

SENIOR ACTIVITY CENTER COMMISSION - 8: 00 AM (Wednesday, July 17, 2019)Generated by Melissa Wolf on Wednesday, July 17, 2019

## 1. OPENING OF MEETING

### Action, Minutes:

1.1 Call to OrderVice Chair, Samy Yang called the meeting to order at 8: 04 am.

### Action, Procedural:

1.2 Pledge of AllegianceRecitation of the Pledge of Allegiance at 8: 04 am.

### Commission Members Present:

Samy Yang, Alderperson Barb Felde, Evelyn Prevenas, Rich Miesfeld, Sue GarskiCommission Members Absent:

Jeanne Bogardus, Robert Helminiak, Laura Gumm, Candace PittsStaff/Officials Present:

Director of Senior Services Vicky Schneider, Senior Activity Center Coordinator Melissa Wolf

## 2. MINUTES

### Action, Minutes:

2.1 Approval of minutes from the April 10, 2019 meeting.Director of Senior Services Vicky Schneider read the minutes out loud as displayed on a

video monitor.Motioned by Sue Garski, seconded by Rich Miesfeld to approve the minutes from the April, 10 2019 meeting. Motion carried

## 3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

### Discussion, Information:

3.1 Program HighlightsDirector of Senior Services Vicky Schneider read the Program Highlights report out loud as displayed on a video monitor. Report

included programs from April, May, and June of 2019. ADA assessment of was completed and report was received, staff is working to thoroughly review. Friends annual meeting in May saw 4 board members term out and 3 new board members elected. Third Annual Ellis Historic Neighborhood Block Party was a success thanks to the hard work for the Senior Activity Center of Sheboygan staff and team of volunteer. Aurora donated an AED and staff training. Aurora is scheduled to come in August to train members and guests that would like to know how to use the AED.

Livable Sheboygan received a guided tour of the city with Director of Planning & Development Chad Pelishek as guide. A logo has been created and approved. Action plan is still in progress, but near finalization. Discussion, Information:

3.2 Second Quarter Benchmarks Director of Senior Services Vicky Schneider read the Second Quarter Benchmarks report out loud

as displayed on a video monitor. Benchmarks information provided in a new format. No longer including previous years information. With the new CRM system, the info is more accurate and therefore will not correlate with the previous years information. New format is broken down by quarter with a year to date total. Vicky asked the Commission members to let her know if there was any additional benchmark information that they would like to see in the report. Sue Garski suggested that Special Events volunteers include volunteers from SACS that volunteer as SACS representatives at non SACS events. It was determined by the commission that this information may be hard to track and if included in the report should be a sub category line item.

New programs include: Movie Matinee which had excellent turn out for the first session City Department Store Talks which starts at Noon today with City of Sheboygan Administrator Darrell Hoffland talking about what is happening in the city. Talks are open to anyone in the community who would like to attend.

#### 4. NEXT MEETING

Information:

4.1 September 18, 2019 at 8: 00 a.m.

#### 5. ADJOURN

Action:

5.1 Motion to Adjourn Motioned by Rich Miesfeld, seconded by Evelyn Prevenas to adjourn the meeting. Motion carried at 8: 25 am.