

**\*\*\*ATTACHMENTS\*\*\***

**Minutes**  
**Mead Public Library**  
**Finance Committee Meeting**  
**Thursday, August 12, 2021**  
**10:00 a.m.**

The meeting of the Mead Public Library (MPL) Finance Committee was held on Thursday, August 12, 2021 in the Loft. Present Committee Members: MPL Board President Maeve Quinn, Alderperson Amanda Salazar, and Finance Officer Sherry Speth. Present Board Members: Board Vice President Kathie Norman. Present staff members: Director Garrett Erickson, Business Manager Debbie DeAmico, and Administrative Assistant Sydney Mehn.

**1. OPENING OF MEETING**

- 1.1. CALL TO ORDER AND DETERMINATION OF QUORUM: Speth called the meeting to order at 10:08 a.m. and determined there was a quorum present.
- 1.2. APPROVAL OF MINUTES. Quinn **moved** to approve the minutes from the June 22, 2020 meeting. Salazar **seconded**. The motion **passed**.

**2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

- 2.1. DISCUSSION AND POSSIBLE ACTION – REPLACING DOORS IN FRONT ENTRANCE AREA Erickson began by discussing the sliding door replacement, noting that one had already been replaced during quarantine, and now looking to replace the 3 remaining with sliding versions: 1 exterior, and 2 interior/breezeway doors. The quote is thought to be around \$30,000 for all, and would be paid for out of the 850 funds. The job would be accomplished within the year. Quinn **moved** to spend what is necessary to replace all 3 doors with sliding doors. Salazar **seconded**. The motion **passed**.
- 2.2. DISCUSSION AND POSSIBLE ACTION – 2022 MEAD PUBLIC LIBRARY TABLE OF ORGANIZATION Erickson discussed the TO, noting the request to reflect 10 FTEs for Public Services in order to reinstate a Teen Librarian position. Quinn discussed the historical events leading up to this request, noting that the position had been approved in the past prior to cuts being implemented on the library. Quinn **moved** to approve the Table of Organization as presented. Salazar **seconded**. The motion **passed**.
- 2.3. DISCUSSION AND POSSIBLE ACTION – LATE FEES WAIVED FOR ADULT PATRONS Erickson reminded the group of the discussion that had taken place about a year ago regarding removing fines for children as part of our initiative to increase inclusiveness in the library and follow through on our mission and vision. He noted that the implementation has worked very well and has not significantly impacted material returns. He now is looking at doing the same for adult fines. He noted that this would be an elimination of overdue fines only, and that any damaged or lost materials would still be charged to the patron. Quinn **moved** to approve waiving adult overdue fines beginning September 1, 2021. Salazar **seconded**. The motion **passed**.
- 2.4. DISCUSSION AND POSSIBLE ACTION – 2022 OPERATING BUDGET Erickson and DeAmico presented the budget in 3 different options. They discussed the differences, and made a few changes such as adding in “restore” to notes field. Additionally, it was requested that COVID expenses be given a line item, and that a city funding pool be made an option to all departments for health care expenses. Quinn **moved** to recommend to the full Board of Trustees to accept and submit option 3 to the city. Salazar **seconded** the motion. The motion **passed**.

**3. ITEMS FOR FUTURE DISCUSSION**

3.1. FUTURE ITEMS FOR DISCUSSION No items were noted.

**4. UPCOMING MEETINGS**

4.1. MEAD PUBLIC LIBRARY BOARD OF TRUSTEES (TO-BE-DETERMINED)

**5. ADJOURN**

5.1. MOTION TO ADJOURN Quinn **moved** to adjourn the meeting, Salazar **seconded**. The motion **passed**.

Being no further business, the meeting adjourned at 11:07 a.m.

Generated by Sydney Mehn on Friday, August 13, 2021

PAID CHECK RUN REPORT

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TO FISCAL 2021/01 09/01/2021 TO 10/23/2021

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
635 ALLDATA LLC	2010107747	08/27/21	123652		353212	P	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	1,500.00
	INVOICE: 101417176									
VENDOR TOTALS			.00	YTD INVOICED				3,000.00	YTD PAID	1,500.00
900009 AT&T	2010107914	08/25/21	123822		353213	P	09/08/21	25551150 525120	TELEPHONE	109.90
	INVOICE: 920z83020008-8									
VENDOR TOTALS			110.79	YTD INVOICED				373.76	YTD PAID	109.90
2735 BRIDGEALL LIBRARIES, LIMITED	2010107999	09/02/21	123907		353214	P	09/08/21	25551110 538100	OTHER CONTENT	13,520.00
	INVOICE: SIN005326									
VENDOR TOTALS			.00	YTD INVOICED				13,520.00	YTD PAID	13,520.00
900081 DEMCO, INC.	2010108002	09/03/21	123912		353215	P	09/08/21	25551100 530100	OFFICE SUPPLIES	77.87
	INVOICE: 1246058200									
VENDOR TOTALS			1,139.60	YTD INVOICED				77.87	YTD PAID	77.87
6056 INGRAM INDUSTRIES, INC.	2010107691	08/19/21	123593		435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	883.40
	INVOICE: 54373679									
	2010107692	08/19/21	123594		435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	159.44
	INVOICE: 54373680									
	2010107693	08/19/21	123595		435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	32.05
	INVOICE: 54373682									
	2010107694	08/19/21	123596		435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	20.02
	INVOICE: 54373681									
	2010107695	08/20/21	123597		435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	122.84
	INVOICE: 54395397									
	2010107696	08/19/21	123598		435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	190.04
	INVOICE: 54384682									
	2010107697	08/19/21	123599		435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	62.28
	INVOICE: 54373683									
	2010107698	08/11/21	123600		435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	111.44
	INVOICE: 54249020									
	2010107699	08/11/21	123601		435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	595.04
	INVOICE: 54239262									
	2010107700	08/11/21	123602		435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	665.00
	INVOICE: 54249019									
	2010107701	08/11/21	123603		435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	49.79
	INVOICE: 54239261									
	2010107702	08/12/21	123604		435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	34.22
	INVOICE: 54258694									
	2010107703	08/12/21	123605		435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	20.14
	INVOICE: 54256693									

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TO FISCAL 2021/01 09/01/2021 TO 10/23/2021

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	54574297									
2010108040	09/02/21	123952			435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	70.49
INVOICE:	54622119									
2010108041	09/03/21	123953			435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	189.16
INVOICE:	54652902									
2010108045	09/02/21	123958			435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	155.51
INVOICE:	54622120									
2010108048	09/03/21	123960			435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	88.71
INVOICE:	54645508									
2010108053	09/03/21	123966			435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	23.06
INVOICE:	54645506									
2010108056	09/03/21	123969			435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	90.37
INVOICE:	54645507									
2010108059	09/03/21	123971			435	C	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	211.31
INVOICE:	54601586									
VENDOR TOTALS		11,442.03	YTD INVOICED					25,531.63	YTD PAID	9,866.39
766 KONZ ELECTRIC, LLC										
2010107915	08/27/21	123823			353216	P	09/08/21	25551150 538001	DONATION PURCHASES	935.00
INVOICE:	16899									
VENDOR TOTALS		.00	YTD INVOICED					1,734.38	YTD PAID	935.00
231 MIDWEST TAPE, LLC										
2010107918	08/26/21	123826			353217	P	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	587.54
INVOICE:	500903714									
2010107919	08/23/21	123827			353217	P	09/08/21	25551110 538001	DONATION PURCHASES	74.95
INVOICE:	500887807									
2010107920	08/26/21	123828			353217	P	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	186.08
INVOICE:	500903716									
2010108037	08/30/21	123949			353217	P	09/08/21	25551110 538001	DONATION PURCHASES	49.45
INVOICE:	500918690									
2010108039	06/30/21	123951			353217	P	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	419.99
INVOICE:	500651000									
VENDOR TOTALS		7,717.28	YTD INVOICED					8,714.52	YTD PAID	1,318.01
900182 REGENTS OF THE UNIVERSITY OF MINNESOTA										
2010107921	08/30/21	123829			353218	P	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	2,404.00
INVOICE:	103388									
VENDOR TOTALS		.00	YTD INVOICED					2,404.00	YTD PAID	2,404.00
6912 FINANCE DEPT ONE TIME VENDOR										
2010107922	08/24/21	123830			353220	P	09/08/21	25551110 542100	REFUNDS	16.50
INVOICE:	9008608950									
2010107923	09/02/21	123831			353219	P	09/08/21	25551110 542100	REFUNDS	14.39
INVOICE:	9008630214									

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TO FISCAL 2021/01 09/01/2021 TO 10/23/2021

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
900142 ABC-CLIO, LLC	2010108076	08/31/21	123991		353437	P	09/22/21	25551110 538002	MATERIALS - ALL CATEGORIE	2,290.00
	INVOICE: 158076									
VENDOR TOTALS				.00	YTD INVOICED			2,290.00	YTD PAID	2,290.00
635 ALLDATA LLC	2010108484	09/11/21	124405		353438	P	09/22/21	25551110 538100	OTHER CONTENT	1,500.00
	INVOICE: 101417176	10/21	- 10							
VENDOR TOTALS				.00	YTD INVOICED			3,000.00	YTD PAID	1,500.00
900201 AMAZON.COM	2010108399	08/04/21	124319		353439	P	09/22/21	25551110 538001	DONATION PURCHASES	442.48
	INVOICE: 111-0657579-1416218									
	2010108400	08/04/21	124320		353439	P	09/22/21	25551110 538001	DONATION PURCHASES	299.00
	INVOICE: 111-4848538-6009013									
	2010108401	08/04/21	124321		353439	P	09/22/21	25551110 538001	DONATION PURCHASES	19.24
	INVOICE: 111-9652862-8128203									
	2010108402	08/04/21	124322		353439	P	09/22/21	25551110 538001	DONATION PURCHASES	35.49
	INVOICE: 111-5480169-9772256									
	2010108403	08/04/21	124323		353439	P	09/22/21	25551110 538001	DONATION PURCHASES	34.99
	INVOICE: 114-6083210-2479419									
	2010108405	08/03/21	124325		353439	P	09/22/21	25551110 538002	MATERIALS - ALL CATEGORIE	16.95
	INVOICE: 114-5513427-1181005									
	2010108406	08/06/21	124326		353439	P	09/22/21	25551110 538002	MATERIALS - ALL CATEGORIE	13.04
	INVOICE: 114-2946956-92001833									
	2010108407	08/09/21	124327		353439	P	09/22/21	25551150 642200	IT EQUIPMENT	86.99
	INVOICE: 113-5491638-5966651									
	2010108408	08/09/21	124328		353439	P	09/22/21	25551110 538001	DONATION PURCHASES	16.99
	INVOICE: 111-2185134-8014635									
	2010108409	08/10/21	124329		353439	P	09/22/21	25551110 538001	DONATION PURCHASES	99.00
	INVOICE: 111-0488265-8888220									
	2010108409	08/10/21	124329		353439	P	09/22/21	25551110 538002	MATERIALS - ALL CATEGORIE	-31.81
	INVOICE: 111-0488265-8888220									
	2010108410	08/10/21	124330		353439	P	09/22/21	25551100 530100	OFFICE SUPPLIES	15.19
	INVOICE: 114-7564789-4571446									
	2010108411	08/10/21	124331		353439	P	09/22/21	25551110 538001	DONATION PURCHASES	43.98
	INVOICE: 111-4207204-0561057									
	2010108412	07/23/21	124332		353439	P	09/22/21	25551110 538002	MATERIALS - ALL CATEGORIE	89.97
	INVOICE: 114-7031406-9986609									
	2010108413	08/12/21	124333		353439	P	09/22/21	25551110 538002	MATERIALS - ALL CATEGORIE	17.95
	INVOICE: 114-9115772-1297830									
	2010108414	08/12/21	124334		353439	P	09/22/21	25551110 538001	DONATION PURCHASES	10.67
	INVOICE: 111-0841190-1597034									
	2010108415	08/12/21	124335		353439	P	09/22/21	25551110 538002	MATERIALS - ALL CATEGORIE	20.87
	INVOICE: 114-6810958-0921812									
	2010108416	08/12/21	124336		353439	P	09/22/21	25551110 538002	MATERIALS - ALL CATEGORIE	110.66
	INVOICE: 114-4864761-5232205									
	2010108417	08/13/21	124337		353439	P	09/22/21	25551110 538001	DONATION PURCHASES	19.95
	INVOICE: 112-8946239-8289061									

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TO FISCAL 2021/01 09/01/2021 TO 10/23/2021

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	111-1495721-7180250									
2010108455	08/31/21 124375				353439	P	09/22/21	25551150 642200	IT EQUIPMENT	173.98
INVOICE:	114-5433577-5845810									
2010108456	08/30/21 124376				353439	P	09/22/21	25551110 538001	DONATION PURCHASES	6.26
INVOICE:	111-8688224-2301038A									
2010108457	08/23/21 124377				353439	P	09/22/21	25551110 538002	MATERIALS - ALL CATEGORIE	29.00
INVOICE:	112-9136601-7364259									
2010108458	08/30/21 124378				353439	P	09/22/21	25551110 538001	DONATION PURCHASES	32.54
INVOICE:	113-9811401-7449856									
2010108459	08/30/21 124379				353439	P	09/22/21	25551110 538001	DONATION PURCHASES	9.99
INVOICE:	111-8688224-2301038B									
2010108460	08/30/21 124380				353439	P	09/22/21	25551110 538001	DONATION PURCHASES	47.69
INVOICE:	111-8688224-2301038C									
2010108461	09/01/21 124382				353439	P	09/22/21	25551110 538001	DONATION PURCHASES	15.98
INVOICE:	113-4508873-7260234									
2010108462	08/31/21 124383				353439	P	09/22/21	25551150 642200	IT EQUIPMENT	578.11
INVOICE:	114-8838323-9780255									
2010108463	08/25/21 124384				353439	P	09/22/21	25551110 538001	DONATION PURCHASES	39.99
INVOICE:	111-8695037-1033017A									
2010108465	08/30/21 124385				353439	P	09/22/21	25551110 538001	DONATION PURCHASES	7.29
INVOICE:	111-8596310-2089058									
2010108466	09/01/21 124386				353439	P	09/22/21	25551110 538001	DONATION PURCHASES	19.49
INVOICE:	113-9304010-0917065									
2010108467	09/03/21 124387				353439	P	09/22/21	25551150 524110	BUILDING MAINTENANCE	33.36
INVOICE:	112-4111848-6340212									
2010108470	05/20/21 124390				353439	P	09/22/21	25551110 538002	MATERIALS - ALL CATEGORIE	64.98
INVOICE:	114-5459604-716643H									
VENDOR TOTALS		1,594.49 YTD INVOICED		4,541.54 YTD PAID		4,541.54				
3200	CDW, LLC									
2010108287	08/20/21 124205				353440	P	09/22/21	25551110 538001	DONATION PURCHASES	1,308.97
INVOICE:	J634619									
2010108288	08/24/21 124206				353440	P	09/22/21	25551110 538001	DONATION PURCHASES	838.14
INVOICE:	J739028									
2010108289	09/07/21 124207				353440	P	09/22/21	25551110 538001	DONATION PURCHASES	805.55
INVOICE:	K367529									
VENDOR TOTALS		11,345.52 YTD INVOICED		21,976.07 YTD PAID		2,952.66				
4404	CHARTER COMMUNICATIONS HOLDINGS, LLC									
2010108295	09/01/21 124213				353441	P	09/22/21	25551150 523122	SOFTWARE MAINTENANCE	604.76
INVOICE:	12113701090121									
VENDOR TOTALS		3,454.27 YTD INVOICED		7,021.62 YTD PAID		604.76				
4557	ELM USA, INC.									
2010108073	09/07/21 123988				353442	P	09/22/21	25551110 538002	MATERIALS - ALL CATEGORIE	141.99
INVOICE:	42403									

PAID CHECK RUN REPORT

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TO FISCAL 2021/01 09/01/2021 TO 10/23/2021

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
231 MIDWEST TAPE, LLC	2010108074	09/02/21	123989		353443	P	09/22/21	25551110 538002	MATERIALS - ALL CATEGORIE	683.89
	INVOICE: 500931097									
	2010108489	09/07/21	124411		353443	P	09/22/21	25551110 538001	DONATION PURCHASES	22.49
	INVOICE: 500952799									
	2010108514	09/13/21	124438		353443	P	09/22/21	25551110 538002	MATERIALS - ALL CATEGORIE	1,418.65
	INVOICE: 500980272									
VENDOR TOTALS			7,717.28	YTD INVOICED				8,714.52	YTD PAID	2,125.03
6912 FINANCE DEPT ONE TIME VENDOR	2010108474	08/30/21	124395		353444	P	09/22/21	25551110 521800	PROGRAM SERVICES	100.00
	INVOICE: 9/10/21 POETRY ON AI									
	2010108481	09/16/21	124402		353447	P	09/22/21	25551110 542100	REFUNDS	22.90
	INVOICE: 9001189933									
	2010108486	08/30/21	124407		353446	P	09/22/21	25551110 521800	PROGRAM SERVICES	100.00
	INVOICE: 10/8/21 POETRY ON AI									
	2010108490	09/09/21	124412		353445	P	09/22/21	25551110 542100	REFUNDS	17.98
	INVOICE: 9007533587									
VENDOR TOTALS			90,457.17	YTD INVOICED				13,127.82	YTD PAID	240.88
7099 OPENING THE BOOK NORTH AMERICA, LLC	2010108492	09/03/21	124414		353448	P	09/22/21	25551110 538001	DONATION PURCHASES	185.00
	INVOICE: 602									
VENDOR TOTALS			.00	YTD INVOICED				185.00	YTD PAID	185.00
900046 OSHKOSH OFFICE SYSTEMS INC	2010108520	09/13/21	124444		353449	P	09/22/21	25551100 521900	CONTRACTED SERVICES	167.00
	INVOICE: AR66921									
VENDOR TOTALS			.00	YTD INVOICED				167.00	YTD PAID	167.00
16722 BINKOWSKY, INC.	2010108290	08/16/21	124208		353450	P	09/22/21	25551150 524110	BUILDING MAINTENANCE	257.47
	INVOICE: 1033797									
VENDOR TOTALS			2,455.39	YTD INVOICED				5,783.74	YTD PAID	257.47
900180 PROQUEST LLC	2010108483	09/11/21	124404		353451	P	09/22/21	25551110 538100	OTHER CONTENT	4,767.00
	INVOICE: 62427602									
VENDOR TOTALS			.00	YTD INVOICED				4,767.00	YTD PAID	4,767.00
17005 QUASIUS CONSTRUCTION, INC	2010108541	09/17/21	124465		353452	P	09/22/21	25551150 538001	DONATION PURCHASES	4,980.00
	INVOICE: 8519									

PAID CHECK RUN REPORT

CHECK RUN:M102121

TO FISCAL 2021/01 09/01/2021 TO 10/23/2021

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
1293 AURORA HEALTH CARE, INC.	2010109198	09/29/21	125147		353760	P	10/20/21	25551100 521900	CONTRACTED SERVICES	5.40
INVOICE: IN 24207										
2010109198	09/29/21	125147			353760	P	10/20/21	25551110 521900	CONTRACTED SERVICES	61.70
INVOICE: IN 24207										
2010109198	09/29/21	125147			353760	P	10/20/21	25551150 521900	CONTRACTED SERVICES	36.40
INVOICE: IN 24207										
VENDOR TOTALS			2,559.30	YTD INVOICED				573,034.81	YTD PAID	103.50
3200 CDW, LLC	2010109174	09/17/21	125123		353761	P	10/20/21	25551150 642200	IT EQUIPMENT	169.10
INVOICE: K876794										
VENDOR TOTALS			11,345.52	YTD INVOICED				21,976.07	YTD PAID	169.10
6056 INGRAM INDUSTRIES, INC.	2010109187	09/30/21	125136		539	C	10/20/21	25551110 538002	MATERIALS - ALL CATEGORIE	99.96
INVOICE: 55099701										
2010109191	09/30/21	125138			539	C	10/20/21	25551110 538002	MATERIALS - ALL CATEGORIE	106.85
INVOICE: 55099699										
2010109192	09/30/21	125141			539	C	10/20/21	25551110 538001	DONATION PURCHASES	13.85
INVOICE: 55099700										
2010109192	09/30/21	125141			539	C	10/20/21	25551110 538002	MATERIALS - ALL CATEGORIE	365.24
INVOICE: 55099700										
2010109194	10/04/21	125143			539	C	10/20/21	25551110 538001	DONATION PURCHASES	31.55
INVOICE: 55149709										
2010109194	10/04/21	125143			539	C	10/20/21	25551110 538002	MATERIALS - ALL CATEGORIE	114.44
INVOICE: 55149709										
2010109195	10/03/21	125144			539	C	10/20/21	25551110 538002	MATERIALS - ALL CATEGORIE	47.16
INVOICE: 55142177										
2010109196	10/04/21	125145			539	C	10/20/21	25551110 538002	MATERIALS - ALL CATEGORIE	206.36
INVOICE: 55149710										
VENDOR TOTALS			11,442.03	YTD INVOICED				25,531.63	YTD PAID	985.41
5499 KANOPY, INC.	2010109176	03/09/21	125125		353762	P	10/20/21	25551110 538100	OTHER CONTENT	5,000.00
INVOICE: KDEP-8039										
VENDOR TOTALS			.00	YTD INVOICED				5,000.00	YTD PAID	5,000.00
318 KRISS PREMIUM PRODUCTS, INC.	2010109186	10/05/21	125135		353763	P	10/20/21	25551150 521900	CONTRACTED SERVICES	459.60
INVOICE: 174066										
VENDOR TOTALS			.00	YTD INVOICED				459.60	YTD PAID	459.60
206 MARC COREY REVENSON	2010109173	10/04/21	125122		353764	P	10/20/21	25551110 521800	PROGRAM SERVICES	1,800.00
INVOICE: DEC 21 - FEB 22										

PAID CHECK RUN REPORT

CHECK RUN:M10421

TO FISCAL 2021/01 09/01/2021 TO 10/23/2021

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
900009 AT&T	2010108782	09/25/21	124715		353571	P	10/06/21	25551150 525120	TELEPHONE	263.86
	INVOICE: 920283020009-9									
VENDOR TOTALS				110.79	YTD INVOICED			373.76	YTD PAID	263.86
5429 RENTOKIL NORTH AMERICA, INC.	2010108883	10/01/21	124820		489	T	10/06/21	25551150 521900	CONTRACTED SERVICES	250.00
	INVOICE: 3200904									
VENDOR TOTALS				350.00	YTD INVOICED			250.00	YTD PAID	250.00
9100 DAKOTA SUPPLY GROUP INC	2010108865	09/29/21	124800		353572	P	10/06/21	25551150 524110	BUILDING MAINTENANCE	547.03
	INVOICE: S101294620 001									
VENDOR TOTALS				.00	YTD INVOICED			21,320.86	YTD PAID	547.03
4572 JON W. DOLL	2010108858	08/28/21	124794		353573	P	10/06/21	25551110 521800	PROGRAM SERVICES	200.00
	INVOICE: 9/25/21 POETRY									
	2010108866	09/30/21	124802		353573	P	10/06/21	25551110 521800	PROGRAM SERVICES	700.00
	INVOICE: 1/8/21 - 2/12/21 PRO									
VENDOR TOTALS				.00	YTD INVOICED			900.00	YTD PAID	900.00
16227 INFOUSA MARKETING, INC.	2010108634	09/17/21	124563		353574	P	10/06/21	25551110 538100	OTHER CONTENT	936.00
	INVOICE: 10003896251									
VENDOR TOTALS				.00	YTD INVOICED			936.00	YTD PAID	936.00
6056 INGRAM INDUSTRIES, INC.	2010108558	09/16/21	124482		494	C	10/07/21	25551110 538002	MATERIALS - ALL CATEGORIE	161.56
	INVOICE: 54865681									
	2010108559	09/16/21	124483		494	C	10/07/21	25551110 538002	MATERIALS - ALL CATEGORIE	1,517.52
	INVOICE: 54853483									
	2010108560	09/16/21	124484		494	C	10/07/21	25551110 538002	MATERIALS - ALL CATEGORIE	1,052.61
	INVOICE: 54853480									
	2010108561	09/17/21	124485		494	C	10/07/21	25551110 538002	MATERIALS - ALL CATEGORIE	106.20
	INVOICE: 54876302									
	2010108562	09/20/21	124486		494	C	10/07/21	25551110 538001	DONATION PURCHASES	83.25
	INVOICE: 54907825									
	2010108562	09/20/21	124486		494	C	10/07/21	25551110 538002	MATERIALS - ALL CATEGORIE	134.27
	INVOICE: 54907825									
	2010108594	09/20/21	124519		494	C	10/07/21	25551110 538002	MATERIALS - ALL CATEGORIE	18.02
	INVOICE: 54907826									
	2010108595	09/21/21	124520		494	C	10/07/21	25551110 538002	MATERIALS - ALL CATEGORIE	293.30
	INVOICE: 54928946									
	2010108596	09/21/21	124521		494	C	10/07/21	25551110 538002	MATERIALS - ALL CATEGORIE	367.25
	INVOICE: 54928945									

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CHECK RUN:M10421

TO FISCAL 2021/01 09/01/2021 TO 10/23/2021

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE:	501000136									
2010108593		09/17/21	124517		353578	P	10/06/21	25551110 538002	MATERIALS - ALL CATEGORIE	178.59
INVOICE:	501000138									
2010108856		09/21/21	124791		353578	P	10/06/21	25551110 538001	DONATION PURCHASES	7.49
INVOICE:	501016634									
2010108857		09/22/21	124792		353578	P	10/06/21	25551110 538002	MATERIALS - ALL CATEGORIE	1,960.06
INVOICE:	501022406									
VENDOR TOTALS										
			7,717.28	YTD INVOICED				8,714.52	YTD PAID	2,810.73
4139 MONARCH LIBRARY SYSTEM										
2010108790		09/27/21	124723		490	T	10/06/21	25551110 538001	DONATION PURCHASES	13.59
INVOICE:	415552									
VENDOR TOTALS										
			243.00	YTD INVOICED				98.89	YTD PAID	13.59
4584 J.D. POWER										
2010108881		08/01/21	124818		353579	P	10/06/21	25551110 538002	MATERIALS - ALL CATEGORIE	184.63
INVOICE:	ORDUS094667									
VENDOR TOTALS										
			408.00	YTD INVOICED				184.63	YTD PAID	184.63
6912 FINANCE DEPT ONE TIME VENDOR										
2010108554		09/21/21	124478		353584	P	10/06/21	25551110 542100	REFUNDS	31.33
INVOICE:	9001167172									
2010108636		09/22/21	124565		353582	P	10/06/21	25551110 521800	PROGRAM SERVICES	200.00
INVOICE:	SEPT PROGRAMS									
2010108852		09/29/21	124787		353580	P	10/06/21	25551110 542100	REFUNDS	9.29
INVOICE:	9000905077									
2010108853		09/24/21	124788		353583	P	10/06/21	25551110 542100	REFUNDS	27.49
INVOICE:	9008650724									
2010108855		09/30/21	124790		353585	P	10/06/21	25551110 542100	REFUNDS	22.90
INVOICE:	90011899933									
2010108859		09/27/21	124795		353581	P	10/06/21	25551110 521800	PROGRAM SERVICES	200.00
INVOICE:	9/25/21 POETRY									
VENDOR TOTALS										
			90,457.17	YTD INVOICED				13,127.82	YTD PAID	491.01
900132 PITNEY BOWES										
2010108863		09/28/21	124799		353586	P	10/06/21	25551100 530130	POSTAGE & DELIVERY	408.24
INVOICE:	3314374295									
VENDOR TOTALS										
			.00	YTD INVOICED				408.24	YTD PAID	408.24
16722 BINKOWSKY, INC.										
2010108633		08/16/21	124562		353587	P	10/06/21	25551150 530222	JANITORIAL SUPPLIES	69.12
INVOICE:	1034444									
2010108778		08/16/21	124710		353587	P	10/06/21	25551150 530222	JANITORIAL SUPPLIES	13.35
INVOICE:	1034657									

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TO FISCAL 2021/01 09/01/2021 TO 10/23/2021

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
2146 CAVENDISH SQUARE PUBLISHING, LLC	2010107687	08/15/21	123589		353201	P	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	195.54
	INVOICE: CAL332929I									
VENDOR TOTALS				195.54	YTD INVOICED			195.54	YTD PAID	195.54
6343 CX COMPANIES AND SUBSIDIARIES	2010107745	06/11/21	123649		353202	P	09/08/21	25551150 642200	IT EQUIPMENT	65.00
	INVOICE: 7094693									
VENDOR TOTALS				11,218.69	YTD INVOICED			7,872.14	YTD PAID	65.00
4995 GT GRAPHICS OF SHEBOYGAN LLC	2010107688	08/16/21	123590		353203	P	09/08/21	25551100 530100	OFFICE SUPPLIES	40.00
	INVOICE: 34107									
VENDOR TOTALS				402.00	YTD INVOICED			70.00	YTD PAID	40.00
900164 JOHNSON CONTROLS INC	2010107685	08/18/21	123587		353204	P	09/08/21	25551150 524110	BUILDING MAINTENANCE	913.00
	INVOICE: 88035608									
VENDOR TOTALS				.00	YTD INVOICED			913.00	YTD PAID	913.00
7109 JON SHELTON	2010107686	08/09/21	123588		353205	P	09/08/21	25551110 521800	PROGRAM SERVICES	500.00
	INVOICE: 10/4/21 PROGRAM									
VENDOR TOTALS				.00	YTD INVOICED			500.00	YTD PAID	500.00
12374 MERIZON GROUP, INC.	2010107684	08/23/21	123586		353206	P	09/08/21	25551100 521900	CONTRACTED SERVICES	529.35
	INVOICE: IN2901042									
	2010107746	06/25/21	123650		353206	P	09/08/21	25551100 521900	CONTRACTED SERVICES	105.53
	INVOICE: IN2905592									
VENDOR TOTALS				5,603.00	YTD INVOICED			4,714.60	YTD PAID	634.88
231 MIDWEST TAPE, LLC	2010107690	08/20/21	123592		353207	P	09/08/21	25551110 538002	MATERIALS - ALL CATEGORIE	887.88
	INVOICE: 500876773									
VENDOR TOTALS				7,717.28	YTD INVOICED			8,714.52	YTD PAID	887.88
900038 OTIS ELEVATOR COMPANY	2010107743	05/15/21	123647		353208	P	09/08/21	25551150 521900	CONTRACTED SERVICES	9,968.64
	INVOICE: 100400471484									
	2010107744	08/15/21	123648		353208	P	09/08/21	25551150 521900	CONTRACTED SERVICES	837.12
	INVOICE: 100400471945									

1	Wisconsin Bank & Trust P-Card						
2	Vendor Name: <u>Alison Loewen</u>		Vendor : <u>Multiple</u>		Statement Date		<u>September 1, 2021</u>
3	Date	Description	Amount	Account	Comment	Purchase Order #/Invoice #/ Reference #	Receipt Attached (X)
5	9/15/2021	SQ HELLO HAPPINESS	\$ 38.75	25551110-538001	PROGRAM EXPENSE	244921512587741793046438	X
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
120	GRAND TOTAL		\$ 38.75				
121							
122							
123							
124							
126	Row Labels	Sum of Amount					
127	25551110-538001	38.75					
129	Grand Total	38.75					

Vendor Name: Wisconsin Bank & Trust P-Card		Vendor :	Multiple	Statement Date	September 1, 2021	
Gregg Herr						
Date	Description	Amount	Account	Comment	Purchase Order #/Invoice #/Reference #	Receipt Attached (X)
9/14/2021	BATTERIES & BULBS	\$329.82	25551150-524110	BUILDING MAINTENANCE	P43649143	X
9/16/2021	BATTERIES & BULBS	\$18.32	25551150-524110	BUILDING MAINTENANCE	P43718880	X
9/22/2021	MARTENS-TRILLING TRUE VALUE	\$19.48	25551150-524110	BUILDING MAINTENANCE	C1081117	X
9/26/2021	MENARDS	\$19.74	25551100-530100	DISTILLED WATER FOR BOOK LABEL MACHINE	2787950	X
9/26/2021	MENARDS	\$8.48	25551150-524110	BUILDING MAINTENANCE	2787950	X
9/24/2021	SHERWIN WILLIAMS	\$55.09	25551150-524110	BUILDING MAINTENANCE	6123-8	X
GRAND TOTAL		\$ 450.93				
Row Labels		Sum of Amount				
25551100-530100		\$19.74				
25551150-524110		\$431.19				
Grand Total		\$450.93				

Garrett Erickson

Date	Description	Amount	Account	Comment	Purchase Order #/Invoice #/ Reference #	Receipt Attached (X)
9/1/2021	MYFAX SERVICE	\$10.00	25551150-523122	PATRON FAX SERVICE	5529584	X
9/10/2021	MYFAX SERVICE	\$10.00	25551150-523122	PATRON FAX SERVICE	55259584	X
9/15/2021	HOLIDAY INN	\$164.00	25551110-538001	MTAW CONFERENCE	28201561	X
				BLINDS FOR 2ND FLOOR NEW CONFERENCE		
9/21/2021	DULMES DÉCOR INC	\$2,117.86	25551150-538001	ROOM	CG105321	X
9/23/2021	STICKER YOU.COM	\$252.61	25551110-538001	PROGRAM ADVERTISING	94992711	X
9/24/2021	ZOOM	\$48.79	25551150-523122	ZOOM MEETING EXPENSE	INV109278481	X
GRAND TOTAL		\$2,603.26				

Row Labels	Sum of Amount
25551110-538001	\$416.61
25551150-523122	\$68.79
25551150-538001	\$2,117.86
Grand Total	\$2,603.26



**MEAD PUBLIC LIBRARY - 2021 FINANCIAL REPORT**  
*Account Balances as of: October 2021*

November 2, 2021 8:46 AM

ACCT	DESCRIPTION	P/Y APPROP - CURRENT YEAR ENCUMBERED	APPROP 19	SPENT 19	BALANCE 19	% SPEN
<b><u>ADMINISTRATIVE SERVICES</u></b>						
510110	FULL TIME SALARIES - REG		507,366.00	376,473.22	130,892.78	74.2
	<b>SUB TOTAL</b>		<b>507,366.00</b>	<b>376,473.22</b>	<b>130,892.78</b>	<b>74.2</b>
510310	FICA		30,629.00	22,157.20	8,471.80	72.3
510311	MEDICARE		7,162.00	5,181.92	1,980.08	72.3
510320	WI RETIREMENT FUND		33,334.00	24,920.47	8,413.53	74.7
510340	HEALTH INSURANCE		124,050.00	107,667.10	16,382.90	86.7
510350	DENTAL INSURANCE		10,121.00	8,122.55	1,998.45	80.2
510351	UNFUNDED PENSION LIABILITY		29,650.00	29,650.00	0.00	100.0
510360	LIFE INSURANCE		649.00	544.51	104.49	83.9
510400	WORKERS COMP		140.00	140.00	0.00	100.0
510410	UNEMPLOYMENT		0.00	0.00	0.00	
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>235,735.00</b>	<b>198,383.75</b>	<b>37,351.25</b>	<b>84.1</b>
521100	BANKING FEES		1,350.00	1,521.73	-171.73	112.7
521110	FINANCIAL SERVICE FEES		2,800.00	0.00	2,800.00	0.0
521400	ADVERTISING & MARKETING	0.00	9,400.00	5,000.00	4,400.00	53.2
521900	CONTRACTED SERVICES		23,400.00	17,533.15	5,866.85	74.9
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>36,950.00</b>	<b>24,054.88</b>	<b>12,895.12</b>	<b>65.1</b>
525155	PROFESSIONAL DEVELOPMENT		4,000.00	572.50	3,427.50	14.3
527100	STAFF PARKING - CAR ALLOWANCE		11,000.00	9,035.81	1,964.19	82.1
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>15,000.00</b>	<b>9,608.31</b>	<b>5,391.69</b>	<b>64.0</b>
530100	OFFICE SUPPLIES		9,500.00	6,829.69	2,670.31	71.9
530130	POSTAGE & DELIVERY		5,000.00	4,054.75	945.25	81.1
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>14,500.00</b>	<b>10,884.44</b>	<b>3,615.56</b>	<b>75.0</b>
538001	DONATION PURCHASES		2,000.00	1,608.69	391.31	80.4
642500	OFFICE FURNITURE/FURNISHINGS		0.00	10,368.16	-10,368.16	
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>2,000.00</b>	<b>11,976.85</b>	<b>-9,976.85</b>	<b>598.1</b>
540215	GEN PUB OFFICIAL		0.00	0.00	0.00	
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
590255	PARKING/SPECIAL ASSESSMENT		6,800.00	2,272.68	4,527.32	33.4
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>6,800.00</b>	<b>2,272.68</b>	<b>4,527.32</b>	
<b>ADMINISTRATIVE COST CENTER TOTAL</b>		<b>0.00</b>	<b>818,351.00</b>	<b>633,654.13</b>	<b>184,696.87</b>	<b>77.6</b>

**MEAD PUBLIC LIBRARY - 2021 FINANCIAL REPORT**  
*Account Balances as of: October 2021*

November 2, 2021 8:46 AM

ACCT	DESCRIPTION	P/Y APPROP - CURRENT YEAR ENCUMBERED	APPROP 19	SPENT 19	BALANCE 19	% SPEN
<b><u>PUBLIC SERVICES</u></b>						
ACCT	DESCRIPTION	P/Y APPROP - CURRENT YEAR ENCUMBERED	APPROP 19	SPENT 19	BALANCE 19	% SPEN
510110	FULL TIME SALARIES - REG		984,044.00	736,179.94	247,864.06	74.8
	<b>SUB TOTAL</b>		<b>984,044.00</b>	<b>736,179.94</b>	<b>247,864.06</b>	<b>74.8</b>
510310	FICA		60,044.00	43,830.53	16,213.47	73.0
510311	MEDICARE		14,044.00	10,250.67	3,793.33	72.9
510320	WI RETIREMENT FUND		66,098.00	49,621.09	16,476.91	75.0
510340	HEALTH INSURANCE		198,529.00	134,678.12	63,850.88	67.8
510350	DENTAL INSURANCE		9,875.00	9,070.84	804.16	91.8
510360	LIFE INSURANCE		867.00	743.08	123.92	85.7
510400	WORKERS COMP		460.00	460.00	0.00	100.0
510410	UNEMPLOYMENT COMPENSATION			8,880.00		-8880.0
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>349,917.00</b>	<b>257,534.33</b>	<b>92,382.67</b>	<b>73.0</b>
521800	PROGRAM SERVICES		10,000.00	7,011.00	2,989.00	70.1
521900	CONTRACTED SERVICES		40,200.00	39,230.12	969.88	97.6
525155	PROFESSIONAL DEVELOPMENT		6,000.00	0.00	6,000.00	0.0
530205	DISPLAYS		1,000.00	78.85	921.15	7.9
538001	DONATION PURCHASES		78,000.00	55,608.79	18,825.45	71.2
	<b>SUB TOTAL</b>	<b>3,565.76</b>	<b>135,200.00</b>	<b>101,928.76</b>	<b>29,705.48</b>	<b>75.4</b>
538002	MATERIALS - ALL CATAGORIES	0.00	365,000.00	290,247.52	74,752.48	79.5
538100	OTHER CONTENT	0.00	69,000.00	27,223.00	41,777.00	39.4
542100	PATRON REFUNDS		0.00	371.32	-371.32	1.0
649200	EQUIPMENT REPLACEMENT	0.00	6,000.00	3,924.96	2,075.04	65.4
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>440,000.00</b>	<b>321,766.80</b>	<b>118,233.20</b>	<b>73.0</b>
538000	TOTAL MATRL'S ACCTS	3,565.76	440,000.00	423,695.56	147,938.68	96.1
<b>PUBLIC SERVICE COST CENTER TOTAL</b>		<b>3,565.76</b>	<b>1,909,161.00</b>	<b>1,417,409.83</b>	<b>488,185.41</b>	<b>74.2</b>

MEAD PUBLIC LIBRARY - 2021 FINANCIAL REPORT  
 Account Balances as of: October 2021

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ACCT	DESCRIPTION	P/Y APPROP - CURRENT YEAR ENCUMBERED	APPROP 19	SPENT 19	BALANCE 19	% SPEN
<b><u>SUPPORT SERVICES</u></b>						
ACCT	DESCRIPTION	P/Y APPROP - CURRENT YEAR ENCUMBERED	APPROP 19	SPENT 19	BALANCE 19	% SPEN
510110	FULL TIME SALARIES - REG		363,334.00	272,163.03	91,170.97	74.9
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>363,334.00</b>	<b>272,163.03</b>	<b>91,170.97</b>	<b>74.9</b>
510310	FICA	0.00	21,492.00	15,564.84	5,927.16	72.4
510311	MEDICARE		5,147.00	3,640.16	1,506.84	70.7
510320	WI RETIREMENT FUND	0.00	20,973.00	16,561.29	4,411.71	78.9
510340	HEALTH INSURANCE		71,922.00	72,734.72	-812.72	101.1
510350	DENTAL INSURANCE		4,467.00	3,959.17	507.83	88.6
510360	LIFE INSURANCE		309.00	261.97	47.03	84.7
510400	WORKERS COMP		247.00	247.00	0.00	100.0
510410	UNEMPLOYMENT COMPENSATION		0.00	0.00	0.00	-100.0
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>124,557.00</b>	<b>112,969.15</b>	<b>11,587.85</b>	<b>90.7</b>
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>487,891.00</b>	<b>385,132.18</b>	<b>102,758.82</b>	<b>78.9</b>
521900	CONTRACTED SERVICES		58,000.00	53,018.67	4,981.33	91.4
523122	SOFTWARE MAINTENANCE	0.00	31,500.00	17,986.19	13,513.81	57.1
524110	BUILDING EXTERIOR MAINT	13,305.00	21,000.00	17,222.64	3,777.36	145.3
524124	HVAC MAINT & BOILER INS	0.00	3,000.00	0.00	3,000.00	0.0
524126	ELEVATOR MAINTENANCE	0.00	2,000.00	560.80	1,439.20	28.0
	<b>SUB TOTAL</b>	<b>13,305.00</b>	<b>115,500.00</b>	<b>88,788.30</b>	<b>13,406.70</b>	<b>88.2</b>
525100	ELECTRICITY	0.00	94,600.00	54,512.37	40,087.63	57.0
525105	WATER	0.00	1,600.00	795.71	804.29	49.7
525110	SEWER	0.00	1,400.00	833.48	566.52	59.0
525120	TELEPHONE	0.00	4,000.00	1,415.21	2,584.79	35.4
525140	GAS - UTILITY	0.00	33,567.00	18,906.48	14,660.52	56.2
525155	PROFESSIONAL DEVELOPMENT	0.00	500.00	0.00	500.00	0.0
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>135,667.00</b>	<b>76,463.25</b>	<b>59,203.75</b>	<b>56.2</b>
530200	PROG SUPP (CAT & CIRC SUPPLIES	0.00	12,000.00	8,516.17	3,483.83	70.9
530222	JANITORIAL SUPPLIES		7,798.00	10,308.45	-2,510.45	132.1
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>19,798.00</b>	<b>18,824.62</b>	<b>973.38</b>	<b>95.0</b>
530255	TOOLS & SMALL EQUIPMENT	0.00	200.00	67.12	132.88	33.6
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>200.00</b>	<b>67.12</b>	<b>132.88</b>	<b>33.6</b>
538001	DONATED PURCHASES	28,265.47	95,339.20	73,361.59	-6,287.86	106.3
	<b>SUB TOTAL</b>	<b>28,265.47</b>	<b>95,339.20</b>	<b>73,361.59</b>	<b>-6,287.86</b>	<b>106.3</b>
540200	INSURANCE (FIRE)	0.00	10,000.00	20,039.33	-10,039.33	200.4
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>10,000.00</b>	<b>20,039.33</b>	<b>-10,039.33</b>	<b>200.4</b>
642200	IT EQUIPMENT	0.00	19,500.00	16,046.24	3,453.76	82.3
	<b>SUB TOTAL</b>	<b>0.00</b>	<b>19,500.00</b>	<b>16,046.24</b>	<b>3,453.76</b>	<b>82.3</b>
<b>SUPPORT SERVICES COST CENTER TOTAL</b>		<b>41,570.47</b>	<b>883,895.20</b>	<b>678,722.63</b>	<b>163,602.10</b>	<b>76.3</b>
<b>LIBRARY TOTAL</b>		<b>45,136.23</b>	<b>3,611,407.20</b>	<b>2,729,786.59</b>	<b>836,484.38</b>	<b>75.3</b>

**MEAD PUBLIC LIBRARY - 2021 FINANCIAL REPORT**  
*Account Balances as of: October 2021*

November 2, 2021 8:46 AM

ACCT	DESCRIPTION	P/Y APPROP - CURRENT YEAR ENCUMBERED	APPROP 19	SPENT 19	BALANCE 19	% SPEN
<b>APPROPRIATIONS AND EXPENDITURES BY COST CENTER</b>						
ACCOUNT	DESCRIPTION	ENCMB 19	APPROP 19	SPENT 19	BALANCE 19	% SPEN
25551100	ADMINISTRATION	0.00	818,351.00	633,654.13	184,696.87	77.4
25551110	PUBLIC SERVICES	3,565.76	1,909,161.00	1,417,409.83	488,185.41	74.4
25551150	SUPPORT SERVICES	41,570.47	883,895.20	678,722.63	163,602.10	76.7
	FUND EQUITY INCREASE					
	<b>Total All Cost Centers</b>	<b>45,136.23</b>	<b>3,611,407.20</b>	<b>2,729,786.59</b>	<b>836,484.38</b>	<b>75.5</b>

ACCT	DESCRIPTION	APPROP 19	RECEIVED 15	BALANCE 19	% RE
<b>REVENUES APPROPRIATIONS AND RECEIPTS</b>					
411100	REAL ESTATE TAXES	2,499,313.00	2,499,313.00	0.00	100.0
441116	JURY & WITNESS FEES		168.99	-168.99	
431251	COVID-19 ROAD TO RECOVERY		0.00	0.00	
431709	MONARCH SHEBOYGAN COUNTY	669,835.00	776,391.03	106,556.03	115.9
431710	MONARCH OZAUKEE COUNTY	12,531.00	12,530.88	-0.12	100.0
431711	MONARCH RESOURCE	100,000.00	100,000.00	0.00	100.0
431712	MONARCH - ADJACENT COUNTIES	42,173.00	42,982.11	809.11	101.9
441116	JURY & WITNESS FEES		0.00	0.00	
431722	MONARCH - LSTA GRANT	0.00	0.00	0.00	
434211	STATE GRANT	0.00	0.00	0.00	
447606	PHOTOCOPIES	5,000.00	5,794.01	794.01	115.8
447636	LATE BOOK CHARGES	10,000.00	4,087.14	-5,912.86	40.8
447641	LOST BOOKS	5,000.00	3,723.98	-1,276.02	74.4
447699	MISCELLANEOUS	0.00	1,004.39	1,004.39	
449901	VENDING COMMISSIONS	500.00	0.00	-500.00	0.0
467101	CONTRIBUTIONS	175,339.20	112,035.79	-63,303.41	63.9
467101	10099 CONTRIBUTION		415.22		
461101	INTEREST ON 850 INTERFUND ACCT		0.00		
469101	SALE OF EQUIPMENT	0.00		0.00	
469501	CASH OVER/SHORT	0.00	0.10	0.10	100.0
492850	INTERFRUND FROM 850 ACCT	0.00		0.00	100.0
	<b>Total Revenues</b>		<b>3,519,691.20</b>	<b>3,558,446.64</b>	<b>101.1</b>

MEAD PUBLIC LIBRARY - 2021 FINANCIAL REPORT  
 Account Balances as of: October 2021

November 2, 2021 8:46 AM

ACCT	DESCRIPTION	P/Y APPROP -		BALANCE 19	% SPEN
		CURRENT YEAR	ENCUMBERED		
MEAD PUBLIC LIBRARY BALANCE OF 2019 COMBINED ACCOUNTS		APPROP 19	SPENT 19	BALANCE 19	% SPEN
	DESCRIPTION	APPROP 19	SPENT 19	BALANCE 19	% SPEN
510110	FULL TIME SALARIES - REG	1,854,744.00	1,384,816.19	469,927.81	74.6
510310	FICA	112,165.00	81,552.57	30,612.43	72.7
510311	MEDICARE	26,353.00	19,072.75	7,280.25	72.2
510320	WI RETIREMENT FUND	120,405.00	91,102.85	29,302.15	75.6
510340	HEALTH INSURANCE	394,501.00	315,079.94	79,421.06	79.8
510350	DENTAL INSURANCE	24,463.00	21,152.56	3,310.44	86.4
510351	UNFUNDED PENSION LIABILITY	29,650.00	29,650.00	0.00	100.0
510360	LIFE INSURANCE	1,825.00	1,549.56	275.44	84.9
510400	WORKERS COMP	847.00	847.00	0.00	100.0
510410	UNEMPLOYMENT	0.00	8,880.00	-8,880.00	
521100	BANKING FEES	1,350.00	1,521.73	-171.73	112.7
521110	FINANCIAL SERVICES FEES	2,800.00	0.00	2,800.00	0.0
521400	ADVERTISING & MARKETING	9,400.00	5,000.00	4,400.00	53.1
521800	PROGRAM SERVICES	10,000.00	7,011.00	2,989.00	70.1
521900	CONTRACTED SERVICES	121,600.00	109,781.94	11,818.06	90.2
523122	SOFTWARE MAINTENANCE	31,500.00	17,986.19	13,513.81	57.1
524110	BUILDING EXT MAINT	21,000.00	17,222.64	3,777.36	82.0
524124	HVAC MAINT + BOILER INS	3,000.00	0.00	3,000.00	0.0
524126	ELEVATOR MAINTENANCE	2,000.00	560.80	1,439.20	28.0
525100	ELECTRICITY	94,600.00	54,512.37	40,087.63	57.6
525105	WATER	1,600.00	795.71	804.29	49.7
525110	SEWER	1,400.00	833.48	566.52	59.8
525120	TELEPHONE	4,000.00	1,415.21	2,584.79	35.4
525140	GAS - UTILITY	33,567.00	18,906.48	14,660.52	56.3
525155	PROFESSIONAL DEVELOPMENT	10,500.00	572.50	9,927.50	5.4
527100	STAFF PARKING - CAR ALLOWANCE	11,000.00	9,035.81	1,964.19	82.1
530100	OFFICE SUPPLIES	9,500.00	6,829.69	2,670.31	71.9
530130	POSTAGE AND DELIVERY	5,000.00	4,054.75	945.25	81.1
530200	PROG SUPP (CAT & CIRC SUPPLIES)	12,000.00	8,516.17	3,483.83	70.9
530205	DISPLAYS	1,000.00	78.85	921.15	7.9
530222	JANITORIAL SUPPLIES/SERVICES	7,798.00	10,308.45	-2,510.45	132.7
530255	TOOLS & SMALL EQUIPMENT	200.00	67.12	132.88	33.6
538001	DONATION PURCHASES	175,339.20	130,579.07	44,760.13	74.5
538002	ADULT PRINT	365,000.00	290,247.52	74,752.48	79.5
538100	OTHER CONTENT	69,000.00	27,223.00	41,777.00	39.6
642500	OFFICE FURNITURE/FURNISHINGS	0.00	10,368.16	-10,368.16	
540200	INSURANCE (FIRE)	10,000.00	20,039.33	-10,039.33	200.4
540215	GEN PUB OFFICIAL	0.00	0.00	0.00	
542100	REFUNDS	0.00	371.32	-371.32	
590255	PARKING (SPECIAL) ASSESSMENT	6,800.00	2,272.68	4,527.32	33.4
642200	IT EQUIPMENT	19,500.00	16,046.24	3,453.76	82.3
649200	EQUIPMENT REPLACEMENT	6,000.00	3,924.96	2,075.04	65.4
	<b>TOTAL MEAD PUBLIC LIBRARY EXP</b>	<b>45,136.23</b>	<b>3,611,407.20</b>	<b>2,729,786.59</b>	<b>75.8</b>







Mead Public Library - 2022 Budget including previous MPL Board Approved Option #4

As of 10/22/2021

ORG	OBJ	DESCRIPTION	2021 City of Sheboygan & MPL Board of Trustees Approved Budget	2022 Department Budget Presented to City Administrator	2022 City Administrator Approved Budget	2022 Committee of the Whole Approved Budget	2022 Council Approved Budget Pending 11/1/2021 Approval	2022 Board Approved Option #4 Sept. 2021
25551150	525120	TELEPHONE	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
25551150	525140	GAS - UTILITY	33,567.00	33,567.00	33,567.00	33,567.00	33,567.00	33,567.00
25551150	525155	PROFESSIONAL DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00
25551150	526125	TRAINING & CONFERENCES	500.00	500.00	500.00	500.00	500.00	500.00
25551150	530200	PROGRAM SUPPLIES	8,516.17	0.00	0.00	0.00	0.00	0.00
25551150	530210	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
25551150	530222	JANITORIAL SUPPLIES	10,000.00	7,798.00	7,798.00	7,798.00	7,798.00	7,798.00
25551150	530255	TOOLS & SMALL EQUIPMENT	200.00	200.00	200.00	200.00	200.00	200.00
25551150	538001	DONATION PURCHASES	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
25551150	540200	INSURANCE	20,040.00	20,100.00	20,100.00	20,100.00	20,100.00	10,000.00
25551150	642200	IT EQUIPMENT	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00	19,500.00
		<b>TOTAL SUPPORT EXPENSES</b>	<b>857,211.17</b>	<b>875,214.00</b>	<b>901,214.00</b>	<b>901,214.00</b>	<b>901,214.00</b>	<b>908,983.60</b>
		<b>TOTAL EXPENSES</b>	<b>3,629,452.17</b>	<b>3,626,552.00</b>	<b>3,648,502.00</b>	<b>3,648,502.00</b>	<b>3,648,502.00</b>	<b>3,788,479.55</b>
		<b>TOTAL REVENUES</b>	<b>(3,619,874.52)</b>	<b>(3,656,202.00)</b>	<b>(3,606,922.35)</b>	<b>(3,606,922.35)</b>	<b>(3,606,922.35)</b>	<b>(3,788,479.55)</b>
		<b>BALANCED OR UNBALANCED BUDGET</b>	<b>9,577.65</b>	<b>(29,650.00)</b>	<b>41,579.65</b>	<b>41,579.65</b>	<b>41,579.65</b>	<b>0.00</b>