

City of Sheboygan
2014-12-02

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MEAD PUBLIC LIBRARY HUMAN RESOURCES COMMITTEE AGENDA - 3:30 PM - Library Board Room

Individual Library Trustees may attend the Human Resources Committee meeting below. It is possible that the resultant attendance may constitute a meeting of the Library Board pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W. 2d 408 (1993). To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 5 weekdays in advance of the meeting and ask for Garrett Erickson (ext. 3414), or Pat Mueller (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact Garrett Erickson (459-3400 ext. 3414) or Pat Mueller (459-3400 ext. 3411) at least 3 weekdays in advance

1. OPENING OF MEETING

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM

1.2 APPROVAL OF MINUTES

ATTACHMENT: Minutes Human Resources 11-18-2014.docx

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

2.1 DISCUSSION AND POSSIBLE ACTION TO FINALIZE PROCESS FOR LIBRARY DIRECTOR EVALUATION

ATTACHMENT: Performance Evaluation 2014.xls

ATTACHMENT: Employee Questionnaire Form 2014.docx

ATTACHMENT: Performance Evaluation Process 2014.docx

2.2 DISCUSSION AND POSSIBLE ACTION TO UPDATE "BYLAWS AND POLICY STATEMENTS DOCUMENT

ATTACHMENT: Bylaws and Policy Statements-2014.docx

2.3 DISCUSSION OF A "CHRONOLOGY OF TOPICS" DOCUMENT CONTAINING ISSUES TO BE ADDRESSED THROUGHOUT THE YEAR BY THE LIBRARY TRUSTEES

ATTACHMENT: Trustees General Chronology 2015.docx

3. UPCOMING MEETINGS

3.1 FUTURE MEAD PUBLIC LIBRARY - HUMAN RESOURCE COMMITTEE AGENDA ITEMS

3.2 NEXT MEETING TIME, DATE, LOCATION

4. ADJOURN

4.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website