

City of Sheboygan
2019-07-15

BDXJXN48D243

BOARD OF WATERWORKS COMMISSIONERS - 4: 00 PM (Monday, July 15, 2019)Generated
by Joe Trueblood on Wednesday, July 17, 2019

Members present: Gerald Van De Kreeke, Ray Haen, Mark Smith. Staff/officials:
Operations Supervisor Bill Swearingen, Distribution Supervisor Dave McMillan,
Utility Accountant Lisa Gottsacker, Customer Relations/Fiscal Supervisor Tamara
Scheuren.

Superintendent Joe Trueblood Excused.

OPENING OF MEETING

1.1

Pledge of Allegiance All present honored the flag.

MINUTES

2.1

Approval of minutes from the June 17, 2019 meeting Commissioner Smith made a
motion, seconded by Commissioner Haen, to approve the minutes. Motion passed
unanimously.

REPORTS

3.1

Financial reports Utility Accountant Gottsacker

reviewed the financial reports for June. The Commissioners accepted the
financials as presented.

Superintendent's report including operations, construction-maintenance, and
customer relations/fiscal Supervisors presented monthly reports for departments.
The Commissioners accepted the reports as presented.

ITEMS PREVIOUSLY HELD OVER FOR DISCUSSION AND POSSIBLE ACTION

4.1

Lead water service replacement programNo Update.

Raw water improvements/intake projectNo Update.

Water demand studyNo Update.

Horizon Drive water tower projectNo Update.

Clear well sluice gate and UV bypass projectNo Update.

Georgia Avenue pump station projectNo Update.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

PSC code changesNone

Discuss and ask for Board approval of security camera replacementsSupervisor Swearingen provided information regarding the replacement of security cameras. The cost including server, software, and equipment is \$5,550. Commissioner Smith made a motion, seconded by Commissioner Haen, to approve the purchase. The motion passed unanimously.

Discuss and ask for Board approval for hydrant painting programHold until next meeting.

Discuss and ask for Board approval of R.O. requesting ordinance change on lead service lines Hold until next meeting.

Inform Board of recent billing error involving two customers Supervisor Scheuren provided information regarding two customer accounts owed refunds due to a billing error identified by billing staff.

The amounts were \$26,797.00 due to Alliant Energy and \$2,279.70 due to Watry.

Commissioner Van De Kreeke

made a motion, seconded by Commissioner Haen

to approve the refunds. Commissioner Smith abstained, and the motion passed unanimously.

Approve Vouchers Commissioner Smith made a motion, seconded by Commissioner Haen, that gross payroll for June of \$168,023.49 and general vouchers of \$317,867.72 be allowed and accepted. Motion carried unanimously.

PERSONNEL None

NEXT MEETING
7.1

Next meeting will take place on August 19, 2019 at 4: 00 pm.

ADJOURN
8.1

Motion to Adjourn Commissioner Smith made a motion, seconded by Commissioner Haen, to adjourn at 4: 25 pm. Motion carried unanimously.

Joe Trueblood

Mark SmithSuperintendent

Secretary