

Minutes
Mead Public Library
Human Resource Committee
October 26, 2021

A meeting of the Mead Public Library (MPL) Human Resource Committee was held on Tuesday, October 26, 2021 in the new 2nd floor conference room. The following Committee members were present: Kathie Norman, Mead Public Library (MPL) Human Resource Committee Chair. The following committee members were virtual: Meg Albrinck and Maeve Quinn. The following committee members were absent: Father William Bulson. Staff present: Library Director, Garrett Erickson and Administrative Assistant Sydney Mehn.

1. OPENING OF MEETING

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM Norman called the meeting to order at 2:03 p.m., Norman determined that there was a quorum.

1.2 APPROVAL OF MINUTES – 12/02/2020 Norman **moved** to approve the minutes from the December 2, 2020 Human Resource Committee. Albrinck **seconded**. The motion **passed**.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

2.1 PROCESS FOR LIBRARY DIRECTOR REVIEW The group discussed the selection of questions for Library Director Garrett Erickson. The group decided to remove a few questions, and add in a question pertaining to the DEIB work that the library has been working on. Norman will edit the document for the committee and Mehn will digitize it and send out to trustee members for completion. Trustees will have one week to complete the survey. The committee also decided not to meet in advance of the director review at the November 18th board meeting, but will go over the results with the full board at that time. The committee also decided to meet in February of 2022 in order to be more proactive with the director evaluation for next year.

3. UPCOMING MEETINGS

3.1 NEXT MEETING DATE: February/TBD

4.. ADJOURN

4.1 MOTION TO ADJOURN Quinn **moved** to adjourn the meeting. Albrinck **seconded**. The motion **passed**. Being no further business, the meeting adjourned at 2:42 p.m.

Generated by Sydney Mehn on Tuesday, October 26, 2021