

City of Sheboygan
2016-08-09

ACEM7J53B50C

MEAD PUBLIC LIBRARY HUMAN RESOURCES COMMITTEE AGENDA - 2:00 PM - Second Floor
Public Conference Room, Mead Public Library, 710 N 8th Street, Sheboygan, WI
53081

Individual Library Trustees may attend the Human Resources Committee meeting below. It is possible that the resultant attendance may constitute a meeting of the Library Board pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W. 2d 408 (1993). To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 5 weekdays in advance of the meeting and ask for Garrett Erickson (ext. 3414), or Lauren Richmond (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact Garrett Erickson (459-3400 ext. 3414) or Lauren Richmond (459-3400 ext. 3411) at least 3 weekdays in advance

1. OPENING OF MEETING

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM

1.2 APPROVAL OF MINUTES

ATTACHMENT: Minutes Human Resources Committee 5-19-2016.docx

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

2.1 DISCUSSION AND POSSIBLE ACTION TO UPDATE JOB DESCRIPTIONS

ATTACHMENT: Cleaner - August 2016.docx

ATTACHMENT: Public Information Specialist - Aug 2016.docx

2.2 DISCUSSION AND POSSIBLE ACTION TO UPDATE 2017 TABLE OF ORGANIZATION

ATTACHMENT: Table of Organization 2017.xlsx

2.3 DISCUSSION AND POSSIBLE ACTION TO UPDATE HEALTH, DENTAL, AND OTHER HEALTH-RELATED INSURANCE POLICY

ATTACHMENT: Health, Dental and other Health-Related Insurance Policy.docx

2.4 UPDATE ON SALARY SURVEY STUDY

3. UPCOMING MEETINGS

3.1 FUTURE MEAD PUBLIC LIBRARY - HUMAN RESOURCES AGENDA ITEMS

3.2 NEXT MEETING DATE, AS NEEDED

4. ADJOURN

4.1 ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website