

*****ATTACHMENTS*****

Minutes
Mead Public Library
Finance Committee Meeting
Thursday, May 25, 2017
2:45 p.m.

The meeting of the Mead Public Library (MPL) Finance Committee was held on Thursday, May 25, 2017 in The Loft meeting room. Present Committee Members: MPL Board Treasurer Dirk Zylman, presiding, Board President Maeve Quinn, Dolcye Johnson, and Henry Nelson. Staff members present: Director Garrett Erickson, Business Manager Debbie DeAmico, and Administrative Assistant Sydney Mehn. Absent: None

1. OPENING OF MEETING

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM: Zylman called the meeting to order at 2:45 pm. Zylman determined there was a quorum present.

1.2 APPROVAL OF MINUTES. Approval of the Finance Committee minutes for Thursday, April 27, 2017 meeting. Quinn moved to approve the Finance Committee minutes for the April 27, 2017 meeting, Nelson **seconded**, Johnson **abstained**. The motion **passed**.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

2.1 REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS). Nelson **moved** to recommend to the full Board of Trustees to accept payment of current expenditures, including payroll, recurring expenditures, and special revenues including grants, gifts and donations. Johnson **seconded** the motion. The motion **carried**.

2.2 RECEIVE UPDATE ON 2017 1ST QUARTER MPL FUNDS

Zylman expressed concerns over underperforming funds. Nelson suggested a transfer of funds to an S&P 500. Inquiries to be made to determine if we can make that change.

2.3 RECEIVE 2017 BUDGET STATUS REPORT TO DATE.

The budget was reviewed by the committee and the percentages of income received and expenses are where they should be at this point of time, with the exception of the Retiree Health Insurance budget, which DeAmico explained will be compensated from the frozen sick leave reserve funds. Discussion followed regarding adequate staff coverage due to retirements and PTO being taken for retirees. The plan moving forward is to have enough staff to eventually increase hours to be up to the quota for a resource library.

2.4 DISCUSSION ON THE 2018 BUDGET PROCESS.

2018 Budget process is going smoothly, with little change compared to 2017's budget. Zylman questioned what the Finance Board's role will be in the 2018 budget, further discussion to be had in future meetings.

2.5 DISCUSS POSSIBLE FUTURE FINANCE COMMITTEE ISSUES/AGENDA ITEMS.

Discussion to be led regarding the role the Finance Board will play in the 2018 budget other than approval. Consideration of capital improvement projects for the future. 2018 budget review and possible approval by June or July.

2.6 CONFIRM COMMITTEE REPORT TO MEAD PUBLIC LIBRARY BOARD OF TRUSTEES

3. UPCOMING MEETINGS

3.1 Mead Public Library Finance Committee next meeting June 22, 2017 @ 2:45 pm

4. ADJOURN

4.1 MOTION TO ADJOURN: Nelson **moved** to adjourn the May 25, 2017 Finance Committee meeting, Quinn **seconded**. Zylman concluded the Finance Committee meeting at 3:32 p.m.

MPL Visa Credit Card Purchases
 June 6, 2017 - July 5, 2017

Account #	Amount	Description
25551150-530222	\$ 220.50	Janitorial supplies
25551150-530210	\$ 159.95	Technical services supply
25551110-538001	\$ 66.08	Library summer program expense - paid for by donation
25551110-525155	\$ 148.00	Melissa Prentice ALA Convention expense
25551110-521800	\$ 10.54	Summer reading program expense
25551110-538002	\$ 142.56	Materials purchase
Total Charges for billing period	\$ 747.63	

Mead Public Library - July 2017 Accounts payables				
Vendor	Name	Invoice	Check #	Invoice Amt
900104	ALLIANT ENERGY	5/26/17 - 6/28/17	328953	\$8,991.39
900009	AT&T	920Z83020006-6-25-17	328954	\$136.71
1293	AURORA EMPLOYEE ASST	IN16396	328955	\$67.50
2716	BAKER & TAYLOR, LLC	2032982858	328956	\$3,250.48
2716	BAKER & TAYLOR, LLC	LS17060040	328956	\$14,775.60
2716	BAKER & TAYLOR, LLC	3021677157	328956	\$143.77
2716	BAKER & TAYLOR, LLC	3021687126	328956	\$84.89
4514	BAUER, DEBORAH	6-23-17-6-27-17 ALA	328957	\$353.06
6400	C.A. FLIPSE SONS CO.	77030	328958	\$208.76
2930	CAMERA CORNER INC	0482561a-in	328881	\$8,169.50
3200	CDWG	JBW2698	328959	\$872.01
4404	CHARTER COMMUNICATIO	7-1-17 - 7-31-17	328960	\$282.99
2066	ERICKSON, GARRETT	6/23/17-6/26/17 ALA	328961	\$275.64
4515	FINKE, ANNELIESE	735492	328962	\$15.93
4515	FINKE, ANNELIESE	6/24/17-6/27/17 ALA	328962	\$296.14
900045	KALLAS, DIANE	7-6-17 MEQUON	328964	\$48.15
4258	MARQUEZ, JOY	34275000609949	328965	\$14.00
231	MIDWEST TAPE	95186286	328966	\$142.09
231	MIDWEST TAPE	95176610	328966	\$89.96
231	MIDWEST TAPE	95191129	328966	\$388.36
231	MIDWEST TAPE	95193330	328966	\$217.96
231	MIDWEST TAPE	95203512	328966	\$420.18
2248	PLATINUM TECHNOLOGIE	1997	328967	\$138.00
900118	SHEBOYGAN WATER UTIL	3/30/17 - 6/30/17	328968	\$16.20
900237	STEEN MACEK PAPER CO	797900 & 797657	328969	\$37.02
1176	USS LIBERTY MEMORIAL	34273001511370	328971	\$6.95
1710	WELLS FARGO FINANCIA	5004050263	328972	\$726.19
4475	WENDLANDT, LEAH M.	0000261801	328973	\$34.95
4262	WEST BEND COMMUNITY	33357000603709	328974	\$25.00
900201	AMAZON.COM	030903440156	329211	\$112.23
900201	AMAZON.COM	111-7121915-5263433	329211	\$48.93
900201	AMAZON.COM	113-5829063-0437843	329211	\$164.35
900201	AMAZON.COM	112-7144455-8085044	329211	\$56.62
900201	AMAZON.COM	112-4464094-2733865	329211	\$107.05
900201	AMAZON.COM	290096352231	329211	\$83.00
900201	AMAZON.COM	112-6764159-1841869	329211	\$50.00
2716	BAKER & TAYLOR, LLC	2032998653	329212	\$3,038.19
2716	BAKER & TAYLOR, LLC	2032989612	329212	\$1,252.65
2716	BAKER & TAYLOR, LLC	5014637847	329212	\$333.08
2716	BAKER & TAYLOR, LLC	501423654	329212	\$313.45
2716	BAKER & TAYLOR, LLC	2033004669	329212	\$453.66
2716	BAKER & TAYLOR, LLC	3021697983	329212	\$30.84
2716	BAKER & TAYLOR, LLC	3021708940	329212	\$37.60
2716	BAKER & TAYLOR, LLC	3021708936	329212	\$227.18
2716	BAKER & TAYLOR, LLC	3021697981	329212	\$91.93

Mead Public Library - July 2017 Accounts payables				
Vendor	Name	Invoice	Check #	Invoice Amt
2716	BAKER & TAYLOR, LLC	3021720268	329212	\$118.77
2716	BAKER & TAYLOR, LLC	2033004692	329212	\$769.20
2716	BAKER & TAYLOR, LLC	2033025450	329212	\$2,737.19
3836	CEDAR GROVE LIBRARY	34275000609949	329213	\$14.00
4404	CHARTER COMMUNICATIO	0206811072317	329214	\$282.99
900189	COUNCIL OF STATE GOV	87949	329215	\$58.50
900081	DEMCO, INC.	6165134	329216	\$95.68
900230	EBSCO SUBSCRIPTION	1542697	329217	\$21.47
900230	EBSCO SUBSCRIPTION	37325	329217	\$87.16
4549	F. J. ROBERS LIBRARY	33403005922619	329218	\$14.95
873	GALE GROUP	60821998	329219	\$100.00
6761	GT GRAPHICS LLC	20981	329220	\$205.50
8932	HOME DEPOT CREDIT	1124360	329221	\$17.82
3250	ID CARDS UNLIMITED	2017107	329222	\$3,634.24
21770	KOHLER, VILLAGE OF	34277500203678	329223	\$24.00
318	KRISS PREMIUM PROD	151436	329224	\$801.07
2788	LUZ DE LUNA	LATE @ THE LIBRARY	329225	\$170.00
900224	MANUFACTURERS NEWS I	305291	329226	\$161.90
12691	MARSHALL SIGN LLC	38216	329227	\$39.00
900376	MARTENS TRILLING TRU	B811783 PLUS DISC	329228	\$3.14
900181	MENARDS	34865	329229	\$35.91
900181	MENARDS	35281	329229	\$1.98
231	MIDWEST TAPE	95243122	329230	\$375.56
231	MIDWEST TAPE	95205296	329230	\$32.88
231	MIDWEST TAPE	95201851	329230	\$9.99
231	MIDWEST TAPE	95219314	329230	\$59.26
231	MIDWEST TAPE	95225873	329230	\$729.67
231	MIDWEST TAPE	95224652	329230	\$330.38
231	MIDWEST TAPE	95252950	329230	\$671.36
4139	MONARCH LIBRARY SYS	413812	329231	\$68.20
2690	OOSTBURG PUBLIC LIB	34280000364784	329232	\$23.99
2621	OSCAR GRADY PUBLIC	34272000672233	329233	\$64.99
900132	PITNEY BOWES CREDIT	3303951394	329234	\$368.82
1585	PLYMOUTH PUBLIC LIB	39064001374058	329235	\$32.99
391	SAGE PUBLICATIONS	228056ki	329236	\$434.80
900141	SALEM PRESS PRODUCT	925404	329237	\$233.05
900127	SCHOLASTIC LIBRARY	15345682	329238	\$46.08
491	STAPLES ADVANTAGE	8045486514	329239	\$162.96
491	STAPLES ADVANTAGE	8045386596	329239	\$80.61
491	STAPLES ADVANTAGE	8045305127	329239	\$118.91
900301	STATE BAR OF WISCONS	5028590	329240	\$40.89
2762	TELEVEND SERVICES	8774	329241	\$169.85
3640	TIETZ'S PIGGLY WIGGL	002052131213	329242	\$125.00
1176	USS LIBERTY MEMORIAL	34273001511370 FEE	329243	\$5.00
2654	W.J. NIEDERKORN LIB	34274000864331	329245	\$23.49

Mead Public Library - July 2017 Accounts payables				
Vendor	Name	Invoice	Check #	Invoice Amt
900103	WAL-MART COMMUNITY	3463	329246	\$78.60
900103	WAL-MART COMMUNITY	7L14NCFTJBW	329246	\$28.36
900103	WAL-MART COMMUNITY	717200612891	329246	\$11.82
900103	WAL-MART COMMUNITY	717900598007	329246	\$7.88
4551	WARMUS, BETSY M.	259826	329247	\$17.99
900044	WISCONSIN PUBLIC SER	6-20-17 - 7-10-17	329248	\$363.61

Description
Material purchase
Material purchase
Material purchase
Refund of lost item
Internet expense
Material purchase
Technical support supplies
Material purchase
Material purchase
Refund of lost item
Material purchase
Newsletters
Building maintenance
Library card stock
Refund of lost item
Technical support supplies
Program expense-Makerspace
Material purchase
Signs for RFID window
Building maintenance
Building maintenance
Building maintenance
Material purchase
Material purchase
Material purchase
Material purchase
Material purchase
Material purchase
Material purchase
Material purchase
Telephone expense
Refund of lost item
Refund of lost item
Postae expense
Refund of lost item
Material purchase
Material purchase
Summer Reading Program
Office supplies
Office supplies
Office supplies
Material purchase
Material purchase
Summer Reading Program
Refund of lost item
Refund of lost item

Description
Program Expense
Program Expense
Program Expense
Program Expense
Refund of lost item
Gas utility expense

MPL Visa Credit Card Purchases
 June 26, 2017 - July 25, 2017

Account #	Amount	Description
25551100-525155	\$ 948.60	John L. Hotel cost for ALA Conference
25551100-527110	\$ 836.54	G. Erickson Parking/Hotel cost ALA Conference D. Bauer, M. Beinemann, K. Rohde & A. Finke Hotel cost for
25551110-525155	\$ 2,164.80	ALA Conference
25551150-524110	\$ 65.87	Building Maintenance expense
25551100-538001	\$ 68.52	Flowers for Deb Voss Retirement - Paid for by donations
25551150-523122	\$ 108.00	Software update for MPL Website
25551110-538001	\$ 90.00	Subway Gift Cards - Summer Reading Program - Paid for donation by Acuity
25551100-538001	\$ 120.68	Facebook Advertising paid for by Donation MPL Friends
25551100-530100	\$ 104.18	Volunteer Expense - Name Badges
25551110-538001	\$ 78.00	Fabric Order for Program - paid for by Donation
25551100-530100	\$ 10.00	cost.
25551150-530222	\$ 61.65	Janitorial supplies
25551150-530210	\$ 60.60	Technical Support Supplies
25551110-521900	\$ 73.00	Programming expense
Total Charges for billing period	\$ 4,790.44	

Mead Public Library - Accounts Payables				
June End of Month Payments				
Vendor	Name	Invoice	Check #	Invoice Amt
900201	AMAZON.COM	111-1998356-6912230	328836	\$67.25
900201	AMAZON.COM	6045 7817 0004 1964	328836	\$227.80
900201	AMAZON.COM	114-2296082-8848211	328836	\$42.35
900201	AMAZON.COM	112-0868338-3809008	328836	\$49.35
900201	AMAZON.COM	SH170615MP	328836	\$70.40
900201	AMAZON.COM	113-6379650-3513053	328836	\$100.21
900201	AMAZON.COM	FEES CHARGE	328836	\$25.00
2716	BAKER & TAYLOR, LLC	3021664659	328837	\$71.35
2716	BAKER & TAYLOR, LLC	2032959323	328837	\$561.74
2716	BAKER & TAYLOR, LLC	3021664655	328837	\$138.90
2716	BAKER & TAYLOR, LLC	2032938684	328837	\$55.99
2716	BAKER & TAYLOR, LLC	2032974584	328837	\$551.66
2716	BAKER & TAYLOR, LLC	5014608603	328837	\$72.55
2716	BAKER & TAYLOR, LLC	3021676468	328837	\$24.43
2716	BAKER & TAYLOR, LLC	2032959245	328837	\$2,029.69
1480	BRAINFUSE, INC.	8/31/2017 BRAINFUSE	328838	\$4,650.00
3200	CDWG	HWF6646	328839	\$14.82
3200	CDWG	JFZ6861	328839	\$26.83
3200	CDWG	JGC2434	328839	\$0.72
3200	CDWG	.JCM9903	328839	\$20.83
3200	CDWG	JBB2161	328839	\$265.20
3200	CDWG	HVN5152	328839	\$197.28
3200	CDWG	HQQ4158	328839	\$197.28
3200	CDWG	HXP9179	328839	\$79.14
900081	DEMCO, INC.	6154516	328841	\$441.74
4510	DIMAS, LAURA A.	9008616795	328842	\$31.99
900230	EBSCO SUBSCRIPTION	100058266-1	328843	\$6,900.00
4509	GAMEBOARD, THE	101	328844	\$50.00
318	KRISS PREMIUM PROD	6/22/2017 - 1	328845	\$543.75
318	KRISS PREMIUM PROD	RP-749	328845	\$136.00
4419	LINTEREUR, JOSH	ALA CONVENTION	328846	\$304.69
3516	LYNDA.COM FROM LINKE	CS2710025-16	328847	\$7,000.00
12374	MBM	IN203532	328848	\$633.74
900181	MENARDS	33169	328849	\$13.14
231	MIDWEST TAPE	95136541	328850	\$112.45
231	MIDWEST TAPE	95141755	328850	\$902.74
231	MIDWEST TAPE	95149100	328850	\$486.69
231	MIDWEST TAPE	95154699	328850	\$224.63
231	MIDWEST TAPE	95159433	328850	\$464.04
231	MIDWEST TAPE	95173447	328850	\$68.17
231	MIDWEST TAPE	95174058	328850	\$329.18
231	MIDWEST TAPE	95181056	328850	\$358.15
231	MIDWEST TAPE	95169048	328850	\$919.90
4139	MONARCH LIBRARY SYS	413752	328851	\$61.46
900124	MORNINGSTAR	34123	328852	\$3,432.00
900304	PITNEY BOWES PURCHAS	30097430	328853	\$1,020.99
4505	PRECISION FLOORS &	2406	328854	\$4,221.67
2311	PRENTICE, MELISSA S.	ALA CONFERENCE	328855	\$336.59
4511	ROHDE, KELLY	6/23/17 ALA CONF	328856	\$48.54

Mead Public Library - Accounts Payables				
June End of Month Payments				
Vendor	Name	Invoice	Check #	Invoice Amt
900127	SCHOLASTIC LIBRARY	15211704	328857	\$121.32
900127	SCHOLASTIC LIBRARY	15271460	328857	\$18.66
900127	SCHOLASTIC LIBRARY	15208854	328857	\$7.96
900127	SCHOLASTIC LIBRARY	2190396	328857	\$5.68
2602	SHEBOYGAN FALLS MEM	34282000205371	328859	\$25.00
2364	SHRED-IT USA, LLC	8122543653	328859	\$73.12
491	STAPLES ADVANTAGE	8044969046	328861	\$51.46
491	STAPLES ADVANTAGE	8045071489	328861	\$376.74
900237	STEEN MACEK PAPER CO	797657	328862	\$258.53
4504	THERESA PUBLIC LIB	37664000135782	328863	\$17.50
21178	TOTAL ENERGY SYSTEMS	287970	328864	\$1,406.00
2654	W.J. NIEDERKORN LIB	34274001131458	328865	\$16.99
900103	WAL-MART COMMUNITY	008819-008572-003443		\$139.10
4262	WEST BEND COMMUNITY MEMORIAL LIBRARY	34274001131458	328867	\$25.00
22444	WI DEPT OF ADMINISTR	505-0000019480	328868	\$600.00
900044	WISCONSIN PUBLIC SER	5/19/17 - 6/12/17	328869	\$443.50

Description
Program expense
Program expense
Program expense
Program expense
Program expense
Program expense
Program expense
Program expense
Material purchases
Material purchases
Material purchases
Material purchases
Material purchases
Material purchases
Material purchases
Material purchases
Material purchases
Material purchases
IT expense
IT expense
IT expense
IT expense
IT expense
IT expense
IT expense
IT expense
IT expense
IT expense
Technical services expense
Refund for lost or damaged item
Material purchases
Advertising/Promotions
Technical services expense
Technical services expense
Employee reimbursement ALA Convention
Material purchases
Photocopy/printing expense
Building maintenance
Material purchases
Material purchases
Material purchases
Material purchases
Material purchases
Material purchases
Material purchases
Material purchases
Material purchases
Material purchases
Material purchases
Telephone expense
Material purchases
Postage meter refill
Lobby grate replacement project
Employee reimbursement ALA Convention
Employee reimbursement ALA Convention

Description
Summer reading prizes
Summer reading prizes
Summer reading prizes
Summer reading prizes
Refund for lost or damaged item
Janitorial expense
Office supplies
Office supplies
Office supplies
Refund for lost or damaged item
Extended warranty coverage on Kohler Generator
Refund for lost or damaged item
Program expense
Refund for lost or damaged item
License for Teach services
Gas utility expense

MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT - Administrative Services 25551100

August 2017

Account Balances as of:

March 11, 2022

9:04 AM

ACCT	DESCRIPTION	Y APPROP	APPROP 17	SPENT 17	BALANCE 17	% SPENT
510110	FULL TIME SALARIES - REG		260,506.19	158,294.26	102,211.93	60.76
	SUB TOTAL		260,506.19	158,294.26	102,211.93	60.76
510310	FICA		15,736.00	9,592.07	6,143.93	60.96
510311	MEDICARE		3,680.00	2,243.40	1,436.60	60.96
510320	WI RETIREMENT FUND		16,751.00	10,297.98	6,453.02	61.48
510340	HEALTH INSURANCE	0.00	40,332.00	17,450.23	22,881.77	43.27
510341	RETIREE HEALTH INS		3,408.00	7,858.33	-4,450.33	230.58
510350	DENTAL INSURANCE		4,397.00	3,014.50	1,382.50	68.56
510351	UNFUNDED PENSION LIABILITY		29,650.00	17,295.81	12,354.19	58.33
510360	LIFE INSURANCE		392.00	184.47	207.53	47.06
510400	WORKERS COMP		118.00	68.88	49.12	58.37
510410	UNEMPLOYMENT		2,000.00	0.00	2,000.00	0.00
	SUB TOTAL	0.00	116,464.00	68,005.67	48,458.33	58.39
521100	BANKING FEES		1,200.00	526.69	673.31	43.89
521110	FINANCIAL SERVICE FEES	0.00	2,450.00	1,796.00	654.00	73.31
521400	ADVERTISING & MARKETING	0.00	9,400.00	3,997.92	5,402.08	42.53
521900	CONTRACTED SERVICES		20,200.00	10,130.60	10,069.40	50.15
	SUB TOTAL	0.00	33,250.00	16,451.21	16,798.79	49.48
525155	PROFESSIONAL DEVELOPMENT		4,520.00	3,513.01	1,006.99	77.72
527100	STAFF PARKING - CAR ALLOWANCE		11,000.00	10,182.91	817.09	92.57
527110	TRAVEL	0.00	2,000.00	915.35	1,084.65	45.77
	SUB TOTAL	0.00	17,520.00	14,611.27	2,908.73	83.40
530100	OFFICE SUPPLIES	0.00	9,500.00	5,613.03	3,886.97	59.08
530130	POSTAGE & DELIVERY	2,041.98	4,500.00	3,315.63	-857.61	119.06
	SUB TOTAL	0.00	14,000.00	8,928.66	3,029.36	78.36
538001	DONATION PURCHASES	0.00	5,000.00	2,440.48	2,559.52	48.81
538001-10094	DONATION PURCHASES		0.00		0.00	
538001-10096	DONATION PURCHASES	0.00	0.00		0.00	
538001-10097	DONATION PURCHASES	0.00	0.00		0.00	
538001-10099	DONATION PURCHASES	0.00	0.00		0.00	
539999	MISC EXP (LATE FEES)	0.00	100.00		100.00	0.00
	SUB TOTAL	0.00	5,100.00	2,440.48	2,659.52	47.85
540215	GEN PUB OFFICIAL	0.00	3,116.00	0.00	3,116.00	0.00
	SUB TOTAL	0.00	3,116.00	0.00	3,116.00	0.00
590255	PARKING ASSESSMENT	0.00	3,000.00	1,782.30	1,217.70	59.41
	SUB TOTAL	201 0.00	3,000.00	1,782.30	1,217.70	
810101	FUND EQUITY	0.00	0.00	0.00	0.00	
810111	SALARY & FRINGE TRUST RESERV	0.00	0.00	0.00	0.00	
ADMINISTRATIVE COST CENTER TOTAL		2,041.98	452,956.19	270,513.85	180,400.36	60.17

MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT - Public Services 25551110

Account Balances as of: March 11, 2022

ACCT	DESCRIPTION	Y	APPROP	APPROP 17	SPENT 17	BALANCE 17	% SPENT
510110	FULL TIME SALARIES - REG			726,347.81	463,106.03	263,241.78	63.76
	SUB TOTAL			726,347.81	463,106.03	263,241.78	63.76
510310	FICA	0.00		44,849.00	27,677.32	17,171.68	61.71
510311	MEDICARE			10,489.00	6,472.88	4,016.12	61.71
510320	WI RETIREMENT FUND	0.00		45,053.00	29,130.32	15,922.68	64.66
510340	HEALTH INSURANCE			132,303.00	75,349.27	56,953.73	56.95
510350	DENTAL INSURANCE			9,399.00	5,982.80	3,416.20	63.65
510360	LIFE INSURANCE			1,017.00	718.02	298.98	70.60
510400	WORKERS COMP	0.00		313.00	182.63	130.37	58.35
	SUB TOTAL	0.00		243,423.00	145,513.24	97,909.76	59.78
521800	PROGRAM SERVICES			10,000.00	9,157.21	842.79	91.57
521900	CONTRACTED SERVICES	0.00		37,300.00	20,729.85	16,570.15	55.58
525155	PROFESSIONAL DEVELOPMENT			9,000.00	2,914.00	6,086.00	32.38
530205	DISPLAYS			1,100.00		1,100.00	0.00
538001	DONATION PURCHASES	0.00		61,000.00	8,190.97	52,809.03	13.43
538001-10067	DONATION PURCHASES	0.00		0.00	173.23	-173.23	
538001-10097	DONATION PURCHASES			0.00	759.50	-759.50	
538001-10098	DONATION PURCHASES	0.00		639.06	552.60	86.46	86.47
538001-10099	DONATION PURCHASES			21,031.56		21,031.56	0.00
	SUB TOTAL	0.00		140,070.62	42,477.36	97,593.26	30.33
538002	MATERIALS - ALL CATAGORIES	8,385.02		364,234.00	254,299.05	101,549.93	72.12
538100	OTHER CONTENT	0.00		53,600.00	16,379.39	37,220.61	30.56
649200	EQUIPMENT REPLACEMENT	0.00		22,200.00	22,130.01	69.99	99.68
	SUB TOTAL	8,385.02		440,034.00	292,808.45	138,840.53	66.54
538000	TOTAL MATRL'S ACCTS	2(8,385.02		580,104.62	335,285.81	236,433.79	57.80
	PUBLIC SERVICE COST CENTER TOTAL	8,385.02		1,549,875.43	943,905.08	597,585.33	61.44

MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT - Support Services 25551150

Account Balances as of:

March 11, 2022

ACCT	DESCRIPTION	Y APPROP	APPROP 17	SPENT 17	BALANCE 17	% SPENT
510110	FULL TIME SALARIES - REG		629,620.00	368,200.37	261,419.63	58.48
	SUB TOTAL		629,620.00	368,200.37	261,419.63	58.48
510310	FICA	0.00	39,311.00	22,164.02	17,146.98	56.38
510311	MEDICARE		13,980.00	5,183.23	8,796.77	37.08
510320	WI RETIREMENT FUND	0.00	32,660.00	20,613.37	12,046.63	63.12
510340	HEALTH INSURANCE		97,822.00	54,384.44	43,437.56	55.60
510350	DENTAL INSURANCE		6,243.00	4,212.84	2,030.16	67.48
510360	LIFE INSURANCE		653.00	436.00	217.00	66.77
510400	WORKERS COMP		291.00	169.75	121.25	58.33
	SUB TOTAL	0.00	190,960.00	107,163.65	83,796.35	56.12
	SECURITY SERVICES (FIRE ALARM-					
521700	SECURITY GUARDS)	0.00	26,000.00	12,628.00	13,372.00	48.57
	SUB TOTAL	0.00	26,000.00	12,628.00	13,372.00	48.57
521900	CONTRACTED SERVICES	923.56	16,163.00	6,722.74	8,516.70	47.31
523122	SOFTWARE MAINTENANCE	0.00	30,000.00	15,357.86	14,642.14	51.19
524110	BUILDING EXTERIOR MAINT	49,867.85	29,840.00	22,146.42	-42,174.27	241.33
524124	HVAC MAINT & BOILER INS	0.00	3,000.00	1,128.77	1,871.23	37.63
524126	ELEVATOR MAINTENANCE	0.00	500.00	200.00	300.00	40.00
	SUB TOTAL	50,791.41	79,503.00	45,555.79	-16,844.20	121.19
525100	ELECTRICITY	0.00	93,800.00	45,084.73	48,715.27	48.06
525105	WATER	0.00	1,350.00	852.95	497.05	63.18
525110	SEWER	0.00	1,350.00	851.41	498.59	63.07
525120	TELEPHONE	0.00	4,000.00	1,400.67	2,599.33	35.02
525140	GAS - UTILITY	0.00	31,000.00	16,489.69	14,510.31	53.19
	SUB TOTAL	0.00	131,500.00	64,679.45	66,820.55	49.19
530200	PROG SUPP (CAT & CIRC SUPPLIES)	0.00	20,000.00	16,415.37	3,584.63	82.08
530210	OPERATING SUPPLIES	0.00	1,100.00	355.23	744.77	32.29
530222	JANITORIAL SUPPLIES		5,000.00	3,342.56	1,657.44	66.85
	SUB TOTAL	0.00	26,100.00	20,113.16	5,986.84	77.06
530255	TOOLS & SMALL EQUIPMENT	0.00	150.00		150.00	0.00
	SUB TOTAL	0.00	150.00	0.00	150.00	0.00
540200	INSURANCE (FIRE)	0.00	5,000.00	6,090.20	-1,090.20	121.80
	SUB TOTAL	0.00	5,000.00	6,090.20	-1,090.20	121.80
642200	IT EQUIPMENT	497.35	19,500.00	9,818.58	9,184.07	52.90
	SUB TOTAL	497.35	19,500.00	9,818.58	9,184.07	52.90
	SUPPORT SERVICES COST CENTER TOTAL	51,288.76	1,108,333.00	634,249.20	422,795.04	57.23
	LIBRARY TOTAL	61,715.76	3,111,164.62	1,848,668.13	1,200,780.73	59.42

MEAD PUBLIC LIBRARY - 2017 FINANCIAL REPORT Version7

GENERAL OPERATIONS 255 FUND

Summary of Expenditures and Revenues

Account Balances as of: March 11, 2022

APPROPRIATIONS AND EXPENDITURES BY COST CENTER

CC	DESCRIPTION	ENCMB 15	APPROP 17	SPENT 17	BALANCE 17	% SPENT
25551100	ADMINISTRATION	2,041.98	452,956.19	270,513.85	180,400.36	60.17
25551110	PUBLIC SERVICES	8,385.02	1,549,875.43	943,905.08	597,585.33	61.44
25551150	SUPPORT SERVICES	51,288.76	1,108,333.00	634,249.20	422,795.04	57.23
	FUND EQUITY INCREASE					
	Total All Cost Centers	61,715.76	3,111,164.62	1,848,668.13	1,200,780.73	59.42

REVENUES APPROPRIATIONS AND RECEIPTS

ACCT	DESCRIPTION	APPROP 17	RECEIVED 15	BALANCE 17	% REC
411100	REAL ESTATE TAXES	2,305,741.00	2,305,741.00	0.00	100.00
431216-10083	FEDERAL GRANT	0.00	0.00	0.00	
431709	ESLS SHEBOYGAN COUNTY	540,666.00	540,666.21	0.21	100.00
431710	ESLS OZAUKEE COUNTY	11,181.00	11,181.00	0.00	100.00
431711	ESLS BACK UP REF	53,114.00	100,000.00	46,886.00	188.27
431712	ADJ COUNTY RMBRSMNT	37,452.00	37,479.02	27.02	100.07
431722	ESLS LSTA GRANT	0.00		0.00	
434211	STATE GRANT	0.00	552.60	552.60	
447606	PHOTOCOPIES	10,000.00	4,224.94	-5,775.06	42.25
447626	DISCARDED BOOK SALES			0.00	
447636	LATE BOOK CHARGES	50,000.00	20,338.55	-29,661.45	40.68
447641	LOST BOOKS	5,000.00	3,748.49	-1,251.51	74.97
447699	MISCELLANEOUS	0.00		0.00	
449901	VENDING COMMISSIONS	500.00	959.19	459.19	191.84
467101	CONTRIBUTIONS	66,000.00	21,691.06	-44,308.94	32.87
469101	SALE OF EQUIPMENT	0.00		0.00	
469501	CASH OVER/SHORT	0.00	0.00	0.00	100.00
468116	E-RATE DISCOUNT	0.00		0.00	
469950	PRIOR YEAR ADJUST	0.00		0.00	
46999	OTHER MISCELLANEOUS REVENUE	0.00		0.00	100.00
492101	INTER TRANSFER-GENERAL FUND	0.00		0.00	
810101	FUND EQUITY	0.00		0.00	
	Total Revenues	3,079,654.00	3,046,582.06	-33,071.94	98.93

MEAD PUBLIC LIBRARY BALANCE OF 2017 COMBINED ACCOUNTS

Account Balances as of:

March 11, 2022

	DESCRIPTION		APPROP 17	SPENT 17	BALANCE 17	% SPENT
510110	FULL TIME SALARIES - REG		1,616,474.00	989,600.66	626,873.34	61.22
510310	FICA		99,896.00	59,433.41	40,462.59	59.50
510311	MEDICARE		28,149.00	13,899.51	14,249.49	49.38
510320	WI RETIREMENT FUND		94,464.00	60,041.67	34,422.33	63.56
510340	HEALTH INSURANCE		270,457.00	147,183.94	123,273.06	54.42
510341	RETIREE HEALTH INS		3,408.00	7,858.33	-4,450.33	230.58
510350	DENTAL INSURANCE		20,039.00	13,210.14	6,828.86	65.92
510351	UNFUNDED PENSION LIABILITY		29,650.00	17,295.81	12,354.19	58.33
510360	LIFE INSURANCE		2,062.00	1,338.49	723.51	64.91
510400	WORKERS COMP		722.00	421.26	300.74	58.35
510410	UNEMPLOYMENT		2,000.00	0.00	2,000.00	0.00
521100	BANKING FEES		1,200.00	526.69	673.31	43.89
521110	FINANCIAL SERVICES FEES		2,450.00	1,796.00	654.00	73.31
521400	ADVERTISING & MARKETING		9,400.00	3,997.92	5,402.08	42.53
521700	SECURITY SERVICES		26,000.00	12,628.00	13,372.00	48.57
521800	PROGRAM SERVICES		10,000.00	9,157.21	842.79	91.57
521900	CONTRACTED SERVICES		73,663.00	37,583.19	36,079.81	51.02
523122	SOFTWARE MAINTENANCE		30,000.00	15,357.86	14,642.14	51.19
524110	BUILDING EXT MAINT		29,840.00	22,146.42	7,693.58	74.22
524124	HVAC MAINT + BOILER INS		3,000.00	1,128.77	1,871.23	37.63
524126	ELEVATOR MAINTENANCE		500.00	200.00	300.00	40.00
525100	ELECTRICITY		93,800.00	45,084.73	48,715.27	48.06
525105	WATER		1,350.00	852.95	497.05	63.18
525110	SEWER		1,350.00	851.41	498.59	63.07
525120	TELEPHONE		4,000.00	1,400.67	2,599.33	35.02
525140	GAS - UTILITY		31,000.00	16,489.69	14,510.31	53.19
525155	PROFESSIONAL DEVELOPMENT		13,520.00	6,427.01	7,092.99	47.54
527100	STAFF PARKING - CAR ALLOWANCE		11,000.00	10,182.91	817.09	92.57
527110	TRAVEL		2,000.00	915.35	1,084.65	45.77
530100	OFFICE SUPPLIES	0.00	9,500.00	5,613.03	3,886.97	59.08
530130	POSTAGE AND DELIVERY		4,500.00	3,315.63	1,184.37	73.68
530200	PROG SUPP (CAT & CIRC SUPPLIES)		20,000.00	16,415.37	3,584.63	82.08
530205	DISPLAYS		1,100.00	0.00	1,100.00	0.00
530210	OPPERATING SUPPLIES		1,100.00	355.23	744.77	32.29
530222	JANITORIAL SUPPLIES/SERVICES		5,000.00	3,342.56	1,657.44	66.85
530255	TOOLS & SMALL EQUIPMENT		150.00	0.00	150.00	0.00
538001	DONATION PURCHASES		87,670.62	12,116.78	2,559.52	13.82
538002	ADULT PRINT		364,234.00	254,299.05	101,549.93	69.82
538100	OTHER CONTENT		53,600.00	16,379.39	37,220.61	30.56
539999	MISC EXP (LATE FEES)		100.00	0.00	100.00	0.00
540200	INSURANCE (FIRE)		5,000.00	6,090.20	-1,090.20	121.80
540215	GEN PUB OFFICIAL		3,116.00	0.00	3,116.00	0.00
590255	PARKING (SPECIAL) ASSESSMENT		3,000.00	1,782.30	1,217.70	59.41
642200	IT EQUIPMENT		19,500.00	9,818.58	9,681.42	50.35
649200	EQUIPMENT REPLACEMENT		22,200.00	22,130.01	69.99	99.68
949999	FUND EQUITY INCREASE		0.00	0.00	0.00	
810101	FUND EQUITY	0.00	0.00	0.00	0.00	
810111	SALARY & FRINGE TRUST RESERVE	0.00	0.00	0.00	0.00	
	TOTAL MEAD PUBLIC LIBRARY EX	61,715.76	3,111,164.62	1,848,668.13	1,200,780.73	59.42