

City of Sheboygan  
2015-01-06

9SD3T908626A

MEAD PUBLIC LIBRARY HUMAN RESOURCES COMMITTEE AGENDA - 3:30 PM - Library Board Room

Individual Library Trustees may attend the Human Resources Committee meeting below. It is possible that the resultant attendance may constitute a meeting of the Library Board pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W. 2d 408 (1993). To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 5 weekdays in advance of the meeting and ask for Garrett Erickson (ext. 3414), or Pat Mueller (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact Garrett Erickson (459-3400 ext. 3414) or Pat Mueller (459-3400 ext. 3411) at least 3 weekdays in advance

**1. OPENING OF MEETING**

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM

1.2 APPROVAL OF MINUTES

ATTACHMENT: Minutes Human Resources 12-2-2014.docx

**2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

2.1 DISCUSSION AND POSSIBLE ACTION TO FINALIZE PROCESS FOR LIBRARY DIRECTOR EVALUATION

ATTACHMENT: Performance Evaluation Library 2015.xls

ATTACHMENT: Performance Evaluation Process 2015.docx

ATTACHMENT: Employee Questionnaire Form 2015.docx

2.2 DISCUSSION AND POSSIBLE ACTION TO UPDATE "BYLAWS AND POLICY STATEMENTS DOCUMENT

ATTACHMENT: Example for update from DTO to PTO Terminology.pdf

2.3 DISCUSSION AND POSSIBLE ACTION IN REGARDS TO PAYOUT FOR LIBRARY EMPLOYEES WHO DID NOT ACCEPT HEALTH CARE COVERAGE

**3. UPCOMING MEETINGS**

3.1 FUTURE MEAD PUBLIC LIBRARY - HUMAN RESOURCE COMMITTEE AGENDA ITEMS

3.2 NEXT MEETING TIME, DATE, LOCATION

**4. ADJOURN**

4.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall  
Mead Public Library  
Sheboygan County Administration Building  
City's website