

BOARD OF WATERWORKS COMMISSIONERS - 5: 00 PM (Monday, September 16, 2019)Generated by Joe Trueblood on Tuesday, September 17, 2019

Members present:

Gerald Van De Kreeke, Mark Smith.

Excused:

Ray HaenStaff/officials:

Superintendent Joe Trueblood

1. OPENING OF MEETING

1.1 Pledge of AllegianceAll present honored the flag.

2. MINUTES

2.1 Approval of minutes from the August 19, 2019 meetingCommissioner Smith made a motion, seconded by Commissioner Van De Kreeke, to approve the minutes of the August 19, 2019 meeting.

Moion passed unanimously.

3. REPORTS

3.1 Financial reportsSuperintendent reviewed the monthly financial reports.

There was some discussion of the rate of return and decrease in cash position.

The Commissioners accepted the financials as presented.

3.2 Superintendent's report including operations, construction-maintenance, and

customer relations/fiscal Superintendent reviewed the reports, which were accepted by the Commissioners as presented.

4. ITEMS PREVIOUSLY HELD OVER FOR DISCUSSION AND POSSIBLE ACTION

4.1 Lead water service replacement program Superintendent advised that Supervisor Scheuren and President Van De Kreeke had attended the recent Public Works Committee to discuss the Board's lead service line replacement program, which must be adopted into local ordinance before it can be approved by the WI Public Service Commission.

The committee members had a number of questions, which were all answered, and a recommendation of approval was submitted to Council, which approved the ordinance change at their meeting on September 16, 2019.

Now the Utility must submit the program to WI PSC, with the goal of having it approved and in place ahead of the 2020 construction season.

4.2 Raw water improvements/intake project Superintendent advised that he and Accountant Gottsacker had met with Carol Wirth of Municipal Finance Professionals, to discuss funding options for the project.

Initial cost estimates came in at \$24 M for construction and \$4 M for engineering/construction management.

Ms. Wirth ultimately felt that a bridge financing option might be most favorable due to the extensive engineering work that must be completed one to two years ahead of the construction project.

Superintendent invited Ms. Wirth to further refine the possible options and present them to the Commissioners at their October meeting.

4.3 Water demand study Superintendent advised that a teleconference update had taken place between Utility and AECOM staff.

Progress continues toward the review meeting with CDM Smith and WI PSC.

4.4 Horizon Drive water tower project The project is nearly complete except for final landscaping and some punch list items.

4.5 Clear well sluice gate and UV bypass project No update

4.6 Georgia Avenue pump station project Superintendent reviewed the status of the initial pump test failure to meet specifications.

The contractor then installed a larger impeller, which delivered a higher flow rate.

Although not quite at the project specification, both Superintendent and Operations Supervisor Swearingen felt that the pump is close enough for acceptance, as any further improvement would require installation of a larger motor.

Overall the project is nearly complete, with significant improvements to the station including replacement of an obsolete natural gas engine with a full station electrical generator, a new large capacity pump, and removal of old electrical equipment including two outdated original pumps.

5. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5.1 Request Board approval of intake dive inspection/cleaning proposal Superintendent reviewed the request for proposals for the Utility's annual intake inspection and cleaning.

Only Underwater Construction Corporation provided a proposal, at a total cost of \$8,970.00.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, to accept the UCC proposal.

Motion passed unanimously.

No update

5.2 Request Board approval for purchase of Trimble meter reading unit Superintendent reviewed a proposal from Badger meter for a Trimble Ranger 7 meter reading unit at a cost of \$7,500.00 and 4 transceiver units at a cost of \$6,000.00, for a total cost of \$13,500.00.

Commissioner Van De Kreeke made a motion, seconded by Commissioner Smith, to approve the purchase.

Motion carried unanimously.

5.3 PSC code changes None

5.4 Approve vouchers Commissioner Smith made a motion, seconded by Commissioner Van De Kreeke, that gross payroll for August of \$166,072.75 and general vouchers of \$333,991.07 be allowed and accepted.

Motion carried unanimously.

6. PERSONNEL

6.1 Inform Board of Supervisor Swearingen receiving the 2019 WI Operator Meritorious award Superintendent advised the Board Members that Mr. Swearingen received the award at the 2019 WI Water Association state meeting in Madison last week.

It is intended to represent outstanding service to the Utility and public in terms of startup of a large project (UV disinfection), ongoing consistently high quality operation of a water treatment facility, and service to the community.

7. NEXT MEETING

7.1 The next meeting will take place on Monday, October 21, 2019 at 4: 00 pm.

8. ADJOURN

8.1 Motion to Adjourn Commissioner Smith made a motion, seconded by Commissioner Van De Kreeke, to adjourn at 5: 30 pm.

Motion carried unanimously.