

City of Sheboygan  
2018-04-19

AXS4HC74C149

MEAD PUBLIC LIBRARY HUMAN RESOURCES COMMITTEE AGENDA - 9:00 AM - Public Conference Room, Second Floor, Mead Public Library, 710 N 8th Street, Sheboygan, WI 53081

Individual Library Trustees may attend the Human Resources Committee meeting below. It is possible that the resultant attendance may constitute a meeting of the Library Board pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W. 2d 408 (1993). To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 5 weekdays in advance of the meeting and ask for Sydney Mehn (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact Sydney Mehn (459-3400 ext. 3411) at least 3 weekdays in advance.

**1. OPENING OF MEETING**

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM

1.2 APPROVAL OF MINUTES

ATTACHMENT: Minutes Human Resources Committee 12-7-2017.docx

**2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

2.1 UPDATE TO JOB DESCRIPTIONS

ATTACHMENT: Library Cataloger Draft Revised 4-18.docx

ATTACHMENT: PublicSafetySpecialist-4-17-18.docx

2.2 UPDATE TO TABLE OF ORGANIZATION

ATTACHMENT: Table of Organization - Revised 4-17-18.xlsx

**3. UPCOMING MEETINGS**

3.1 FUTURE MEAD PUBLIC LIBRARY - HUMAN RESOURCES AGENDA ITEMS

3.2 NEXT MEETING DATE, AS NEEDED

**4. ADJOURN**

4.1 ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall  
Mead Public Library  
Sheboygan County Administration Building  
City's website