

City of Sheboygan  
2017-09-19

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MEAD PUBLIC LIBRARY HUMAN RESOURCES COMMITTEE AGENDA - 3:30 PM - The Loft Meetings Room, Third Floor, Mead Public Library, 710 N 8th Street, Sheboygan, WI 53081

Individual Library Trustees may attend the Human Resources Committee meeting below. It is possible that the resultant attendance may constitute a meeting of the Library Board pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W. 2d 408 (1993). To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 5 weekdays in advance of the meeting and ask for Sydney Mehn (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact Sydney Mehn (459-3400 ext. 3411) at least 3 weekdays in advance.

**1. OPENING OF MEETING**

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM

1.2 APPROVAL OF MINUTES

ATTACHMENT: Minutes Human Resources Committee 06-29-2017.docx

**2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

2.1 DISCUSSION OF ORGANIZATIONAL MEMBERSHIPS

2.2 DISCUSSION AND POSSIBLE ACTION TO UPDATE TABLE OF ORGANIZATION

ATTACHMENT: Table of Organization - January 2018.xlsx

ATTACHMENT: Table of Organization - Current.xlsx

2.3 DISCUSSION AND POSSIBLE ACTION TO UPDATE JOB DESCRIPTIONS

ATTACHMENT: Maintenance Technician -September 2017.docx

ATTACHMENT: Maintenance Technician - Current.doc

**3. UPCOMING MEETINGS**

3.1 FUTURE MEAD PUBLIC LIBRARY - HUMAN RESOURCES AGENDA ITEMS

3.2 NEXT MEETING DATE, AS NEEDED

**4. ADJOURN**

4.1 ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website