

City of Sheboygan
2016-05-19

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MinutesMead Public LibraryHuman Resources CommitteeThursday, May 19, 2016

A meeting of the Mead Public Library (MPL) Human Resources Committee (HR) was held on Thursday, May 19, 2016 in the Board Room. Members present were: Henry Nelson, presiding; Kathie Norman, Maeve Quinn, Nancy Mannchen. Also present: Dirk Zylman. Present staff members: Garrett Erickson, Debbie DeAmico.

Others in attendance: Dirk Zylman, Finance Officer MPL Board of Trustees; and Darrell Hofland, City of Sheboygan Administrator.

Opening of Meeting Call to Order and Determination of Quorum Nelson called the meeting to order at 2: 05 p.m.; he determined there was a quorum present.

Approval of MinutesQuinn moved; Norman seconded to approve the minutes of May 3, 2016. The motion passed.

Items for Discussion and Possible Action Discussion and Possible Action on Formulating 2017 Library Personnel Budget. DeAmico distributed wage study information gathered to attendees showing the current Mead Public Library wage scale compared to the City of Sheboygan, Appleton Public Library, Kenosha Public Library, and Lacrosse Library.Hofland explained how other municipalities use a built in step system and how that option would work.It was decided that DeAmico would contact Eau Claire and Fond du Lac libraries for additional wage information in order to continue with the study.Once DeAmico finishes compiling the data, she will consult with Sandy Rohrick, City of Sheboygan Human Resource Director, to determine a pay scale with minimum/mid-point/maximum dollar amounts.The committee will receive the additional data, in the new format, at their next meeting.

Upcoming Meetings Future HR Committee agenda item will include discussion on salary scales, security company contract, and cleaning company contract. The next HR Committee meeting is TBD.

Adjourn