

**\*\*\*ATTACHMENTS\*\*\***

**Minutes  
Mead Public Library  
Finance Committee Meeting  
Thursday, May 28, 2015  
2:15 p.m.**

The meeting of the Mead Public Library (MPL) Finance Committee was held on Thursday, May 28, 2015 in the Library Board Room. Present Committee Members: Dirk Zylman presiding: Henry Nelson, Dolcye Johnson, Maeve Quinn, and Darryl Carlson. Staff members present: Garrett Erickson and Debbie DeAmico. Others: Jim Amodeo, City of Sheboygan Chief Administrative Officer.

**1. OPENING OF MEETING**

**1.1 Call to Order.** Zylman called the meeting to order at 2:15 p.m. Zylman determined there was a quorum present.

**1.2 Approval of the April 23, 2015 Committee minutes.** Nelson moved to approve the Finance Committee minutes for the April 23, 2015 meeting. Carlson **seconded** the motion. The motion **passed**.

**2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

**2.1 Review and possible action on payment of current expenditures, including payroll.** Carlson **moved** to accept payment of current expenditures, including payroll and reoccurring expenditures. Quinn **seconded** the motion. The motion **carried**.

**Special Revenues including Grants, Gifts and Donations.** Zylman informed the committee that there were donations received and acknowledged each donor. A **motion** was made by Johnson to accept the restricted and non-restricted gifts and donations that were received in May 2015. Nelson **seconded** the motion. The motion **carried**.

**2.2 Review of Metrics.** DeAmico pointed out that MPL was at (9.64%) under budget on the current personnel metric.

**2.3 Discussion 850 Funds – Discussion Asset Allocation:** Zylman reviewed the 850 investment funds with the Finance Committee, and he noted that the current fund allocation is at 75% U.S./global and 25% international. Zylman told the committee the international funds are being treated as global funds, and felt that the funds are not performing as expected by holding more U.S. funds vs. international. Zylman will contact Kathie Norman from the Foundation in regards to getting the funds back to the original request of 50% domestic and 50% international. He also offered to work with the Foundation in regards to the 850 Funds' investments.

**2.4 Update Chiller II project and future Capital Improvement Projects (CIP) projects:** Zylman reported that the Chiller II project is now completed and operational. Future CIP were discussed with DeAmico stating the next projects should be the HVAC Phase III project with an estimated cost of \$284,000, and a replacement of the emergency generator with an estimated cost of \$25,000. Erickson informed the committee that the two future CIP were submitted to the City Finance Department as 2016-2020 CIP requests. Amodeo asked the Finance Committee to look into a possible donation of an emergency generator from the Kohler Company. Quinn asked about the timing for CIP requests to be evaluated by the Common Counsel and Amodeo responded at earliest July 2015, but no later than October 2015.

**2.5 Receive 2015 Budget Status report to date.** Zylman reviewed the 2015 budget with the committee and noted the budget looks on track at this point.

**2.6 Discussion and Possible MPL Salary vs City of Sheboygan Salary Grade:** Erickson presented a spreadsheet showing the differences between MPL 2009 current salary scale and the 2015 City of Sheboygan newly approved salary scale. Erickson said that MPL is behind in keeping up with the City salary scale, mainly due to the frozen city revenue. Erickson made a point that with a 2016 frozen budget, MPL could not begin to raise wages to meet the cities pay scale, but could possibly begin to make increases with the employees that were below the minimum rate of pay (not including the Page position classification).

Amodeo offered an alternative to not aligning with the City pay scale by surveying libraries of similar size of MPL for a more accurate pay scale. Erickson informed the committee he has been taking part in such a survey, and he will follow-up in regards to wages scales for the various positions at MPL. Amodeo also offered the services of Sandy Rohrick, City Human Resources Director, to perform a survey of wages through her sources. It was agreed by the committee and Amodeo that benefits are not an issue since they are the same for the City employees and MPL employees. Quinn stated many years ago MPL was already below the pay scales of other libraries of a similar size as MPL. Johnson asked Amodeo if it was correct that MPL is at 70% of their budget for human resources cost compared to the cities other departments being at 80% or higher. Amodeo agreed that Johnson's statement was correct. Amodeo also suggested setting up a 5% reserve fund through the budget to help fund wage increases.

It was recommended by Nelson to table the discussion until a new survey could be completed by surveying other libraries similar to the size of MPL. Erickson agreed, and after the results are received and tallied the findings will be presented to the MPL Human Resources (HR) Committee.

**2.7 Discussion & Possible Action – 2016 Budget.** Zylman asked Erickson to lead the 2016 budget discussion. Erickson pointed out that with no change in revenue from the City, and less funding from county revenue, the budget is similar to the 2015 budget. Erickson pointed out that Sheboygan County has not decided on the percent of funding reimbursement for the 2016 fiscal year. The percent of funding will likely increase, giving MPL some additional revenue. Erickson informed the committee that a 2% increase was incorporated into the budget for wage increases based on employee reviews. Erickson reviewed the budget percentages which were close to the 2015 budget with 70% human resources, 14% materials, and 16% operations.

Erickson asked DeAmico to explain other budget assumptions used to formulate the 2016 budget. DeAmico informed the committee that she had to remove two additional family health insurance plans in case of a life changing event to balance the 2016 budget. DeAmico used assumptions of 1.3% - 1.5% on expenses due to inflation, and stated she was hopeful that the new chiller would prove to save on energy costs. The retiree health insurance liability decreased \$6,600 compared to the 2015 budget with two retirees coming off of the City's health insurance plan. Amodeo agreed the 2016 budget is tight in all of the City departments for the 2016 fiscal year. Quinn asked what would be the cost of additional staff wages if MPL increased the number of hours the library would be open for the public. Quinn restated that the library is already low in number of hours open for the population served according to DPI standards. Erickson proposed that this question will be looked into, and then presented to the MPL HR Committee. Further discussion on the 2016 budget were tabled for the June 2015 Finance Committee meeting.

## **2.8 Discussion and Possible Action on Severance Pay Obligations**

**“Good Attendance Policy”** Zylman asked Erickson to present the severance pay obligations current policy and proposed updated policies to the committee. Erickson referred to a spreadsheet in regards to the “Good Attendance Policy” which currently has only two eligible employees. Erickson explained that the City of Sheboygan eliminated this benefit, and suggested with a cost of just over \$10,000 MPL should pay out the two employees at the 100% rate if funds are available at the end of 2015. Erickson said this benefit will not increase in the amount owed to the employees whether it is paid out now, or when the employee retires. Quinn agreed that it makes sense to disband the benefit, and payout the last two employees. Nelson agreed that the payout should be contingent based on funds being available to make the payouts.

Nelson made a **motion** to recommend to the Board of Trustees to pay out the employees eligible for the “Good Attendance” program at the end of the 2015 fiscal year, and eliminate the “Retiree Health Insurance Credits” policy. Payments to be made contingent to funds being available to make the payouts to the eligible employees. Carlson **seconded** the motion. The **motion** passed.

**“Accumulated Sick Leave Payout”** Zylman asked Erickson to present the “Library Sick Leave Accounts” which were frozen as of December 31, 2011. Erickson handed out spreadsheets created by DeAmico. The first spreadsheet showed the four different types of payouts the employee could be eligible for depending on when they started their employment with MPL. Erickson explained to the committee that there are four possible payouts to this policy, and all funds would have to be transferred to the Vantage Care Retirement Fund. Erickson explained that with Vantage Care the employee can only pay for medical/dental/long-term care premiums. The employee cannot pay medical expenses from their Vantage Care retirement account, also the employee cannot start using their Vantage Care account until they reach age 65.

The second spreadsheet detailed a survey DeAmico put together after speaking with all but one employee who is currently eligible for the frozen sick-leave account. DeAmico explained the policy to each employee, and also the proposed sick-leave policy which resulted in 80% favorable responses for the new proposed policy. Erickson suggested eliminating the current policy and adopt the City of Sheboygan frozen sick-leave policy which would allow any employee retiring before the age of 65 to have the option to go on the City health insurance plan at full cost, and apply the frozen sick-leave policy hours up to a maximum of 672 hours which they are eligible for toward the City’s health plan premiums. Employees under the revised policy would still be able to use the total of their sick hours should they need to under the terms and conditions in the new frozen sick-leave policy.

The new frozen sick-leave policy would eliminate three options under the “Severance (Voluntary or Layoff)” option in the current policy. Also in the new policy Vantage Care would be discontinued as an option. The new policy would incorporate the new option in which the eligible employee would be paid out ½ of the hours they are eligible up to the maximum of 336 hours if they did not go on or are not eligible for the City’s health plan.

Nelson made a **motion** to recommend to the Board of Trustees to adopt the language from the City’s “Sick Bank Upon Retirement” policy, and remove the current MPL “Sick Leave Account,” “Severance Pay-Retirement or Death,” and “Severance Pay Voluntary Termination or Layoffs” policies, effective with Board of Trustees approval. Carlson **seconded** the motion. The motion **passed.**

## **2.9 Future Finance Committee agenda items**

Discussion and possible action on 2016 budget

Discussion and possible action on MPL pay-scale revision

Discussion and plan for reserve fund target for end of fiscal year

Discussion of donor solicitation to pay for capital improvements and building upgrades/repairs

**2.10 Confirm committee report to Mead public Library Board of Trustees.** Zylman confirmed the committee report to the MPL Board of Trustees.

## **3. UPCOMMING MEETINGS**

3.1 June 25, 2015 @ 2:15 pm

## **4. ADJUORN**

4.1 Johnson **moved** to adjourn the Finance Committee meeting. Carlson **seconded** the motion. The motion **passed.** Zylman concluded the Finance Committee meeting at 3:42 p.m.

Vendor	Name	Invoice	PO	Invoice Amt
900002	BAKER & TAYLOR, INC.	5013648194		\$ 268.98
900002	BAKER & TAYLOR, INC.	M72770210		\$ 49.62
900002	BAKER & TAYLOR, INC.	534436		\$ 62.91
900002	BAKER & TAYLOR, INC.	2030653984	250563	\$ 3,778.46
900002	BAKER & TAYLOR, INC.	3020286801		\$ 217.25
900002	BAKER & TAYLOR, INC.	3020300548		\$ 37.71
900002	BAKER & TAYLOR, INC.	M73371880		\$ 235.57
900002	BAKER & TAYLOR, INC.	3020300549		\$ 26.74
900002	BAKER & TAYLOR, INC.	M72863580		\$ 17.30
900002	BAKER & TAYLOR, INC.	M73193040		\$ 79.16
900002	BAKER & TAYLOR, INC.	M73371890		\$ 17.99
900002	BAKER & TAYLOR, INC.	M73903570		\$ 93.55
900002	BAKER & TAYLOR, INC.	M73412140		\$ 100.88
900002	BAKER & TAYLOR, INC.	K42653530		\$ 21.56
900002	BAKER & TAYLOR, INC.	M74268640		\$ 39.93
900002	BAKER & TAYLOR, INC.	5013680794		\$ 281.31
900002	BAKER & TAYLOR, INC.	M74690700		\$ 17.99
900002	BAKER & TAYLOR, INC.	M74805210		\$ 158.03
900002	BAKER & TAYLOR, INC.	2030678932	250368	\$ 644.38
900002	BAKER & TAYLOR, INC.	2030700359		\$ 1,883.61
900002	BAKER & TAYLOR, INC.	2030752261		\$ 4,381.10
900002	BAKER & TAYLOR, INC.	2030679038		\$ 841.09
900002	BAKER & TAYLOR, INC.	2030726589		\$ 1,532.45
900002	BAKER & TAYLOR, INC.	2030726554		\$ 1,683.43
900002	BAKER & TAYLOR, INC.	M74805200		\$ 32.38
900002	BAKER & TAYLOR, INC.	M74268650		\$ 32.38
900002	BAKER & TAYLOR, INC.	3020328269		\$ 107.60
900002	BAKER & TAYLOR, INC.	2030700340		\$ 65.48
900002	BAKER & TAYLOR, INC.	3020342583		\$ 36.29
900002	BAKER & TAYLOR, INC.	3020313469		\$ 122.22
900002	BAKER & TAYLOR, INC.	M72863190		\$ 38.08
2428	CAREER CRUISING	C1021702		\$ 799.00
3213	CDW-G	W89041		\$ 234.81
3213	CDW-G	WB02500		\$ 22.10
3213	CDW-G	WC97192		\$ 68.75
3213	CDW-G	WC79716		\$ 44.20
900081	DEMCO, INC.	5616113	250656	\$ 1,224.08
216	EVANCED	5529004		\$ 1,785.00
873	GALE GROUP	55269342		\$ 361.84
873	GALE GROUP	55277507		\$ 58.39
900201	GE MONEY BANK/AMAZON	109-4777277-6777003		\$ 190.44
900201	GE MONEY BANK/AMAZON	112-0928153-9948266		\$ 16.91
900201	GE MONEY BANK/AMAZON	114-0829271-1999404		\$ 132.16
900201	GE MONEY BANK/AMAZON	6045781700041964 6-2015		\$ 1,176.20
285	GORT, DALE	5152015		\$ 80.98
2688	HERING, ALYSSA	1888681		\$ 32.71
2687	HILDEBRAND, AMANDA M	241492		\$ 16.00
900196	HOBBY LOBBY CREATIVE	0277003073710505151		\$ 9.95
8931	HOME DEPOT	4924000241448		\$ 54.95
200	JAN WAY USA INC	118338		\$ 307.83
200	JAN WAY USA INC	118339		\$ 372.64

Vendor	Name	Invoice	PO	Invoice Amt
900359	KIM DALHAIMER	735473		\$ 400.00
2008	KOHLER AREA SCHOOLS	3.42775E+13		\$ 30.00
766	KONZ ELECTRIC LLC	11525		\$ 3,850.00
318	KRISS PREMIUM PROD	139706		\$ 376.54
900028	LASER CARTRIDGE	19552		\$ 317.00
2682	LIBRARY IDEAS, LLC	45821	250641	\$ 7,733.00
900376	MARTENS-TRILLING TRUE	B620178		\$ 7.19
900376	MARTENS-TRILLING TRUE	B621503		\$ 8.99
900181	MENARDS	74405		\$ 18.94
900181	MENARDS	74530		\$ 19.27
900181	MENARDS	74932		\$ 53.69
900181	MENARDS	75627		\$ 4.59
900181	MENARDS	75216		\$ 30.77
231	MIDWEST TAPE	92879571		\$ 39.99
231	MIDWEST TAPE	92863488		\$ 95.53
231	MIDWEST TAPE	92867774		\$ 154.96
231	MIDWEST TAPE	92886422		\$ 202.91
231	MIDWEST TAPE	92894576		\$ 69.98
231	MIDWEST TAPE	92894577		\$ 29.99
231	MIDWEST TAPE	92910604		\$ 540.62
231	MIDWEST TAPE	92918575		\$ 34.99
231	MIDWEST TAPE	92942883		\$ 319.92
231	MIDWEST TAPE	92954786	250364	\$ 999.62
231	MIDWEST TAPE	92949824	250364	\$ 648.17
231	MIDWEST TAPE	92949822		\$ 61.98
2690	OOSTBURG PUBLIC LIBRARY	34280000530376		\$ 22.99
2690	OOSTBURG PUBLIC LIBRARY	34280000530152		\$ 23.99
900046	OSHKOSH OFFICE	030004		\$ 458.82
454	PIGGLY WIGGLY	6203		\$ 574.94
1585	PLYMOUTH PUBLIC LIB	253240		\$ 18.00
2684	PREVENAS, EVELYN	TIA CHI		\$ 205.00
2640	READING HOUSE LLC	316685		\$ 475.00
2265	RESEARCH TECHNOLOGY	2265		\$ 64.90
2626	RICOH USA, INC.	5036367387		\$ 36.79
900007	SHEBOYGAN COUNTY CHA	AUG-DEC CHAMBER CASH		\$ 20.00
2602	SHEBOYGAN FALLS MEM	34282000559363		\$ 30.00
491	STAPLES ADVANTAGE	8034638383		\$ 24.29
491	STAPLES ADVANTAGE	8034729316		\$ 329.99
491	STAPLES ADVANTAGE	8034813158		\$ 68.97
900301	STATE BAR OF WISCONS	535572		\$ 62.91
2683	STIELOW, LISA A.	201125		\$ 7.14
2643	TUCKER-RAYMOND, C	2015-17		\$ 324.75
900260	UNIQUE MANAGEMENT	308100		\$ 349.05
1176	USS LIBERTY MEMORIAL	34273000366040		\$ 23.95
900103	WAL-MART COMMUNITY	515500117943		\$ 10.80
900103	WAL-MART COMMUNITY	516100487806		\$ 114.72
900103	WAL-MART COMMUNITY	5816		\$ 5.28
900103	WAL-MART COMMUNITY	517000757394		\$ 31.94
900103	WAL-MART COMMUNITY	516700627784		\$ 31.94
314227	WISCONSIN PUBLIC SERVICE	6192015	250104	\$ 596.23
900210	WI LIBRARY SERVICES,	45075		\$ 365.02

Vendor	Name	Invoice	PO	Invoice Amt
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Total Sum

\$ 44,220.42

<b>Description</b>
Materials Purchase
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IT Department Supplies
IT Department Supplies
IT Department Supplies
IT Department Supplies
Technical Services Supplies
Room Reserve Subscription
Materials Purchase
Materials Purchase
Summer Reading Program Prizes
Summer Reading Program Prizes
2015 Summer Reading Program
2015 Summer Reading Program
Travel Reimbursement
Patron Refund
Patron Refund
Summer Reading Program Supplies
Maintenance Supplies
Pencils order for Friends of MPL - Friends paid for
MPL Tote Bags



Description
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*Mead Public Library*

June 2015 - Re-Occuring Expenses

<b>Vendor</b>	<b>Name</b>	<b>Document</b>	<b>Invoice</b>	<b>PO</b>	<b>Check #</b>	<b>Invoice Amt</b>
900104	ALLIANT ENERGY	2010049511	470255U05292015	250399		\$7,123.31
900009	AT&T	2010049406	920Z83020005-JUNE			\$136.71
1597	ENVIRO-CLEAN, INC.	2010049410	2574	250211		\$4,972.00
2673	FRENCH BATTLEFIELDS	2010049416	MEN OF OMAHA BEACH			\$175.00
900201	GE MONEY BANK/AMAZON	2010049403	10946171555085045			\$447.30
465	GT GRAPHICS, LLC	2010049419	14195			\$26.95
2678	JACKSON, TYLER	2010049457	34282000159222			\$25.00
2008	KOHLER AREA SCHOOL	2010049418	34277000552103			\$15.00
900028	LASER CARTRIDGE	2010049495	19199			\$99.00
	VISA - CARDMEMBER SVS	62015	Various numbers			\$2,322.58
491	STAPLES ADVANTAGE	2010049417	8034544021			\$83.99
<b>Total Re-Occuring Expense</b>						<b>\$15,426.84</b>

<b>Description of Expense</b>
Electric Utility
Telephone Expense
Outsource Cleaning Expense
Programming Cost
Summer Reading Program Cost
Office Supply Expense (Rubber Stamp)
Patron Refund
Lost Item Refund
Office Supply Exp. (Printer Cartridge)
Summer Reading & Maintenance costs
Office Supply Exp. (Misc Office Supplies)

Through May 2015 payroll

Personnel Costs Metric

Two Week Withholding

Pay Date 13.8

# of Pay Dates in Year 26

Percentage of Pay Dates 53.08%

Expense Category	Appropriation	Spent	Percent of Spent
Full & Part Time Wages	1,607,956.00	741,681.28	46.13%

Full & Part Time Wages 46.13%

Payroll Percentage of Pay Dates 53.08%

**Percentage for May 2015 -6.95%**

Month	% Difference	Memo's
February 2015	-1.98%	Through payroll #3 2/27/2015 Wages covered through 1/18/2015 - 02/28/2015
March 2015	-9.82%	Through payroll #7 3/31/2015 Wages covered through 1/18/2015 - 03/31/2015 Does not include wage increases
April 2015	-8.72%	Through payroll #10 4/30/2015 Wages covered through 1/18/2015 - 4/30/2015 includes payroll #9 Accrual
May 2015	-9.64%	Through Payroll #11 5/22/2015 Wages covered through 5/9/2015 includes payroll #10 Accrual
June 2015	-6.95%	Through Payroll #14 Wages Covered from 1/1/2015 - 6/30/2015
July 2015		
August 2015		
September 2015		
October 2015		
November 2015		
December 2015		

**MEAD PUBLIC LIBRARY - 2015 FINANCIAL REPORT - Administrative Services 25551100**

June 2015 Account Balances as of: February 22, 2022 3:38 PM

ACCT	DESCRIPTION	Y APPROP	APPROP 15	SPENT 15	BALANCE 15	% SPENT
510110	FULL TIME SALARIES - REG		267,394.00	112,190.94	155,203.06	41.96
	<b>SUB TOTAL</b>		<b>267,394.00</b>	<b>112,190.94</b>	<b>155,203.06</b>	<b>41.96</b>
510310	FICA		17,509.00	6,658.46	10,850.54	38.03
510311	MEDICARE		4,095.00	1,557.17	2,537.83	38.03
510320	WI RETIREMENT FUND		19,768.00	7,540.74	12,227.26	38.15
510340	HEALTH INSURANCE	0.00	53,333.00	21,183.36	32,149.64	39.72
510341	RETIREE HEALTH INS		10,673.00	2,470.06	8,202.94	23.14
510350	DENTAL INSURANCE		3,424.00	886.56	2,537.44	25.89
510351	UNFUNDED PENSION LIABILITY		29,650.00	12,354.15	17,295.85	41.67
510360	LIFE INSURANCE		1,200.00	305.28	894.72	25.44
510400	WORKERS COMP		132.00	55.00	77.00	41.67
510410	UNEMPLOYMENT		5,000.00	3,048.62	1,951.38	60.97
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>144,784.00</b>	<b>56,059.40</b>	<b>88,724.60</b>	<b>38.72</b>
	<b>2015 Enc.</b>					
521100	BANKING FEES		1,000.00	636.02	363.98	63.60
521110	FINANCIAL SERVICE FEES	0.00	1,800.00	1,800.00	0.00	100.00
521400	ADVERTISING & MARKETING	0.00	10,000.00	1,680.00	8,320.00	16.80
521420	DUPLICATION SERVICES	0.00	6,100.00	2,555.17	3,544.83	41.89
521510	BILLING FEES	0.00	5,200.00	892.60	4,307.40	17.17
521800-10094	PROGRAM SERVICES		990.16	646.57	343.59	65.30
521900	CONTRACT SERVICES	0.00	8,650.00	1,947.30	6,702.70	22.51
523110	OFFICE EQUIPMENT MAINT.	0.00	4,900.00		4,900.00	0.00
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>38,640.16</b>	<b>10,157.66</b>	<b>28,482.50</b>	<b>26.29</b>
527100	STAFF PARKING - CAR ALLOWANCE		15,000.00	9,703.85	5,296.15	
527110	TRAVEL	0.00	1,800.00	696.92	1,103.08	38.72
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>16,800.00</b>	<b>10,400.77</b>	<b>6,399.23</b>	<b>61.91</b>
530100	OFF SUPPLIES	0.00	8,600.00	2,592.31	6,007.69	30.14
530115	COMPUTER PAPER	0.00	6,650.00		6,650.00	0.00
530130	POSTAGE & DELIVERY	0.00	7,800.00	6,114.09	1,685.91	78.39
530135	SHIPPING	0.00	170.00		170.00	0.00
530205	DISPLAYS	0.00	140.00		140.00	0.00
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>23,360.00</b>	<b>8,706.40</b>	<b>14,653.60</b>	<b>37.27</b>
	<b>2015 Enc.</b>					
538001	DONATION PURCHASES	3,850.00	36,000.00	14,815.98	17,334.02	51.85
538001-10096	DONATION PURCHASES	0.00	14,207.24	7,248.25	6,958.99	51.02
538001-10097	DONATION PURCHASES	595.00		925.00	-925.00	
538007	PROFESSIONAL		160.00		160.00	0.00
538009	BOOK RENTALS	0.00	6,200.00		6,200.00	0.00
538099	SHIPPING		0.00		0.00	
539999	MISC EXP (LATE FEES)		100.00	60.44	39.56	60.44
	<b>SUB TOTAL</b>	<b>4,445.00</b>	<b>56,667.24</b>	<b>23,049.67</b>	<b>29,172.57</b>	<b>48.52</b>
540215	GEN PUB OFFICIAL		8,800.00		8,800.00	0.00
	<b>SUB TOTAL</b>		<b>8,800.00</b>	<b>0.00</b>	<b>8,800.00</b>	<b>0.00</b>
590255	PARKING ASSESSMENT		3,000.00	1,353.89	1,646.11	45.13
642100-10094	OFFICE EQUIPMENT				0.00	
642200-10094	IT EQUIPMENTPROGRAMMING	0.00	1,205.39	1,205.39	0.00	100.00
642400-10094	AUDIO VISUAL EQUIPMENT		286.93	286.93	0.00	100.00
642500-10094	OFFICE FURNITURE/FURNISHINGS	6,870.00	8,120.11	620.11	7,500.00	7.64
649100-10094	OTHER EQUIPMENT	0.00	15,000.00		15,000.00	0.00
	<b>SUB TOTAL</b>	<b>6,870.00</b>	<b>27,612.43</b>	<b>3,466.32</b>	<b>17,276.11</b>	
	<b>2015 Enc</b>		<b>11,315.00</b>			
<b>810101</b>	<b>FUND EQUITY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>810111</b>	<b>SALARY &amp; FRINGE TRUST RESERV</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>ADMINISTRATIVE COST CENTER TOTAL</b>		<b>11,315.00</b>	<b>584,057.83</b>	<b>224,031.16</b>	<b>348,711.67</b>	<b>40.30</b>

MEAD PUBLIC LIBRARY - 2015 FINANCIAL REPORT - Public Services 25551110

Account Balances as of:

February 22, 2022

ACCT	DESCRIPTION	Y APPROP	APPROP 15	SPENT 15	BALANCE 15	% SPENT
510110	FULL TIME SALARIES - REG		742,573.00	363,087.03	379,485.97	48.90
	<b>SUB TOTAL</b>		<b>742,573.00</b>	<b>363,087.03</b>	<b>379,485.97</b>	<b>48.90</b>
510310	FICA	0.00	46,040.00	21,789.46	24,250.54	47.33
510311	MEDICARE		10,767.00	5,095.86	5,671.14	47.33
510320	WI RETIREMENT FUND	0.00	51,980.00	22,883.49	29,096.51	44.02
510340	HEALTH INSURANCE		149,540.00	55,238.40	94,301.60	36.94
510350	DENTAL INSURANCE		12,828.00	4,122.99	8,705.01	32.14
510360	LIFE INSURANCE		1,731.00	596.76	1,134.24	34.47
510400	WORKERS COMP		350.00	145.85	204.15	41.67
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>273,236.00</b>	<b>109,872.81</b>	<b>163,363.19</b>	<b>40.21</b>
523110	OFFICE EQUIPMENT MAINT.	0.00	4,400.00		4,400.00	0.00
530135	SHIPPING	0.00	874.00	0.00	874.00	0.00
530205	DISPLAYS	0.00	1,100.00	53.68	1,046.32	4.88
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>6,374.00</b>	<b>53.68</b>	<b>6,320.32</b>	<b>0.84</b>
		2015 Enc.				
538001	ADULT PRINT	30,116.14	273,980.00	70,552.46	173,311.40	25.75
538001-10087	SHEBOYGAN READS	0.00	0.00		0.00	
538003-10095	YOUNG PEOPLE'S BOOKS	0.00	70,750.00	25,337.32	45,412.68	35.81
538004	JUVENILE PRINT	0.00	463.61		463.61	0.00
	<b>SUB TOTAL</b>	<b>30,116.14</b>	<b>345,193.61</b>	<b>95,889.78</b>	<b>219,187.69</b>	<b>27.78</b>
538301	PERD'LS & MICROFILM	504.04	18,100.00	6,381.69	11,214.27	35.26
	<b>SUB TOTAL</b>		<b>18,100.00</b>	<b>6,381.69</b>	<b>11,214.27</b>	<b>35.26</b>
		2015 Enc	30,620.18			
538000	TOTAL MATRL'S ACCTS		<b>363,293.61</b>	<b>102,271.47</b>	<b>230,401.96</b>	<b>28.15</b>
	<b>PUBLIC SERVICE COST CENTER TOTAL</b>	<b>30,620.18</b>	<b>1,385,476.61</b>	<b>575,284.99</b>	<b>779,571.44</b>	<b>43.73</b>

**MEAD PUBLIC LIBRARY - 2015 FINANCIAL REPORT - Support Services 25551150**

*Account Balances as of:*

*February 22, 2022*

ACCT	DESCRIPTION	Y APPROP	APPROP 15	SPENT 15	BALANCE 15	% SPENT
510110	FULL TIME SALARIES - REG		438,565.00	192,805.51	245,759.49	43.96
510130	TEMP SALARIES - REG		159,424.00	67,607.27	91,816.73	42.41
510140	INTERDEPARTMENT LABOR - REG				0.00	
	<b>SUB TOTAL</b>		<b>597,989.00</b>	<b>260,412.78</b>	<b>337,576.22</b>	<b>43.55</b>
510310	FICA	0.00	37,076.00	15,318.55	21,757.45	41.32
510311	MEDICARE		8,671.00	3,583.08	5,087.92	41.32
510320	WI RETIREMENT FUND	0.00	35,138.00	14,938.99	20,199.01	42.52
510340	HEALTH INSURANCE		93,765.00	36,555.72	57,209.28	38.99
510350	DENTAL INSURANCE		5,160.00	2,465.22	2,694.78	47.78
510360	LIFE INSURANCE		2,001.00	588.06	1,412.94	29.39
510400	WORKERS COMP		278.00	115.85	162.15	41.67
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>182,089.00</b>	<b>73,565.47</b>	<b>108,523.53</b>	<b>40.40</b>
	SECURITY SERVICES (FIRE ALARM-					
521700	SECURITY GUARDS)	0.00	16,400.00	8,255.11	8,144.89	50.34
521800	PROGRAM SERVICES		33,000.00	518.17	32,481.83	1.57
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>49,400.00</b>	<b>8,773.28</b>	<b>40,626.72</b>	<b>17.76</b>
		2015 Enc.				
521900	CONTRACTED SVCS	4,972.00	65,715.00	39,081.40	21,661.60	59.47
	<b>SUB TOTAL</b>	<b>4,972.00</b>	<b>65,715.00</b>	<b>39,081.40</b>	<b>21,661.60</b>	<b>59.47</b>
522130	HEAVY EQUIPT MAINT (JOHNSON CN	0.00	6,000.00	1,493.50	4,506.50	24.89
523110	OFFICE EQUIPMENT MAINTENANCE	0.00	3,400.00	344.03	3,055.97	10.12
524110	BUILDING EXTERIOR MAINT	0.00	19,600.00	3,881.10	15,718.90	19.80
524124	HVAC MAINT & BOILER INS	0.00	2,500.00	319.49	2,180.51	12.78
524126	ELEVATOR MAINTENANCE	0.00	9,200.00	698.80	8,501.20	7.60
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>40,700.00</b>	<b>6,736.92</b>	<b>33,963.08</b>	<b>16.55</b>
524130	CUSTODIAL SUPPLIES (LIGHT BULBS)	0.00	3,100.00	113.94	2,986.06	3.68
524135	JANITORIAL SUPPLIES	0.00	7,100.00	2,846.60	4,253.40	40.09
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>10,200.00</b>	<b>2,960.54</b>	<b>7,239.46</b>	<b>29.02</b>
525100	ELECTRICITY	6,465.67	94,000.00	32,914.52	54,619.81	41.89
525105	WATER	0.00	1,400.00	494.58	905.42	35.33
525110	SEWER	0.00	1,450.00	420.84	1,029.16	29.02
525120	TELEPHONE	0.00	9,000.00	2,151.22	6,848.78	23.90
525140	GAS - UTILITY	838.35	26,000.00	11,161.65	14,000.00	46.15
	<b>SUB TOTAL</b>	<b>7,304.02</b>	<b>131,850.00</b>	<b>47,142.81</b>	<b>77,403.17</b>	<b>41.29</b>
530100	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	
530135	SHIPPING	0.00	1,100.00	178.93	921.07	16.27
530200	PROG SUPP (CAT & CIRC SUPPLIES)	1,224.08	28,500.00	9,761.76	17,514.16	38.55
530210	OPPERATING SUPPLIES (MENDING)	0.00	1,500.00	797.60	702.40	53.17
	<b>SUB TOTAL</b>	<b>1,224.08</b>	<b>31,100.00</b>	<b>10,738.29</b>	<b>19,137.63</b>	<b>38.46</b>
530255	TOOLS & SMALL EQUIPMENT	0.00	150.00	90.37	59.63	60.25
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>150.00</b>	<b>90.37</b>	<b>59.63</b>	<b>60.25</b>
530500	FIRE FIGHTING SUPPLIES	0.00	300.00	135.05	164.95	45.02
540200	INSURANCE (FIRE)	0.00	7,500.00	4,217.90	3,282.10	56.24
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>7,800.00</b>	<b>4,352.95</b>	<b>3,447.05</b>	<b>55.81</b>
641600	MECHANICAL EQUIPMENT	45,060.00	73,640.00	28,580.00	0.00	38.81
642200	IT EQUIPMENT	0.00	19,500.00	8,478.26	11,021.74	43.48
	<b>SUB TOTAL</b>		<b>93,140.00</b>		<b>11,021.74</b>	
	<b>SUPPORT SERVICES COST CENTER TOTAL</b>	<b>58,560.10</b>	<b>1,210,133.00</b>	<b>490,913.07</b>	<b>660,659.83</b>	<b>45.41</b>
	<b>LIBRARY TOTAL</b>	<b>100,495.28</b>	<b>3,179,667.44</b>	<b>1,290,229.22</b>	<b>1,788,942.94</b>	<b>40.58</b>

MEAD PUBLIC LIBRARY - 2015 FINANCIAL REPORT Version7

GENERAL OPERATIONS 255 FUND

Summary of Expenditures and Revenues

Account Balances as of:

February 22, 2022

APPROPRIATIONS AND EXPENDITURES BY COST CENTER

CC	DESCRIPTION	ENCMB 15	APPROP 15	SPENT 15	BALANCE 15	% SPENT
25551100	ADMINISTRATION	11,315.00	584,057.83	224,031.16	348,711.67	40.30
25551110	PUBLIC SERVICES	30,620.18	1,385,476.61	575,284.99	779,571.44	43.73
25551150	SUPPORT SERVICES	58,560.10	1,210,133.00	490,913.07	660,659.83	45.41
	FUND EQUITY INCREASE					
	<b>Total All Cost Centers</b>	<b>100,495.28</b>	<b>3,179,667.44</b>	<b>1,290,229.22</b>	<b>1,788,942.94</b>	<b>40.58</b>

REVENUES APPROPRIATIONS AND RECEIPTS

ACCT	DESCRIPTION	APPROP 15	RECEIVED 15	BALANCE 15	% REC
411100	REAL ESTATE TAXES	2,305,741.00	2,305,741.00	0.00	100.00
431709	ESLS SHEBOYGAN COUNTY	533,093.00	538,888.00	5,795.00	101.09
431710	ESLS OZAUKEE COUNTY	9,230.00	9,230.00	0.00	100.00
431711	ESLS BACK UP REF	52,854.00		-52,854.00	0.00
431712	ADJ COUNTY RMBRSMNT	42,285.00	42,288.30	3.30	100.01
431722	ESLS LSTA GRANT	4,000.00		-4,000.00	0.00
447606	PHOTOCOPIES	9,000.00	5,934.06	-3,065.94	65.93
447626	DISCARDED BOOK SALES	900.00	2,972.32	2,072.32	330.26
	LATE BOOK CHARGES	58,000.00	22,232.07	-35,767.93	38.33
447641	LOST BOOKS	5,500.00	552.06	-4,947.94	10.04
447699	MISCELLANEOUS	500.00	46.40	-453.60	9.28
449901	VENDING COMMISSIONS	650.00	357.00	-293.00	54.92
461101	INTEREST	0.00		0.00	
462105	BOOK RENTALS	8,000.00	406.30	-7,593.70	5.08
467101	CONTRIBUTIONS	36,001.00	35,486.99	-514.01	98.57
469501	CASH OVER/SHORT	0.00	-345.04	-345.04	
469101	SALE OF EQUIPMENT	0.00		0.00	
468116	E-RATE DISCOUNT	0.00		0.00	
469950	PRIOR YEAR ADJUST	0.00		0.00	
492101	INTER TRANSFER-GENERAL FUND	0.00		0.00	
810101	FUND EQUITY	0.00		0.00	
	<b>Total Revenues</b>	<b>3,065,754.00</b>	<b>2,963,789.46</b>	<b>-101,964.54</b>	<b>96.67</b>
	Chiller II Project - 10 snow reserve revenue to offset the Chiller II Project Expenses. (Reserve withdrawl will not show up on MPL Y-T-D Budget Report				
<b>Memo Entry</b>	<b>2015 TOTAL YTD BUDGET REPORT</b>				
	<b>YTD Actual less Encombrance</b>		<b>1,673,560.24</b>	<b>1,573,064.96</b>	

**MEAD PUBLIC LIBRARY BALANCE OF 2015 COMBINED ACCOUNTS**

*Account Balances as of:*

*February 22, 2022*

	<b>DESCRIPTION</b>		<b>APPROP 15</b>	<b>SPENT 15</b>	<b>BALANCE 15</b>	<b>% SPENT</b>
510110	FULL TIME SALARIES - REG		1,448,532.00	668,083.48	780,448.52	46.12
510130	TEMP SALARIES - REG		159,424.00	67,607.27	91,816.73	42.41
510140	INTERDEPARTMENT LABOR - REG		0.00	0.00	0.00	
510170	SEVERANCE PAY		0.00	0.00	0.00	
510310	FICA		100,625.00	43,766.47	56,858.53	43.49
510311	MEDICARE		23,533.00	10,236.11	13,296.89	43.50
510320	WI RETIREMENT FUND		106,886.00	45,363.22	61,522.78	42.44
510340	HEALTH INSURANCE		296,638.00	112,977.48	183,660.52	38.09
510341	RETIREE HEALTH INS		10,673.00	2,470.06	8,202.94	23.14
510350	DENTAL INSURANCE		21,412.00	7,474.77	13,937.23	34.91
510351	UNFUNDED PENSION LIABILITY		29,650.00	12,354.15	17,295.85	41.67
510360	LIFE INSURANCE		4,932.00	1,490.10	3,441.90	30.21
510400	WORKERS COMP		760.00	316.70	443.30	41.67
510410	UNEMPLOYMENT		5,000.00	3,048.62	1,951.38	
521100	BANKING FEES		1,000.00	636.02	363.98	63.60
521110	FINANCIAL SERVICES FEES		1,800.00	1,800.00	0.00	100.00
521400	ADVERTISING & MARKETING		10,000.00	1,680.00	8,320.00	16.80
521420	DUPLICATING SERVICES		6,100.00	2,555.17	3,544.83	41.89
521510	BILLING SERVICES		5,200.00	892.60	4,307.40	17.17
521700	SECURITY SERVICES		16,400.00	8,255.11	4,882.89	50.34
521800	PROGRAM SERVICES		33,000.00	518.17	32,481.83	1.57
521800-10094	PROGRAM SERVICES		990.16	646.57	343.59	65.30
521900	CONTRACT SVCS		74,365.00	41,028.70	33,336.30	55.17
522130	HEAVY EQUIPT MAINT (JOHNSON CNTRLS)		6,000.00	1,493.50	4,506.50	24.89
523110	OFFICE EQUIPMENT MAINTENANCE		12,700.00	344.03	12,355.97	2.71
524110	BUILDING EXT MAINT		19,600.00	3,881.10	15,718.90	19.80
524124	HVAC MAINT + BOILER INS		2,500.00	319.49	2,180.51	12.78
524126	ELEVATOR MAINTENANCE		9,200.00	698.80	8,501.20	7.60
524130	CUSTODIAL SUPPLIES (LIGHT BULBS)		3,100.00	113.94	2,986.06	3.68
524135	JANITORIAL SUPPLIES		7,100.00	2,846.60	4,253.40	40.09
525100	ELECTRICITY		94,000.00	32,914.52	61,085.48	35.02
525105	WATER		1,400.00	494.58	905.42	35.33
525110	SEWER		1,450.00	420.84	1,029.16	29.02
525120	TELEPHONE		9,000.00	2,151.22	6,848.78	23.90
525140	GAS - UTILITY		26,000.00	11,161.65	14,838.35	42.93
527100	STAFF PARKING - CAR ALLOWANCE		15,000.00	9,703.85	5,296.15	64.69
527110	TRAVEL		1,800.00	696.92	1,103.08	38.72
530100	OFFICE SUPPLIES	0.00	8,600.00	2,592.31	6,007.69	30.14
530115	COMPUTER PAPER	0.00	6,650.00		6,650.00	0.00
530130	POSTAGE & DELIVERY		7,800.00	6,114.09	1,685.91	78.39
530135	SHIPPING		2,144.00	178.93	1,965.07	8.35
530200	PROG SUPP (CAT & CIRC SUPPLIES)		28,500.00	9,761.76	18,738.24	34.25
530205	DISPLAYS		1,240.00	53.68	1,186.32	4.33
530210	OPPERATING SUPPLIES (MENDING)		1,500.00	797.60	702.40	53.17
530255	TOOLS & SMALL EQUIPMENT		150.00	90.37	59.63	60.25
530500	FIRE FIGHTING SUPPLIES		300.00	135.05	164.95	45.02
538001	ADULT PRINT		273,980.00	70,552.46	173,311.40	25.75
538001	DONATION PURCHASES		36,000.00	14,815.98	17,334.02	41.16
538003-10095	YOUNG PEOPLE'S BOOKS		70,750.00	25,337.32	45,412.68	35.81
538001-10096	DONATION PURCHASES		14,207.24	7,248.25	6,958.99	51.02
538001-10097	DONATION PURCHASES		0.00	925.00	-925.00	
538004	JUVENILE PRINT		463.61	0.00	463.61	0.00
538007	PROFESSIONAL		160.00	0.00	160.00	0.00
538009	BOOK RENTALS		6,200.00	0.00	6,200.00	0.00
538099	SHIPPING		0.00	0.00	0.00	
538100	ADULT DIGITAL (E-CONTENT)		0.00	0.00	0.00	
538106	JUVENILE DIGITAL		0.00	0.00	0.00	
538301	PERD'LS & MICROFILM		18,100.00	6,381.69	11,718.31	35.26
539999	MISC EXP (LATE FEES)		100.00	60.44	39.56	60.44
540200	INSURANCE (FIRE)		7,500.00	4,217.90	3,282.10	56.24
540215	GEN Pub Official		8,800.00	0.00	8,800.00	0.00
590255	PARKING ASSESSMENT		3,000.00	1,353.89	1,646.11	45.13
621200	10089 BUILDING IMPROVEMENTS		0.00	0.00	0.00	
641600	MECHANICAL EQUIPMENT	45060.00	73640.00	28580.00	0.00	0.39
642100-10094	OFFICE EQUIPMENT		0.00	0.00	0.00	

642200	IT EQUIPMENT		19,500.00	8,478.26	11,021.74	43.48
642200-10094	PROGRAMMING		1,205.39	1,205.39	0.00	100.00
642400-10094	AUDIO VISUAL EQUIPMENT		286.93	286.93	0.00	100.00
642500-10094	OFFICE FURNITURE/FURNISHINGS		8,120.11	620.11	7,500.00	7.64
649100-10094	OTHER EQUIPMENT		15,000.00	0.00	15,000.00	0.00
949999	FUND EQUITY INCREASE		0.00	0.00	0.00	
810101	FUND EQUITY	0.00	0.00	0.00	0.00	
810111	SALARY & FRINGE TRUST RESERVE	0.00	0.00	0.00	0.00	
	<b>2015 Enc.</b>				0.00	
	<b>100,495.28</b>		<b>3,179,667.44</b>	<b>1,290,229.22</b>	<b>1,788,942.94</b>	<b>40.58</b>

**MEAD PUBLIC LIBRARY - 2015 FINANCIAL REPORT**

**EVERHARD/FORRER 85051100 FUND**

**Summary of Expenditures and Revenues**

*Account Balances as of:*

*February 22, 2022*

**85051100 APPROPRIATIONS AND EXPENDITURES**

ACCT	DESCRIPTION		APPROP 15	SPENT 15	BALANCE 15	% SPENT
521800	PROGRAM Services	0.00	20,000.00	255.14	19,744.86	1.28
521900	Contracted Services	0.00	0.00		0.00	
526130	Training & Education	0.00	5,000.00	527.00	4,473.00	10.54
538100	E-Content		17,500.00		17,500.00	0.00
590100	Contributions		0.00		0.00	
811255	Interfund Exp - Mead Library		20,000.00		20,000.00	0.00
	Carry overs		0.00	0.00	0.00	
		<b>14 Enc.</b>	<b>0.00</b>			
	<b>Total Expenditures</b>		<b>62,500.00</b>	<b>782.14</b>	<b>61,717.86</b>	<b>0.01</b>

**REVENUES APPROPRIATIONS AND RECEIPTS**

ACCT	DESCRIPTION		APPROP 15	RECEIVED 15	BALANCE 15	% REC
		2015 Enc.				
104000	INVESTMENTS	0.00	0.00		0.00	
447622	BOOK BAG SALES	0.00	0.00		0.00	
461101	LOCAL FUNDS INTEREST	0.00	0.00		0.00	
461141	INTEREST ON NOTES		0.00		0.00	
467101	DONATIONS	0.00	62,500.00	779.08	61,720.92	1.25
<b>Memo Entry</b>	City Transfer of MPL Invested Funds				0.00	
	<b>Total Revenues</b>	<b>0.00</b>	<b>62,500.00</b>	<b>779.08</b>	<b>61,720.92</b>	<b>1.25</b>
	<b>Total Everhard/Forrer 85051100 Funds</b>		<b>62,500.00</b>	<b>3.06</b>	<b>-3.06</b>	<b>0.00</b>

Mead Public Library - 2016 Draft Budget			Title Change		Inactivate Acc	
New Category or Account Number for 2016						
		2013	2013	2014	2014	2015
		REVISED	ACTUAL	APPROVED	ACTUAL	APPROVED
ACCT/PROJECT #	DESCRIPTION	BUDGET		BUDGET		BUDGET
	<b>255 MEAD PUBLIC LIBRARY</b>					
	25551100 - MEAD LIBRARY FUND					
411100	REAL ESTATE TAXES	2,377,053.00	2,377,053.00	2,305,741.00	2,305,741.00	2,305,741.00
431709	ESLS - SHEBOYGAN COUNTY	566,424.00	566,424.00	521,615.00	521,615.00	533,093.00
431710	ESLS - OZAUKEE COUNTY	10,374.00	10,374.00	8,838.00	8,838.00	9,230.00
431711	ESLS - BACKUP REFERENCE	50,297.00	51,152.00	51,152.00	52,073.00	52,854.00
431712	ESLS - ADJACENT COUNTIES	45,313.00	45,314.00	46,525.00	46,598.18	42,285.00
431722	ESLS - LSTA GRANT PROGRAM		965.00	16,500.00	5,387.00	4,000.00
441116	JURY & WITNESS FEES		206.00	0.00		0.00
447606	PHOTOCOPIES	9,000.00	9,022.00	9,000.00	11,649.36	9,000.00
447626	DISCARDED BOOK SALES	4,663.00	6,087.00	0.00	6,065.79	900.00
447636	LATE BOOK CHARGES	75,000.00	57,313.00	75,000.00	51,306.97	58,000.00
447641	LOST BOOK PENALTIES	8,200.00	5,521.00	8,200.00	1,964.27	5,500.00
447699	MISCELLANEOUS REVENUE	500.00	545.00	500.00	281.82	500.00
449901	VENDING MACHINE COMMISSION	750.00	616.00	750.00	616.39	650.00
462105	BOOK RENTALS	8,000.00	7,232.00	8,000.00	6,299.15	8,000.00
467101	CONTRIBUTIONS	81,266.00	90,737.00	26,555.00	47,627.38	36,001.00
467101-10094	CONTRIBUTIONS - MEAD PL FOUNDATION	-	0.00	77,250.00	50,250.00	0.00
469501	CASH OVER/SHORT	-	0.00	0.00	(1.00)	0.00
	<b>25551100 - LIBRARY - ADMINISTRATION</b>	<b>3,236,840.00</b>	<b>3,228,561.00</b>	<b>3,155,626.00</b>	<b>3,116,312.31</b>	<b>3,065,754.00</b>
492850	INTERFUND-EVERHARD/FORRER	-	12,500.00	0.00	0.00	0.00
499999	FUND EQUITY APPLIED	29,687.00	29,687.00	0.00	0.00	0.00
	25599990 - CUSTOMER CLEARING	29,687.00	42,187.00	0.00	0.00	0.00
	<b>TOTAL MEAD LIBRARY REVENUE</b>	<b>3,266,527.00</b>	<b>3,270,748.00</b>	<b>3,155,626.00</b>	<b>3,116,312.31</b>	<b>3,065,754.00</b>
	<b>25551100 - LIBRARY - ADMINISTRATION</b>					
510110	FULL TIME WAGES - REGULAR	404,575.00	450,505.00	268,035.00	299,915.58	267,394.00
510310	FICA	25,084.00	28,706.00	16,620.00	15,155.00	17,508.59
510311	MEDICARE	5,866.00	3,106.00	3,890.00	3,544.30	4,094.75
510320	WI RETIREMENT FUND	27,110.00	25,590.00	18,765.00	19,173.17	19,767.76
510340	HEALTH INSURANCE	79,315.00	69,652.00	72,155.00	50,681.46	53,332.56
510341	RETIREE HEALTH INSURANCE		57,352.00	32,520.00	32,515.09	10,673.36
510350	DENTAL INSURANCE	4,405.00	4,105.00	4,910.00	3,232.01	3,423.96
510351	UNFUNDED PENSION LIABILITY	29,650.00	29,650.00	29,650.00	29,649.96	29,650.00
510360	LIFE INSURANCE	2,880.00	1,319.00	1,170.00	591.10	1,200.00
510400	WORKERS COMPENSATION	185.00	185.00	125.00	125.04	132.00
510410	UNEMPLOYMENT COMPENSATION				18,746.00	5,000.00
	<b>OTHER EMPLOYEE BENEFITS - PROFESSIONAL DEVELOPMENT</b>					
521100	BANKING FEES	2,000.00	870.00	2,000.00	1,121.05	1,000.00
521110	FINANCIAL SERVICES FEES	1,750.00	1,750.00	1,750.00	1,750.00	1,800.00
521400	ADVERTISING & MARKETING		21,934.00	0.00		10,000.00
521420	DUPLICATION SERVICES	5,500.00	5,840.00	6,500.00	6,134.99	6,100.00
521510	BILLING SERVICES	6,500.00	4,967.00	6,500.00	4,859.85	5,200.00
521800-10094	PROGRAM SERVICES - MEAD PL FOUNDATION			11,000.00	10,009.84	

Mead Public Library - 2016 Draft Budget			Title Change		Inactivate Acc	
New Category or Account Number for 2016						
		2013	2013	2014	2014	2015
		REVISED	ACTUAL	APPROVED	ACTUAL	APPROVED
ACCT/PROJECT #	DESCRIPTION	BUDGET		BUDGET		BUDGET
521900	CONTRACTED SERVICES	66,570.00	59,887.00	76,570.00	68,101.24	8,650.00
523110	OFFICE EQUIPMENT MAINTENANCE	6,000.00	4,693.00	5,000.00	3,019.41	4,900.00
527100	CAR ALLOWANCE - EMPLOYEE PARKING FEES					15,000.00
527110	TRAVEL	2,000.00	1,657.00	2,172.00	1,824.17	1,800.00
530100	OFFICE SUPPLIES	2,000.00	1,193.00	2,000.00	1,683.31	8,600.00
530115	PAPER	600.00	467.00	600.00	516.03	6,650.00
530130	POSTAGE & DELIVERY	12,000.00	7,538.00	12,000.00	5,503.76	7,800.00
530135	SHIPPING & HANDLING	200.00	130.00	200.00	10.58	170.00
530205	DISPLAYS	150.00	129.00	150.00	0.00	140.00
538001	DONATED PURCHASES	35,492.00	47,848.00	7,500.00	33,420.14	36,000.00
538007	PROFESSIONAL BOOKS	150.00	148.00	150.00	0.00	160.00
538009	BOOK RENTALS	4,125.00	5,950.00	4,125.00	4,179.84	6,200.00
538099	SHIPPING & HANDLING	30.00	0.00	30.00	0.00	0.00
539999	MISCELLANEOUS EXP	100.00	0.00	100.00	72.95	100.00
540215	INSURANCE GEN. PUB. OFFICIALS & AUTO	8,500.00	8,463.00	8,500.00	5,720.04	8,800.00
590255	SPECIAL ASSESSMENTS	4,459.00	2,891.00	4,459.00	2,655.78	3,000.00
642100-10094	OFFICE EQUIPT MAINTENANCE - MEAD PL FND			7,000.00	7,000.00	
642200-10094	IT EQUIPT - MEAD PL FOUNDATION			16,000.00	14,794.61	
642400-10094	AUDIO VISUAL EQUIPT - MEAD PL FOUNDATION			9,450.00	9,163.07	
642500-10094	OFFICE FURNITURE - MEAD PL FOUNDATION			18,800.00	10,679.89	
649100-10094	OTHER EQUIPT - MEAD PL FOUNDATION			15,000.00	0.00	
	<b>25551100-LIBRARY-ADMINISTRATION-TOTAL</b>	<b>737,196.00</b>	<b>846,525.00</b>	<b>665,396.00</b>	<b>665,549.26</b>	<b>544,246.98</b>
	<b>25551110 - LIBRARY - PUBLIC SERVICES</b>					
510110	FULL -PART TIME WAGES - REGULAR	515,570.00	513,678.00	747,180.00	755,672.15	742,573.08
510310	FICA	36,629.00	38,117.00	47,755.00	42,204.35	46,039.53
510311	MEDICARE	8,571.00	3,999.00	11,170.00	9,870.32	10,767.31
510320	WI RETIREMENT FUND	38,455.00	34,208.00	53,915.00	46,853.77	51,980.12
510340	HEALTH INSURANCE	89,500.00	76,258.00	165,090.00	109,662.14	149,540.08
510350	DENTAL INSURANCE	5,690.00	4,888.00	10,145.00	7,941.06	12,828.00
510360	LIFE INSURANCE	2,515.00	1,091.00	3,515.00	1,166.59	1,731.38
510400	WORKERS COMPENSATION	260.00	260.00	345.00	345.00	350.00
	OTHER EMPLOYEE BENEFITS -PROFESSIONAL DEVELOPMENT					
521800	PROGRAMMING SUPPLIES (PROGRAMS)					
523110	OFFICE EQUIPMENT MAINTENANCE	4,000.00	4,171.00	5,500.00	3,748.05	4,400.00
530100	OFFICE SUPPLIES	6,000.00	5,973.00	4,500.00	1,926.66	0.00
530115	PAPER	2,250.00	1,952.00	2,250.00	1,389.55	0.00
530135	SHIPPING & HANDLING	360.00	2,111.00	360.00	193.95	874.00
530205	DISPLAYS	1,200.00	1,056.00	1,200.00	1,162.69	1,100.00
538001	DONATED PURCHASES					
538002	MATERIALS - ALL CATAGORIES	276,355.00	297,462.00	282,605.00	273,204.37	273,983.78
538003	YOUTH & CHILDRENS MATERIALS	83,700.00	66,629.00	86,300.00	74,962.80	70,750.00
538099	SHIPPING & HANDLING	2,000.00		0.00	0.00	0.00
538100	OTHER CONTENT					
538301	PERIODICALS/MICROFILM/HQ SUBSCRIPTION	18,000.00	17,958.00	18,100.00	5,749.80	18,100.00
538399	SHIPPING & HANDLING	450.00	0.00	0.00	0.00	0.00
	<b>25551110 - LIBRARY PUBLIC SERVICES-TOTAL</b>	<b>1,091,505.00</b>	<b>1,069,811.00</b>	<b>1,439,930.00</b>	<b>1,336,053.25</b>	<b>1,385,017.28</b>

Mead Public Library - 2016 Draft Budget				Title Change		Inactivate Acc
New Category or Account Number for 2016						
		2013	2013	2014	2014	2015
		REVISED	ACTUAL	APPROVED	ACTUAL	APPROVED
ACCT/PROJECT #	DESCRIPTION	BUDGET		BUDGET		BUDGET
	<b>25551150 - LIBRARY - SUPPORT SERVICES</b>					
510110	FULL - PART TIME WAGES - REGULAR	688,929.00	671,947.00	402,865.00	435,456.96	438,563.71
510130	TEMPORARY SALARIES - REGULAR	191,045.00	192,424.00	153,315.00	154,984.45	159,424.25
510140	INTERDEPARTMENT LABOR	-	0.00	0.00	77.01	0.00
510310	FICA	49,895.00	52,964.00	33,060.00	34,301.45	37,075.25
510311	MEDICARE	11,670.00	5,418.00	7,735.00	8,024.50	8,670.83
510320	WI RETIREMENT FUND	49,820.00	48,734.00	33,600.00	32,724.13	35,138.44
510340	HEALTH INSURANCE	115,790.00	128,840.00	84,830.00	95,979.30	93,764.28
510350	DENTAL INSURANCE	6,130.00	6,467.00	5,840.00	5,350.45	5,159.64
510360	LIFE INSURANCE	2,455.00	1,444.00	2,135.00	1,178.12	2,000.00
510400	WORKERS COMPENSATION	365.00	365.00	240.00	240.00	278.34
521700	SECURITY SERVICES	1,500.00	1,314.00	1,300.00	908.00	16,400.00
521800	PROGRAM SERVICES	-	0.00	0.00	0.00	33,000.00
521900	CONTRACTED SERVICES	13,200.00	13,003.00	79,650.00	82,424.76	65,715.00
522110	VEHICLE MAINTENANCE	120.00	15.00	120.00	0.00	0.00
522130	HEAVY EQUIPMENT MAINTENANCE	5,900.00	5,800.00	5,900.00	5,800.00	6,000.00
523110	OFFICE EQUIPMENT MAINTENANCE	3,300.00	5,981.00	3,300.00	5,004.32	3,400.00
524110	BUILDING MAINTENANCE	20,169.00	18,864.00	15,000.00	12,530.52	19,600.00
524124	HEATING & VENTILATION MAINTENANCE	5,000.00	2,317.00	5,000.00	3,447.65	2,500.00
524126	ELEVATOR MAINTENANCE & REPAIR	9,500.00	8,802.00	8,500.00	11,160.52	9,200.00
524130	JANITORIAL SUPPLIES	3,000.00	2,924.00	3,000.00	2,971.70	3,100.00
524135	JANITORIAL SERVICES	6,500.00	6,514.00	4,500.00	3,893.12	7,100.00
525100	ELECTRIC	108,000.00	90,056.00	94,000.00	89,430.90	94,000.00
525105	WATER	1,200.00	1,307.00	1,200.00	1,233.95	1,400.00
525110	SEWER	1,400.00	1,299.00	1,400.00	1,196.18	1,450.00
525120	TELEPHONE	9,500.00	5,657.00	8,500.00	5,833.88	9,000.00
525140	GAS - UTILITY	33,620.00	23,329.00	25,000.00	28,759.28	26,000.00
530100	OFFICE SUPPLIES	2,000.00	2,237.00	2,000.00	3,070.21	0.00
530115	PAPER	4,100.00	3,990.00	4,100.00	1,566.23	0.00
530135	SHIPPING & HANDLING	1,860.00	1,056.00	1,860.00	562.71	1,100.00
530200	PROCESSING SUPPLIES	29,600.00	28,922.00	28,500.00	28,649.89	28,500.00
530210	MENDING SUPPLIES	2,000.00	3,249.00	1,500.00	1,225.93	1,500.00
530255	TOOLS & SMALL EQUIPMENT	150.00	150.00	150.00	141.41	150.00
530500	FIRE FIGHTING SUPPLIES & SMALL	865.00	218.00	600.00	303.35	300.00
538401	BINDINGS	100.00	0.00	100.00	0.00	0.00
540200	INSURANCE	7,500.00	6,836.00	7,500.00	8,396.95	7,500.00
641600	MECHANICAL EQUIPT - CHILLER PHASE II	-	0.00	155,815.00	82,175.00	
642200	IT EQUIPMENT	58,950.00	19,070.00	24,000.00	23,905.26	19,500.00
	<b>IT SOFTWARE</b>	-	-	-	-	-
	<b>25551150-LIBRARY-SUPPORT - TOTAL</b>	<b>1,445,133.00</b>	<b>1,361,513.00</b>	<b>1,206,115.00</b>	<b>1,172,908.09</b>	<b>1,136,489.74</b>
	TOTAL MEAD LIBRARY REVENUE	(3,266,527.00)	(3,270,748.00)	(3,155,626.00)	(3,116,312.31)	(3,065,754.00)
	TOTAL MEAD LIBRARY EXPENSE	3,273,834.00	3,277,849.00	3,311,441.00	3,174,510.60	3,065,754.00
	TOTAL EST RESERVE AT EOY 2015					

ount for 2016	
2016	
REQUESTED	
BUDGET	
2,305,741.00	Based on Flat Budget per Jim Amodeo & Darryl Carlson
517,119.00	Estimates - Per Eastern Shores Library - Amy Bertell - as of 6/16/2015
8,290.00	Estimates - Per Eastern Shores Library - Amy Birtell
51,100.00	Estimates - Per Eastern Shores Library - Amy Birtell
41,896.00	Estimates - Per Eastern Shores Library - Amy Birtell
4,000.00	No grants have been applied for the 2016 fiscal year as of date
0.00	
10,000.00	
4,000.00	
50,000.00	
1,000.00	
200.00	
500.00	
0.00	Was informed that not charging for DVD Rentals beginning in 2015
40,000.00	
0.00	
<u>0.00</u>	
<b>3,033,846.00</b>	\$37,467.90 decrease in income with current information.
0.00	
0.00	
<u>0.00</u>	
<b><u>3,033,846.00</u></b>	
241,506.00	Based on 2%-Note not all employee's will receive a 2% increase
14,974.00	
3,502.00	
16,423.00	Based on 6.8% 2015 rate
52,877.00	Based on 2015 High Deductible Plan with \$750 Single/\$1,500.00 Family HSA Deposit
4,000.00	Based on 2015 Winkle-Thomes Dropped off/Smith-Stenske . Gort not staying on MPL Insurance.
4,397.00	Based on 2015 premium increase
29,650.00	Based on historical data
666.00	
125.00	
2,000.00	Could still be some unemployment liability
2,500.00	Aurora Employee Assist - Employee Membership Dues, Background checks, etc. Previously under contracted services
1,150.00	
1,750.00	
9,400.00	Including the Sheb. Cty. Chamber membership dues int his account, MPL newsletters., etc
6,200.00	
5,000.00	Unique Management
0.00	Project completed in 2014 - 2015

ount for 2016	
2016	
REQUESTED	
BUDGET	
0.00	Transferring to expense accounts to better monitor the expenses
4,200.00	
12,500.00	Figure based on actual cost for 2015 plus no increase per Derek Muench for 2016.
2,000.00	
9,200.00	Includes the paper account
	Part of office supplies account
0.00	Transferred to Support Services - That department does most of the mailing and shipping out of materials.
0.00	Transferred to Support Services Postage & Delivery account
0.00	
2,000.00	Balance is setup in Public Service and Support Services for better tracking
0.00	Transferred to Public Services
0.00	Per Public Service Mgr. MPL is no longer charging for rental DVD's - Stopped charging for DVD rentals in 2015
0.00	
100.00	
8,500.00	
3,000.00	
0.00	Completed projects 2014 & 2015
0.00	Completed projects 2014 & 2016
0.00	Completed projects 2014 & 2017
0.00	Completed projects 2014 & 2018
0.00	Completed projects 2014 & 2019
<b>437,620.00</b>	
734,346.00	
45,530.00	
10,649.00	
45,428.00	
120,149.00	
11,562.00	
1,569.00	
360.00	
3,000.00	Professional Development - Professional books, memberships, webinars, workshops, travel,
5,000.00	
3,800.00	Naviant Minolta Service Contract
0.00	Transferred in 2015 to Administration
0.00	Transferred in 2015 to Administration
0.00	Transferred to Support Services that department does most of the shipping and handling.
1,100.00	
38,000.00	Books, CD's, Programs paid for by donation, prizes, materials for summer reading club, etc.
364,234.00	Adult, youth, periodicals, microfilm, electronic resources, overdrive, digital library (billed from ESLS)
0.00	
	Inactivate
61,500.00	Collection HQ, Dear Reader, Polaris, ILS, WISCAT,( from ESLS), State buying pool, Cooperative Service Fees (ESLS), Teach Technology - this was part of contracted services
0.00	
<u>0.00</u>	Inactivate
<b>1,446,227.00</b>	

ount for 2016	
2016	
REQUESTED	
BUDGET	
605,102.00	
0.00	Transferred to Full-Part Time Wages - Regular
0.00	Not used in 2015
37,517.00	
8,774.00	
33,941.00	
97,822.00	
6,243.00	
1,557.00	
274.00	
20,000.00	
0.00	In-activate for 2016 - These cost are under Processing Supplies
0.00	All of these expenses have been transferred to an expense account
0.00	Transfer to Janitorial Supplies - MPL does not have any vehicles
0.00	In-activate for 2016 - These cost are under Heavy Equipment Maintenance
3,000.00	
20,000.00	Fire Fighting Supplies & Extinguisher Supplies, Snow Removal
9,000.00	Johnson Control contract transferred from Heavy Equipment Maintenance.
8,500.00	
8,000.00	
62,500.00	Enviro-Clean and Window Washing Expense - Removed from Contracted Services, Shred IT Services
92,000.00	Based on historical and new Chiller being more efficient.
1,419.00	1.5% inflation rate increase & historical data
1,300.00	1.5% inflation rate increase & historical data
7,000.00	Based on historical - includes ESLS Telephony expense
29,000.00	Based on 1.5% inflation rate increase and historical data
0.00	Transferred to Admin in 2015
0.00	Transferred to Admin in 2015
9,000.00	Includes all Postage/Delivery/Shipping & Handling accounts for all departments
28,500.00	
1,500.00	
150.00	
0.00	Transferred to Janitorial Services
0.00	Part of Mending Supplies
8,400.00	Boiler & Machinery Insurance - Based on historical
0.00	Chiller II project completed in 2015
19,500.00	Equipment Supplies - New IT Equipment
30,000.00	Transferred from Contracted Services, ESLS Software invoices, 3M Selfcheck software updates and support, HeartlandrRemote backup & software, Open Sense/Groovix Public Access Computer Software, City IT Cost
<b><u>1,149,999.00</u></b>	
<b>(3,033,846.00)</b>	
<b><u>3,033,846.00</u></b>	
\$ -	

Mead Public Library - 2016 Draft Budget				Title Change	
New Category or Account Number for 2016					
		2013	2013	2014	2014
		REVISED	ACTUAL	APPROVED	ACTUAL
ACCT/PROJECT #	DESCRIPTION	BUDGET		BUDGET	
	<b>255 MEAD PUBLIC LIBRARY</b>				
	25551100 - MEAD LIBRARY FUND				
411100	REAL ESTATE TAXES	2,377,053.00	2,377,053.00	2,305,741.00	2,305,741.00
431709	ESLS - SHEBOYGAN COUNTY	566,424.00	566,424.00	521,615.00	521,615.00
431710	ESLS - OZAUKEE COUNTY	10,374.00	10,374.00	8,838.00	8,838.00
431711	ESLS - BACKUP REFERENCE	50,297.00	51,152.00	51,152.00	52,073.00
431712	ESLS - ADJACENT COUNTIES	45,313.00	45,314.00	46,525.00	46,598.18
431722	ESLS - LSTA GRANT PROGRAM		965.00	16,500.00	5,387.00
441116	JURY & WITNESS FEES		206.00	0.00	
447606	PHOTOCOPIES	9,000.00	9,022.00	9,000.00	11,649.36
447626	DISCARDED BOOK SALES	4,663.00	6,087.00	0.00	6,065.79
447636	LATE BOOK CHARGES	75,000.00	57,313.00	75,000.00	51,306.97
447641	LOST BOOK PENALTIES	8,200.00	5,521.00	8,200.00	1,964.27
447699	MISCELLANEOUS REVENUE	500.00	545.00	500.00	281.82
449901	VENDING MACHINE COMMISSION	750.00	616.00	750.00	616.39
462105	BOOK RENTALS	8,000.00	7,232.00	8,000.00	6,299.15
467101	CONTRIBUTIONS	81,266.00	90,737.00	26,555.00	47,627.38
467101-10094	CONTRIBUTIONS - MEAD PL FOUNDATION	-	0.00	77,250.00	50,250.00
469501	CASH OVER/SHORT	-	0.00	0.00	(1.00)
	<b>25551100 - LIBRARY - ADMINISTRATION</b>	<b>3,236,840.00</b>	<b>3,228,561.00</b>	<b>3,155,626.00</b>	<b>3,116,312.31</b>
492850	INTERFUND-EVERHARD/FORRER	-	12,500.00	0.00	0.00
499999	FUND EQUITY APPLIED	29,687.00	29,687.00	0.00	0.00
	25599990 - CUSTOMER CLEARING	29,687.00	42,187.00	0.00	0.00
	<b>TOTAL MEAD LIBRARY REVENUE</b>	<b>3,266,527.00</b>	<b>3,270,748.00</b>	<b>3,155,626.00</b>	<b>3,116,312.31</b>
	<b>25551100 - LIBRARY - ADMINISTRATION</b>				
510110	FULL TIME WAGES - REGULAR	404,575.00	450,505.00	268,035.00	299,915.58
510310	FICA	25,084.00	28,706.00	16,620.00	15,155.00
510311	MEDICARE	5,866.00	3,106.00	3,890.00	3,544.30
510320	WI RETIREMENT FUND	27,110.00	25,590.00	18,765.00	19,173.17
510340	HEALTH INSURANCE	79,315.00	69,652.00	72,155.00	50,681.46
510341	RETIREE HEALTH INSURANCE		57,352.00	32,520.00	32,515.09
510350	DENTAL INSURANCE	4,405.00	4,105.00	4,910.00	3,232.01
510351	UNFUNDED PENSION LIABILITY	29,650.00	29,650.00	29,650.00	29,649.96
510360	LIFE INSURANCE	2,880.00	1,319.00	1,170.00	591.10
510400	WORKERS COMPENSATION	185.00	185.00	125.00	125.04
510410	UNEMPLOYMENT COMPENSATION				18,746.00

Mead Public Library - 2016 Draft Budget				Title Change	
New Category or Account Number for 2016					
		2013	2013	2014	2014
		REVISED	ACTUAL	APPROVED	ACTUAL
ACCT/PROJECT #	DESCRIPTION	BUDGET		BUDGET	
OTHER EMPLOYEE BENEFITS - PROFESSIONAL DEVELOPMENT					
521100	BANKING FEES	2,000.00	870.00	2,000.00	1,121.05
521110	FINANCIAL SERVICES FEES	1,750.00	1,750.00	1,750.00	1,750.00
521400	ADVERTISING & MARKETING		21,934.00	0.00	
521420	DUPLICATION SERVICES	5,500.00	5,840.00	6,500.00	6,134.99
521510	BILLING SERVICES	6,500.00	4,967.00	6,500.00	4,859.85
521800-10094	PROGRAM SERVICES - MEAD PL FOUNDATION			11,000.00	10,009.84
521900	CONTRACTED SERVICES	66,570.00	59,887.00	76,570.00	68,101.24
523110	OFFICE EQUIPMENT MAINTENANCE	6,000.00	4,693.00	5,000.00	3,019.41
527100	CAR ALLOWANCE - EMPLOYEE PARKING FEES				
527110	TRAVEL	2,000.00	1,657.00	2,172.00	1,824.17
530100	OFFICE SUPPLIES	2,000.00	1,193.00	2,000.00	1,683.31
530115	PAPER	600.00	467.00	600.00	516.03
530130	POSTAGE & DELIVERY	12,000.00	7,538.00	12,000.00	5,503.76
530135	SHIPPING & HANDLING	200.00	130.00	200.00	10.58
530205	DISPLAYS	150.00	129.00	150.00	0.00
538001	DONATED PURCHASES	35,492.00	47,848.00	7,500.00	33,420.14
538007	PROFESSIONAL BOOKS	150.00	148.00	150.00	0.00
538009	BOOK RENTALS	4,125.00	5,950.00	4,125.00	4,179.84
538099	SHIPPING & HANDLING	30.00	0.00	30.00	0.00
539999	MISCELLANEOUS EXP	100.00	0.00	100.00	72.95
540215	INSURANCE GEN. PUB. OFFICIALS & AUTO	8,500.00	8,463.00	8,500.00	5,720.04
590255	SPECIAL ASSESSMENTS	4,459.00	2,891.00	4,459.00	2,655.78
642100-10094	OFFICE EQUIPT MAINTENANCE - MEAD PL FND			7,000.00	7,000.00
642200-10094	IT EQUIPT - MEAD PL FOUNDATION			16,000.00	14,794.61
642400-10094	AUDIO VISUAL EQUIPT - MEAD PL FOUNDATION			9,450.00	9,163.07
642500-10094	OFFICE FURNITURE - MEAD PL FOUNDATION			18,800.00	10,679.89
649100-10094	OTHER EQUIPT - MEAD PL FOUNDATION			15,000.00	0.00
	<b>25551100-LIBRARY-ADMINISTRATION-TOTAL</b>	<b>737,196.00</b>	<b>846,525.00</b>	<b>665,396.00</b>	<b>665,549.26</b>
	<b>25551110 - LIBRARY - PUBLIC SERVICES</b>				
510110	FULL -PART TIME WAGES - REGULAR	515,570.00	513,678.00	747,180.00	755,672.15
510310	FICA	36,629.00	38,117.00	47,755.00	42,204.35
510311	MEDICARE	8,571.00	3,999.00	11,170.00	9,870.32
510320	WI RETIREMENT FUND	38,455.00	34,208.00	53,915.00	46,853.77
510340	HEALTH INSURANCE	89,500.00	76,258.00	165,090.00	109,662.14
510350	DENTAL INSURANCE	5,690.00	4,888.00	10,145.00	7,941.06
510360	LIFE INSURANCE	2,515.00	1,091.00	3,515.00	1,166.59
510400	WORKERS COMPENSATION	260.00	260.00	345.00	345.00
OTHER EMPLOYEE BENEFITS -PROFESSIONAL DEVELOPMENT					

Mead Public Library - 2016 Draft Budget				Title Change	
New Category or Account Number for 2016					
		2013	2013	2014	2014
		REVISED	ACTUAL	APPROVED	ACTUAL
ACCT/PROJECT #	DESCRIPTION	BUDGET		BUDGET	
523110	OFFICE EQUIPMENT MAINTENANCE	4,000.00	4,171.00	5,500.00	3,748.05
530100	OFFICE SUPPLIES	6,000.00	5,973.00	4,500.00	1,926.66
530115	PAPER	2,250.00	1,952.00	2,250.00	1,389.55
530135	SHIPPING & HANDLING	360.00	2,111.00	360.00	193.95
521800	PROGRAMMING SUPPLIES (PROGRAMS)				
530205	DISPLAYS	1,200.00	1,056.00	1,200.00	1,162.69
538001	DONATED PURCHASES				
538002	MATERIALS - ALL CATAGORIES	276,355.00	297,462.00	282,605.00	273,204.37
538003	YOUTH & CHILDRENS MATERIALS	83,700.00	66,629.00	86,300.00	74,962.80
538099	SHIPPING & HANDLING	2,000.00		0.00	0.00
538100	OTHER CONTENT				
538301	PERIODICALS/MICROFILM/HQ SUBSCRIPTION	18,000.00	17,958.00	18,100.00	5,749.80
538399	SHIPPING & HANDLING	450.00	0.00	0.00	0.00
	<b>25551110 - LIBRARY PUBLIC SERVICES-TOTAL</b>	<b>1,091,505.00</b>	<b>1,069,811.00</b>	<b>1,439,930.00</b>	<b>1,336,053.25</b>
	<b>25551150 - LIBRARY - SUPPORT SERVICES</b>				
510110	FULL - PART TIME WAGES - REGULAR	688,929.00	671,947.00	402,865.00	435,456.96
510130	TEMPORARY SALARIES - REGULAR	191,045.00	192,424.00	153,315.00	154,984.45
510140	INTERDEPARTMENT LABOR	-	0.00	0.00	77.01
510310	FICA	49,895.00	52,964.00	33,060.00	34,301.45
510311	MEDICARE	11,670.00	5,418.00	7,735.00	8,024.50
510320	WI RETIREMENT FUND	49,820.00	48,734.00	33,600.00	32,724.13
510340	HEALTH INSURANCE	115,790.00	128,840.00	84,830.00	95,979.30
510350	DENTAL INSURANCE	6,130.00	6,467.00	5,840.00	5,350.45
510360	LIFE INSURANCE	2,455.00	1,444.00	2,135.00	1,178.12
510400	WORKERS COMPENSATION	365.00	365.00	240.00	240.00
521700	SECURITY SERVICES	1,500.00	1,314.00	1,300.00	908.00
521800	PROGRAM SERVICES	-	0.00	0.00	0.00
521900	CONTRACTED SERVICES	13,200.00	13,003.00	79,650.00	82,424.76
522110	VEHICLE MAINTENANCE	120.00	15.00	120.00	0.00
522130	HEAVY EQUIPMENT MAINTENANCE	5,900.00	5,800.00	5,900.00	5,800.00
523110	OFFICE EQUIPMENT MAINTENANCE	3,300.00	5,981.00	3,300.00	5,004.32
524110	BUILDING MAINTENANCE	20,169.00	18,864.00	15,000.00	12,530.52
524124	HEATING & VENTILATION MAINTENANCE	5,000.00	2,317.00	5,000.00	3,447.65
524126	ELEVATOR MAINTENANCE & REPAIR	9,500.00	8,802.00	8,500.00	11,160.52
524130	JANITORIAL SUPPLIES	3,000.00	2,924.00	3,000.00	2,971.70
524135	JANITORIAL SERVICES	6,500.00	6,514.00	4,500.00	3,893.12

Mead Public Library - 2016 Draft Budget				Title Change	
New Category or Account Number for 2016					
		2013	2013	2014	2014
		REVISED	ACTUAL	APPROVED	ACTUAL
ACCT/PROJECT #	DESCRIPTION	BUDGET		BUDGET	
525100	ELECTRIC	108,000.00	90,056.00	94,000.00	89,430.90
525105	WATER	1,200.00	1,307.00	1,200.00	1,233.95
525110	SEWER	1,400.00	1,299.00	1,400.00	1,196.18
525120	TELEPHONE	9,500.00	5,657.00	8,500.00	5,833.88
525140	GAS - UTILITY	33,620.00	23,329.00	25,000.00	28,759.28
530100	OFFICE SUPPLIES	2,000.00	2,237.00	2,000.00	3,070.21
530115	PAPER	4,100.00	3,990.00	4,100.00	1,566.23
530135	SHIPPING & HANDLING	1,860.00	1,056.00	1,860.00	562.71
530200	PROCESSING SUPPLIES	29,600.00	28,922.00	28,500.00	28,649.89
530210	MENDING SUPPLIES	2,000.00	3,249.00	1,500.00	1,225.93
530255	TOOLS & SMALL EQUIPMENT	150.00	150.00	150.00	141.41
530500	FIRE FIGHTING SUPPLIES & SMALL	865.00	218.00	600.00	303.35
538401	BINDINGS	100.00	0.00	100.00	0.00
540200	INSURANCE	7,500.00	6,836.00	7,500.00	8,396.95
641600	MECHANICAL EQUIPT - CHILLER PHASE II	-	0.00	155,815.00	82,175.00
642200	IT EQUIPMENT	58,950.00	19,070.00	24,000.00	23,905.26
IT SOFTWARE		-	-	-	-
<b>25551150-LIBRARY-SUPPORT - TOTAL</b>		<b><u>1,445,133.00</u></b>	<b><u>1,361,513.00</u></b>	<b><u>1,206,115.00</u></b>	<b><u>1,172,908.09</u></b>
TOTAL MEAD LIBRARY REVENUE		(3,266,527.00)	(3,270,748.00)	(3,155,626.00)	(3,116,312.31)
TOTAL MEAD LIBRARY EXPENSE		<u>3,273,834.00</u>	<u>3,277,849.00</u>	<u>3,311,441.00</u>	<u>3,174,510.60</u>
TOTAL EST RESERVE AT EOY 2015					

Inactivate Account for 2016		
2015	2016	
APPROVED	REQUESTED	
BUDGET	BUDGET	
2,305,741.00	2,305,741.00	Based on Flat Budget per Jim Amodeo & Darryl Carlson
533,093.00	511,559.00	Estimates - Per Eastern Shores Library - Amy Bertell - as of 5/18/2015 no word from Sheboygan County if they will increase their percentage of funding.
9,230.00	8,290.00	Estimates - Per Eastern Shores Library - Amy Birtell
52,854.00	51,100.00	Estimates - Per Eastern Shores Library - Amy Birtell
42,285.00	41,896.00	Estimates - Per Eastern Shores Library - Amy Birtell
4,000.00	4,000.00	No grants have been applied for the 2016 fiscal year as of date
0.00	0.00	
9,000.00	10,000.00	
900.00	4,000.00	
58,000.00	50,000.00	
5,500.00	1,000.00	
500.00	200.00	
650.00	500.00	
8,000.00	0.00	Was informed that not charging for DVD Rentals beginning in 2015
36,001.00	40,000.00	
0.00	0.00	
<u>0.00</u>	<u>0.00</u>	
<b>3,065,754.00</b>	<b>3,028,286.00</b>	\$37,467.90 decrease in income with current information.
0.00	0.00	
<u>0.00</u>	<u>0.00</u>	
<u>0.00</u>	<u>0.00</u>	
<b><u>3,065,754.00</u></b>	<b><u>3,028,286.00</u></b>	
267,394.00	241,506.00	Based on 2%-Note not all employee's will receive a 2% increase
17,508.59	14,974.00	
4,094.75	3,502.00	
19,767.76	16,423.00	Based on 6.8% 2015 rate
53,332.56	47,317.00	Based on 2015 High Deductible Plan with \$750 Single/\$1,500.00 Family HSA Deposit
10,673.36	4,000.00	Based on 2015 Winkle-Thomes Dropped off/Smith-Stenske . Gort not staying on MPL Insurance.
3,423.96	4,397.00	Based on 2015 premium increase
29,650.00	29,650.00	Based on historical data
1,200.00	666.00	
132.00	125.00	
5,000.00	2,000.00	Could still be some unemployment liability

Inactivate Account for 2016		
2015	2016	
APPROVED	REQUESTED	
BUDGET	BUDGET	
	2,500.00	Aurora Employee Assist - Employee Membership Dues, Background checks, etc. Previously under contracted services
1,000.00	1,150.00	
1,800.00	1,750.00	
10,000.00	9,400.00	Including the Sheb. Cty. Chamber membership dues int his account, MPL newsletters., etc
6,100.00	6,200.00	
5,200.00	5,000.00	Unique Management
	0.00	Project completed in 2014 - 2015
8,650.00	0.00	Transferring to expense accounts to better monitor the expenses
4,900.00	4,200.00	
15,000.00	12,500.00	Figure based on actual cost for 2015 plus no increase per Derek Muench for 2016.
1,800.00	2,000.00	
8,600.00	9,200.00	Includes the paper account
6,650.00		Part of office supplies account
7,800.00	0.00	Transferred to Support Services - That department does most of the mailing and shipping out of materials.
170.00	0.00	Transferred to Support Services Postage & Delivery account
140.00	0.00	
36,000.00	2,000.00	Balance is setup in Public Service and Support Services for better tracking
160.00	0.00	Transferred to Public Services
6,200.00	0.00	Per Public Service Mgr. MPL is no longer charging for rental DVD's - Stopped charging for DVD rentals in 2015
0.00	0.00	
100.00	100.00	
8,800.00	8,500.00	
3,000.00	3,000.00	
	0.00	Completed projects 2014 & 2015
	0.00	Completed projects 2014 & 2016
	0.00	Completed projects 2014 & 2017
	0.00	Completed projects 2014 & 2018
	0.00	Completed projects 2014 & 2019
<b>544,246.98</b>	<b>432,060.00</b>	
742,573.08	734,346.00	
46,039.53	45,530.00	
10,767.31	10,649.00	
51,980.12	45,428.00	
149,540.08	120,149.00	
12,828.00	11,562.00	
1,731.38	1,569.00	
350.00	360.00	
	3,000.00	Professional Development - Professional books, memberships, webinars, workshops, travel,

Inactivate Account for 2016		
2015	2016	
APPROVED	REQUESTED	
BUDGET	BUDGET	
4,400.00	3,800.00	Naviant Minolta Service Contract
0.00	0.00	Transferred in 2015 to Administration
0.00	0.00	Transferred in 2015 to Administration
874.00	0.00	Transferred to Support Services that department does most of the shipping and handling.
	5,000.00	
1,100.00	1,100.00	
	38,000.00	Books, CD's, Programs paid for by donation, prizes, materials for summer reading club, etc.
273,983.78	364,234.00	Adult, youth, periodicals, microfilm, electronic resources, overdrive, digital library (billed from ESLS)
70,750.00	0.00	
0.00		Inactivate
	61,500.00	Collection HQ, Dear Reader, Polaris, ILS, WISCAT,( from ESLS), State buying pool, Cooperative Service Fees (ESLS), Teach Technology - this was part of contracted services
18,100.00	0.00	
0.00	0.00	Inactivate
<b><u>1,385,017.28</u></b>	<b><u>1,446,227.00</u></b>	
438,563.71	605,102.00	
159,424.25	0.00	Transferred to Full-Part Time Wages - Regular
0.00	0.00	Not used in 2015
37,075.25	37,517.00	
8,670.83	8,774.00	
35,138.44	33,941.00	
93,764.28	97,822.00	
5,159.64	6,243.00	
2,000.00	1,557.00	
278.34	274.00	
16,400.00	20,000.00	
33,000.00	0.00	In-activate for 2016 - These cost are under Processing Supplies
65,715.00	0.00	All of these expenses have been transferred to an expense account
0.00	0.00	Transfer to Janitorial Supplies - MPL does not have any vehicles
6,000.00	0.00	In-activate for 2016 - These cost are under Heavy Equipment Maintenance
3,400.00	3,000.00	
19,600.00	20,000.00	Fire Fighting Supplies & Extinguisher Supplies, Snow Removal
2,500.00	9,000.00	Johnson Control contract transferred from Heavy Equipment Maintenance.
9,200.00	8,500.00	
3,100.00	8,000.00	
7,100.00	62,500.00	Enviro-Clean and Window Washing Expense - Removed from Contracted Services, Shred IT Services

Inactivate Account for 2016		
2015	2016	
APPROVED	REQUESTED	
BUDGET	BUDGET	
94,000.00	92,000.00	Based on historical and new Chiller being more efficient.
1,400.00	1,419.00	1.5% inflation rate increase & historical data
1,450.00	1,300.00	1.5% inflation rate increase & historical data
9,000.00	7,000.00	Based on historical - includes ESLS Telephony expense
26,000.00	29,000.00	Based on 1.5% inflation rate increase and historical data
0.00	0.00	Transferred to Admin in 2015
0.00	0.00	Transferred to Admin in 2015
1,100.00	9,000.00	Includes all Postage/Delivery/Shipping & Handling accounts for all departments
28,500.00	28,500.00	
1,500.00	1,500.00	
150.00	150.00	
300.00	0.00	Transferred to Janitorial Services
0.00	0.00	Part of Mending Supplies
7,500.00	8,400.00	Boiler & Machinery Insurance - Based on historical
	0.00	Chiller II project completed in 2015
19,500.00	19,500.00	Equipment Supplies - New IT Equipment
-	30,000.00	Transferred from Contracted Services, ESLS Software invoices, 3M Selfcheck software updates and support, HeartlandrRemote backup & software, Open Sense/Groovix Public Access Computer Software, City IT Cost
<b><u>1,136,489.74</u></b>	<b><u>1,149,999.00</u></b>	
<b>(3,065,754.00)</b>	<b>(3,028,286.00)</b>	
<b><u>3,065,754.00</u></b>	<b><u>3,028,286.00</u></b>	
	\$ -	

**850 Everhard/Forrer Library Trust**

<u>OBJECT</u>	<u>DESCRIPTION</u>	2013 ACTUAL	2014 APPROVED BUDGET	2015 REQUESTED BUDGET	JANUARY BUDGET	FEBRUARY BUDGET	MARCH BUDGET	APRIL BUDGET
<b>850 EVERHARD/FORRER LIBRARY TRUST</b>								
85051100 - LIBRARY - TRUST FUND								
461101	INTEREST ON INVESTMENTS	190	600	0				
461141	INTEREST ON NOTES	977	6,600	0				
467101	DONATIONS	83,026	6,800	62,500	5,208	5,208	5,208	5,208
	TOTAL EVERHARD/FORRER LIBRARY TRUST REVENUE	<u>84,193</u>	<u>14,000</u>	<u>62,500</u>	<u>5,208</u>	<u>5,208</u>	<u>5,208</u>	<u>5,208</u>
85051100 - LIBRARY - TRUST FUND								
521800	PROGRAM SERVICES	10,186	11,000	20,000	1,667	1,667	1,667	1,667
538100	E-CONTENT			17,500	1,458	1,458	1,458	1,458
526130	TRAINING & EDUCATION	1,829	3,000	5,000	417	417	417	417
811255	INTERFUND - MEAD LIBRARY	12,500	-	20,000	1,667	1,667	1,667	1,667
	TOTAL EVERHARD/FORRER LIBRARY TRUST EXPENSE	<u>24,515</u>	<u>14,000</u>	<u>62,500</u>	<u>5,208</u>	<u>5,208</u>	<u>5,208</u>	<u>5,208</u>



		2015									
		REQUESTED	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
OBJECT	DESCRIPTION	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	<b>255 MEAD PUBLIC LIBRARY</b>										
	25551100 - MEAD LIBRARY FUND										
411100	REAL ESTATE TAXES	2,305,741	2,305,741								
431709	ESLS - SHEBOYGAN COUNTY	533,093			533,093						
431710	ESLS - OZAUKEE COUNTY	9,230				9,230					
431711	ESLS - BACKUP REFERENCE	52,854			52,854						
431712	ESLS - ADJACENT COUNTIES	42,285				42,285					
431722	ESLS - LSTA GRANT PROGRAM	4,000	333	333	333	333	333	333	333	333	333
441116	JURY & WITNESS FEES	-									
447606	PHOTOCOPIES	9,000	750	750	750	750	750	750	750	750	750
447626	DISCARDED BOOK SALES	900						150	150		150
447636	LATE BOOK CHARGES	58,000	4,833	4,833	4,833	4,833	4,833	4,833	4,833	4,833	4,833
447641	LOST BOOK PENALTIES	5,500	458	458	458	458	458	458	458	458	458
447699	MISCELLANEOUS REVENUE	500	42	42	42	42	42	42	42	42	42
449901	VENDING MACHINE COMMISSION	650	54	54	54	54	54	54	54	54	54
462105	BOOK RENTALS	8,000	667	667	667	667	667	667	667	667	667
467101	CONTRIBUTIONS	36,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
	25551100 - LIBRARY - ADMINISTRATION	3,065,753									
	25599990 - CUSTOMER CLEARING										
492850	INTERFUND-EVERHARD/FORRER	-									
499999	FUND EQUITY APPLIED	-									
	25599990 - CUSTOMER CLEARING	-									
	<b>TOTAL MEAD LIBRARY REVENUE</b>	<b>3,065,753</b>	<b>2,315,878</b>	<b>10,137</b>	<b>596,084</b>	<b>61,652</b>	<b>10,137</b>	<b>10,287</b>	<b>10,287</b>	<b>10,137</b>	<b>10,287</b>
	<b>25551100 - LIBRARY - ADMINISTRATION</b>										
510110	FULL TIME SALARIES - REGULAR	282,397	32,584	21,723	21,723	21,723	21,723	21,723	21,723	21,723	21,723
510310	FICA	17,509	2,020	1,347	1,347	1,347	1,347	1,347	1,347	1,347	1,347
510311	MEDICARE	4,095	472	315	315	315	315	315	315	315	315
510320	WI RETIREMENT FUND	19,768	2,281	1,521	1,521	1,521	1,521	1,521	1,521	1,521	1,521
510340	HEALTH INSURANCE	53,333	4,444	4,444	4,444	4,444	4,444	4,444	4,444	4,444	4,444
510341	RETIREE HEALTH INSURANCE	10,673	889	889	889	889	889	889	889	889	889
510350	DENTAL INSURANCE	3,424	285	285	285	285	285	285	285	285	285
510351	UNFUNDED PENSION LIABILITY	29,650	2,471	2,471	2,471	2,471	2,471	2,471	2,471	2,471	2,471
510360	LIFE INSURANCE	1,200	100	100	100	100	100	100	100	100	100
510400	WORKERS COMPENSATION	132	11	11	11	11	11	11	11	11	11
510410	UNEMPLOYMENT COMPENSATION	5,000	417	417	417	417	417	417	417	417	417
521100	BANKING FEES	1,000	83	83	83	83	83	83	83	83	83
521110	FINANCIAL SERVICES FEES	1,800	150	150	150	150	150	150	150	150	150
521400	ADVERTISING & MARKETING	10,000	833	833	833	833	833	833	833	833	833
521420	REPRODUCTION SERVICES	6,100	508	508	508	508	508	508	508	508	508
521510	BILLING SERVICES	5,200	433	433	433	433	433	433	433	433	433
521900	CONTRACTED SERVICES	8,650	721	721	721	721	721	721	721	721	721
523110	OFFICE EQUIPMENT MAINTENANCE	4,900	408	408	408	408	408	408	408	408	408
527110	TRAVEL	1,800	150	150	150	150	150	150	150	150	150
530100	OFFICE SUPPLIES	8,600	717	717	717	717	717	717	717	717	717
530115	PAPER	6,650	554	554	554	554	554	554	554	554	554
530130	POSTAGE & DELIVERY	7,800	650	650	650	650	650	650	650	650	650
530135	SHIPPING & HANDLING	170	14	14	14	14	14	14	14	14	14
530205	DISPLAYS	140	12	12	12	12	12	12	12	12	12
538001	ADULT BOOKS	36,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
538007	PROFESSIONAL BOOKS	160	13.33	13	13	13	13	13	13	13	13
538009	BOOK RENTALS	6,200	516.67	517	517	517	517	517	517	517	517
538099	SHIPPING & HANDLING	-									
539999	MISCELLANEOUS EXP	100	8.33	8	8	8	8	8	8	8	8
540215	GEN. PUB. OFFICIALS & AUTO	8,800									
590255	SPECIAL ASSESSMENTS	3,000	-	-	-	-	-	-	-	-	-
	<b>25551100-LIBRARY-ADMINISTRATION</b>	<b>544,250</b>	<b>54,748</b>	<b>42,295</b>	<b>42,295</b>	<b>42,295</b>	<b>42,295</b>	<b>42,295</b>	<b>42,295</b>	<b>42,295</b>	<b>42,295</b>
	<b>25551110 - LIBRARY - PUBLIC SERVICES</b>										
510110	FULL TIME SALARIES - REGULAR	742,573	85,682	57,121	57,121	57,121	85,682	57,121	57,121	57,121	57,121
510310	FICA	46,040	5,312	3,542	3,542	3,542	3,542	3,542	3,542	3,542	3,542
510311	MEDICARE	10,767	1,242	828	828	828	828	828	828	828	828
510320	WI RETIREMENT FUND	51,980	5,998	3,998.47	3,998	3,998	3,998	3,998	3,998	3,998	5,998
510340	HEALTH INSURANCE	149,540	12,462	12,462	12,462	12,462	12,462	12,462	12,462	12,462	12,462
510350	DENTAL INSURANCE	12,828	1,069	1,069	1,069	1,069	1,069	1,069	1,069	1,069	1,069
510360	LIFE INSURANCE	1,731	144.28	144	144	144	144	144	144	144	144
510400	WORKERS COMPENSATION	350	29.17	29	29	29	29	29	29	29	29
523110	OFFICE EQUIPMENT MAINTENANCE	4,400	3,400					500			
530100	OFFICE SUPPLIES										
530115	PAPER										
530135	SHIPPING & HANDLING	874	73	73	73	73	73	73	73	73	73
530205	DISPLAYS	1,100	92	92	92	92	92	92	92	92	92
538001	ADULT MATERIALS	273,980	54,029	33,891	46,001	32,549	33,042	29,562	10,576	5,480	986
538003	YOUTH & CHILDRENS MATERIALS	70,750	5,896	5,896	5,896	5,896	5,896	5,896	5,896	5,896	5,896
538099	SHIPPING & HANDLING	-									
538301	PERIODICALS/MICROFILM/HQ SUBSCRI	18,100	410	410	410	410	410	410	410	410	410
538399	SHIPPING & HANDLING	-	-	-	-	-	-	-	-	-	-
	<b>25551110 - LIBRARY PUBLIC SERVICES</b>	<b>1,385,014</b>	<b>175,837</b>	<b>119,555</b>	<b>131,665</b>	<b>118,213</b>	<b>147,266</b>	<b>115,726</b>	<b>96,239</b>	<b>91,143</b>	<b>88,649</b>

		2015									
		REQUESTED	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
OBJECT	DESCRIPTION	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	<b>25551150 - LIBRARY - SUPPORT SERVICES</b>										
510110	FULL TIME SALARIES - REGULAR	438,564	50,604	33,736	33,736	33,736	33,736	33,736	33,736	33,736	33,736
510130	TEMPORARY SALARIES - REGULAR	159,424	18,395	12,263	12,263	12,263	12,263	12,263	12,263	12,263	12,263
510310	FICA	37,075	4,278	2,852	2,852	2,852	2,852	2,852	2,852	2,852	2,852
510311	MEDICARE	8,671	1,000	667	667	667	667	667	667	667	667
510320	WI RETIREMENT FUND	35,138	4,054	2,703	2,703	2,703	2,703	2,703	2,703	2,703	2,703
510340	HEALTH INSURANCE	93,764	7,814	7,814	7,814	7,814	7,814	7,814	7,814	7,814	7,814
510350	DENTAL INSURANCE	5,160	430	430	430	430	430	430	430	430	430
510360	LIFE INSURANCE	2,000	167	167	167	167	167	167	167	167	167
510400	WORKERS COMPENSATION	278	23	23	23	23	23	23	23	23	23
521700	SECURITY SERVICES	16,400	1,775	1,775	1,775	1,775	1,775	100	125	200	1,775
521900	CONTRACTED SERVICES	65,715	5,476	5,476	5,476	5,476	5,476	5,476	5,476	5,476	5,476
522110	VEHICLE MAINTENANCE										
522130	HEAVY EQUIPMENT MAINTENANCE	6,000			1,500		1,500			1,500	
523110	OFFICE EQUIPMENT MAINTENANCE	3,400	3,200					200			
524110	BUILDING EXTERIOR MAINTENANCE	19,600	1,633	1,633	1,633	1,633	1,633	1,633	1,633	1,633	1,633
524124	HEATING & VENTILATION MAINTENANCE	2,500	1,250							1,250	
524126	ELEVATOR MAINTENANCE & REPAIR	9,200			7,000					2,200	
524130	CUSTODIAL SERVICES	3,100	258	258	258	258	258	258	258	258	258
524135	JANITORIAL SERVICES	7,100	591.67	592	592	592	592	592	592	592	592
525100	ELECTRIC	94,000	6,101	6,918	6,392	6,458	6,740	7,454	8,686	11,167	10,641
525105	WATER	1,400	116.67	117	117	117	117	117	117	117	117
525110	SEWER	1,450	120.83	121	121	121	121	121	121	121	121
525120	TELEPHONE	9,000	750	750	750	750	750	750	750	750	750
525140	GAS - UTILITY	26,000	4,493	4,420	4,064	3,034	2,805	889	660	666	627
530100	OFFICE SUPPLIES										
530115	PAPER										
530135	SHIPPING & HANDLING	1,100	91.67	92	92	92	92	92	92	92	92
530200	PROGRAM SUPPLIES	28,500	2,375	2,375	2,375	2,375	2,375	2,375	2,375	2,375	2,375
530210	OPERATING SUPPLIES	1,500	125	125	125	125	125	125	125	125	125
530255	TOOLS & SMALL EQUIPMENT	150	12.50	13	13	13	13	13	13	13	13
530500	FIRE FIGHTING SUPPLIES & SMALL	300	300								
538401	BINDINGS	-									
540200	INSURANCE	7,500	625	625	625	625	625	625	625	625	625
New Acco	IT CONTRACTED SERVICES	33,000	2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750
642200	IT EQUIPMENT	19,500	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625
	<b>25551150-LIBRARY-SUPPORT - TOTAL</b>	<b>1,136,490</b>	<b>120,435</b>	<b>90,319</b>	<b>97,937</b>	<b>88,473</b>	<b>90,026</b>	<b>85,849</b>	<b>86,677</b>	<b>94,189</b>	<b>90,248</b>
	<b>TOTAL MEAD LIBRARY EXPENSE</b>	<b>3,065,753</b>	<b>351,020</b>	<b>252,170</b>	<b>271,897</b>	<b>248,981</b>	<b>279,588</b>	<b>243,871</b>	<b>225,212</b>	<b>227,627</b>	<b>221,193</b>

OCTOBER	NOVEMBER	DECEMBER	TOTAL
<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
			2,305,741
			533,093
			9,230
			52,854
			42,285
333	333	333	4,000
			-
750	750	750	9,000
150	150	150	900
4,833	4,833	4,837	58,000
458	458	458	5,500
42	42	42	500
54	54	54	650
667	667	667	8,000
<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>36,000</u>
			-
			-
			-
			-
			-
			-
<b>10,287</b>	<b>10,287</b>	<b>10,291</b>	<b>3,065,753</b>
			-
			-
32,584	21,723	21,723	282,397
2,020	1,347	1,347	17,509
472	315	315	4,095
2,281	1,521	1,521	19,768
4,444	4,444	4,444	53,333
889	889	889	10,673
285	285	285	3,424
2,471	2,471	2,471	29,650
100	100	100	1,200
11	11	11	132
417	417	417	5,000
83	83	83	1,000
150	150	150	1,800
833	833	833	10,000
508	508	508	6,100
433	433	433	5,200
721	721	721	8,650
408	408	408	4,900
150	150	150	1,800
717	717	717	8,600
554	554	554	6,650
650	650	650	7,800
14	14	14	170
12	12	12	140
3,000	3,000	3,000	36,000
13	13	13	160
517	517	517	6,200
			-
8	8	8	100
		8,800	8,800
-	-	3,000	3,000
<b>54,748</b>	<b>42,295</b>	<b>54,095</b>	<b>544,250</b>
			-
57,121	57,121	57,121	742,573
5,312	3,542	3,542	46,040
1,242	828	828	10,767
3,998	3,998	3,998	51,980
12,462	12,462	12,462	149,540
1,069	1,069	1,069	12,828
144	144	144	1,731
29	29	29	350
	500		4,400
73	73	73	874
92	92	92	1,100
10,576	6,850	10,439	273,980
5,896	5,896	5,894	70,750
			-
3,500	410	10,500	18,100
-	-	-	-
<b>101,514</b>	<b>93,013</b>	<b>106,191</b>	<b>1,385,013</b>

OCTOBER	NOVEMBER	DECEMBER	TOTAL
<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
			-
			-
50,604	33,736	33,736	438,564
18,395.11	12,263	12,263	159,424
4,278	2,852	2,852	37,075
1,000	667	668	8,671
4,054	2,703	2,703	35,138
7,814	7,814	7,814	93,764
430	430	430	5,160
167	167	167	2,000
23	23	23	278
1,775	1,775	1,775	16,400
5,476	5,476	5,476	65,715
	1,500		6,000
			3,400
1,633	1,633	1,633	19,600
			2,500
			9,200
258	258	258	3,100
592	592	592	7,100
9,137	8,244	6,063	94,000
117	117	117	1,400
121	121	121	1,450
750	750	750	9,000
840	2,306	1,196	26,000
			-
92	92	92	1,100
2,375	2,375	2,375	28,500
125	125	125	1,500
13	13	13	150
			300
			-
625	625	625	7,500
2,750	2,750	2,750	33,000
1,625	1,625	1,625	19,500
<b>115,067</b>	<b>91,031</b>	<b>86,241</b>	<b>1,136,490</b>
<b>271,329</b>	<b>226,340</b>	<b>246,527</b>	<b>3,065,753</b>

		2013	2013	2013	2014	2015				
		REVISED	ACTUAL	VARIANCE	APPROVED	REQUESTED	JANUARY	FEBRUARY	MARCH	APRIL
OBJECT	DESCRIPTION	BUDGET		-	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	<b>255 MEAD PUBLIC LIBRARY</b>									
	25551100 - MEAD LIBRARY FUND									
411100	REAL ESTATE TAXES	2,377,053	2,377,053	-	2,305,741	2,305,741	2,305,741			
431709	ESLS - SHEBOYGAN COUNTY	566,424	566,424	-	521,615	533,093			533,093	
431710	ESLS - OZAUKEE COUNTY	10,374	10,374	-	8,838	9,230				9,230
431711	ESLS - BACKUP REFERENCE	50,297	51,152	855	51,152	52,854			52,854	
431712	ESLS - ADJACENT COUNTIES	45,313	45,314	1	46,525	42,285				42,285
431722	ESLS - LSTA GRANT PROGRAM		965	965	-	4,000	333	333	333	333
441116	JURY & WITNESS FEES		206	206	-	-				
447606	PHOTOCOPIES	9,000	9,022	22	9,000	9,000	750	750	750	750
447626	DISCARDED BOOK SALES	4,663	6,087	1,424	-	900				
447636	LATE BOOK CHARGES	75,000	57,313	(17,687)	75,000	58,000	4,833	4,833	4,833	4,833
447641	LOST BOOK PENALTIES	8,200	5,521	(2,679)	8,200	5,500	458	458	458	458
447699	MISCELLANEOUS REVENUE	500	545	45	500	500	42	42	42	42
449901	VENDING MACHINE COMMISSION	750	616	(134)	750	650	54	54	54	54
462105	BOOK RENTALS	8,000	7,232	(768)	8,000	8,000	667	667	667	667
467101	CONTRIBUTIONS	81,266	90,737	9,471	26,555	36,000	3,000	3,000	3,000	3,000
	25551100 - LIBRARY - ADMINISTRATION	3,236,840	3,228,561	(8,279)	3,061,876	3,065,753				
	25599990 - CUSTOMER CLEARING									
492850	INTERFUND-EVERHARD/FORRER		12,500	12,500	-	-				
499999	FUND EQUITY APPLIED	29,687	29,687	-	-	-				
	25599990 - CUSTOMER CLEARING	29,687	42,187	12,500	-	-				
	<b>TOTAL MEAD LIBRARY REVENUE</b>	<b>3,266,527</b>	<b>3,270,748</b>	<b>4,221</b>	<b>3,061,876</b>	<b>3,065,753</b>	<b>2,315,878</b>	<b>10,137</b>	<b>596,084</b>	<b>61,652</b>
	<b>25551100 - LIBRARY - ADMINISTRATION</b>									
510110	FULL TIME SALARIES - REGULAR	404,575	450,505	(45,930)	268,035	282,397	32,584	21,723	21,723	21,723
510310	FICA	25,084	28,706	(3,622)	16,620	17,509	2,020	1,347	1,347	1,347
510311	MEDICARE	5,866	3,106	2,760	3,890	4,095	472	315	315	315
510320	WI RETIREMENT FUND	27,110	25,590	1,520	18,765	19,768	2,281	1,521	1,521	1,521
510340	HEALTH INSURANCE	79,315	69,652	9,663	72,155	53,333	4,444	4,444	4,444	4,444
510341	RETIREE HEALTH INSURANCE		57,352	(57,352)	32,520	10,673	889	889	889	889
510350	DENTAL INSURANCE	4,405	4,105	300	4,910	3,424	285	285	285	285
510351	UNFUNDED PENSION LIABILITY	29,650	29,650	-	29,650	29,650	2,471	2,471	2,471	2,471
510360	LIFE INSURANCE	2,880	1,319	1,561	1,170	1,200	100	100	100	100
510400	WORKERS COMPENSATION	185	185	-	125	132	11	11	11	11
510410	UNEMPLOYMENT COMPENSATION					5,000	417	417	417	417
521100	BANKING FEES	2,000	870	1,130	2,000	1,000	83	83	83	83
521110	FINANCIAL SERVICES FEES	1,750	1,750	-	1,750	1,800	150	150	150	150
521400	ADVERTISING & MARKETING		21,934	(21,934)	-	10,000	833	833	833	833
521420	REPRODUCTION SERVICES	5,500	5,840	(340)	6,500	6,100	508	508	508	508
521510	BILLING SERVICES	6,500	4,967	1,533	6,500	5,200	433	433	433	433
521900	CONTRACTED SERVICES	66,570	59,887	6,683	66,570	8,650	721	721	721	721
523110	OFFICE EQUIPMENT MAINTENANCE	6,000	4,693	1,307	5,000	4,900	408	408	408	408
527110	TRAVEL	2,000	1,657	343	2,172	1,800	150	150	150	150
530100	OFFICE SUPPLIES	2,000	1,193	807	2,000	8,600	717	717	717	717
530115	PAPER	600	467	133	600	6,650	554	554	554	554
530130	POSTAGE & DELIVERY	12,000	7,538	4,462	12,000	7,800	650	650	650	650
530135	SHIPPING & HANDLING	200	130	70	230	170	14	14	14	14
530205	DISPLAYS	150	129	21	150	140	12	12	12	12
538001	ADULT BOOKS	35,492	47,848	(12,356)	7,500	36,000	3,000	3,000	3,000	3,000
538007	PROFESSIONAL BOOKS	150	148	2	150	160	13.33	13	13	13
538009	BOOK RENTALS	4,125	5,950	(1,825)	4,125	6,200	516.67	517	517	517
538099	SHIPPING & HANDLING	30	-	30	-	-				
539999	MISCELLANEOUS EXP	100	-	100	100	100	8.33	8	8	8
540215	GEN. PUB. OFFICIALS & AUTO	8,500	8,463	37	8,500	8,800				
590255	SPECIAL ASSESSMENTS	4,459	2,891	1,568	4,459	3,000	-	-	-	-
	<b>25551100-LIBRARY-ADMINISTRATION-TOTAL</b>	<b>737,196</b>	<b>846,525</b>	<b>(109,329)</b>	<b>578,146</b>	<b>544,250</b>	<b>54,748</b>	<b>42,295</b>	<b>42,295</b>	<b>42,295</b>
	<b>25551110 - LIBRARY - PUBLIC SERVICES</b>									
510110	FULL TIME SALARIES - REGULAR	515,570	513,678	1,892	770,180	742,573	85,682	57,121	57,121	57,121
510310	FICA	36,629	38,117	(1,488)	47,755	46,040	5,312	3,542	3,542	3,542
510311	MEDICARE	8,571	3,999	4,572	11,170	10,767	1,242	828	828	828
510320	WI RETIREMENT FUND	38,455	34,208	4,247	53,915	51,980	5,998	3,998.47	3,998	3,998
510340	HEALTH INSURANCE	89,500	76,258	13,242	165,090	149,540	12,462	12,462	12,462	12,462
510350	DENTAL INSURANCE	5,690	4,888	802	10,145	12,828	1,069	1,069	1,069	1,069
510360	LIFE INSURANCE	2,515	1,091	1,424	3,515	1,731	144.28	144	144	144
510400	WORKERS COMPENSATION	260	260	-	345	350	29.17	29	29	29
523110	OFFICE EQUIPMENT MAINTENANCE	4,000	4,171	(171)	5,500	4,400	3,400			
530100	OFFICE SUPPLIES	6,000	5,973	27	4,500					
530115	PAPER	2,250	1,952	298	2,250					
530135	SHIPPING & HANDLING	360	2,111	(1,751)	360	874	73	73	73	73
530205	DISPLAYS	1,200	1,056	144	1,200	1,100	92	92	92	92
538001	ADULT MATERIALS	276,355	297,462	(21,107)	282,605	273,980	54,029	33,891	46,001	32,549
538003	YOUTH & CHILDRENS MATERIALS	83,700	66,629	17,071	79,800	70,750	5,896	5,896	5,896	5,896
538099	SHIPPING & HANDLING	2,000	-	2,000	-	-				
538301	PERIODICALS/MICROFILM/HQ SUBSCRIPTION	18,000	17,958	42	18,100	18,100	410	410	410	410
538399	SHIPPING & HANDLING	450	-	450	-	-	-	-	-	-
	<b>25551110 - LIBRARY PUBLIC SERVICES-TOTAL</b>	<b>1,091,505</b>	<b>1,069,811</b>	<b>21,694</b>	<b>1,456,430</b>	<b>1,385,014</b>	<b>175,837</b>	<b>119,555</b>	<b>131,665</b>	<b>118,213</b>

		2013	2013	2013	2014	2015				
		REVISED	ACTUAL	VARIANCE	APPROVED	REQUESTED	JANUARY	FEBRUARY	MARCH	APRIL
OBJECT	DESCRIPTION	BUDGET		-	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	<b>25551150 - LIBRARY - SUPPORT SERVICES</b>									
510110	FULL TIME SALARIES - REGULAR	688,929	671,947	16,982	379,865	438,564	50,604	33,736	33,736	33,736
510130	TEMPORARY SALARIES - REGULAR	191,045	192,424	(1,379)	153,315	159,424	18,395	12,263	12,263	12,263
510310	FICA	49,895	52,964	(3,069)	33,060	37,075	4,278	2,852	2,852	2,852
510311	MEDICARE	11,670	5,418	6,252	7,735	8,671	1,000	667	667	667
510320	WI RETIREMENT FUND	49,820	48,734	1,086	33,600	35,138	4,054	2,703	2,703	2,703
510340	HEALTH INSURANCE	115,790	128,840	(13,050)	84,830	93,764	7,814	7,814	7,814	7,814
510350	DENTAL INSURANCE	6,130	6,467	(337)	5,840	5,160	430	430	430	430
510360	LIFE INSURANCE	2,455	1,444	1,011	2,135	2,000	167	167	167	167
510400	WORKERS COMPENSATION	365	365	-	240	278	23	23	23	23
521700	SECURITY SERVICES	1,500	1,314	186	1,300	16,400	1,775	1,775	1,775	1,775
521900	CONTRACTED SERVICES	13,200	13,003	197	79,650	65,715	5,476	5,476	5,476	5,476
522110	VEHICLE MAINTENANCE	120	15	105	120					
522130	HEAVY EQUIPMENT MAINTENANCE	5,900	5,800	100	5,900	6,000			1,500	
523110	OFFICE EQUIPMENT MAINTENANCE	3,300	5,981	(2,681)	3,300	3,400	3,200			
524110	BUILDING EXTERIOR MAINTENANCE	20,169	18,864	1,305	15,000	19,600	1,633	1,633	1,633	1,633
524124	HEATING & VENTILATION MAINTENANCE	5,000	2,317	2,683	5,000	2,500	1,250			
524126	ELEVATOR MAINTENANCE & REPAIR	9,500	8,802	698	8,500	9,200			7,000	
524130	CUSTODIAL SERVICES	3,000	2,924	76	3,000	3,100	258	258	258	258
524135	JANITORIAL SERVICES	6,500	6,514	(14)	4,500	7,100	591.67	592	592	592
525100	ELECTRIC	108,000	90,056	17,944	94,000	94,000	6,101	6,918	6,392	6,458
525105	WATER	1,200	1,307	(107)	1,200	1,400	116.67	117	117	117
525110	SEWER	1,400	1,299	101	1,400	1,450	120.83	121	121	121
525120	TELEPHONE	9,500	5,657	3,843	8,500	9,000	750	750	750	750
525140	GAS - UTILITY	33,620	23,329	10,291	25,000	26,000	4,493	4,420	4,064	3,034
530100	OFFICE SUPPLIES	2,000	2,237	(237)	2,000					
530115	PAPER	4,100	3,990	110	4,100					
530135	SHIPPING & HANDLING	1,860	1,056	804	1,860	1,100	91.67	92	92	92
530200	PROGRAM SUPPLIES	29,600	28,922	678	28,500	28,500	2,375	2,375	2,375	2,375
530210	OPERATING SUPPLIES	2,000	3,249	(1,249)	1,500	1,500	125	125	125	125
530255	TOOLS & SMALL EQUIPMENT	150	150	-	150	150	12.50	13	13	13
530500	FIRE FIGHTING SUPPLIES & SMALL	865	218	647	600	300	300			
538401	BINDINGS	100	-	100	100	-				
540200	INSURANCE	7,500	6,836	664	7,500	7,500	625	625	625	625
New Account	IT CONTRACTED SERVICES					33,000	2,750	2,750	2,750	2,750
642200	IT EQUIPMENT	58,950	19,070	39,880	24,000	19,500	1,625	1,625	1,625	1,625
	<b>25551150-LIBRARY-SUPPORT - TOTAL</b>	<b>1,445,133</b>	<b>1,361,513</b>	<b>83,620</b>	<b>1,027,300</b>	<b>1,136,490</b>	<b>120,435</b>	<b>90,319</b>	<b>97,937</b>	<b>88,473</b>
	<b>TOTAL MEAD LIBRARY EXPENSE</b>	<b>3,273,834</b>	<b>3,277,849</b>	<b>(4,015)</b>	<b>3,061,876</b>	<b>3,065,753</b>	<b>351,020</b>	<b>252,170</b>	<b>271,897</b>	<b>248,981</b>



MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
								-
33,736	33,736	33,736	33,736	33,736	50,604	33,736	33,736	438,564
12,263	12,263	12,263	12,263	12,263	18,395.11	12,263	12,263	159,424
2,852	2,852	2,852	2,852	2,852	4,278	2,852	2,852	37,075
667	667	667	667	667	1,000	667	668	8,671
2,703	2,703	2,703	2,703	2,703	4,054	2,703	2,703	35,138
7,814	7,814	7,814	7,814	7,814	7,814	7,814	7,814	93,764
430	430	430	430	430	430	430	430	5,160
167	167	167	167	167	167	167	167	2,000
23	23	23	23	23	23	23	23	278
1,775	100	125	200	1,775	1,775	1,775	1,775	16,400
5,476	5,476	5,476	5,476	5,476	5,476	5,476	5,476	65,715
1,500			1,500			1,500		6,000
	200							3,400
1,633	1,633	1,633	1,633	1,633	1,633	1,633	1,633	19,600
			1,250					2,500
			2,200					9,200
258	258	258	258	258	258	258	258	3,100
592	592	592	592	592	592	592	592	7,100
6,740	7,454	8,686	11,167	10,641	9,137	8,244	6,063	94,000
117	117	117	117	117	117	117	117	1,400
121	121	121	121	121	121	121	121	1,450
750	750	750	750	750	750	750	750	9,000
2,805	889	660	666	627	840	2,306	1,196	26,000
								-
92	92	92	92	92	92	92	92	1,100
2,375	2,375	2,375	2,375	2,375	2,375	2,375	2,375	28,500
125	125	125	125	125	125	125	125	1,500
13	13	13	13	13	13	13	13	150
								300
								-
625	625	625	625	625	625	625	625	7,500
2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750	33,000
1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	19,500
<b>90,026</b>	<b>85,849</b>	<b>86,677</b>	<b>94,189</b>	<b>90,248</b>	<b>115,067</b>	<b>91,031</b>	<b>86,241</b>	<b>1,136,490</b>
<b>279,588</b>	<b>243,871</b>	<b>225,212</b>	<b>227,627</b>	<b>221,193</b>	<b>271,329</b>	<b>226,340</b>	<b>246,527</b>	<b>3,065,753</b>