reconvene in open session. Nelson **seconded** the motion. The motion **passed** with the roll call vote being unanimous.

**4. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

- 4.1 REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS). Nelson **moved** to recommend to the full Board of Trustees to accept payment of current expenditures, including payroll, recurring expenditures, and special revenues including grants, gifts and donations. Zylman **seconded** the motion. The motion **carried**.
- 4.2 RECEIVE 2017 BUDGET STATUS REPORT TO DATE. Programming budget is coming close to the end, however all expenses pending are within budget.
- 4.3 DISCUSSION 850 2<sup>ND</sup> QUARTER PERFORMANCE
- 4.4 DISCUSS AND POSSIBLE ACTION ON EMPLOYEE MEMBERSHIP FEE'S FUNDING. HR Committee to explore this policy to enhance interest in professional development.
- 4.5 DISCUSS AND POSSIBLE ACTION ON EMERGENCY GENERATOR COST. Final quote came back at \$48,637.00 for the generator, with work having already begun.

DeAmico reported that the reserves are to cover the cost of this, with an additional \$9,870 in escrow that will be going back into reserves to be utilized.

- 4.6 DISCUSSION AND POSSIBLE ACTION MPL FOUNDATION – OPERATING FUNDS – OPTIONS TO REPLENISH FUNDS. Erickson reported the idea of utilizing the Friends and the Trustees funding for programming next year in order to allow the Foundation’s operating funds to replenish. Further information to come as the concept is formulated.
- 4.7 DISCUSS POSSIBLE FUTURE FINANCE COMMITTEE ISSUES/AGENDA ITEMS.  
None at this time
- 4.8 CONFIRM COMMITTEE REPORT TO MEAD PUBLIC LIBRARY BOARD OF TRUSTEES

## 5. UPCOMING MEETINGS

- 5.1 Mead Public Library Finance Committee next meeting September 28, 2017 @ 2:45 pm

## 6. ADJOURN

- 6.1 MOTION TO ADJOURN Quinn **moved** to adjourn the meeting, Nelson **seconded**. The motion **passed**.

Being no further business the meeting adjourned at 3:45 pm.

Generated by Sydney Mehn on Friday August 25, 2017

Mead Public Library Accounts Payable Expense				
Accounts Payables - EOM August - September 22, 2017				
Vendor	Name	Invoice	Check #	Invoice Amt
900201	AMAZON.COM	258972812393	329699	\$305.13
900201	AMAZON.COM	114-4334480-7597020	329699	\$14.81
900201	AMAZON.COM	111-7418554-4367401	329699	\$101.22
900201	AMAZON.COM	112-1615000-7569840	329699	\$149.99
900201	AMAZON.COM	900201	329699	\$58.86
900201	AMAZON.COM	112-1876811-8043421	329699	\$4.88
900201	AMAZON.COM	004372572447	329699	\$35.18
900201	AMAZON.COM	112-4876422-6717044	329699	\$165.93
900201	AMAZON.COM	113-9360210-4456260	329699	\$147.72
900201	AMAZON.COM	114-5312351-6349043	329699	\$296.78
900201	AMAZON.COM	114-0345091-07922254	329699	\$52.24
900201	AMAZON.COM	113-362571-0381045	329699	\$48.18
900201	AMAZON.COM	114-1406429-0465802	329699	\$105.84
900201	AMAZON.COM	112-1905923-8974610	329699	\$608.62
900201	AMAZON.COM	112-7393852-7743433	329699	\$197.47
4559	ARCINIEGA, KARINA	193849	329700	\$34.99
2716	BAKER & TAYLOR, LLC	2033066965	329701	\$1,191.95
2716	BAKER & TAYLOR, LLC	3021742168	329701	\$121.45
2716	BAKER & TAYLOR, LLC	2033066988	329701	\$2,210.92
2716	BAKER & TAYLOR, LLC	2033082416	329701	\$59.07
2716	BAKER & TAYLOR, LLC	5014661669	329701	\$16.77
2716	BAKER & TAYLOR, LLC	3021752837	329701	\$63.43
2716	BAKER & TAYLOR, LLC	5014663237	329701	\$5.03
2716	BAKER & TAYLOR, LLC	2033086773	329701	\$2,244.96
2716	BAKER & TAYLOR, LLC	5014668653	329701	\$240.44
2716	BAKER & TAYLOR, LLC	3021764358	329701	\$41.38
2716	BAKER & TAYLOR, LLC	2716	329701	\$15.10
4514	BAUER, DEBORAH	SOLAR ECLIPSE	329702	\$43.49
6400	C.A. FLIPSE SONS CO.	16894	329703	\$51.20
4589	COOPMAN, DANA J.	253083	329704	\$19.41
900189	COUNCIL OF STATE GOV	89094	329705	\$58.50
900081	DEMCO, INC.	6183593	329706	\$88.95
900081	DEMCO, INC.	6190402	329706	\$82.55
239	ELDER, KARL	9/13/2017	329707	\$150.00
4557	ELM USA, INC.	4568 AAA	329708	\$923.56
6761	GT GRAPHICS LLC	21314	329709	\$205.50
4584	J.D. POWER	000637854	329710	\$115.00
900359	KIM DALHAIMER	067791	329711	\$60.00
318	KRISS PREMIUM PROD	152194	329712	\$477.74
2715	LAKEVIEW COMMUNITY	34278000506867	329713	\$10.00
12374	MBM	IN21847	329714	\$691.94
900181	MENARDS	36411	329715	\$10.08
231	MIDWEST TAPE	95281426	329716	\$225.87
231	MIDWEST TAPE	95283506	329716	\$92.95
231	MIDWEST TAPE	95300979	329716	\$112.45
231	MIDWEST TAPE	95306111	329716	\$154.49
231	MIDWEST TAPE	95291647	329716	\$549.15
231	MIDWEST TAPE	95298643	329716	\$447.35

Mead Public Library Accounts Payable Expense				
Accounts Payables - EOM August - September 22, 2017				
Vendor	Name	Invoice	Check #	Invoice Amt
231	MIDWEST TAPE	95259043REV	329716	\$36.50
231	MIDWEST TAPE	95311972	329716	\$272.44
231	MIDWEST TAPE	95314370	329716	\$432.68
231	MIDWEST TAPE	95328118	329716	\$427.21
231	MIDWEST TAPE	95333317	329716	\$183.71
4588	NOE, DAVID F.	252945	329717	\$31.95
900038	OTIS ELEVATOR CO	CM65334P917	329718	\$735.60
900304	PITNEY BOWES PURCHAS	PBP 30097430	329719	\$520.99
900141	SALEM PRESS PRODUCT	926006	329720	\$233.05
4567	SCHMITT, ALICE E.	216396	329721	\$31.00
4587	SCHROEDER, ANNALIESE	260365	329722	\$21.00
900107	SHOWCASES	301226	329724	\$660.96
2364	SHRED-IT USA, LLC	8122933774	329725	\$80.07
491	STAPLES ADVANTAGE	8045591422	329726	\$320.28
491	STAPLES ADVANTAGE	8045933909	329726	\$243.98
4586	STEIGER, BETTY W.	256989	329727	\$58.85
21462	UNIVERSITY OF WISCON	EXT0242924	329728	\$5.14
900103	WAL-MART COMMUNITY	3639/9657/1801	329729	\$247.77
900044	WISCONSIN PUBLIC SER	7/20/17 - 8/1/17	329730	\$272.28
3200	CDWG	JVN6046	329787	497.35
4592	CFRA	INV103058	329835	\$408.00
4404	CHARTER COMMUNICATIO	0206811082317	329836	\$282.99
900164	JOHNSON CONTROLS INC	1-53328736818	329847	\$1,725.00
3197	LANDGRAF, DIONNE	9/16/2017 PROGRAM	329848	\$50.00
4602	LOEWEN, ALISON	7004 06643 02 021 21	329850	\$14.81
900006	MILICIA, JOSEPH	9/12/2017 PROGRAM	329852	\$100.00
900038	OTIS ELEVATOR CO	CM05518917	329855	\$8,599.44
491	STAPLES ADVANTAGE	8046038442	329857	\$248.32
1710	WELLS FARGO FINANCIA	50041943315	329859	\$726.19
900104	ALLIANT ENERGY	7/26/17- 8/28/17 MPI	329949	\$9,676.41
1767	ARNST ZIPPER STUDIO	10/7/2017 PROGRAM	329950	\$80.00
1418	ART IN A SUITCASE	10/18/2017 PROGRAM	329951	\$185.00
2716	BAKER & TAYLOR, LLC	2033114218	329952	\$901.79
2716	BAKER & TAYLOR, LLC	3021786555	329952	\$43.20
2716	BAKER & TAYLOR, LLC	5014683857	329952	\$146.72
2716	BAKER & TAYLOR, LLC	2033129567	329952	\$717.99
2716	BAKER & TAYLOR, LLC	3021786556	329952	\$31.32
2716	BAKER & TAYLOR, LLC	2033098230	329952	\$1,573.10
2716	BAKER & TAYLOR, LLC	2033103033	329952	\$1,603.95
2716	BAKER & TAYLOR, LLC	2033114162	329952	\$203.45
2716	BAKER & TAYLOR, LLC	2033129565	329952	\$4,392.23
2735	BRIDGEALL LIBRARIES	SIN003024	329953	\$6,250.00
6400	C.A. FLIPSE SONS CO.	16911	329954	\$30.25
3836	CEDAR GROVE LIBRARY	34275000623767	329955	\$32.00
4568	COEN, ALISE	10/3/2017 PROGRAM	329956	\$200.00
4572	DOLL, JON W.	9/30/17	329957	\$150.00
1572	DYNAMIC, INC.	7222	329958	\$6,500.00
239	ELDER, KARL	10/11/2017 PROGRAM	329959	\$150.00

Mead Public Library Accounts Payable Expense				
Accounts Payables - EOM August - September 22, 2017				
Vendor	Name	Invoice	Check #	Invoice Amt
1341	EMBURY, LTD.	125746	329960	\$6,107.28
1341	EMBURY, LTD.	125748	329960	\$1,654.40
1341	EMBURY, LTD.	125747	329960	\$3,251.28
4605	ENSLow PUBLISHING	ENL4004611	329961	\$195.54
3403	FIELDS, SAMUEL S.	157853 8/25/2017	329962	\$14.05
4571	HARRISON, ROBERT A.	9/30/17 PROGRAM	329963	\$150.00
1251	HENKE, ANGELIKA	10/11/2017 PROGRAM	329964	\$250.00
900045	KALLAS, DIANE	9/7/17 MONARCH MTG	329965	\$49.76
12691	MARSHALL SIGN LLC	38496	329966	\$105.00
231	MIDWEST TAPE	95370340	329967	\$553.66
231	MIDWEST TAPE	95351445	329967	\$5,000.00
231	MIDWEST TAPE	95343260	329967	\$941.29
231	MIDWEST TAPE	95346556	329967	\$52.53
231	MIDWEST TAPE	95354236	329967	\$249.11
231	MIDWEST TAPE	95351838	329967	\$112.94
231	MIDWEST TAPE	95337389	329967	\$160.18
231	MIDWEST TAPE	95334621	329967	\$133.36
231	MIDWEST TAPE	95378436	329967	\$101.56
4139	MONARCH LIBRARY SYS	413918	329968	\$8.50
900127	SCHOLASTIC LIBRARY	15591298	329970	\$25.35
900127	SCHOLASTIC LIBRARY	15592630	329970	\$126.75
4190	SEWING MACHINE SHOP	10/28/17 PROGRAM	329971	\$50.00
491	STAPLES ADVANTAGE	8046167464	329973	\$99.06
900301	STATE BAR OF WISCONS	5029818	329974	\$73.40
900237	STEEN MACEK PAPER CO	801505	329975	\$60.76
4570	STROBEL, LEAH	10/24/2017	329976	\$200.00
1987	VALERIE MURRENUS PILMAIER	10/10/2017 PROGRAM	329977	\$200.00
2997	VIHOS, LISA B.	9/30/17 PROGRAM	329978	\$250.00
2654	W.J. NIEDERKORN LIB	34274000844952	329979	\$10.99
22686	WOLFS CYCLING AND FI	9-12-17 GC	329980	\$25.00
3200	CDWG	JVN6046	329787	497.35
		<b>Total Accounts Payables</b>		<b>84,152.59</b>



Description
Material purchase
Material purchase
Material purchase
Material purchase
Material purchase
Patron refund of lost or damaged item
Elevator contract renewal
Postage and shipping expense
Material purchase
Patron refund of lost or damaged item
Patron refund of lost or damaged item
Technical supplies expense
Janitorial expense
Office supplies
Office supplies
Patron refund of lost or damaged item
Material purchase
Program expense
Gas utility expense
IT Supplies expense
Material purchase
Internet service expense
HVAC Service contract (controls only)
Program expense
Program expense
Program expense
Elevator contract renewal
Office supplies
Copy/Printer Expense
Electric Expense
Program expense
Program expense
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Program expense
Refund of lost or damage item
Program expense
Program expense
Patron Survey Expense - Pd with 850 MPL Funds
Program expense

Description
Library Furniture - Paid for by MPL Foundation
Library Furniture - Paid for by MPL Foundation
Library Furniture - Paid for by MPL Foundation
Materials Purchase
Patron refund of lost or damaged item
Program expense
Program expense
Travel Expense - Monarch Library Circulation Meeting
Building maintenance expense
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Materials Purchase
Advertising expense
Materials Purchase
Materials Purchase
Program expense
Office supplies
Materials Purchase
Office supplies
Program expense
Program expense
Program expense
Patron refund of lost or damaged item
Program expense - Summer Reading Club
IT expense





MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT - Administrative Services 25551100

September 201

Account Balances as of:

March 11, 2022

9:07 AM

ACCT	DESCRIPTION	Y APPROP	APPROP 17	SPENT 17	BALANCE 17	% SPENT
510110	FULL TIME SALARIES - REG		260,506.19	179,423.86	81,082.33	68.88
	<b>SUB TOTAL</b>		<b>260,506.19</b>	<b>179,423.86</b>	<b>81,082.33</b>	<b>68.88</b>
510310	FICA		15,736.00	10,863.10	4,872.90	69.03
510311	MEDICARE		3,680.00	2,540.66	1,139.34	69.04
510320	WI RETIREMENT FUND		16,751.00	11,734.80	5,016.20	70.05
510340	HEALTH INSURANCE	0.00	40,332.00	19,701.45	20,630.55	48.85
510341	RETIREE HEALTH INS		3,408.00	9,535.51	-6,127.51	279.80
510350	DENTAL INSURANCE		4,397.00	3,487.27	909.73	79.31
510351	UNFUNDED PENSION LIABILITY		29,650.00	19,766.64	9,883.36	66.67
510360	LIFE INSURANCE		392.00	212.18	179.82	54.13
510400	WORKERS COMP		118.00	78.72	39.28	66.71
510410	UNEMPLOYMENT		2,000.00	0.00	2,000.00	0.00
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>116,464.00</b>	<b>77,920.33</b>	<b>38,543.67</b>	<b>66.91</b>
521100	BANKING FEES		1,200.00	802.16	397.84	66.85
521110	FINANCIAL SERVICE FEES	0.00	2,450.00	1,796.00	654.00	73.31
521400	ADVERTISING & MARKETING	0.00	9,400.00	8,997.92	402.08	95.72
521900	CONTRACTED SERVICES		20,200.00	13,784.33	6,415.67	68.24
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>33,250.00</b>	<b>25,380.41</b>	<b>7,869.59</b>	<b>76.33</b>
525155	PROFESSIONAL DEVELOPMENT		4,520.00	4,461.61	58.39	98.71
527100	STAFF PARKING - CAR ALLOWANCE		11,000.00	10,256.84	743.16	93.24
527110	TRAVEL	0.00	2,000.00	1,801.65	198.35	90.08
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>17,520.00</b>	<b>16,520.10</b>	<b>999.90</b>	<b>94.29</b>
530100	OFFICE SUPPLIES	0.00	9,500.00	6,691.25	2,808.75	70.43
530130	POSTAGE & DELIVERY	0.00	4,500.00	3,836.62	663.38	85.26
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>14,000.00</b>	<b>10,527.87</b>	<b>3,472.13</b>	<b>75.20</b>
538001	DONATION PURCHASES	1,020.99	5,000.00	2,683.68	1,295.33	74.09
538001-10094	DONATION PURCHASES		0.00		0.00	
538001-10096	DONATION PURCHASES	0.00	0.00		0.00	
538001-10097	DONATION PURCHASES	0.00	0.00		0.00	
538001-10099	DONATION PURCHASES	0.00	0.00		0.00	
539999	MISC EXP (LATE FEES)	0.00	100.00		100.00	0.00
	<b>SUB TOTAL</b>	<b>1,020.99</b>	<b>5,100.00</b>	<b>2,683.68</b>	<b>1,395.33</b>	<b>72.64</b>
540215	GEN PUB OFFICIAL	0.00	3,116.00	0.00	3,116.00	0.00
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>3,116.00</b>	<b>0.00</b>	<b>3,116.00</b>	<b>0.00</b>
590255	PARKING ASSESSMENT	0.00	3,000.00	1,782.30	1,217.70	59.41
	<b>SUB TOTAL</b>	<b>201 0.00</b>	<b>3,000.00</b>	<b>1,782.30</b>	<b>1,217.70</b>	
<b>810101</b>	<b>FUND EQUITY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>810111</b>	<b>SALARY &amp; FRINGE TRUST RESERV</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>ADMINISTRATIVE COST CENTER TOTAL</b>		<b>1,020.99</b>	<b>452,956.19</b>	<b>314,238.55</b>	<b>137,696.65</b>	<b>69.60</b>

**MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT - Public Services 25551110**

*Account Balances as of: March 11, 2022*

ACCT	DESCRIPTION	Y APPROP	APPROP 17	SPENT 17	BALANCE 17	% SPENT
510110	FULL TIME SALARIES - REG		726,347.81	521,322.55	205,025.26	71.77
	<b>SUB TOTAL</b>		<b>726,347.81</b>	<b>521,322.55</b>	<b>205,025.26</b>	<b>71.77</b>
510310	FICA	0.00	44,849.00	31,175.75	13,673.25	69.51
510311	MEDICARE		10,489.00	7,291.05	3,197.95	69.51
510320	WI RETIREMENT FUND	0.00	45,053.00	32,843.47	12,209.53	72.90
510340	HEALTH INSURANCE		132,303.00	86,825.43	45,477.57	65.63
510350	DENTAL INSURANCE		9,399.00	6,699.77	2,699.23	71.28
510360	LIFE INSURANCE		1,017.00	792.79	224.21	77.95
510400	WORKERS COMP	0.00	313.00	208.72	104.28	66.68
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>243,423.00</b>	<b>165,836.98</b>	<b>77,586.02</b>	<b>68.13</b>
521800	PROGRAM SERVICES		10,000.00	9,349.56	650.44	93.50
521900	CONTRACTED SERVICES	0.00	37,300.00	20,802.85	16,497.15	55.77
525155	PROFESSIONAL DEVELOPMENT		9,000.00	5,476.40	3,523.60	60.85
530205	DISPLAYS		1,100.00		1,100.00	0.00
538001	DONATION PURCHASES	1,600.00	61,000.00	23,073.99	36,326.01	40.45
538001-10067	DONATION PURCHASES	0.00	0.00	173.23	-173.23	
538001-10097	DONATION PURCHASES		0.00	759.50	-759.50	
538001-10098	DONATION PURCHASES	0.00	639.06	552.60	86.46	86.47
538001-10099	DONATION PURCHASES		21,031.56	199.81	20,831.75	0.95
	<b>SUB TOTAL</b>	<b>1,600.00</b>	<b>140,070.62</b>	<b>60,387.94</b>	<b>78,082.68</b>	<b>43.11</b>
538002	MATERIALS - ALL CATAGORIES	9,862.43	364,234.00	283,167.71	71,203.86	80.45
538100	OTHER CONTENT	0.00	53,600.00	22,681.63	30,918.37	42.32
649200	EQUIPMENT REPLACEMENT	0.00	22,200.00	22,130.01	69.99	99.68
	<b>SUB TOTAL</b>	<b>9,862.43</b>	<b>440,034.00</b>	<b>327,979.35</b>	<b>102,192.22</b>	<b>74.54</b>
538000	TOTAL MATRL'S ACCTS	20 11,462.43	<b>580,104.62</b>	<b>388,367.29</b>	<b>180,274.90</b>	<b>66.95</b>
<b>PUBLIC SERVICE COST CENTER TOTAL</b>		<b>11,462.43</b>	<b>1,549,875.43</b>	<b>1,075,526.82</b>	<b>462,886.18</b>	<b>70.13</b>

**MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT - Support Services 25551150**

*Account Balances as of:*

*March 11, 2022*

ACCT	DESCRIPTION	Y APPROP	APPROP 17	SPENT 17	BALANCE 17	% SPENT
510110	FULL TIME SALARIES - REG		629,620.00	414,202.75	215,417.25	65.79
	<b>SUB TOTAL</b>		<b>629,620.00</b>	<b>414,202.75</b>	<b>215,417.25</b>	<b>65.79</b>
510310	FICA	0.00	39,311.00	24,893.55	14,417.45	63.32
510311	MEDICARE		13,980.00	5,821.62	8,158.38	41.64
510320	WI RETIREMENT FUND	0.00	32,660.00	23,123.87	9,536.13	70.80
510340	HEALTH INSURANCE		97,822.00	61,776.06	36,045.94	63.15
510350	DENTAL INSURANCE		6,243.00	4,760.18	1,482.82	76.25
510360	LIFE INSURANCE		653.00	498.40	154.60	76.32
510400	WORKERS COMP		291.00	194.00	97.00	66.67
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>190,960.00</b>	<b>121,067.68</b>	<b>69,892.32</b>	<b>63.40</b>
	SECURITY SERVICES (FIRE ALARM-					
521700	SECURITY GUARDS)	0.00	26,000.00	12,628.00	13,372.00	48.57
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>26,000.00</b>	<b>12,628.00</b>	<b>13,372.00</b>	<b>48.57</b>
521900	CONTRACTED SERVICES	0.00	16,163.00	17,970.74	-1,807.74	111.18
523122	SOFTWARE MAINTENANCE	0.00	30,000.00	16,362.68	13,637.32	54.54
524110	BUILDING EXTERIOR MAINT	50,628.85	29,840.00	22,659.47	-43,448.32	245.60
524124	HVAC MAINT & BOILER INS	0.00	3,000.00	1,128.77	1,871.23	37.63
524126	ELEVATOR MAINTENANCE	0.00	500.00	200.00	300.00	40.00
	<b>SUB TOTAL</b>	<b>50,628.85</b>	<b>79,503.00</b>	<b>58,321.66</b>	<b>-29,447.51</b>	<b>137.04</b>
525100	ELECTRICITY	0.00	93,800.00	54,761.14	39,038.86	58.38
525105	WATER	0.00	1,350.00	852.95	497.05	63.18
525110	SEWER	0.00	1,350.00	851.41	498.59	63.07
525120	TELEPHONE	0.00	4,000.00	1,408.76	2,591.24	35.22
525140	GAS - UTILITY	0.00	31,000.00	16,761.97	14,238.03	54.07
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>131,500.00</b>	<b>74,636.23</b>	<b>56,863.77</b>	<b>56.76</b>
530200	PROG SUPP (CAT & CIRC SUPPLIES)	0.00	20,000.00	17,247.83	2,752.17	86.24
530210	OPERATING SUPPLIES	0.00	1,100.00	575.78	524.22	52.34
530222	JANITORIAL SUPPLIES		5,000.00	3,755.98	1,244.02	75.12
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>26,100.00</b>	<b>21,579.59</b>	<b>4,520.41</b>	<b>82.68</b>
530255	TOOLS & SMALL EQUIPMENT	0.00	150.00		150.00	0.00
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>150.00</b>	<b>0.00</b>	<b>150.00</b>	<b>0.00</b>
540200	INSURANCE (FIRE)	0.00	5,000.00	6,953.10	-1,953.10	139.06
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>5,000.00</b>	<b>6,953.10</b>	<b>-1,953.10</b>	<b>139.06</b>
642200	IT EQUIPMENT	3,302.17	19,500.00	10,315.93	5,881.90	69.84
	<b>SUB TOTAL</b>	<b>3,302.17</b>	<b>19,500.00</b>	<b>10,315.93</b>	<b>5,881.90</b>	<b>69.84</b>
	<b>SUPPORT SERVICES COST CENTER TOTAL</b>	<b>53,931.02</b>	<b>1,108,333.00</b>	<b>719,704.94</b>	<b>334,697.04</b>	<b>64.94</b>
	<b>LIBRARY TOTAL</b>	<b>66,414.44</b>	<b>3,111,164.62</b>	<b>2,109,470.31</b>	<b>935,279.87</b>	<b>67.80</b>

MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT Version7

GENERAL OPERATIONS 255 FUND

Summary of Expenditures and Revenues

Account Balances as of: March 11, 2022

APPROPRIATIONS AND EXPENDITURES BY COST CENTER

CC	DESCRIPTION	ENCMB 15	APPROP 17	SPENT 17	BALANCE 17	% SPENT
25551100	ADMINISTRATION	1,020.99	452,956.19	314,238.55	137,696.65	69.60
25551110	PUBLIC SERVICES	11,462.43	1,549,875.43	1,075,526.82	462,886.18	70.13
25551150	SUPPORT SERVICES	53,931.02	1,108,333.00	719,704.94	334,697.04	64.94
	FUND EQUITY INCREASE					
	<b>Total All Cost Centers</b>	<b>66,414.44</b>	<b>3,111,164.62</b>	<b>2,109,470.31</b>	<b>935,279.87</b>	<b>67.80</b>

REVENUES APPROPRIATIONS AND RECEIPTS

ACCT	DESCRIPTION	APPROP 17	RECEIVED 15	BALANCE 17	% REC
411100	REAL ESTATE TAXES	2,305,741.00	2,305,741.00	0.00	100.00
431216-10083	FEDERAL GRANT	0.00	0.00	0.00	
431709	ESLS SHEBOYGAN COUNTY	540,666.00	540,666.21	0.21	100.00
431710	ESLS OZAUKEE COUNTY	11,181.00	11,181.00	0.00	100.00
431711	ESLS BACK UP REF	53,114.00	100,000.00	46,886.00	188.27
431712	ADJ COUNTY RMBRSMNT	37,452.00	37,479.02	27.02	100.07
431722	ESLS LSTA GRANT	0.00		0.00	
434211	STATE GRANT	0.00	552.60	552.60	
447606	PHOTOCOPIES	10,000.00	4,759.28	-5,240.72	47.59
447626	DISCARDED BOOK SALES			0.00	
447636	LATE BOOK CHARGES	50,000.00	22,468.13	-27,531.87	44.94
447641	LOST BOOKS	5,000.00	3,848.92	-1,151.08	76.98
447699	MISCELLANEOUS	0.00		0.00	
449901	VENDING COMMISSIONS	500.00	959.19	459.19	191.84
467101	CONTRIBUTIONS	66,000.00	25,103.81	-40,896.19	38.04
469101	SALE OF EQUIPMENT	0.00		0.00	
469501	CASH OVER/SHORT	0.00	0.00	0.00	100.00
468116	E-RATE DISCOUNT	0.00		0.00	
469950	PRIOR YEAR ADJUST	0.00		0.00	
46999	OTHER MISCELLANEOUS REVENUE	0.00		0.00	100.00
492101	INTER TRANSFER-GENERAL FUND	0.00		0.00	
810101	FUND EQUITY	0.00		0.00	
	<b>Total Revenues</b>	<b>3,079,654.00</b>	<b>3,052,759.16</b>	<b>-26,894.84</b>	<b>99.13</b>

**MEAD PUBLIC LIBRARY BALANCE OF 2017 COMBINED ACCOUNTS**

*Account Balances as of:*

*March 11, 2022*

	<b>DESCRIPTION</b>		<b>APPROP 17</b>	<b>SPENT 17</b>	<b>BALANCE 17</b>	<b>% SPENT</b>
510110	FULL TIME SALARIES - REG		1,616,474.00	1,114,949.16	501,524.84	68.97
510310	FICA		99,896.00	66,932.40	32,963.60	67.00
510311	MEDICARE		28,149.00	15,653.33	12,495.67	55.61
510320	WI RETIREMENT FUND		94,464.00	67,702.14	26,761.86	71.67
510340	HEALTH INSURANCE		270,457.00	168,302.94	102,154.06	62.23
510341	RETIREE HEALTH INS		3,408.00	9,535.51	-6,127.51	279.80
510350	DENTAL INSURANCE		20,039.00	14,947.22	5,091.78	74.59
510351	UNFUNDED PENSION LIABILITY		29,650.00	19,766.64	9,883.36	66.67
510360	LIFE INSURANCE		2,062.00	1,503.37	558.63	72.91
510400	WORKERS COMP		722.00	481.44	240.56	66.68
510410	UNEMPLOYMENT		2,000.00	0.00	2,000.00	0.00
521100	BANKING FEES		1,200.00	802.16	397.84	66.85
521110	FINANCIAL SERVICES FEES		2,450.00	1,796.00	654.00	73.31
521400	ADVERTISING & MARKETING		9,400.00	8,997.92	402.08	95.72
521700	SECURITY SERVICES		26,000.00	12,628.00	13,372.00	48.57
521800	PROGRAM SERVICES		10,000.00	9,349.56	650.44	93.50
521900	CONTRACTED SERVICES		73,663.00	52,557.92	21,105.08	71.35
523122	SOFTWARE MAINTENANCE		30,000.00	16,362.68	13,637.32	54.54
524110	BUILDING EXT MAINT		29,840.00	22,659.47	7,180.53	75.94
524124	HVAC MAINT + BOILER INS		3,000.00	1,128.77	1,871.23	37.63
524126	ELEVATOR MAINTENANCE		500.00	200.00	300.00	40.00
525100	ELECTRICITY		93,800.00	54,761.14	39,038.86	58.38
525105	WATER		1,350.00	852.95	497.05	63.18
525110	SEWER		1,350.00	851.41	498.59	63.07
525120	TELEPHONE		4,000.00	1,408.76	2,591.24	35.22
525140	GAS - UTILITY		31,000.00	16,761.97	14,238.03	54.07
525155	PROFESSIONAL DEVELOPMENT		13,520.00	9,938.01	3,581.99	73.51
527100	STAFF PARKING - CAR ALLOWANCE		11,000.00	10,256.84	743.16	93.24
527110	TRAVEL		2,000.00	1,801.65	198.35	90.08
530100	OFFICE SUPPLIES	0.00	9,500.00	6,691.25	2,808.75	70.43
530130	POSTAGE AND DELIVERY		4,500.00	3,836.62	663.38	85.26
530200	PROG SUPP (CAT & CIRC SUPPLIES)		20,000.00	17,247.83	2,752.17	86.24
530205	DISPLAYS		1,100.00	0.00	1,100.00	0.00
530210	OPPERATING SUPPLIES		1,100.00	575.78	524.22	52.34
530222	JANITORIAL SUPPLIES/SERVICES		5,000.00	3,755.98	1,244.02	75.12
530255	TOOLS & SMALL EQUIPMENT		150.00	0.00	150.00	0.00
538001	DONATION PURCHASES		87,670.62	27,442.81	1,295.33	31.30
538002	ADULT PRINT		364,234.00	283,167.71	71,203.86	77.74
538100	OTHER CONTENT		53,600.00	22,681.63	30,918.37	42.32
539999	MISC EXP (LATE FEES)		100.00	0.00	100.00	0.00
540200	INSURANCE (FIRE)		5,000.00	6,953.10	-1,953.10	139.06
540215	GEN PUB OFFICIAL		3,116.00	0.00	3,116.00	0.00
590255	PARKING (SPECIAL) ASSESSMENT		3,000.00	1,782.30	1,217.70	59.41
642200	IT EQUIPMENT		19,500.00	10,315.93	9,184.07	52.90
649200	EQUIPMENT REPLACEMENT		22,200.00	22,130.01	69.99	99.68
949999	FUND EQUITY INCREASE		0.00	0.00	0.00	
810101	FUND EQUITY	0.00	0.00	0.00	0.00	
810111	SALARY & FRINGE TRUST RESERVE	0.00	0.00	0.00	0.00	
	<b>TOTAL MEAD PUBLIC LIBRARY EX</b>	<b>66,414.44</b>	<b>3,111,164.62</b>	<b>2,109,470.31</b>	<b>935,279.87</b>	<b>67.80</b>