

1. OPENING OF MEETING

Action:

1.1 Call to Order Chair Jeanne Bogardus called the meeting to order at 8: 19 am. Chair Jeanne Bogardus, attending virtually, asked Vice Chair Samy Yang, attending in person, to lead the meeting.

Action, Procedural:

1.2 Pledge of Allegiance Recitation of the Pledge of Allegiance at 8: 19 am.

Commission Members Present: Jeanne Bogardus, Samy Yang, Sue Garski, Rich Miesfeld, Laura Gumm, Candace Pitts, Martha Leppanen
Commission Members Absent: Aldersperson Barb Felde
Staff/Officials Present: Director of Senior Services Vicky Schneider, Senior Activity Center Operations Coordinator Melissa Wolf, Senior Activity Center of Sheboygan Program Coordinator Rachel Conery, Director of Planning & Development Chad Pelishek
Guests: Friends of the Senior Activity Center of Sheboygan Board of Directors President Scott Johnston

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION Action, Minutes:

2.1 Approval of minutes from the November 20, 2019 meeting. Motioned by Candace Pitts, seconded by Rich Miesfeld to approve the minutes from the November 20, 2020 meeting as listed in Board Docs and previously reviewed. Motion carried.

Discussion,
Information:

2.2 Mayor's Appointment to the SACC - 2020 Recognized outgoing commission members, Evelyn Prevenas and Robert Helminiak, for their time with the commission as their term limits expired. Martha Leppanen introduced as new member of commission. Martha gave a brief bio of herself and why she was interested in joining the commission. All commission members, staff, and guest introduced themselves to Martha. One commission vacancy remains. Requirements for commission are living in the City of Sheboygan and having an interest in serving our seniors.

Action, Discussion,
Information:

2.3 Election of Officers Motioned by Sue Garski, seconded by Martha Leppanen for Jeanne Bogardus to remain Chair of the commission. Motion was withdrawn. Motioned by Jeanne Bogardus, seconded by Martha Leppanen for Rich Miesfeld to become Chair of the commission. Motion carried. Motioned by Jeanne Bogardus, seconded by Sue Garski for Samy Yang to remain Vice Chair of the commission. Motion carried. Motioned by Sue Garski for Laura Gumm to become Secretary of the commission. Motion was withdrawn. Motioned by Laura Gumm, seconded by Martha Leppanen for Sue Garski to become Administrative Secretary of the commission. Motion carried. Melissa Wolf to remain minute take for commission meetings.

Discussion,

Information:

2.4 Proposed revisions to Senior Activity Center Commission Guidelines Majority changes to the language of the guidelines include adding abbreviation of SACC for Senior Activity Center Commission and changing Chief Administrative Officer to City Administrator. Suggested that hours of operation be removed from the guidelines. Also suggested that requirement of guideline amendments going to common council for approval be removed. Motioned by Candace Pitts, seconded by Jeanne Bogardus to move proposed changes forward to common council for approval. Motion carried.

Discussion,
Information:

2.5 Update on temporary closure of the senior activity center Vicky Schneider discussed the slow open of the city stating that the center would remain closed for the time being. Concern on how to open during physical distancing was discussed. Melissa Wolf reviewed what staff has been working on with Facebook programming. Martha Leppanen asked about hand sanitizers and deep cleaning. The Friends received a donation and installation of 6 hand sanitizers. They are located at each entrance, in the Great Room, by the reception desk, and near the 2 large bathrooms. The City of Sheboygan had the entire facility deep cleaned after the April election when the center was used as a polling location. Scott Johnston asked who has ultimate authority to say yes you may facilitate a specific class. Vicky stated that since the Friends facilitate programming and the City of Sheboygan owns the city, a joint decision would need to be reached. Discussion continued with soft open ideas. Rich Miesfeld said that the commission will rely on the abilities and judgment for determining how to proceed. Commission would like to staff to keep them informed on what is needed from the commission as the center moves towards opening.

2.6 Update on Agreement with Groth Design Group Review of feasibility study with the City of Sheboygan, Friends, and Groth Design Group. Process started in Fall 2019. On May 1, 2020 a community survey was launched as a replacement to the previously planned focus groups. To date, over 330 responses. Groth expects to have survey results by mid June. There have been no discussions about closing the center. It is seen as an essential component of the city. The feasibility study is to determine how we can improve the center.

Information:

2.7 Director of Senior Services Vicky has been hired as the new as the new Director of Human Resources and Labor Relations for the City of Sheboygan. Beginning June 1, 2020 the Director of Senior Services Role will be vacant. City Administrator Darrell Hofland is retiring at the beginning of July. He would like to wait for his replacement to come on board to begin the search for a new director. The commission members are encouraged to contact Darrell directly with how they would like to see the role continue. The search for a new City Administrator has begun.

3. NEXT MEETING Action,

Information:

3.1 July 15, 2020 at 8 a.m.

4. ADJOURN

Action:

4.1 Motion to Adjourn Jeanne Bogrdus motioned, Candace Pitts seconded to adjourn the meeting. Motion carried.