

*****ATTACHMENTS*****

**Minutes
Mead Public Library
Finance Committee Meeting
Thursday, September 22, 2016
2:45 p.m.**

The meeting of the Mead Public Library (MPL) Finance Committee was held on Thursday, September 22, 2016 in the Library Board Room. Present Committee Members: Dirk Zylman, presiding, Henry Nelson and Maeve Quinn. Staff members present: Garrett Erickson, Debbie DeAmico and Lauren Richmond.

1. OPENING OF MEETING

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM: Zylman called the meeting to order at 2:45pm. Zylman determined there was a quorum present.

1.2 APPROVAL OF MINUTES. Approval of the Finance Committee minutes for August 25, 2016 meeting. Quinn **moved** to approve the Finance Committee minutes for the June 23, 2016 meeting, Nelson **seconded**. The motion **passed**.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

2.1 REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS). Nelson **moved** to recommend to the full Board of Trustees to accept payment of current expenditures, including payroll, recurring expenditures, and special revenues including grants, gifts and donations. Quinn **seconded** the motion. The motion **carried**.

2.2 RECEIVE 2016 BUDGET STATUS TO DATE

All categories on pace.

2.3 DISCUSS AND POSSIBLE ACTION ON FUNDING FUTURE CAPITAL IMPROVEMENT PROJECTS

From an investment standpoint, it might be wise to start considering turning some investments into cash if a large project will be using the funds in the next year. This would greatly decrease the market risk.

2.4 DISCUSS POSSIBLE FUTURE COMMITTEE ISSUES/AGENDA ITEMS

-TBD

2.5 CONFIRM COMMITTEE REPORT TO MEAD PUBLIC LIBRARY BOARD OF TRUSTEES

3. UPCOMING MEETINGS

3.1 Mead Public Library Finance Committee next meeting October 27th, 2016 @ 2:45 p.m.

4. ADJOURN

4.1 MOTION TO ADJOURN: Nelson **moved** to adjourn the September 22, 2016 Finance Committee meeting; Quinn **seconded** the motion. The motion **passed**. Zylman concluded the Finance Committee at 3:16 p.m.

Mead Public Library Accounts Payables

2016 EOM September and October

Vendor	Name	Invoice	Check #	Invoice Amt	Description
3500	ABEL, SHARON	735485	323940	\$200.00	Program Expense
1418	ART IN A SUITCASE	10/19/2016 M TOOLEY	323942	\$235.00	Program Expense
2716	BAKER & TAYLOR, LLC	2032289976	323943	\$170.26	Material Purchases
2716	BAKER & TAYLOR, LLC	B25234990	323943	\$28.79	Material Purchases
2716	BAKER & TAYLOR, LLC	B25235000	323943	\$10.79	Material Purchases
2716	BAKER & TAYLOR, LLC	2032289947	323943	\$1,856.45	Material Purchases
2716	BAKER & TAYLOR, LLC	2032269002	323943	\$763.30	Material Purchases
2716	BAKER & TAYLOR, LLC	2032306699	323943	\$33.49	Material Purchases
2716	BAKER & TAYLOR, LLC	2032306734	323943	\$306.02	Material Purchases
2716	BAKER & TAYLOR, LLC	3021194837	323943	\$27.62	Material Purchases
2716	BAKER & TAYLOR, LLC	3021194836	323943	\$84.36	Material Purchases
2716	BAKER & TAYLOR, LLC	B25877580	323943	\$10.79	Material Purchases
2716	BAKER & TAYLOR, LLC	B26075800	323943	\$23.28	Material Purchases
2716	BAKER & TAYLOR, LLC	2032302220	323943	\$1,423.44	Material Purchases
2716	BAKER & TAYLOR, LLC	5014265166	323943	\$738.29	Material Purchases
2716	BAKER & TAYLOR, LLC	B26075810	323943	\$41.74	Material Purchases
2716	BAKER & TAYLOR, LLC	B26173700	323943	\$41.74	Material Purchases
2716	BAKER & TAYLOR, LLC	2032324384	323943	\$2,145.22	Material Purchases
3644	BIBLIOTHECA + 3M	SI0017702-US	324080	\$9,403.80	Annual support payment for 3M Self check
1480	BRAINFUSE, INC.	2006559	323944	\$4,650.00	Material Purchases
2930	CAMERA CORNER	0474324-IN	323945	\$426.00	IT Expense
2146	CAVENDISH SQUARE	3024677	323946	\$193.91	Material Purchases
3200	CDWG	DZW1501	323947	\$1,189.00	IT Expense
3200	CDWG	DXQ7194	323947	\$741.66	IT Expense
3200	CDWG	DPD9460	323947	\$472.79	IT Expense
3252	CHARTER COMMUNICAT	10/1/16 - 10/31/16	323948	\$272.99	Internet service
3610	CLARK, NICHOLAS	225770	323949	\$14.95	Patron refund
900036	COMPUTYPE INC	610007	323950	\$287.71	Technical Services Supplies
900081	DEMCO, INC.	5964057	323951	\$321.50	Technical Services Supplies
900081	DEMCO, INC.	5969822	323951	\$87.21	Technical Services Supplies
4750	DULMES DECOR INC	CG602976	323952	\$65.00	Repair carpet in childrens room
900235	EASTERN SHORES LIBRA	413288	323953	\$91.93	Faronic licenses - Material Purchases

Mead Public Library Accounts Payables

2016 EOM September and October

Vendor	Name	Invoice	Check #	Invoice Amt	Description
900235	EASTERN SHORES LIBRA	24889	323953	\$8.99	Refund for lost book
239	ELDER, KARL	10/12/2016 K ELDER	323954	\$150.00	Program Expense
900201	GE MONEY BANK/AMAZON	118583381172	323956	\$41.38	Material Purchases
900201	GE MONEY BANK/AMAZON	118585194246	323956	\$9.50	Material Purchases
900201	GE MONEY BANK/AMAZON	080884040053	323956	\$16.00	Janitorial supplies
900201	GE MONEY BANK/AMAZON	181456238635	323956	\$54.19	Maker Space supplies (paid by donation)
900201	GE MONEY BANK/AMAZON	118589888316	323956	\$13.60	Material Purchases
900201	GE MONEY BANK/AMAZON	283275244351	323956	\$55.17	Janitorial supplies
900201	GE MONEY BANK/AMAZON	083715134927	323956	\$10.41	Material Purchases
900201	GE MONEY BANK/AMAZON	118587642161	323956	\$135.41	Summer Reading Program (paid by donation)
900201	GE MONEY BANK/AMAZON	283273687660	323956	\$29.39	Janitorial supplies
900201	GE MONEY BANK/AMAZON	083715682491	323956	\$44.46	Maker Space supplies (paid by donation)
900201	GE MONEY BANK/AMAZON	118585765488	323956	\$12.33	Maker Space supplies (paid by donation)
900201	GE MONEY BANK/AMAZON	118581032486	323956	\$97.21	Material Purchases
900201	GE MONEY BANK/AMAZON	118585561336	323956	\$118.90	Summer Reading Program (paid by donation)
900201	GE MONEY BANK/AMAZON	118586816518	323956	\$82.05	Material Purchases
900201	GE MONEY BANK/AMAZON	286792480815	323956	\$45.36	Material Purchases
1251	HENKE, ANGELIKA	12/12/2016 A HENKE	323957	\$250.00	Program Expense
900196	HOBBY LOBBY CREATIVE	ACCT #19827	323958	\$44.93	Maker Space supplies (paid by donation)
2715	LAKEVIEW COMMUNITY	649378	323960	\$12.99	Lost Item Refund
2754	MAKING SPIRITS BRIGH	86	323961	\$250.00	Advertising
3499	MARGRETT, ROBERT J	10/25/2016 BIG READ	323962	\$200.00	Program Expense (The Big Read Grant)
3608	MATTIS, ANN	10/25/2016 AMATTIS	323963	\$200.00	Program Expense (The Big Read Grant)
12374	MBM	IN131346	324090	\$734.23	Photocopier/Printer maintenance agreement payment
900181	MENARDS	10373	323964	\$4.45	Building Maintenance Expense
900181	MENARDS	10349	323964	\$7.19	Building Maintenance Expense
900181	MENARDS	10948	323964	\$73.28	Building Maintenance Expense
900181	MENARDS	11095	323964	\$7.81	Building Maintenance Expense
900181	MENARDS	11699	323964	\$11.62	Building Maintenance Expense
231	MIDWEST TAPE	94299755	323965	\$39.99	Material Purchases
231	MIDWEST TAPE	94305334	323965	\$1,587.71	Material Purchases

Mead Public Library Accounts Payables

2016 EOM September and October

Vendor	Name	Invoice	Check #	Invoice Amt	Description
231	MIDWEST TAPE	94291989	323965	\$655.05	Material Purchases
231	MIDWEST TAPE	94327784	323965	\$660.74	Material Purchases
231	MIDWEST TAPE	94338090	323965	\$164.94	Material Purchases
231	MIDWEST TAPE	94354680	323965	\$464.88	Material Purchases
231	MIDWEST TAPE	94350449	323965	\$1,023.58	Material Purchases
900006	MILICIA, JOSEPH	10/25/2016 BIG READ	323966	\$200.00	Material Purchases
900035	O & W COMMUNICATIONS	36732	889.37	\$889.37	2nd Floor Conference Room Speaker Phone Hook-up
900132	PITNEY BOWES CREDIT	9/18/2016 STATEMENT	323968	\$72.02	Postage meter expense
2248	PLATINUM TECHNOLOGIE	1634	323969	\$138.00	Security monitoring for 4th Qtr 2016
1585	PLYMOUTH PUBLIC LIB	97667	323970	\$14.95	Lost Item Refund
900180	PROQUEST LC	6122813	323971	\$3,612.00	Material Purchases
444	SCHOLASTIC, INC.	13728230	170.88	\$170.88	Summer Reading Program (paid by donation)
19357	SHEBOYGAN THEATRE CO	10/17/2016 SHEB THTR	323973	\$500.00	Program Expense (The Big Read Grant)
2364	SHRED-IT USA, LLC	8120855954	323974	\$72.11	Janitorial Expense
491	STAPLES ADVANTAGE	8040868109	323975	\$257.22	Office supplies
491	STAPLES ADVANTAGE	8040760319	323975	\$619.76	Office supplies
491	STAPLES ADVANTAGE	8041045648	323975	\$73.06	Office supplies
900301	STATE BAR OF WISCONS	5011493	323976	\$65.53	Material Purchases
3640	TIETZ'S PIGGLY WIGGL	1526	323977	\$18.93	Summer Reading Program (paid by donation)
2654	W.J. NIEDERKORN LIB	622275	323953	\$21.99	Lost Item Refund
	W.J. NIEDERKORN LIB	3428594	323953	\$17.99	Lost Item Refund
900103	WAL-MART COMMUNITY	6906	323981	\$35.42	Maker Space supplies (paid by donation)
900103	WAL-MART COMMUNITY	626600345030	323980	\$46.66	Maker Space supplies (paid by donation)
900103	WAL-MART COMMUNITY	627100856468	323980	\$8.80	Distilled Water for Technical Services
1710	WELLS FARGO	5003401664	324104	\$726.19	Photocopier/Printer Lease payment
900044	WISCONSIN PUBLIC SER	8/22/2016-9/13/2016	323982	\$407.99	Gas Utility
3605	YANCY, CARLA CORTA	110318	323983	\$12.95	Patron refund
635	ALLDATA LLC	10/19/2016	324075	1,500.00	Materials Purchases
1418	ART IN A SUITCASE	11/16/16 PROGRAM	324077	185.00	Program expense
900009	AT&T	8-26-16 - 9-25-216	324078	133.90	Telephone expense
2716	BAKER & TAYLOR, LLC	2032324384	324079	2,145.22	Material Purchases

Mead Public Library Accounts Payables

2016 EOM September and October

Vendor	Name	Invoice	Check #	Invoice Amt	Description
2716	BAKER & TAYLOR, LLC	B26588390	324079	57.58	Material Purchases
2716	BAKER & TAYLOR, LLC	3021219871	324079	70.40	Material Purchases
2716	BAKER & TAYLOR, LLC	3021219829	324079	54.22	Material Purchases
2716	BAKER & TAYLOR, LLC	5014282078	324079	229.25	Material Purchases
2716	BAKER & TAYLOR, LLC	3021232179	324079	172.40	Material Purchases
2716	BAKER & TAYLOR, LLC	2032324246	324079	2,716.70	Material Purchases
2716	BAKER & TAYLOR, LLC	2032341593	324079	2,969.67	Material Purchases
2716	BAKER & TAYLOR, LLC	2032341669	324079	94.36	Material Purchases
2068	CEDARBURG PUBLIC LIB	2327080	324081	30.00	Refund for lost book
2068	CEDARBURG PUBLIC LIB	1963520	324081	30.00	Refund for lost book
900235	EASTERN SHORES LIBRA	413309	324082	80.27	The Content Café Renewal
239	ELDER, KARL	11/9/16 PROGRAM	324083	150.00	Program expense
1341	EMBURY, LTD.	125585	324084	3,985.04	JV DVD shelving - Pd by MPL Foundation Wish List
1597	ENVIRO-CLEAN, INC.	2670	324085	4,972.00	Cleaning service expense
873	GALE GROUP	59092432	324086	234.99	Material Purchases
873	GALE GROUP	59105025	324086	122.25	Material Purchases
3546	KRREWICZ, AARON	11/17/2016	324087	350.00	Program expense
11899	LANGUAGE LINE SERVIC	9020531055	324088	35.56	Material Purchases
2727	LIBRARY MARKET	ON-LINE LIBRARY CARD	324089	1,500.00	On Line Library Card - Website software
231	MIDWEST TAPE	94350449	324091	1,023.58	Material Purchases
14846	NEMSCHOFF CHAIRS, IN	00656034	324092	151.00	Repair to funnrniture in Jerry Black Café
2621	OSCAR GRADY PUBLIC	511753	324093	30.00	Refund for lost book
1585	PLYMOUTH PUBLIC LIB	656885	324094	7.95	Refund for lost book
1585	PLYMOUTH PUBLIC LIB	910894	324094	20.99	Refund for lost book
1585	PLYMOUTH PUBLIC LIB	982992	324094	16.95	Refund for lost book
1585	PLYMOUTH PUBLIC LIB	956962	324094	21.99	Refund for lost book
1585	PLYMOUTH PUBLIC LIB	840323	324094	20.95	Refund for lost book
2311	PRENTICE, MELISSA S.	9/25/16 CONFERENCE	324095	91.99	Mileage reimbursement for conference attended
2265	RESEARCH TECHNOLOGY	199942	324096	39.75	Technical Services Supplies
983	ROTARY CLUB OF SHEB	3296	324097	185.00	2nd Quarter dues
2602	SHEBOYGAN FALLS MEM	607030	324098	24.00	Refund for lost book
20721	SHEBOYGAN SUN, THE	79710	324090	527.50	Advertising cost

Mead Public Library Accounts Payables

2016 EOM September and October

Vendor	Name	Invoice	Check #	Invoice Amt	Description
900118	SHEBOYGAN WATER UTIL	6/30/16 - 9/30/16	324100	16.20	Water utility expense
20008	SPECIAL OPERATIONS D	15228	324101	2,503.00	Security Guard expense
491	STAPLES ADVANTAGE	8041142858	324102	103.12	Office supplies
900260	UNIQUE MANAGEMENT	434611	324103	295.35	Fines & Fees collection service expense
900104	ALLIANT ENERGY	10-3-16	324187	8,934.20	Electric Utility Expense
1293	AURORA EMPLOYEE ASST	IN15104	324188	67.50	Employee Assistance program cost
2716	BAKER & TAYLOR, LLC	B27311070	324189	61.88	Material Purchases
2716	BAKER & TAYLOR, LLC	2032360748	324189	30.16	Material Purchases
2716	BAKER & TAYLOR, LLC	3021244896	324189	46.52	Material Purchases
2716	BAKER & TAYLOR, LLC	203260757	324189	3,946.98	Material Purchases
3200	CDWG	1BNZPL9	324190	55.25	IT Expense
3200	CDWG	1BP92W0	324190	71.20	IT Expense
3200	CDWG	FPR0816	324190	82.70	IT Expense
3200	CDWG	FLV1367	324190	111.66	IT Expense
3200	CDWG	FPX3444	324190	472.79	IT Expense
900235	EASTERN SHORES LIBRA	413329	324191	697.03	Material Purchases
900235	EASTERN SHORES LIBRA	413335	324191	65.70	Telephone expense
1251	HENKE, ANGELIKA	11-9-2016 PROGRAM	324192	250.00	Program Expense - Childrens Room
21770	KOHLER, VILLAGE OF	500847	324194	27.00	Refund for lost book
231	MIDWEST TAPE	94376510	324195	564.83	Material Purchases
231	MIDWEST TAPE	94364589	324195	1,340.17	Material Purchases
231	MIDWEST TAPE	94398697	324195	495.85	Material Purchases
231	MIDWEST TAPE	94391845	324195	770.65	Material Purchases
14846	NEMSCHOFF CHAIRS, IN	00656242	324196	133.00	Repair to funnrniture in Jerry Black Café
2690	OOSTBURG PUBLIC LIB	59089	324197	45.40	Refund for lost book
491	STAPLES ADVANTAGE	8041266596	324198	228.40	Office supplies
1176	USS LIBERTY MEMORIAL	775199	324199	27.99	Refund for lost book
900103	WAL-MART COMMUNITY	628100860879	324200	82.89	Program Expense - Maker Space

MPL Visa Credit Card Purchases
 9/7/2016 - 10/5/2016

Account #	Amount	Description
25551110-538100	\$ 49.00	Public Service staff planning program 1/12 of yearly cost
25551150-524110	\$ 369.45	Building Maintenance expense
25551150-530222	\$ 1,200.10	Janitorial supplies
25551100-527110	\$ 240.00	WLA Membership Fee - Garrett Erickson
25551110-538001	\$ 100.00	Big Read Expense Paid by Donation & Grant Funds
25551150-530210	\$ 23.15	Technical services supplies
25551150-530135	\$ 22.95	Technical services supplies
25551150-530200	\$ 29.70	Technical services supplies
25551100-538001	\$ 35.29	Facebook fees - Paid for by Friends Donation
25551100-521400	\$ 618.86	Displays/Marketing /Printing supplies Film licenses for True Grit - Big Read paid for by Donations and
25551110-538001-10083	\$ 262.50	Grant funds
25551100-538001	\$ 137.00	Summer reading prizes paid for by donations
25551100-538001	\$ 159.77	Cool Picks summer program prizes paid for by donations
25551100-538001	\$ 54.49	Maker Space supplies paid for by donations
25551100-521400	\$ 299.49	Employment ad for Communications Specialist
Total Charges for billing period	\$ 3,601.75	

MEAD PUBLIC LIBRARY - 2016 FINANCIAL REPORT - Administrative Services 25551100

October 2016

Account Balances as of:

March 10, 2022

4:56 PM

ACCT	DESCRIPTION	Y APPROP	APPROP 16	SPENT 16	BALANCE 16	% SPENT
510110	FULL TIME SALARIES - REG		248,826.00	193,657.58	55,168.42	77.83
	SUB TOTAL		248,826.00	193,657.58	55,168.42	77.83
510310	FICA		14,974.00	11,504.97	3,469.03	76.83
510311	MEDICARE		3,502.00	2,690.66	811.34	76.83
510320	WI RETIREMENT FUND		16,423.00	12,695.65	3,727.35	77.30
510340	HEALTH INSURANCE	0.00	52,877.00	30,370.72	22,506.28	57.44
510341	RETIREE HEALTH INS		4,000.00	3,284.60	715.40	82.12
510350	DENTAL INSURANCE		4,397.00	2,263.10	2,133.90	51.47
510351	UNFUNDED PENSION LIABILITY		29,650.00	22,237.47	7,412.53	75.00
510360	LIFE INSURANCE		666.00	422.45	243.55	63.43
510400	WORKERS COMP		125.00	93.78	31.22	75.02
510410	UNEMPLOYMENT		2,000.00	1,025.04	974.96	51.25
	SUB TOTAL	0.00	128,614.00	86,588.44	42,025.56	67.32
521100	BANKING FEES		1,150.00	1,142.79	7.21	99.37
521110	FINANCIAL SERVICE FEES	0.00	1,750.00	1,800.00	-50.00	102.86
521400	ADVERTISING & MARKETING	0.00	9,400.00	2,356.50	7,043.50	25.07
521420	DUPLICATION SERVICES	0.00	6,200.00	5,860.55	339.45	94.53
521510	BILLING FEES	0.00	5,000.00	3,549.54	1,450.46	70.99
523110	OFFICE EQUIPMENT MAINT.	0.00	4,200.00	2,662.80	1,537.20	63.40
	SUB TOTAL	0.00	27,700.00	17,372.18	10,327.82	62.72
525155	PROFESSIONAL DEVELOPMENT		2,500.00	2,487.20		99.49
527100	STAFF PARKING - CAR ALLOWANCE		12,500.00	9,990.88	2,509.12	79.93
527110	TRAVEL	0.00	2,000.00	919.97	1,080.03	46.00
	SUB TOTAL	0.00	17,000.00	13,398.05	3,601.95	78.81
530100	OFFICE SUPPLIES	0.00	9,200.00	4,654.17	4,545.83	50.59
	SUB TOTAL	0.00	9,200.00	4,654.17	4,545.83	50.59
538001	DONATION PURCHASES	0.00	2,300.00	3,881.31	-1,581.31	168.75
538001-10094	DONATION PURCHASES		3,261.68	4,476.82	-1,215.14	137.26
538001-10096	DONATION PURCHASES	0.00	1,178.80	1,178.80	0.00	100.00
538001-10097	DONATION PURCHASES	0.00	880.60	880.60	0.00	100.00
538001-10099	DONATION PURCHASES	0.00	0.00	231.27	-231.27	
539999	MISC EXP (LATE FEES)	0.00	100.00	93.85	6.15	93.85
	SUB TOTAL	0.00	7,721.08	10,742.65	-3,021.57	139.13
540215	GEN PUB OFFICIAL	0.00	8,500.00		8,500.00	0.00
	SUB TOTAL	0.00	8,500.00	0.00	8,500.00	0.00
590255	PARKING ASSESSMENT	0.00	3,000.00	671.60	2,328.40	22.39
	SUB TOTAL	201 0.00	3,000.00	671.60	2,328.40	
810101	FUND EQUITY	0.00	0.00	0.00	0.00	
810111	SALARY & FRINGE TRUST RESERV	0.00	0.00	0.00	0.00	
	ADMINISTRATIVE COST CENTER TOTAL	0.00	450,561.08	327,084.67	123,476.41	72.59

MEAD PUBLIC LIBRARY - 2016 FINANCIAL REPORT - Public Services 25551110

Account Balances as of: *March 10, 2022*

ACCT	DESCRIPTION	Y APPROP	APPROP 16	SPENT 16	BALANCE 16	% SPENT
510110	FULL TIME SALARIES - REG		734,346.00	605,891.95	128,454.05	82.51
	SUB TOTAL		734,346.00	605,891.95	128,454.05	82.51
510310	FICA	0.00	45,530.00	36,393.35	9,136.65	79.93
510311	MEDICARE		10,649.00	8,511.74	2,137.26	79.93
510320	WI RETIREMENT FUND	0.00	45,428.00	37,312.36	8,115.64	82.14
510340	HEALTH INSURANCE		120,149.00	88,274.70	31,874.30	73.47
510350	DENTAL INSURANCE		11,562.00	7,772.50	3,789.50	67.22
510360	LIFE INSURANCE		1,569.00	1,093.16	475.84	69.67
510400	WORKERS COMP	0.00	360.00	270.00	90.00	75.00
	SUB TOTAL	0.00	235,247.00	179,627.81	55,619.19	76.36
521800	PROGRAM SERVICES		5,000.00	4,999.06	0.94	99.98
523110	OFFICE EQUIPMENT MAINT.	0.00	3,800.00	3,800.00	0.00	100.00
525155	PROFESSIONAL DEVELOPMENT		3,000.00	2,280.10	719.90	76.00
530205	DISPLAYS		1,100.00	0.00	1,100.00	0.00
538001	DONATION PURCHASES	0.00	38,000.00	37,002.23	997.77	97.37
538001-10083			13,000.00	10,930.00	2,070.00	84.08
538001-10098	DONATION PURCHASES		10,802.00	10,171.44	630.56	94.16
538001-10099	DONATION PURCHASES	0.00	44,000.00	13,109.41	30,890.59	29.79
	SUB TOTAL	0.00	118,702.00	82,292.24	36,409.76	69.33
538002	MATERIALS - ALL CATAGORIES	10,967.25	364,697.61	247,301.67	106,428.69	70.82
538100	OTHER CONTENT	0.00	61,500.00	57,188.95	4,311.05	92.99
	SUB TOTAL	10,967.25	426,197.61	304,490.62	110,739.74	71.44
538000	TOTAL MATRL'S ACCTS	20 10,967.25	544,899.61	386,782.86	147,149.50	70.98
	PUBLIC SERVICE COST CENTER TOTAL	10,967.25	1,514,492.61	1,172,302.62	331,222.74	78.13

MEAD PUBLIC LIBRARY - 2016 FINANCIAL REPORT - Support Services 25551150

Account Balances as of:

March 10, 2022

ACCT	DESCRIPTION	Y APPROP	APPROP 16	SPENT 16	BALANCE 16	% SPENT
510110	FULL TIME SALARIES - REG		597,782.00	444,823.59	152,958.41	74.41
	SUB TOTAL		597,782.00	444,823.59	152,958.41	74.41
510310	FICA	0.00	37,517.00	26,853.51	10,663.49	71.58
510311	MEDICARE		8,774.00	6,280.40	2,493.60	71.58
510320	WI RETIREMENT FUND	0.00	33,941.00	24,953.22	8,987.78	73.52
510340	HEALTH INSURANCE		97,822.00	60,233.80	37,588.20	61.57
510350	DENTAL INSURANCE		6,243.00	4,108.70	2,134.30	65.81
510360	LIFE INSURANCE		1,557.00	785.63	771.37	50.46
510400	WORKERS COMP		274.00	205.47	68.53	74.99
	SUB TOTAL	0.00	186,128.00	123,420.73	62,707.27	66.31
521700	SECURITY SERVICES (FIRE ALARM- SECURITY GUARDS)	0.00	20,000.00	14,392.00	5,608.00	71.96
	SUB TOTAL	0.00	20,000.00	14,392.00	5,608.00	71.96
523110	OFFICE EQUIPMENT MAINTENANCE	0.00	3,000.00	4,752.19	-1,752.19	158.41
523122	SOFTWARE MAINTENANCE	0.00	30,000.00	29,929.78	70.22	99.77
524110	BUILDING EXTERIOR MAINT	0.00	20,000.00	7,805.14	12,194.86	39.03
524124	HVAC MAINT & BOILER INS	0.00	9,000.00	6,493.22	2,506.78	72.15
524126	ELEVATOR MAINTENANCE	0.00	8,500.00	7,942.00	558.00	93.44
	SUB TOTAL	0.00	70,500.00	56,922.33	13,577.67	80.74
524135	JANITORIAL SUPPLIES/SERVICES	0.00	62,500.00	45,099.93	17,400.07	72.16
	SUB TOTAL	0.00	62,500.00	45,099.93	17,400.07	72.16
525100	ELECTRICITY	0.00	92,000.00	70,976.67	21,023.33	77.15
525105	WATER	0.00	1,419.00	1,453.53	-34.53	102.43
525110	SEWER	0.00	1,300.00	289.89	1,010.11	22.30
525120	TELEPHONE	0.00	7,000.00	2,666.14	4,333.86	38.09
525140	GAS - UTILITY	0.00	29,000.00	11,382.97	17,617.03	39.25
	SUB TOTAL	0.00	130,719.00	86,769.20	43,949.80	66.38
530135	SHIPPING	0.00	9,000.00	7,315.22	1,684.78	81.28
530200	PROG SUPP (CAT & CIRC SUPPLIES)	0.00	28,500.00	17,833.27	10,666.73	62.57
530210	OPERATING SUPPLIES	0.00	1,500.00	1,022.61	477.39	68.17
530222	JANITORIAL SUPPLIES		8,000.00	3,634.19	4,365.81	45.43
530210	OPPERATING SUPPLIES (MENDING)	0.00		0.00	0.00	
	SUB TOTAL	0.00	47,000.00	29,805.29	17,194.71	63.42
530255	TOOLS & SMALL EQUIPMENT	0.00	150.00	69.11	80.89	46.07
	SUB TOTAL	0.00	150.00	69.11	80.89	46.07
540200	INSURANCE (FIRE)	0.00	8,400.00	7,209.55	1,190.45	85.83
	SUB TOTAL	0.00	8,400.00	7,209.55	1,190.45	85.83
642200	IT EQUIPMENT	0.00	25,580.00	19,864.06	5,715.94	77.65
	SUB TOTAL	0.00	25,580.00	19,864.06	5,715.94	77.65
	SUPPORT SERVICES COST CENTER TOTAL	0.00	1,148,759.00	828,375.79	320,383.21	
	LIBRARY TOTAL	10,967.25	3,113,812.69	2,327,763.08	775,082.36	74.76

MEAD PUBLIC LIBRARY - 2016 FINANCIAL REPORT Version7

GENERAL OPERATIONS 255 FUND

Summary of Expenditures and Revenues

Account Balances as of: March 10, 2022

APPROPRIATIONS AND EXPENDITURES BY COST CENTER

CC	DESCRIPTION	ENCMB 15	APPROP 16	SPENT 16	BALANCE 16	% SPENT
25551100	ADMINISTRATION	0.00	450,561.08	327,084.67	123,476.41	72.59
25551110	PUBLIC SERVICES	10,967.25	1,514,492.61	1,172,302.62	331,222.74	78.13
25551150	SUPPORT SERVICES	0.00	1,148,759.00	828,375.79	320,383.21	0.00
	FUND EQUITY INCREASE					
	Total All Cost Centers	10,967.25	3,113,812.69	2,327,763.08	775,082.36	74.76

REVENUES APPROPRIATIONS AND RECEIPTS

ACCT	DESCRIPTION	APPROP 16	RECEIVED 15	BALANCE 16	% REC
411100	REAL ESTATE TAXES	2,305,741.00	2,305,741.00	0.00	100.00
431216-10083	FEDERAL GRANT	13,000.00	10,400.00	-2,600.00	80.00
431709	ESLS SHEBOYGAN COUNTY	517,119.00	523,580.00	6,461.00	101.25
431710	ESLS OZAUKEE COUNTY	8,290.00	8,304.00	14.00	100.17
431711	ESLS BACK UP REF	51,100.00	53,114.00	2,014.00	103.94
431712	ADJ COUNTY RMBRSMNT	41,896.00	42,608.10	712.10	101.70
431722	ESLS LSTA GRANT	4,000.00	0.00	-4,000.00	0.00
434211	STATE GRANT	10,802.00	10,162.95	-639.05	94.08
447606	PHOTOCOPIES	10,000.00	6,532.57	-3,467.43	65.33
447626	DISCARDED BOOK SALES	4,000.00	1.00	-3,999.00	0.03
447636	LATE BOOK CHARGES	50,000.00	38,956.75	-11,043.25	77.91
447641	LOST BOOKS	1,000.00	5,761.09	4,761.09	576.11
447699	MISCELLANEOUS	200.00	0.00	-200.00	0.00
449901	VENDING COMMISSIONS	500.00	737.98	237.98	147.60
467101	CONTRIBUTIONS	84,000.00	43,431.59	-40,568.41	51.70
469101	SALE OF EQUIPMENT	0.00	924.98	924.98	
469501	CASH OVER/SHORT	0.00	-0.40	-0.40	100.00
468116	E-RATE DISCOUNT	0.00	0.00	0.00	
469950	PRIOR YEAR ADJUST	0.00	0.00	0.00	
46999	OTHER MISCELLANEOUS REVENUE	0.00	0.00	0.00	100.00
492101	INTER TRANSFER-GENERAL FUND	0.00	0.00	0.00	
810101	FUND EQUITY	0.00	0.00	0.00	
	Total Revenues	3,101,648.00	3,050,255.61	-51,392.39	98.34

MEAD PUBLIC LIBRARY BALANCE OF 2016 COMBINED ACCOUNTS

Account Balances as of:

March 10, 2022

	DESCRIPTION		APPROP 16	SPENT 16	BALANCE 16	% SPENT
510110	FULL TIME SALARIES - REG		1,580,954.00	1,244,373.12	336,580.88	78.71
510310	FICA		98,021.00	74,751.83	23,269.17	76.26
510311	MEDICARE		22,925.00	17,482.80	5,442.20	76.26
510320	WI RETIREMENT FUND		95,792.00	74,961.23	20,830.77	78.25
510340	HEALTH INSURANCE		270,848.00	178,879.22	91,968.78	66.04
510341	RETIREE HEALTH INS		4,000.00	3,284.60	715.40	82.12
510350	DENTAL INSURANCE		22,202.00	14,144.30	8,057.70	63.71
510351	UNFUNDED PENSION LIABILITY		29,650.00	22,237.47	7,412.53	75.00
510360	LIFE INSURANCE		3,792.00	2,301.24	1,490.76	60.69
510400	WORKERS COMP		759.00	569.25	189.75	75.00
510410	UNEMPLOYMENT		2,000.00	1,025.04	974.96	51.25
521100	BANKING FEES		1,150.00	1,142.79	7.21	99.37
521110	FINANCIAL SERVICES FEES		1,750.00	1,800.00	-50.00	102.86
521400	ADVERTISING & MARKETING		9,400.00	2,356.50	7,043.50	25.07
521420	DUPLICATING SERVICES		6,200.00	5,860.55	339.45	94.53
521510	BILLING SERVICES		5,000.00	3,549.54	1,450.46	70.99
521700	SECURITY SERVICES		20,000.00	14,392.00	2,346.00	71.96
521800	PROGRAM SERVICES		5,000.00	4,999.06	0.94	99.98
523110	OFFICE EQUIPMENT MAINTENANCE		11,000.00	11,214.99	-214.99	101.95
523122	SOFTWARE MAINTENANCE		30,000.00	29,929.78	70.22	99.77
524110	BUILDING EXT MAINT		20,000.00	7,805.14	12,194.86	39.03
524124	HVAC MAINT + BOILER INS		9,000.00	6,493.22	2,506.78	72.15
524126	ELEVATOR MAINTENANCE		8,500.00	7,942.00	558.00	93.44
524135	JANITORIAL SUPPLIES/SERVICES		62,500.00	45,099.93	17,400.07	72.16
525100	ELECTRICITY		92,000.00	70,976.67	21,023.33	77.15
525105	WATER		1,419.00	1,453.53	-34.53	102.43
525110	SEWER		1,300.00	289.89	1,010.11	22.30
525120	TELEPHONE		7,000.00	2,666.14	4,333.86	38.09
525140	GAS - UTILITY		29,000.00	11,382.97	17,617.03	39.25
525155	PROFESSIONAL DEVELOPMENT		5,500.00	4,767.30	732.70	86.68
527100	STAFF PARKING - CAR ALLOWANCE		12,500.00	9,990.88	2,509.12	79.93
527110	TRAVEL		2,000.00	919.97	1,080.03	46.00
530100	OFFICE SUPPLIES	0.00	9,200.00	4,654.17	4,545.83	50.59
530200	PROG SUPP (CAT & CIRC SUPPLIES)		28,500.00	17,833.27	10,666.73	62.57
530205	DISPLAYS		1,100.00	0.00	1,100.00	0.00
530210	OPPERATING SUPPLIES (MENDING)		1,500.00	1,022.61	477.39	68.17
530222	JANITORIAL SUPPLIES/SERVICES		8,000.00	3,634.19	4,365.81	45.43
530255	TOOLS & SMALL EQUIPMENT		150.00	69.11	80.89	46.07
538001	DONATION PURCHASES		113,423.08	81,861.88	-1,581.31	72.17
538002	ADULT PRINT		364,697.61	247,301.67	106,428.69	67.81
538099	SHIPPING		9,000.00	7,315.22	1,684.78	81.28
538100	OTHER CONTENT		61,500.00	57,188.95	4,311.05	92.99
539999	MISC EXP (LATE FEES)		100.00	93.85	6.15	93.85
540200	INSURANCE (FIRE)		8,400.00	7,209.55	1,190.45	85.83
540215	GEN PUB OFFICIAL		8,500.00	0.00	8,500.00	0.00
590255	PARKING (SPECIAL) ASSESSMENT		3,000.00	671.60	2,328.40	22.39
642200	IT EQUIPMENT		25,580.00	19,864.06	5,715.94	77.65
949999	FUND EQUITY INCREASE		0.00	0.00	0.00	
810101	FUND EQUITY	0.00	0.00	0.00	0.00	
810111	SALARY & FRINGE TRUST RESERVE	0.00	0.00	0.00	0.00	
	TOTAL MEAD PUBLIC LIBRARY EX	10,967.25	3,113,812.69	2,327,763.08	775,082.36	74.76

