

*****ATTACHMENTS*****

**Minutes
Mead Public Library
Finance Committee Meeting
Thursday, August 25, 2016
2:30 p.m.**

The meeting of the Mead Public Library (MPL) Finance Committee was held on Thursday, August 25, 2016 in the Library Board Room. Present Committee Members: Dirk Zylman, presiding, Dolcye Johnson and Maeve Quinn. Staff members present: Garrett Erickson, Debbie DeAmico and Lauren Richmond.

1. OPENING OF MEETING

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM: Zylman called the meeting to order at 2:45pm. Zylman determined there was a quorum present.

1.2 APPROVAL OF MINUTES. Approval of the Finance Committee minutes for June 23, 2016 meeting. Quinn **moved** to approve the Finance Committee minutes for the June 23, 2016 meeting, Johnson **seconded**. The motion **passed**.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

2.1 REVIEW AND POSSIBLE ACTION ON PAYMENT OF CURRENT EXPENDITURES, INCLUDING PAYROLL AND SPECIAL REVENUES (GRANTS, GIFTS AND DONATIONS). Johnson **moved** to recommend to the full Board of Trustees to accept payment of current expenditures, including payroll, recurring expenditures, and special revenues including grants, gifts and donations. Quinn **seconded** the motion. The motion **carried**.

2.2 RECEIVE 2016 BUDGET STATUS TO DATE
All categories on pace.

2.3 REVIEW AND DISCUSSION ON 2016 2ND QUARTER 850 FUNDS
Right at benchmark. Future consideration to start looking at ways to start spending these funds.

2.4 UPDATE ON CAPITAL IMPROVEMENT PROJECT(S) STATUS
City committee has approved the list. City planning to look at it next. Then it will go to council for final approval.

2.5 DISCUSS POSSIBLE FUTURE COMMITTEE ISSUES/AGENDA ITEMS
-Salary Study/joint meeting with HR Committee

2.7 CONFIRM COMMITTEE REPORT TO MEAD PUBLIC LIBRARY BOARD OF TRUSTEES

3. UPCOMING MEETINGS

3.1 Mead Public Library Finance Committee next meeting September 22nd, 2016 @ 2:45 p.m.

4. ADJOURN

4.1 MOTION TO ADJOURN: Johnson **moved** to adjourn the August 25, 2016 Finance Committee meeting; Quinn **seconded** the motion. The motion **passed**. Zylman concluded the Finance Committee at 3:13 p.m.

MPL Visa Credit Card Purchases
 8/5/2016 - 9/6/2016

Account #	Amount	Description
25551110-538001	\$ 115.00	Summer reading program prize expense
25551110-538001	\$ 345.18	Makerspace expense
25551150-525105	\$ 19.21	Sheboygan Water Utility expense
25551150-524110	\$ 876.52	Building maintenance expense
25551150-530210	\$ 63.52	Book club expense
25551150-530222	\$ 255.08	Janitorial expense
25551100-521400	\$ 79.00	Constant Contact - e-newsletter web-site
25551110-538001-10099	\$ 360.00	Costumes for childrens program
25551100-538001	\$ 3.30	Facebook advertising - paid by Friends of MPL donation
25551110-538100	\$ 49.00	ShiftPlanning - Public service staff work planning tool
25551150-6422200	\$ 55.00	Techsoup IT expense
Total Charges for billing period	\$ 2,220.81	

Mead Public Library

August - September 2016 Accounts Payables

Vendor	Name	Invoice	Check #	Invoice Amt	Description
900104	ALLIANT ENERGY	6/28/16-7/28/16	323561	\$10,058.08	Electrical usage
900104	ALLIANT ENERGY	7/28/16 - 8/29/16	323674	\$9,858.00	Electrical usage
900009	AT&T	7/26/2016-8/25/2016	323562	\$137.07	Telephone usage
2716	BAKER & TAYLOR, LLC	2032207879	323563	\$96.31	Material Purchases
2716	BAKER & TAYLOR, LLC	3021146874	323563	\$150.71	Material Purchases
2716	BAKER & TAYLOR, LLC	3021146848	323563	\$72.12	Material Purchases
2716	BAKER & TAYLOR, LLC	20322222393	323563	\$2,564.85	Material Purchases
2716	BAKER & TAYLOR, LLC	2032207851	323563	\$731.87	Material Purchases
2716	BAKER & TAYLOR, LLC	2032222416	323563	\$1,259.87	Material Purchases
2716	BAKER & TAYLOR, LLC	3021170795	323563	\$64.25	Material Purchases
2716	BAKER & TAYLOR, LLC	2032255542	323563	\$353.60	Material Purchases
2716	BAKER & TAYLOR, LLC	2032237673	323563	\$336.29	Material Purchases
2716	BAKER & TAYLOR, LLC	5014229127	323563	\$406.10	Material Purchases
2716	BAKER & TAYLOR, LLC	2032255498	323563	\$3,109.73	Material Purchases
2716	BAKER & TAYLOR, LLC	2032247811	323563	\$748.90	Material Purchases
2716	BAKER & TAYLOR, LLC	2032237677	323563	\$1,049.53	Material Purchases
2716	BAKER & TAYLOR, LLC	2032272905	323675	\$316.50	Material purchases
2716	BAKER & TAYLOR, LLC	2032274092	323675	\$39.37	Material purchases
2716	BAKER & TAYLOR, LLC	3021183733	323675	\$79.62	Material purchases
2716	BAKER & TAYLOR, LLC	5014248259-501422912	323675	\$208.54	Material purchases
3547	BLAESER, KIMBERLY M.	100 THOUSAND POETS	323564	\$150.00	Program expense
3599	BRAUN, KEITH	9/24/2016 PROGRAM	323676	\$200.00	Program expense
2735	BRIDGEALL LIBRARIES	SIN002318	323565	\$6,250.00	Material Purchases
2735	BRIDGEALL LIBRARIES	SIN002319	323565	\$13,520.00	Material Purchases
2409	BUDGET LIBRARY SUPPL	14513	323566	\$550.00	Material Purchases
3572	CARLOS FELIPE UCEDA	BIG READ	323567	\$200.00	Program expense - The Big Read Grant
3200	CDWG	DTQ6846	323568	\$325.01	IT expense
3200	CDWG	FDV8788	323677	\$341.02	IT expenses
3200	CDWG	BTC1250	323677	\$42.89	IT expenses
3200	CDWG	CXV7606	323677	\$41.45	IT expenses
3252	CHARTER COMMUNICAT	AUG 23, 2016	323569	\$272.99	Internet expense
900189	COUNCIL OF STATE GOV	83811	323570	\$89.10	Material Purchases
22011	DANG-ITS	9/16/16 BIG READ	323571	\$3,000.00	Program expense - the Big Read Grant
900081	DEMCO, INC.	5937874	323572	\$214.49	Technical Service supplies
239	ELDER, KARL	9/16/16 - 10/15/16	323573	\$100.00	Program expense
2641	ELKHART LAKE PUBLIC	135067	323574	\$16.00	Lost item refund

Mead Public Library

August - September 2016 Accounts Payables

Vendor	Name	Invoice	Check #	Invoice Amt	Description
1597	ENVIRO-CLEAN, INC.	2664	323575	\$4,972.00	Cleaning expense
2066	ERICKSON, GARRETT	8/10/2016 ESLS	323576	\$59.40	Mileage reimbursement
203	FRANK L. WEYENBERG	33346002919197	323577	\$100.36	Lost item refund
203	FRANK L. WEYENBERG	3419015	323577	\$31.95	Lost item refund
900201	GE MONEY BANK/AMAZON	109-8449413-5957001	323578	\$250.49	Material Purchases & Program expense
900201	GE MONEY BANK/AMAZON	109-4626855-4199424	323578	\$35.01	Material Purchases & Program expense
900201	GE MONEY BANK/AMAZON	103-7678098-3669827A	323578	\$11.99	Material Purchases & Program expense
900201	GE MONEY BANK/AMAZON	103-767/8098-3669827	323578	\$131.89	Material Purchases & Program expense
900201	GE MONEY BANK/AMAZON	103-4930648-3933052	323578	\$20.63	Material Purchases & Program expense
900201	GE MONEY BANK/AMAZON	103-6719065-9515440	323578	\$84.33	Material Purchases & Program expense
8932	HOME DEPOT CREDIT	4924 00011 85818	323579	\$8.94	Building expense
8932	HOME DEPOT CREDIT	4924 00012 83340	323579	\$7.87	Building expense
900121	HONOLD & LA PAGE INC	1903374846	323580	\$63.94	Building expense
900121	HONOLD & LA PAGE INC	1903378699	323678	\$18.86	Building expense
3602	JERDEE, CASSIDY	216041	323679	\$16.85	Patron refund
3579	JETZER, LOUISE H	246540	323581	\$32.95	Patron refund
900164	JOHNSON CONTROLS INC	1-36805353012	323582	\$1,493.50	Contracted services for HVAC controls
900226	KAPCO	1303288	323583	\$124.60	Building expense
3293	KAULE, BRIAN	24277000046660	323584	\$18.15	Patron refund
3293	KAULE, BRIAN	56289	323680	\$13.95	Patron refund
3581	KIND-KEPPEL, KATHLEE	24273000082078	323585	\$19.95	Patron refund
11899	LANGUAGE LINE SERVIC	3880090	323586	\$35.56	Other Content expense
900376	MARTENS TRILLING TRU	B724465	323587	\$13.49	Building expense
3600	MAUER, KATHLEEN A.	258553	323681	\$29.99	Patron refund
12374	MBM	IN123156	323588	\$581.51	Photo copier/printer lease
3574	MC ALLISTER, GRAHAM	9/24/2016	323589	\$50.00	Program expense
900181	MENARDS	08761	323590	\$38.01	Building expense
900181	MENARDS	08606	323590	\$10.95	Building expense
900181	MENARDS	07387	323590	\$13.96	Building expense
900181	MENARDS	07574	323590	\$9.34	Building expense
900181	MENARDS	07992	323590	\$3.95	Building expense
900181	MENARDS	07120	323590	\$3.18	Building expense
900181	MENARDS	09414	323590	\$20.47	Building expense
900181	MENARDS	09374	323590	\$5.92	Building expense
900181	MENARDS	09970	323682	\$52.76	Building expense
231	MIDWEST TAPE	94212544	323591	\$238.94	Material purchases

Mead Public Library

August - September 2016 Accounts Payables

Vendor	Name	Invoice	Check #	Invoice Amt	Description
231	MIDWEST TAPE	94230879	323591	\$320.81	Material purchases
231	MIDWEST TAPE	94231605	323591	\$489.88	Material purchases
231	MIDWEST TAPE	94212456	323591	\$753.71	Material purchases
231	MIDWEST TAPE	94257669	323591	\$394.90	Material purchases
231	MIDWEST TAPE	94268678	323591	\$99.97	Material purchases
231	MIDWEST TAPE	94266905	323591	\$822.20	Material purchases
231	MIDWEST TAPE	94253496	323591	\$970.31	Material purchases
3502	MUELLER, JESSICA	BIG READ	323593	\$150.00	Program expense - The Big Read Grant
3533	OCLC, INC.	0000479891	323594	\$495.00	IT program expense
900038	OTIS ELEVATOR CO	CVS65084916	323595	\$711.00	Contracted Services - Maintenance expense
900038	OTIS ELEVATOR CO	CVS05013916	323595	\$8,301.72	Contracted Services - Maintenance expense
3601	PARTNERS FOR COMMUNI	1501	323596	\$93.60	Language translation services
900132	PITNEY BOWES CREDIT	G900/SN-080062530097	323597	\$20.99	Postage expense
16722	PROFESSIONAL SUPPLY	892074	323598	\$454.75	Janitorial supplies expense
2265	RESEARCH TECHNOLOGY	199410	323599	\$20.29	Material purchases
3370	RICHMOND, LAUREN	FOND DU LAC LIBRARY	323683	\$41.52	Mileage reimbursement - Fond du Lac Library
983	ROTARY CLUB OF SHEB	3146	323684	\$185.00	Professional development
389	ROWMAN & LITTLEFIELD	110812498	323685	\$42.00	Material purchases
3573	S&P GLOBAL MARKET	30616170	323600	\$400.00	Material purchases
3524	SCHMIDT, JENNIFER	255029	323601	\$23.93	Patron refund
444	SCHOLASTIC, INC.	13542015	323602	\$187.25	Material purchases
444	SCHOLASTIC, INC.	11469165	323686	\$152.10	Material purchases
900007	SHEBOYGAN COUNTY CHA	4TH QTR 2016	323603	\$115.00	Membership expense
2617	SHEBOYGAN COUNTY RE*	OCT 7-9 2016	323604	\$5,000.00	Chilrens Book Festival - Funds donated by MPL Fdn
1451	SHEBOYGAN MAIL HOUSE	1515	323605	\$133.05	Mailing service expense
900107	SHOWCASES	294652	323606	\$85.86	Material purchases
491	STAPLES ADVANTAGE	8040359525	323607	\$60.04	Office supplies
900237	STEEN MACEK PAPER CO	779291	323608	\$278.47	Office supplies - print shop inventory
3580	STEINBACHER, LAURA A	257742	323609	\$16.95	Patron refund
2762	TELEVEND SERVICES	7992	323610	\$106.85	Pre-paid fax cards
900260	UNIQUE MANAGEMENT	433187	323691	\$366.95	Collection fees to collect patron fines & fees
2997	VIHOS, LISA B.	9/24/16 PROGRAM	323611	\$150.00	Program expense
900103	WAL-MART COMMUNITY	REF # 621500454054	323612	\$19.96	Program expense - Maker Space
900103	WAL-MART COMMUNITY	622200330886	323612	\$44.90	Program expense - Maker Space
900103	WAL-MART COMMUNITY	622600840873	323612	\$13.40	Program expense - Maker Space
1710	WELLS FARGO FINANCIA	5003328998	323613	\$726.19	Printer/Copier lease expense

Mead Public Library

August - September 2016 Accounts Payables

Vendor	Name	Invoice	Check #	Invoice Amt	Description
900044	WISCONSIN PUBLIC SER	7/21/16 - 8/12/16	323614	\$353.64	Gas Utility expense
3508	WOLF, LEODA	10-28-2016	323693	\$300.00	Program expense

MEAD PUBLIC LIBRARY - 2016 FINANCIAL REPORT - Administrative Services 25551100

September 201

Account Balances as of:

March 10, 2022

4:55 PM

ACCT	DESCRIPTION	Y APPROP	APPROP 16	SPENT 16	BALANCE 16	% SPENT
510110	FULL TIME SALARIES - REG		248,826.00	163,020.59	85,805.41	65.52
	SUB TOTAL		248,826.00	163,020.59	85,805.41	65.52
510310	FICA		14,974.00	9,669.26	5,304.74	64.57
510311	MEDICARE		3,502.00	2,261.35	1,240.65	64.57
510320	WI RETIREMENT FUND		16,423.00	10,683.50	5,739.50	65.05
510340	HEALTH INSURANCE	0.00	52,877.00	25,069.48	27,807.52	47.41
510341	RETIREE HEALTH INS		4,000.00	2,791.91	1,208.09	69.80
510350	DENTAL INSURANCE		4,397.00	2,006.03	2,390.97	45.62
510351	UNFUNDED PENSION LIABILITY		29,650.00	19,766.64	9,883.36	66.67
510360	LIFE INSURANCE		666.00	331.01	334.99	49.70
510400	WORKERS COMP		125.00	83.36	41.64	66.69
510410	UNEMPLOYMENT		2,000.00	1,025.04	974.96	51.25
	SUB TOTAL	0.00	128,614.00	73,687.58	54,926.42	57.29
521100	BANKING FEES		1,150.00	1,142.79	7.21	99.37
521110	FINANCIAL SERVICE FEES	0.00	1,750.00	1,800.00	-50.00	102.86
521400	ADVERTISING & MARKETING	0.00	9,400.00	79.00	9,321.00	0.84
521420	DUPLICATION SERVICES	0.00	6,200.00	5,860.55	339.45	94.53
521510	BILLING FEES	0.00	5,000.00	3,254.19	1,745.81	65.08
523110	OFFICE EQUIPMENT MAINT.	0.00	4,200.00	259.00	3,941.00	6.17
	SUB TOTAL	0.00	27,700.00	12,395.53	15,304.47	44.75
525155	PROFESSIONAL DEVELOPMENT		2,500.00	2,487.20		99.49
527100	STAFF PARKING - CAR ALLOWANCE		12,500.00	9,990.88	2,509.12	
527110	TRAVEL	0.00	2,000.00	642.98	1,357.02	32.15
	SUB TOTAL	0.00	17,000.00	13,121.06	3,878.94	77.18
530100	OFFICE SUPPLIES	619.76	9,200.00	3,665.63	4,914.61	46.58
	SUB TOTAL	619.76	9,200.00	3,665.63	4,914.61	46.58
538001	DONATION PURCHASES	0.00	2,300.00	3,693.01	-1,393.01	160.57
538001-10094	DONATION PURCHASES		3,261.68	4,476.82	-1,215.14	137.26
538001-10096	DONATION PURCHASES	0.00	1,178.80	1,178.80	0.00	100.00
538001-10097	DONATION PURCHASES	0.00	880.60	880.60	0.00	100.00
538001-10099	DONATION PURCHASES	0.00	0.00	231.27	-231.27	
539999	MISC EXP (LATE FEES)	0.00	100.00	93.85	6.15	93.85
	SUB TOTAL	0.00	7,721.08	10,554.35	-2,833.27	136.70
540215	GEN PUB OFFICIAL	0.00	8,500.00		8,500.00	0.00
	SUB TOTAL	0.00	8,500.00	0.00	8,500.00	0.00
590255	PARKING ASSESSMENT	0.00	3,000.00	671.60	2,328.40	22.39
	SUB TOTAL	201 0.00	3,000.00	671.60	2,328.40	
810101	FUND EQUITY	0.00	0.00	0.00	0.00	
810111	SALARY & FRINGE TRUST RESERV	0.00	0.00	0.00	0.00	
ADMINISTRATIVE COST CENTER TOTAL		619.76	450,561.08	277,116.34	172,824.98	61.64

MEAD PUBLIC LIBRARY - 2016 FINANCIAL REPORT - Public Services 25551110

Account Balances as of: March 10, 2022

ACCT	DESCRIPTION	Y APPROP	APPROP 16	SPENT 16	BALANCE 16	% SPENT
510110	FULL TIME SALARIES - REG		734,346.00	518,363.22	215,982.78	70.59
	SUB TOTAL		734,346.00	518,363.22	215,982.78	70.59
510310	FICA	0.00	45,530.00	31,127.11	14,402.89	68.37
510311	MEDICARE		10,649.00	7,280.04	3,368.96	68.36
510320	WI RETIREMENT FUND	0.00	45,428.00	31,914.16	13,513.84	70.25
510340	HEALTH INSURANCE		120,149.00	75,276.12	44,872.88	62.65
510350	DENTAL INSURANCE		11,562.00	6,995.25	4,566.75	60.50
510360	LIFE INSURANCE		1,569.00	867.18	701.82	55.27
510400	WORKERS COMP	0.00	360.00	240.00	120.00	66.67
	SUB TOTAL	0.00	235,247.00	153,699.86	81,547.14	65.34
521800	PROGRAM SERVICES		5,000.00	4,935.20	64.80	98.70
523110	OFFICE EQUIPMENT MAINT.	0.00	3,800.00	0.00	3,800.00	0.00
525155	PROFESSIONAL DEVELOPMENT		3,000.00	2,280.10	719.90	76.00
530205	DISPLAYS		1,100.00	0.00	1,100.00	0.00
538001	DONATION PURCHASES	0.00	38,000.00	35,027.06	2,972.94	92.18
538001-10083			13,000.00	9,630.00	3,370.00	74.08
538001-10098	DONATION PURCHASES		10,802.00	10,171.44	630.56	94.16
538001-10099	DONATION PURCHASES	435.33	44,000.00	8,689.04	34,875.63	19.75
	SUB TOTAL	435.33	118,702.00	70,732.84	47,533.83	59.59
538002	MATERIALS - ALL CATAGORIES	5,945.11	364,697.61	218,568.23	140,184.27	61.56
538100	OTHER CONTENT	4,650.00	61,500.00	48,114.09	8,735.91	78.23
	SUB TOTAL	10,595.11	426,197.61	266,682.32	148,920.18	62.57
538000	TOTAL MATRL'S ACCTS	20 10,595.11	544,899.61	337,415.16	196,454.01	61.92
	PUBLIC SERVICE COST CENTER TOTAL	11,030.44	1,514,492.61	1,009,478.24	493,983.93	67.38

MEAD PUBLIC LIBRARY - 2016 FINANCIAL REPORT - Support Services 25551150

Account Balances as of:

March 10, 2022

ACCT	DESCRIPTION	Y APPROP	APPROP 16	SPENT 16	BALANCE 16	% SPENT
510110	FULL TIME SALARIES - REG		597,782.00	381,349.82	216,432.18	63.79
	SUB TOTAL		597,782.00	381,349.82	216,432.18	63.79
510310	FICA	0.00	37,517.00	23,028.71	14,488.29	61.38
510311	MEDICARE		8,774.00	5,385.90	3,388.10	61.38
510320	WI RETIREMENT FUND	0.00	33,941.00	21,439.08	12,501.92	63.17
510340	HEALTH INSURANCE		97,822.00	51,184.15	46,637.85	52.32
510350	DENTAL INSURANCE		6,243.00	3,697.83	2,545.17	59.23
510360	LIFE INSURANCE		1,557.00	627.55	929.45	40.31
510400	WORKERS COMP		274.00	182.64	91.36	66.66
	SUB TOTAL	0.00	186,128.00	105,545.86	80,582.14	56.71
521700	SECURITY SERVICES (FIRE ALARM- SECURITY GUARDS)	0.00	20,000.00	11,889.00	8,111.00	59.45
	SUB TOTAL	0.00	20,000.00	11,889.00	8,111.00	59.45
523110	OFFICE EQUIPMENT MAINTENANCE	0.00	3,000.00	3,291.77	-291.77	109.73
523122	SOFTWARE MAINTENANCE	0.00	30,000.00	25,751.03	4,248.97	85.84
524110	BUILDING EXTERIOR MAINT	0.00	20,000.00	7,316.37	12,683.63	36.58
524124	HVAC MAINT & BOILER INS	0.00	9,000.00	6,493.22	2,506.78	72.15
524126	ELEVATOR MAINTENANCE	0.00	8,500.00	7,804.00	696.00	91.81
	SUB TOTAL	0.00	70,500.00	50,656.39	19,843.61	71.85
524135	JANITORIAL SUPPLIES/SERVICES	0.00	62,500.00	40,055.82	22,444.18	64.09
	SUB TOTAL	0.00	62,500.00	40,055.82	22,444.18	64.09
525100	ELECTRICITY	0.00	92,000.00	62,042.47	29,957.53	67.44
525105	WATER	0.00	1,419.00	1,453.53	-34.53	102.43
525110	SEWER	0.00	1,300.00	273.69	1,026.31	21.05
525120	TELEPHONE	889.37	7,000.00	1,562.95	4,547.68	35.03
525140	GAS - UTILITY	0.00	29,000.00	10,974.98	18,025.02	37.84
	SUB TOTAL	889.37	130,719.00	76,307.62	53,522.01	59.06
530135	SHIPPING	0.00	9,000.00	7,225.30	1,774.70	80.28
530200	PROG SUPP (CAT & CIRC SUPPLIES)	0.00	28,500.00	17,465.71	11,034.29	61.28
530210	OPERATING SUPPLIES	0.00	1,500.00	984.01	515.99	65.60
530222	JANITORIAL SUPPLIES		8,000.00	3,533.63	4,466.37	44.17
530210	OPPERATING SUPPLIES (MENDING)	0.00		0.00	0.00	
	SUB TOTAL	0.00	47,000.00	29,208.65	17,791.35	62.15
530255	TOOLS & SMALL EQUIPMENT	0.00	150.00	69.11	80.89	46.07
	SUB TOTAL	0.00	150.00	69.11	80.89	46.07
540200	INSURANCE (FIRE)	0.00	8,400.00	6,500.05	1,899.95	77.38
	SUB TOTAL	0.00	8,400.00	6,500.05	1,899.95	77.38
642200	IT EQUIPMENT	1,495.33	25,580.00	16,676.34	7,408.33	71.04
	SUB TOTAL	1,495.33	25,580.00	16,676.34	7,408.33	71.04
SUPPORT SERVICES COST CENTER TOTAL		2,384.70	1,148,759.00	718,258.66	428,115.64	
LIBRARY TOTAL		14,034.90	3,113,812.69	2,004,853.24	1,094,924.55	64.39

MEAD PUBLIC LIBRARY - 2016 FINANCIAL REPORT Version7

GENERAL OPERATIONS 255 FUND

Summary of Expenditures and Revenues

Account Balances as of: March 10, 2022

APPROPRIATIONS AND EXPENDITURES BY COST CENTER

CC	DESCRIPTION	ENCMB 15	APPROP 16	SPENT 16	BALANCE 16	% SPENT
25551100	ADMINISTRATION	619.76	450,561.08	277,116.34	172,824.98	61.64
25551110	PUBLIC SERVICES	11,030.44	1,514,492.61	1,009,478.24	493,983.93	67.38
25551150	SUPPORT SERVICES	2,384.70	1,148,759.00	718,258.66	428,115.64	0.00
	FUND EQUITY INCREASE					
	Total All Cost Centers	14,034.90	3,113,812.69	2,004,853.24	1,094,924.55	64.39

REVENUES APPROPRIATIONS AND RECEIPTS

ACCT	DESCRIPTION	APPROP 16	RECEIVED 15	BALANCE 16	% REC
411100	REAL ESTATE TAXES	2,305,741.00	2,305,741.00	0.00	100.00
431216-10083	FEDERAL GRANT	13,000.00	10,400.00	-2,600.00	80.00
431709	ESLS SHEBOYGAN COUNTY	517,119.00	523,580.00	6,461.00	101.25
431710	ESLS OZAUKEE COUNTY	8,290.00	8,304.00	14.00	100.17
431711	ESLS BACK UP REF	51,100.00	53,114.00	2,014.00	103.94
431712	ADJ COUNTY RMBRSMNT	41,896.00	42,608.10	712.10	101.70
431722	ESLS LSTA GRANT	4,000.00	0.00	-4,000.00	0.00
434211	STATE GRANT	10,802.00	10,162.95	-639.05	94.08
447606	PHOTOCOPIES	10,000.00	5,748.10	-4,251.90	57.48
447626	DISCARDED BOOK SALES	4,000.00	1.00	-3,999.00	0.03
447636	LATE BOOK CHARGES	50,000.00	34,402.88	-15,597.12	68.81
447641	LOST BOOKS	1,000.00	4,981.24	3,981.24	498.12
447699	MISCELLANEOUS	200.00	0.00	-200.00	0.00
449901	VENDING COMMISSIONS	500.00	737.98	237.98	147.60
467101	CONTRIBUTIONS	84,000.00	42,101.26	-41,898.74	50.12
469101	SALE OF EQUIPMENT	0.00	924.98	924.98	
469501	CASH OVER/SHORT	0.00	-0.40	-0.40	100.00
468116	E-RATE DISCOUNT	0.00	0.00	0.00	
469950	PRIOR YEAR ADJUST	0.00	0.00	0.00	
46999	OTHER MISCELLANEOUS REVENUE	0.00	0.00	0.00	100.00
492101	INTER TRANSFER-GENERAL FUND	0.00	0.00	0.00	
810101	FUND EQUITY	0.00	0.00	0.00	
	Total Revenues	3,101,648.00	3,042,807.09	-58,840.91	98.10

MEAD PUBLIC LIBRARY BALANCE OF 2016 COMBINED ACCOUNTS

Account Balances as of:

March 10, 2022

	DESCRIPTION		APPROP 16	SPENT 16	BALANCE 16	% SPENT
510110	FULL TIME SALARIES - REG		1,580,954.00	1,062,733.63	518,220.37	67.22
510310	FICA		98,021.00	63,825.08	34,195.92	65.11
510311	MEDICARE		22,925.00	14,927.29	7,997.71	65.11
510320	WI RETIREMENT FUND		95,792.00	64,036.74	31,755.26	66.85
510340	HEALTH INSURANCE		270,848.00	151,529.75	119,318.25	55.95
510341	RETIREE HEALTH INS		4,000.00	2,791.91	1,208.09	69.80
510350	DENTAL INSURANCE		22,202.00	12,699.11	9,502.89	57.20
510351	UNFUNDED PENSION LIABILITY		29,650.00	19,766.64	9,883.36	66.67
510360	LIFE INSURANCE		3,792.00	1,825.74	1,966.26	48.15
510400	WORKERS COMP		759.00	506.00	253.00	66.67
510410	UNEMPLOYMENT		2,000.00	1,025.04	974.96	
521100	BANKING FEES		1,150.00	1,142.79	7.21	99.37
521110	FINANCIAL SERVICES FEES		1,750.00	1,800.00	-50.00	102.86
521400	ADVERTISING & MARKETING		9,400.00	79.00	9,321.00	0.84
521420	DUPLICATING SERVICES		6,200.00	5,860.55	339.45	94.53
521510	BILLING SERVICES		5,000.00	3,254.19	1,745.81	65.08
521700	SECURITY SERVICES		20,000.00	11,889.00	4,849.00	59.45
521800	PROGRAM SERVICES		5,000.00	4,935.20	64.80	98.70
523110	OFFICE EQUIPMENT MAINTENANCE		11,000.00	3,550.77	7,449.23	32.28
523122	SOFTWARE MAINTENANCE		30,000.00	25,751.03	4,248.97	85.84
524110	BUILDING EXT MAINT		20,000.00	7,316.37	12,683.63	36.58
524124	HVAC MAINT + BOILER INS		9,000.00	6,493.22	2,506.78	72.15
524126	ELEVATOR MAINTENANCE		8,500.00	7,804.00	696.00	91.81
524135	JANITORIAL SUPPLIES/SERVICES		62,500.00	40,055.82	22,444.18	64.09
525100	ELECTRICITY		92,000.00	62,042.47	29,957.53	67.44
525105	WATER		1,419.00	1,453.53	-34.53	102.43
525110	SEWER		1,300.00	273.69	1,026.31	21.05
525120	TELEPHONE		7,000.00	1,562.95	5,437.05	22.33
525140	GAS - UTILITY		29,000.00	10,974.98	18,025.02	37.84
525155	PROFESSIONAL DEVELOPMENT		5,500.00	4,767.30	732.70	86.68
527100	STAFF PARKING - CAR ALLOWANCE		12,500.00	9,990.88	2,509.12	79.93
527110	TRAVEL		2,000.00	642.98	1,357.02	32.15
530100	OFFICE SUPPLIES	0.00	9,200.00	3,665.63	5,534.37	39.84
530200	PROG SUPP (CAT & CIRC SUPPLIES)		28,500.00	17,465.71	11,034.29	61.28
530205	DISPLAYS		1,100.00	0.00	1,100.00	0.00
530210	OPPERATING SUPPLIES (MENDING)		1,500.00	984.01	515.99	65.60
530222	JANITORIAL SUPPLIES/SERVICES		8,000.00	3,533.63	4,466.37	44.17
530255	TOOLS & SMALL EQUIPMENT		150.00	69.11	80.89	46.07
538001	DONATION PURCHASES		113,423.08	73,978.04	-1,393.01	65.22
538002	ADULT PRINT		364,697.61	218,568.23	140,184.27	59.93
538099	SHIPPING		9,000.00	7,225.30	1,774.70	80.28
538100	OTHER CONTENT		61,500.00	48,114.09	13,385.91	78.23
539999	MISC EXP (LATE FEES)		100.00	93.85	6.15	93.85
540200	INSURANCE (FIRE)		8,400.00	6,500.05	1,899.95	77.38
540215	GEN PUB OFFICIAL		8,500.00	0.00	8,500.00	0.00
590255	PARKING (SPECIAL) ASSESSMENT		3,000.00	671.60	2,328.40	22.39
642200	IT EQUIPMENT		25,580.00	16,676.34	8,903.66	65.19
949999	FUND EQUITY INCREASE		0.00	0.00	0.00	
810101	FUND EQUITY	0.00	0.00	0.00	0.00	
810111	SALARY & FRINGE TRUST RESERVE	0.00	0.00	0.00	0.00	
	TOTAL MEAD PUBLIC LIBRARY EX	14,034.90	3,113,812.69	2,004,853.24	1,094,924.55	64.39

