

City of Sheboygan
2016-11-01

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MinutesMead Public LibraryHuman Resources CommitteeTuesday, November 1, 2016

A meeting of the Mead Public Library (MPL) Human Resources Committee (HR) was held on Tuesday, November 1, 2016 in the Public Conference Room.

STAFF/OFFICIALS PRESENT:

Library Board of Trustees Vice President Kathie Norman, presiding; Library Board President Maeve Quinn, Library Board of Trustees Henry Nelson and Dolcye Johnson.

Library Director Garrett Erickson, Library Business Manager Debbie DeAmico, and Library Administrative Assistant Lauren Richmond. City Administrator Darrell Hofland.

Opening of Meeting Call to Order and Determination of Quorum Norman called the meeting to order at 12: 07 p.m.; she determined there was a quorum present.

Approval of MinutesQuinn moved; Nelson seconded to approve the minutes of August 3, 2016. The motion passed.

Items for Discussion and Possible Action Discussion and Possible Action on 2017 Wage Scale Update Library worked extensively with City HR to insert library employees into City pay scale based on job descriptions similar to City positions or comparable library positions. In 2017 City will adapt pay scales and Library will work closely with City to work out a way to make up the pay differences in 2018 to get Library employees up to mid-point.

Quinn moved to update Library pay scale to mirror that of the City with the understanding that any future changes within the City pay scale go before the full Library board for final review and approval if deemed necessary. Nelson seconded the motion. The motion passed.

Quinn moved that all Library job descriptions be changed to reflect the correct City pay grade for 2017 as referred to on the 2017 MPL Analysis.

Upcoming Meetings Future HR Committee agenda items-TBD

The next HR Committee meeting is TBD.

AdjournNorman adjourned the meeting at 1: 26 p.m.