

MinutesMead Public LibraryHuman Resources CommitteeFriday, November 9, 2018

A meeting of the Mead Public Library (MPL) Human Resources Committee (HR) was held on Thursday, November 9, 2018 in The Board Room.

STAFF/OFFICIALS PRESENT: Library Board of Trustees Vice President Kathie Norman, presiding; Board President Maeve Quinn, Meg Albrinck (remotely) and Nancy Mannchen. Staff: Library Director Garrett Erickson, and Administrative Assistant Sydney Mehn.

OPENING OF MEETING CALL TO ORDER AND DETERMINATION OF QUORUM Norman called the meeting to order at 11: 03 a.m.; she determined there was a quorum present.

PLEDGE OF ALLEGIANCE The procedure of saying the Pledge of Allegiance was discussed and will be investigated further.

APPROVAL OF MINUTES Quinn moved to approve the minutes from 10 / 4 / 18. Mannchen seconded. The motion passed.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION UPDATE TO LIBRARY ADDENDUM OF CITY HANDBOOK Erickson reported that all addendum items are now listed in the policies themselves, and questioned whether the committee wanted to keep the addendum or discard it. After some discussion, Quinn moved to approve the update/edit and to keep the addendum. Albrinck seconded. The motion passed.

CLOSED SESSION MOTION TO CONVENE IN CLOSED SESSION FOR THE PURPOSE OF EVALUATING THE PERFORMANCE OF THE LIBRARY DIRECTOR UNDER THE EXCEPTION SET FORTH IN WISCONSIN STATE STATUTES 19.85 (1)(c) FOR CONSIDERING EMPLOYMENT, PROMOTION COMPENSATION, OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY At 11: 14 a.m. Mannchen moved to convene in closed session. Albrinck seconded. The motion passed. The roll call vote was as follows: Ayes- Albrinck, Mannchen, Norman, and Quinn. At 12: 10 p.m. Quinn moved to reconvene in open session. Mannchen seconded. The motion passed. The roll call vote was as follows: Ayes- Albrinck, Mannchen, Norman, and Quinn.

ADJOURN MOTION TO ADJOURN Mannchen moved to adjourn the meeting. Quinn seconded. The motion passed.

Being no further business the meeting adjourned at 12: 13 p.m.

Generated by Sydney Mehn on Friday, November 9, 2018

