

*****ATTACHMENTS*****

**Minutes
Mead Public Library
Finance Committee Meeting
Thursday, March 19, 2015
2:30 p.m.**

The meeting of the Mead Public Library (MPL) Finance Committee was held on Thursday, March 19, 2015 in the Library Board Room. Present Committee Members: Henry Nelson, presiding; Dolcye Johnson, Maeve Quinn, Darryl Carlson and Kathie Norman. Staff members present: Garrett Erickson and Debbie DeAmico. Others: Nancy Buss, City of Sheboygan Finance Director.

Call to Order. Nelson called the meeting to order at 2:30 p.m. Nelson determined there was a quorum present.

Approval of the February 26, 2015 Committee minutes. Quinn moved to approve the Finance Committee minutes for the February 26, 2015 meeting; Johnson seconded. The motion passed.

Review and possible action on payment of current expenditures, including payroll. Carlson moved to accept payment of current expenditures, including payroll and reoccurring expenditures, Quinn seconded the motion. The motion carried.

Special Revenues including Grants, Gifts and Donations. DeAmico informed the committee that there were two donations from the Mead Public Library Foundation totaling \$12,000 and MPL received a LSTA Grant for a Digital Creation Lab in the amount of \$10,600.00.

A motion was made by Carlson to accept the restricted and non-restricted gifts and donations that were received in March 2015. Johnson seconded the motion. The motion carried.

Review of Metrics. Nelson asked DeAmico to present the review of personnel metrics to the committee. DeAmico stated that the budget is still slightly under budget because of the late December 2014 retirements with replacements not being hired until March 2015.

2015 Budget Status report to date. Nelson asked DeAmico to present the 2015 YTD-Budget report. DeAmico said the budget looks in good shape, and that any expenses that were over 25% she looked at and sent out explanations to the Finance Committee members before the meeting for their review. Johnson questioned the parking fees that looked above where they should be. DeAmico informed the committee that she received the invoice from the Sheboygan Parking Utility, and that the fees were charged at the yearly rate instead of being billed quarterly.

Discussion and possible action to change job description of Business Specialist. Nelson asked that Erickson begin this discussion. Erickson explained that with the retirement of the Administrative Assistant II in December 2014, responsibilities were added to the Business Specialist's job description. Erickson explained this was discussed in the Human Resource Committee meeting on March 10, and was approved to change the Business Specialist job description to Business Manager with a pay increase from pay grade 7 to 10.

Carlson made a motion to recommend to the Board of Trustees to change the Business Specialist title to Business Manager with a pay grade change from 7 to the pay grade of 10. Johnson seconded the motion. The motion carried.

2016 Budget Preliminary Discussion. Nelson asked if the City had a timeline for the 2016 budget. Buss responded that Jim Amodeo did hand out a 2016 timeline at the March Committee of the Whole meeting and would forward a copy to Erickson. DeAmico asked the Finance Committee how they would like her to approach the wage portion of the 2016 budget. Johnson recommended that DeAmico use a 2% increase for wages for 2016 and no furlough days. Nelson commented on how the City increases their wage scale while the Library continues to see flat budgets and a flat wage scale. If the library continues to receive flat or cuts to the budget, services will need to be cut. There was discussion on the City's new approved pay scale, and how the library salary scale is now further out of alignment with the City. DeAmico will do a budget for comparison with the current pay scale and with the updated city pay scale. DeAmico will also look at the materials purchase accounts to see if those can be increased to a higher percentage for 2016.

Nelson asked what the DPI looks for in regards to the percent of materials purchased. Erickson informed the committee that the percentage is set according to a city's population. DeAmico stated that at this time there is only one retirement scheduled for 2015. Nelson asked if MPL could possibly share any services with the City, County, or Eastern Shores which would help decrease the budget without having to cut any library services. Carlson asked if there would be a possibility of any contracted services to replace any job positions that would be a cost savings. DeAmico will have a preliminary budget ready for the April 2015 Finance Committee for review and discussion.

City of Sheboygan/MPL Agreement of sick/vacation payouts. Nelson asked Erickson to lead the discussion on this matter. Erickson explained that when a retirement happened under the agreement between the City of Sheboygan and the Mead Public Library, the library was to pay a cost savings difference to the City of Sheboygan. Somewhere along the line, MPL informed the City Human Resources Department but never informed City Finance Department of the cost savings.

Erickson then turned over the conversation to Buss to explain the differences in the cost savings vs. reserve balance and the current balance. Buss explained the initial transfer was \$443,952 and that the current savings owed to the City was (\$272,647). Also, Buss stated that the City made an over payment of (\$51,757) which leaves a current balance of \$119,546. The amount of sick leave pay the Library owes to future retirees is currently \$117,900. Buss explained that this agreement was very difficult to interpret and it took a lot of work and many hours between herself, Jim Amodeo, Erickson and DeAmico to get a total. Buss clarified some questions that Quinn asked in regards to the calculation. Quinn also asked why the Library should do this. One reason discussed was to ensure the Library wouldn't incur future payments to the City in regards to savings from retired employees. If the agreement were rescinded, the library would be responsible for paying out the retirees versus the City. Going forward, this new scenario would be easier to administer. Buss also stated that the City no longer receives the sick pay after Act 10, and only union employees and library employees retained this benefit. The majority of the committee felt this topic should be referred to the Board of Trustees for review and a decision. If the Board of Trustees approves the change, the Common Council would also need to approve the rescinding of the old agreement.

Future Finance Committee agenda items

2016 Preliminary Budget

City of Sheboygan vs. MPL agreement on sick/vacation payouts

Discuss and plan the reserve fund target for the end of a fiscal year

Donor solicitation to pay for capital improvements and building upgrades/repairs

MPL wage scale vs. City of Sheboygan wage scale

Confirm Committee Report to Mead Public Library Board of Trustees. Nelson confirmed the committee report to MPL Board of Trustees.

Next meeting: April 23, 2015 @ 2:30 pm, or as needed.

Adjourn: Carlson **moved** to adjourn the Finance Committee meeting; Johnson **seconded** the motion. The motion **passed**. Nelson concluded the Finance Committee meeting at 3:20 p.m.

Through April 2015 payroll

Personnel Costs Metric

Two Week Withholding

Pay Date 9.2

of Pay Dates in Year 26

Percentage of Pay Dates 35.38%

Expense Category	Appropriation	Spent	Percent of Spent
Full & Part Time Wages	1,607,956.00	428,700.95	26.66%

Full & Part Time Wages 26.66%

Payroll Percentage of Pay Dates 35.38%

Percentage for April 2015 -8.72%

Month	% Difference	Memo's
February 2015	-1.98%	Through payroll #3 2/27/2015 Wages covered through 1/18/2015 - 02/28/2015
March 2015	-9.82%	Through payroll #7 3/31/2015 Wages covered through 1/18/2015 - 03/31/2015 Does not include wage increases
April 2015	-8.72%	Through payroll #10 4/30/2015 Wages covered through 1/18/2015 - 4/30/2015 includes payroll #9 Accrual
May 2015		
June 2015		
July 2015		
August 2015		
September 2015		
October 2015		
November 2015		
December 2015		

MEAD PUBLIC LIBRARY - 2015 FINANCIAL REPORT - Administrative Services 25551100

April 2015

Account Balances as of:

February 22, 2022

3:36 PM

ACCT	DESCRIPTION	Y APPROP	APPROP 15	SPENT 15	BALANCE 15	% SPENT
510110	FULL TIME SALARIES - REG		267,394.00	64,168.18	203,225.82	24.00
	SUB TOTAL		267,394.00	64,168.18	203,225.82	24.00
510310	FICA		17,509.00	3,817.08	13,691.92	21.80
510311	MEDICARE		4,095.00	892.68	3,202.32	21.80
510320	WI RETIREMENT FUND		19,768.00	4,276.54	15,491.46	21.63
510340	HEALTH INSURANCE	0.00	53,333.00	12,356.96	40,976.04	23.17
510341	RETIREE HEALTH INS		10,673.00	1,499.12	9,173.88	14.05
510350	DENTAL INSURANCE		3,424.00	591.04	2,832.96	17.26
510351	UNFUNDED PENSION LIABILITY		29,650.00	7,412.49	22,237.51	25.00
510360	LIFE INSURANCE		1,200.00	152.91	1,047.09	12.74
510400	WORKERS COMP		132.00	33.00	99.00	25.00
510410	UNEMPLOYMENT		5,000.00	1,784.66	3,215.34	35.69
	SUB TOTAL	0.00	144,784.00	32,816.48	111,967.52	22.67
		2015 Enc.				
521100	BANKING FEES		1,000.00	308.42	691.58	30.84
521110	FINANCIAL SERVICE FEES	0.00	1,800.00		1,800.00	0.00
521400	ADVERTISING & MARKETING	0.00	10,000.00		10,000.00	0.00
521420	DUPLICATION SERVICES	0.00	6,100.00	681.07	5,418.93	11.17
521510	BILLING FEES	0.00	5,200.00	105.00	5,095.00	2.02
521800-10094	PROGRAM SERVICES			646.57	-646.57	
521900	CONTRACT SERVICES	0.00	8,650.00	903.74	7,746.26	10.45
523110	OFFICE EQUIPMENT MAINT.	0.00	4,900.00		4,900.00	0.00
	SUB TOTAL	0.00	37,650.00	2,644.80	35,005.20	7.02
527100	STAFF PARKING - CAR ALLOWANCE		15,000.00	9,703.85	5,296.15	
527110	TRAVEL	0.00	1,800.00	248.65	1,551.35	13.81
	SUB TOTAL	0.00	16,800.00	9,952.50	6,847.50	59.24
530100	OFF SUPPLIES	0.00	8,600.00	1,327.43	7,272.57	15.44
530115	COMPUTER PAPER	0.00	6,650.00		6,650.00	0.00
530130	POSTAGE & DELIVERY	0.00	7,800.00	3,538.04	4,261.96	45.36
530135	SHIPPING	0.00	170.00		170.00	0.00
530205	DISPLAYS	0.00	140.00		140.00	0.00
	SUB TOTAL	0.00	23,360.00	4,865.47	18,494.53	20.83
		2015 Enc.				
538001	DONATION PURCHASES	0.00	36,000.00	10,069.04	25,930.96	27.97
538001-10096	DONATION PURCHASES			1,077.87	-1,077.87	
538001-10097	DONATION PURCHASES	965.00		555.00	-555.00	
538007	PROFESSIONAL		160.00		160.00	0.00
538009	BOOK RENTALS	0.00	6,200.00		6,200.00	0.00
538099	SHIPPING		0.00		0.00	
539999	MISC EXP (LATE FEES)		100.00		100.00	0.00
	SUB TOTAL	965.00	42,460.00	11,701.91	29,793.09	29.83
540215	GEN PUB OFFICIAL		8,800.00		8,800.00	0.00
	SUB TOTAL		8,800.00	0.00	8,800.00	0.00
590255	PARKING ASSESSMENT		3,000.00		3,000.00	0.00
642100-10094	OFFICE EQUIPMENT				0.00	
642200-10094	IT EQUIPMENTPROGRAMMING	0.00		1,205.39	-1,205.39	
642400-10094	AUDIO VISUAL EQUIPMENT			286.93	-286.93	
642500-10094	OFFICE FURNITURE/FURNISHINGS			620.11	-620.11	
649100-10094	OTHER EQUIPMENT	0.00			0.00	
	SUB TOTAL	0.00	3,000.00	2,112.43	887.57	
		2015 Enc	965.00			
810101	FUND EQUITY	0.00	0.00	0.00	0.00	
810111	SALARY & FRINGE TRUST RESERV	0.00	0.00	0.00	0.00	
ADMINISTRATIVE COST CENTER TOTAL		965.00	544,248.00	128,261.77	415,021.23	23.74

MEAD PUBLIC LIBRARY - 2014 FINANCIAL REPORT - Public Services 25551110

Account Balances as of:

February 22, 2022

ACCT	DESCRIPTION	Y APPROP	APPROP 15	SPENT 15	BALANCE 15	% SPENT
510110	FULL TIME SALARIES - REG		742,573.00	210,183.82	532,389.18	28.30
	SUB TOTAL		742,573.00	210,183.82	532,389.18	28.30
510310	FICA	0.00	46,040.00	12,641.03	33,398.97	27.46
510311	MEDICARE		10,767.00	2,956.33	7,810.67	27.46
510320	WI RETIREMENT FUND	0.00	51,980.00	13,270.85	38,709.15	25.53
510340	HEALTH INSURANCE		149,540.00	32,422.87	117,117.13	21.68
510350	DENTAL INSURANCE		12,828.00	2,787.11	10,040.89	21.73
510360	LIFE INSURANCE		1,731.00	289.78	1,441.22	16.74
510400	WORKERS COMP		350.00	87.51	262.49	25.00
	SUB TOTAL	0.00	273,236.00	64,455.48	208,780.52	23.59
523110	OFFICE EQUIPMENT MAINT.	0.00	4,400.00		4,400.00	0.00
530135	SHIPPING	0.00	874.00	0.00	874.00	0.00
530205	DISPLAYS	0.00	1,100.00		1,100.00	0.00
	SUB TOTAL	0.00	6,374.00	0.00	6,374.00	0.00
		2015 Enc.				
538001	ADULT PRINT	30,000.00	273,980.00	30,449.47	213,530.53	11.11
538001-10087	SHEBOYGAN READS	0.00	0.00		0.00	
538003-10095	YOUNG PEOPLE'S BOOKS	2,947.47	70,750.00	13,280.67	54,521.86	18.77
538004	JUVENILE PRINT	0.00	0.00		0.00	
	SUB TOTAL	32,947.47	344,730.00	43,730.14	268,052.39	12.69
538301	PERD'LS & MICROFILM	504.04	18,100.00	4,762.71	12,833.25	26.31
	SUB TOTAL		18,100.00	4,762.71	12,833.25	26.31
		2015 Enc	33,451.51			
538000	TOTAL MATRL'S ACCTS		362,830.00	48,492.85	280,885.64	13.37
PUBLIC SERVICE COST CENTER TOTAL		33,451.51	1,385,013.00	323,132.15	1,028,429.34	25.75

MEAD PUBLIC LIBRARY - 2014 FINANCIAL REPORT - Support Services 25551150

Account Balances as of:

February 22, 2022

ACCT	DESCRIPTION	Y APPROP	APPROP 15	SPENT 15	BALANCE 15	% SPENT
510110	FULL TIME SALARIES - REG		438,565.00	115,034.55	323,530.45	26.23
510130	TEMP SALARIES - REG		159,424.00	39,314.40	120,109.60	24.66
510140	INTERDEPARTMENT LABOR - REG				0.00	
	SUB TOTAL		597,989.00	154,348.95	443,640.05	25.81
510310	FICA	0.00	37,076.00	9,019.46	28,056.54	24.33
510311	MEDICARE		8,671.00	2,109.66	6,561.34	24.33
510320	WI RETIREMENT FUND	0.00	35,138.00	8,895.34	26,242.66	25.32
510340	HEALTH INSURANCE		93,765.00	21,588.37	72,176.63	23.02
510350	DENTAL INSURANCE		5,160.00	1,643.48	3,516.52	31.85
510360	LIFE INSURANCE		2,001.00	294.03	1,706.97	14.69
510400	WORKERS COMP		278.00	69.51	208.49	25.00
	SUB TOTAL	0.00	182,089.00	43,619.85	138,469.15	23.96
	SECURITY SERVICES (FIRE ALARM-					
521700	SECURITY GUARDS)	1,964.00	16,400.00	6,857.00	7,579.00	41.81
521800	PROGRAM SERVICES		33,000.00	211.32	32,788.68	0.64
	SUB TOTAL	1,964.00	49,400.00	7,068.32	40,367.68	14.31
		2015 Enc.				
521900	CONTRACTED SVCS	14,916.00	65,715.00	29,134.58	21,664.42	44.33
	SUB TOTAL	14,916.00	65,715.00	29,134.58	21,664.42	44.33
522130	HEAVY EQUIPT MAINT (JOHNSON CN	0.00	6,000.00		6,000.00	0.00
523110	OFFICE EQUIPMENT MAINTENANCE	0.00	3,400.00	237.57	3,162.43	6.99
524110	BUILDING EXTERIOR MAINT	0.00	19,600.00	1,741.72	17,858.28	8.89
524124	HVAC MAINT & BOILER INS	0.00	2,500.00	319.49	2,180.51	12.78
524126	ELEVATOR MAINTENANCE	0.00	9,200.00	698.80	8,501.20	7.60
	SUB TOTAL	0.00	40,700.00	2,997.58	37,702.42	7.37
524130	CUSTODIAL SUPPLIES (LIGHT BULBS)	0.00	3,100.00		3,100.00	0.00
524135	JANITORIAL SUPPLIES	0.00	7,100.00	1,980.43	5,119.57	27.89
	SUB TOTAL	0.00	10,200.00	1,980.43	8,219.57	19.42
525100	ELECTRICITY	13,588.98	94,000.00	19,273.25	61,137.77	34.96
525105	WATER	0.00	1,400.00	257.28	1,142.72	18.38
525110	SEWER	0.00	1,450.00	200.48	1,249.52	13.83
525120	TELEPHONE	0.00	9,000.00	1,260.10	7,739.90	14.00
525140	GAS - UTILITY	3,064.90	26,000.00	8,935.10	14,000.00	46.15
	SUB TOTAL	16,653.88	131,850.00	29,926.21	85,269.91	35.33
530100	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	
530135	SHIPPING	0.00	1,100.00	154.61	945.39	14.06
530200	PROG SUPP (CAT & CIRC SUPPLIES)	1,400.00	28,500.00	5,247.13	21,852.87	23.32
530210	OPERATING SUPPLIES (MENDING)	0.00	1,500.00	531.65	968.35	35.44
	SUB TOTAL	1,400.00	31,100.00	5,933.39	23,766.61	23.58
530255	TOOLS & SMALL EQUIPMENT	0.00	150.00	38.81	111.19	25.87
	SUB TOTAL	0.00	150.00	38.81	111.19	25.87
530500	FIRE FIGHTING SUPPLIES	0.00	300.00	135.05	164.95	45.02
540200	INSURANCE (FIRE)	0.00	7,500.00	2,824.80	4,675.20	37.66
	SUB TOTAL	0.00	7,800.00	2,959.85	4,840.15	37.95
641600	Mechanical Equipment	-28,580.00	0.00	28,580.00	0.00	
642200	IT EQUIPMENT	0.00	19,500.00	2,433.45	17,066.55	12.48
	SUB TOTAL		19,500.00		17,066.55	
	SUPPORT SERVICES COST CENTER TOTAL	6,353.88	1,136,493.00	309,021.42	821,117.70	27.75
	LIBRARY TOTAL	40,770.39	3,065,754.00	760,415.34	2,264,568.27	24.80

MEAD PUBLIC LIBRARY - 2014 FINANCIAL REPORT Version7

GENERAL OPERATIONS 255 FUND

Summary of Expenditures and Revenues

Account Balances as of:

February 22, 2022

APPROPRIATIONS AND EXPENDITURES BY COST CENTER

CC	DESCRIPTION	ENCMB 15	APPROP 15	SPENT 15	BALANCE 15	% SPENT
25551100	ADMINISTRATION	965.00	544,248.00	128,261.77	415,021.23	23.74
25551110	PUBLIC SERVICES	33,451.51	1,385,013.00	323,132.15	1,028,429.34	25.75
25551150	SUPPORT SERVICES	6,353.88	1,136,493.00	309,021.42	821,117.70	27.75
	FUND EQUITY INCREASE					
	Total All Cost Centers	40,770.39	3,065,754.00	760,415.34	2,264,568.27	24.80

REVENUES APPROPRIATIONS AND RECEIPTS

ACCT	DESCRIPTION	APPROP 15	RECEIVED 15	BALANCE 15	% REC
411100	REAL ESTATE TAXES	2,305,741.00	2,305,741.00	0.00	100.00
431709	ESLS SHEBOYGAN COUNTY	533,093.00	538,888.00	5,795.00	101.09
431710	ESLS OZAUKEE COUNTY	9,230.00	9,230.00	0.00	100.00
431711	ESLS BACK UP REF	52,854.00		-52,854.00	0.00
431712	ADJ COUNTY RMBRSMNT	42,285.00	42,288.30	3.30	100.01
431722	ESLS LSTA GRANT	4,000.00		-4,000.00	0.00
447606	PHOTOCOPIES	9,000.00	3,545.90	-5,454.10	39.40
447626	DISCARDED BOOK SALES	900.00	1,665.44	765.44	185.05
	LATE BOOK CHARGES	58,000.00	13,689.48	-44,310.52	23.60
447641	LOST BOOKS	5,500.00	337.63	-5,162.37	6.14
447699	MISCELLANEOUS	500.00	46.40	-453.60	9.28
449901	VENDING COMMISSIONS	650.00	191.55	-458.45	29.47
461101	INTEREST	0.00		0.00	
462105	BOOK RENTALS	8,000.00	403.53	-7,596.47	5.04
467101	CONTRIBUTIONS	36,001.00	31,911.06	-4,089.94	88.64
469501	CASH OVER/SHORT	0.00	-330.89	-330.89	
469101	SALE OF EQUIPMENT	0.00		0.00	
468116	E-RATE DISCOUNT	0.00		0.00	
469950	PRIOR YEAR ADJUST	0.00		0.00	
492101	INTER TRANSFER-GENERAL FUND	0.00		0.00	
810101	FUND EQUITY	0.00		0.00	
	Total Revenues	3,065,754.00	2,947,607.40	-118,146.60	96.15
	Chiller II Project - 10 snow reserve revenue to offset the Chiller II Project Expenses. (Reserve withdrawal will not show up on MPL Y-T-D Budget Report				
Memo Entry	2015 TOTAL YTD BUDGET REPORT YTD Actual less Encombrance		2,187,192.06	2,146,421.67	

MEAD PUBLIC LIBRARY BALANCE OF 2014 COMBINED ACCOUNTS

Account Balances as of:

22-Feb-22

3:36 PM

DESCRIPTION	APPROP 15	SPENT 15	BALANCE 15	% SPENT	
510110 FULL TIME SALARIES - REG	1,448,532.00	389,386.55	1,059,145.45	26.88	
510130 TEMP SALARIES - REG	159,424.00	39,314.40	120,109.60	24.66	
510140 INTERDEPARTMENT LABOR - REG	0.00	0.00	0.00		
510170 SEVERANCE PAY	0.00	0.00	0.00		
510310 FICA	100,625.00	25,477.57	75,147.43	25.32	
510311 MEDICARE	23,533.00	5,958.67	17,574.33	25.32	
510320 WI RETIREMENT FUND	106,886.00	26,442.73	80,443.27	24.74	
510340 HEALTH INSURANCE	296,638.00	66,368.20	230,269.80	22.37	
510341 RETIREE HEALTH INS	10,673.00	1,499.12	9,173.88	14.05	
510350 DENTAL INSURANCE	21,412.00	5,021.63	16,390.37	23.45	
510351 UNFUNDED PENSION LIABILITY	29,650.00	7,412.49	22,237.51	25.00	
510360 LIFE INSURANCE	4,932.00	736.72	4,195.28	14.94	
510400 WORKERS COMP	760.00	190.02	569.98	25.00	
510410 UNEMPLOYMENT	5,000.00	1,784.66	3,215.34		
521100 BANKING FEES	1,000.00	308.42	691.58	30.84	
521110 FINANCIAL SERVICES FEES	1,800.00	0.00	1,800.00	0.00	
521400 ADVERTISING & MARKETING	10,000.00	0.00	10,000.00	0.00	
521420 DUPLICATING SERVICES	6,100.00	681.07	5,418.93	11.17	
521510 BILLING SERVICES	5,200.00	105.00	5,095.00	2.02	
521700 SECURITY SERVICES	16,400.00	6,857.00	6,281.00	41.81	
521800 PROGRAM SERVICES	33,000.00	211.32	32,788.68	0.64	
521800-10094 PROGRAM SERVICES	0.00	646.57	-646.57		
521900 CONTRACT SVCS	74,365.00	30,038.32	44,326.68	40.39	
522130 HEAVY EQUIPT MAINT (JOHNSON CNTRLS)	6,000.00	0.00	6,000.00	0.00	
523110 OFFICE EQUIPMENT MAINTENANCE	12,700.00	237.57	12,462.43	1.87	
524110 BUILDING EXT MAINT	19,600.00	1,741.72	17,858.28	8.89	
524124 HVAC MAINT + BOILER INS	2,500.00	319.49	2,180.51	12.78	
524126 ELEVATOR MAINTENANCE	9,200.00	698.80	8,501.20	7.60	
524130 CUSTODIAL SUPPLIES (LIGHT BULBS)	3,100.00	0.00	3,100.00	0.00	
524135 JANITORIAL SUPPLIES	7,100.00	1,980.43	5,119.57	27.89	
525100 ELECTRICITY	94,000.00	19,273.25	74,726.75	20.50	
525105 WATER	1,400.00	257.28	1,142.72	18.38	
525110 SEWER	1,450.00	200.48	1,249.52	13.83	
525120 TELEPHONE	9,000.00	1,260.10	7,739.90	14.00	
525140 GAS - UTILITY	26,000.00	8,935.10	17,064.90	34.37	
527100 STAFF PARKING - CAR ALLOWANCE	15,000.00	9,703.85	5,296.15	64.69	
527110 TRAVEL	1,800.00	248.65	1,551.35	13.81	
530100 OFFICE SUPPLIES	0.00	8,600.00	1,327.43	15.44	
530115 COMPUTER PAPER	0.00	6,650.00	6,650.00	0.00	
530130 POSTAGE & DELIVERY		7,800.00	3,538.04	45.36	
530135 SHIPPING		2,144.00	154.61	1,989.39	7.21
530200 PROG SUPP (CAT & CIRC SUPPLIES)		28,500.00	5,247.13	23,252.87	18.41
530205 DISPLAYS		1,240.00	0.00	1,240.00	0.00
530210 OPERATING SUPPLIES (MENDING)		1,500.00	531.65	968.35	35.44
530255 TOOLS & SMALL EQUIPMENT		150.00	38.81	111.19	25.87
530500 FIRE FIGHTING SUPPLIES		300.00	135.05	164.95	45.02
538001 ADULT PRINT		273,980.00	30,449.47	213,530.53	11.11
538001 DONATION PURCHASES		36,000.00	10,069.04	25,930.96	27.97
538003-10095 YOUNG PEOPLE'S BOOKS		70,750.00	13,280.67	54,521.86	18.77
538001-10096 DONATION PURCHASES		0.00	1,077.87	-1,077.87	
538001-10097 DONATION PURCHASES		0.00	555.00	-555.00	
538004 JUVENILE PRINT		0.00	0.00	0.00	
538007 PROFESSIONAL		160.00	0.00	160.00	0.00
538009 BOOK RENTALS		6,200.00	0.00	6,200.00	0.00
538099 SHIPPING		0.00	0.00	0.00	
538100 ADULT DIGITAL (E-CONTENT)		0.00	0.00	0.00	
538106 JUVENILE DIGITAL		0.00	0.00	0.00	
538301 PERD'LS & MICROFILM		18,100.00	4,762.71	13,337.29	26.31
539999 MISC EXP (LATE FEES)		100.00	0.00	100.00	0.00
540200 INSURANCE (FIRE)		7,500.00	2,824.80	4,675.20	37.66
540215 GEN Pub Official		8,800.00	0.00	8,800.00	0.00
590255 PARKING ASSESSMENT		3,000.00	0.00	3,000.00	0.00
621200 10089 BUILDING IMPROVEMENTS		0.00	0.00	0.00	
641600 MECHANICAL EQUIPMENT	-28580.00	0.00	28580.00	0.00	0.00
642100-10094 OFFICE EQUIPMENT		0.00	0.00	0.00	

642200	IT EQUIPMENT		19,500.00	2,433.45	17,066.55	12.48
642200-10094	PROGRAMMING		-	1,205.39	-1,205.39	
642400-10094	AUDIO VISUAL EQUIPMENT		-	286.93	-286.93	
642500-10094	OFFICE FURNITURE/FURNISHINGS		0.00	620.11	-620.11	
649100-10094	OTHER EQUIPMENT		0.00	0.00	0.00	
949999	FUND EQUITY INCREASE		0.00	0.00	0.00	
810101	FUND EQUITY	0.00	0.00	0.00	0.00	
810111	SALARY & FRINGE TRUST RESERVE	0.00	0.00	0.00	0.00	
	2015 Enc.				0.00	
	40,770.39		3,065,754.00	760,415.34	2,264,568.27	24.80

MEAD PUBLIC LIBRARY - 2014 FINANCIAL REPORT

EVERHARD/FORRER 85051100 FUND

Summary of Expenditures and Revenues

Account Balances as of:

February 22, 2022

85051100 APPROPRIATIONS AND EXPENDITURES

ACCT	DESCRIPTION		APPROP 15	SPENT 15	BALANCE 15	% SPENT
521800	PROGRAM Services	0.00	20,000.00	255.14	19,744.86	1.28
521900	Contracted Services	0.00	0.00		0.00	
526130	Training & Education	0.00	5,000.00	321.00	4,679.00	6.42
538100	E-Content		17,500.00		17,500.00	0.00
590100	Contributions		0.00		0.00	
811255	Interfund Exp - Mead Library		20,000.00		20,000.00	0.00
	Carry overs		0.00	0.00	0.00	
		14 Enc. 0.00				
	Total Expenditures		62,500.00	576.14	61,923.86	0.01

REVENUES APPROPRIATIONS AND RECEIPTS

ACCT	DESCRIPTION		APPROP 15	RECEIVED 15	BALANCE 15	% REC
		2015 Enc.				
104000	INVESTMENTS	0.00	0.00		0.00	
447622	BOOK BAG SALES	0.00	0.00		0.00	
461101	LOCAL FUNDS INTEREST	0.00	0.00		0.00	
461141	INTEREST ON NOTES		0.00		0.00	
467101	DONATIONS	0.00	62,500.00		62,500.00	0.00
Memo Entry	City Transfer of MPL Invested Funds				0.00	
	Total Revenues	0.00	62,500.00	0.00	62,500.00	0.00
	Total Everhard/Forrer 85051100 Funds		62,500.00	576.14	-576.14	0.92

MEAD PUBLIC LIBRARY - VISA CREDIT CARD - MERCHANT STATEMENT

March 4, 2015 - March 31, 2015

Account Number	Amount of Charge	Description of Charge
25551150-524110	6.99	Midwestkeyless - Maintenance item
25551100-538001	54.27	Meed Seed Garden - Seed Exchange Program
25551150-524110	25.95	Ecome Electronics - Replacement Battery
25551150-642200	9.95	Dropcam - Monthly storage fee
25551100-521900	143.88	Bluehost.com - Web Hosting for MPL
25551100-538001	72.22	Oriental Trading - Supplies for Summer Reading Club
25551150-523110	20.95	Ecko tool supply Inc. -Maintenance item
25551150-530255	17.99	Serene Sales LLC - Maintenance item
25551150-523110	195.04	Stenley E. Smith Co. - Maintenance item
25551100-538001	38.09	Facebook - March 2015 Postings
Total Visa Charges	<u>585.33</u>	March 2015 Charges

Mead Public Library


March 2015 - Accounts Payables posted after M

Vendor	Name	Invoice	PO	Invoice Amt
900002	BAKER & TAYLOR, INC.	2030425885	250214	628.54
900002	BAKER & TAYLOR, INC.	2030350971	250214	735.26
900002	BAKER & TAYLOR, INC.	M68951640	250214	732.54
900002	BAKER & TAYLOR, INC.	5013523959		33.97
900002	BAKER & TAYLOR, INC.	3020167697		29.56
900002	BAKER & TAYLOR, INC.	M58306920		265.51
900002	BAKER & TAYLOR, INC.	M68687930		28.79
900002	BAKER & TAYLOR, INC.	M67335730		72.67
900002	BAKER & TAYLOR, INC.	3020139045		85.81
900002	BAKER & TAYLOR, INC.	M68363300		38.24
900002	BAKER & TAYLOR, INC.	M68363290		342.69
900002	BAKER & TAYLOR, INC.	M68356610		317.92
900002	BAKER & TAYLOR, INC.	M68436160		82.68
900002	BAKER & TAYLOR, INC.	5013543764		60.34
900002	BAKER & TAYLOR, INC.	K38587260		62.61
900002	BAKER & TAYLOR, INC.	3020139043		109.56
900002	BAKER & TAYLOR, INC.	3020153663		45.31
900002	BAKER & TAYLOR, INC.	M67964140		110.11
900002	BAKER & TAYLOR, INC.	M68422380		9.62
900002	BAKER & TAYLOR, INC.	2030450673	250363	818.47
900002	BAKER & TAYLOR, INC.	2030425882	250368	962.69
900002	BAKER & TAYLOR, INC.	2030450656	250368	1,157.80
900002	BAKER & TAYLOR, INC.	M67335720	250368	1,162.47
900002	BAKER & TAYLOR, INC.	2030399632	250368	2,600.53
900002	BAKER & TAYLOR, INC.	M68846830	250368	630.19
900081	DEMCO, INC.	5522767		245.14
900081	DEMCO, INC.	5516745		10.94
900081	DEMCO, INC.	5516097		96.45
900235	EASTERN SHORES LIBRA	34283000400657		4.99
900360	FEDERER, PATRICIA	5700-23		85.00
6864	GANNETT WISCONSIN	032315		326.12
900201	GE MONEY BANK/AMAZON	105-6400298-94914		43.94
900201	GE MONEY BANK/AMAZON	DK032715		49.99
2513	HEARTLAND BUSINESS	194782-H		232.50
900082	JOURNAL SENTINEL, IN	4/14/15-4/11/16		319.31
900082	JOURNAL SENTINEL, IN	JS032615		322.01
900181	MENARDS	68518		32.43
900181	MENARDS	68452		23.41
900181	MENARDS	69060		109.34
900181	MENARDS	68929		6.98
231	MIDWEST TAPE	92685017		10.39
231	MIDWEST TAPE	92697296		366.43
231	MIDWEST TAPE	92685018		29.99

Mead Public Library

March 2015 - Accounts Payables posted after M

Vendor	Name	Invoice	PO	Invoice Amt
231	MIDWEST TAPE	92685015	250364	708.15
2621	OSCAR GRADY PUBLIC	34272000672688		29.95
2626	RICOH USA, INC.	5035165511		49.67
900141	SALEM PRESS PRODUCT	885168		257.95
491	STAPLES ADVANTAGE	8033643118		256.51
491	STAPLES ADVANTAGE	8033728683		92.99
1176	USS LIBERTY MEMORIAL	34273001688905		22.99

March 19th Meeting
Explanation

Stolen DVD reimbursement
Photo Copier Expense
Materials Purchases
Office Supplies
Office Supplies
Stolen DVD reimbursement

Mead Public Library

April 2015 - Recurring Accounts Payables

Vendor	Name	Invoice	PO	Invoice Amt	Check #
900104	ALLIANT ENERGY	470255U03312015	250399	\$ 6,411.02	315377
900009	AT&T	920Z8302000332515		\$ 136.71	315382
3252	CHARTER COMMUNICAT	8300 3/23/2015		\$ 272.99	272.99
1597	ENVIRO-CLEAN, INC.	2560	250211	\$ 4,972.00	4972
900304	PITNEY BOWES PURCHAS	031715	250369	\$ 3,030.00	3030
900118	SHEBOYGAN WATER UTIL	04202015		\$ 15.70	315478
900044	WI PUBLIC SERVICE CO	2/18/15-3/19/15	250104	\$ 2,465.54	2465.54
2524	MANNENBACH MECHANICAL LLC	Inv #7948 MPL Project #6315	24115	\$ 28,580.00	315442

Explanation
Postage meter refill
Installment payment on Chiller 2 Project